

**LEN 108: Police & Personnel Management**

3 lecture hours / 3 credits

**CATALOG DESCRIPTION**

Prerequisite: Undergraduate level [RDG 099](#) Minimum Grade of P or Undergraduate level [RDG 055](#) Minimum Grade of B or Undergraduate level [RDG 033](#) Minimum Grade of A or Compass Reading 70 or Compass Reading Exemption 1 or Total Compass Exemption.

This course introduces Students and in-service Law Enforcement personnel to methods and techniques involved in becoming an effective Police Supervisor. Topics include the Police Supervisory role in problems that occur in the field, as well as Administrative, legal, and personnel problems

**TEXTBOOK AND COURSE MATERIALS**

**REQUIRED TEXTS (Author, Title, Edition, Publisher)**

To be determined by instructor

It is the **responsibility of the student** to confirm with the bookstore and/or their instructor the textbook, handbook and other materials required for their specific course and section.

*Please see current textbook prices at [www.rcgc.bncollege.com](http://www.rcgc.bncollege.com)*

**EVALUATION AND ASSESSMENT**

**Grading Distribution**

<ul style="list-style-type: none"> <li>• Exams</li> <li>• Quizzes</li> <li>• Class Discussions</li> <li>• Written Assignments</li> <li>• Attendance and Participation</li> <li>• Projects</li> </ul>	Grading to be determined by individual instructors
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**Grading Scale Example**

The grading scale for each course and section will be determined by the instructor and distributed the first day of class.

**ROWAN COLLEGE AT GLOUCESTER COUNTY CORE COMPETENCIES**  
(Based on the NJCC General Education Foundation - August 15, 2007; Revised 2011)

This comprehensive list reflects the *core* competencies that are essential for all RCGC graduates; however, each program varies regarding competencies required for a specific degree. Critical thinking is embedded in all courses, while teamwork and personal skills are embedded in many courses.

<b>RCGC Core Competencies</b>	
<b>1</b>	<b>Written and Oral Communication</b> Students will communicate effectively in both speech and writing.
<b>2</b>	<b>Quantitative Knowledge and Skills</b> Students will use appropriate mathematical and statistical concepts and operations to interpret data and to solve problems.
<b>3</b>	<b>Scientific Knowledge and Reasoning</b> Students will use the scientific method of inquiry, through the acquisition of scientific knowledge.
<b>4</b>	<b>Technological Competency</b> Students will use computer systems or other appropriate forms of technology to achieve educational and personal goals.
<b>5</b>	<b>Society and Human Behavior</b> Students will use social science theories and concepts to analyze human behavior and social and political institutions and to act as responsible citizens.
<b>6</b>	<b>Humanistic Perspective</b> Students will analyze works in the fields of art, history, music, or theater; literature; philosophy and/or religious studies; and/or will gain competence in the use of a foreign language
<b>7</b>	<b>Historical Perspective</b> Students will understand historical events and movements in World, Western, non-Western or American societies and assess their subsequent significance.
<b>8</b>	<b>Global and Cultural Awareness</b> Students will understand the importance of a global perspective and culturally diverse peoples.
<b>9</b>	<b>Ethical Reasoning and Action</b> Students will understand ethical issues and situations.
<b>10</b>	<b>Information Literacy</b> Students will address an information need by locating, evaluating, and effectively using information

**STUDENT LEARNING OUTCOMES LEN 108: POLICE & PERSONNEL MANAGEMENT**

LEN 108 focuses on three of RCGC's Core competencies:

- Oral/Written Communication
- Technological Competency
- Information Literacy

**STUDENT LEARNING OUTCOMES:**

(LEN 108) students will	RCGC's Core Competencies	Evaluation/Assessment
<p><b>1. The student will be able to identify and associate concepts involved in Police administration and supervision.</b></p> <p>a. Define the Social, Political, Professional, and Community Era as they relate to the Police Agency.</p> <p>b. Define the social, Political, and Legal context of Police Administration.</p> <p>c. Describe the basic nature of police work.</p> <p>d. Identify Police goals and systems</p>	<p>Oral/Wrtten Communication</p>	<p>Text review. Analysis and discussions</p> <p>Class participation rubric</p> <p>Writing Rubric</p> <p>Critical Thinking Rubric</p>
<p><b>2. The student will demonstrate and recognize the police executive, the line supervisor and the functional relationships within the organization and to the subordinates.</b></p> <p>a. Interpret and recognize police organizational tasks and interactions</p> <p>b. Discuss, draft, and explain principles, and/or policies of the police organization</p> <p>c. Explain the application of police management.</p> <p>d. Describe the Police Executive: Managing vs. Leading.</p> <p>e. Describe the individual in the Police organization and point out the group interaction: Self, Attitude, Motivation, and Communication.</p> <p>f. Discuss in detail leadership styles.</p> <p>g. Communication and decision making abilities.</p> <p>h. Relevance of performance evaluations and methods used.</p> <p>i. Discuss the development, application, and implementation of strategies and tactics.</p> <p>j. Organization improvement and current issues.</p> <p>k. Discuss and explain the community policing philosophy.</p>	<p>Oral Communication/ Written Communication</p>	<p>Open conversation and reviews.</p> <p>Project assignments.</p> <p>Article Reviews. Text Discussions</p>

(LEN 108) students will	RCGC's Core Competencies	Evaluation/Assessment
<p><b>3. The student will review and develop a more comprehensive comparison and appreciation of the scope of the law enforcement function in society from an administrative and supervisory perspective.</b></p> <p>a. Review the structure and functions of a police agency.</p> <p>b. Review the qualifications of the various levels of law enforcement officers.</p> <p>c. Differentiate between the goals, objectives, responsibilities, accountability, policies, practices, and perspectives of the various law enforcement executives/supervisors within their respective agencies.</p> <p>d. Interaction with working professionals in the field</p>	Oral/Written Communication	Text review. Quizzes and Chapter Tests.
<p><b>4. Students will demonstrate and discover and appreciation for the use of computer-based technology in the study of Law Justice.</b></p> <p>a. Use search engines to locate specific criminal justice agency web sites.</p> <p>b. Search criminal justice web sites for designated information.</p> <p>c. Use links to move between web sites.</p> <p>d. Download information located through web searches.</p> <p>e. Incorporate information gleaned from computerized databases in course discussion.</p> <p>f. Communicate information orally in a logical and grammatical manner.</p>	Technological Competency/ Information Literacy	Project preparation and submission. Analysis and class participation.