

CUMBERLAND COUNTY COLLEGE

BOARD OF TRUSTEES

MEETING OF AUGUST 16, 2018

The regular meeting of the Board of Trustees was called to order by Chair Ms. Perez at 5:30 P.M. in the Executive Board Room located in George P. Luciano Family Center for Public Service and Leadership on Campus.

Solicitor Michael L. Testa, Esquire read the applicable section of the Open Public Meetings Act regarding the regular Board of Trustee meeting.

Ms. Perez asked everyone to stand for the Pledge of Allegiance led by Ms. Nicolosi.

Roll Call: Hon. Asselta, Ms. Brown, Mr. Cassisi, Mr. DeLeon, Mr. Gruccio, Ms. Nicolosi, Mr. Riley, Mr. Whelan, Dr. Ward Garrison, Ms. Perez.

Ms. Perez commented welcome back to Dr. Schneider. She stated this was Dr. Schneider's first meeting as her second tenure as interim president and stated she was excited to have Dr. Schneider back at the College. Ms. Perez praised Dr. Schneider for her prior work at the College and stated she was looking forward to what is ahead at the College.

Public Hearing Call to Order -

A. Reading of amended Resolution #2280-2018, considering the approval of tuition and fee rates to include textbooks and digital resources for 2018-2019.

B. Open for public comment and discussion - NONE

C. A motion was made by Dr. Ward Garrison for consideration to adopt amended Resolution #2280-2018, approving tuition and fee rates to include textbooks and digital resources for 2018-2019. The motion was seconded by Ms. Nicolosi and was passed by roll call vote as follows:

| | | | |
|-------------------|-----|-------------|-----|
| Dr. Ward Garrison | Yes | Mr. DeLeon | Yes |
| Ms. Nicolosi | Yes | Mr. Gruccio | Yes |
| Hon. Asselta | Yes | Mr. Riley | Yes |
| Ms. Brown | Yes | Mr. Whelan | Yes |
| Mr. Cassisi | Yes | Ms. Perez | Yes |

D. A motion was made by Mr. Whelan for adjournment of the public hearing. The motion was seconded by Ms. Nicolosi and was passed by roll call vote as follows:

| | | | |
|--------------|-----|-------------------|-----|
| Mr. Whelan | Yes | Mr. DeLeon | Yes |
| Ms. Nicolosi | Yes | Mr. Gruccio | Yes |
| Hon. Asselta | Yes | Mr. Riley | Yes |
| Ms. Brown | Yes | Dr. Ward Garrison | Yes |
| Mr. Cassisi | Yes | Ms. Perez | Yes |

Secretary's Report -

A motion was made by Dr. Ward Garrison to approve the Minutes of the Special Meeting Minutes held on July 12, 2018. The motion was seconded by Mr. Cassisi and was passed by roll call vote as follows:

| | | | |
|-------------------|---------|--------------|---------|
| Dr. Ward Garrison | Yes | Mr. Gruccio | Yes |
| Mr. Cassisi | Yes | Ms. Nicolosi | Abstain |
| Hon. Asselta | Yes | Mr. Riley | Yes |
| Ms. Brown | Abstain | Mr. Whelan | Yes |
| Mr. DeLeon | Yes | Ms. Perez | Yes |

A motion was made by Mr. Whelan to approve the Minutes of the Special Meeting Executive Session Meeting Minutes the held on July 12, 2018. The motion was seconded by Mr. Riley and was passed by roll call vote as follows:

| | | | |
|--------------|---------|-------------------|---------|
| Mr. Whelan | Yes | Mr. DeLeon | Yes |
| Mr. Riley | Yes | Mr. Gruccio | Yes |
| Hon. Asselta | Yes | Ms. Nicolosi | Abstain |
| Ms. Brown | Abstain | Dr. Ward Garrison | Yes |
| Mr. Cassisi | Yes | Ms. Perez | Yes |

A motion was made by Dr. Ward Garrison to approve the Regular Meeting Minutes held on July 19, 2018. The motion was seconded by Mr. Riley and was passed by roll call vote as follows:

| | | | |
|-------------------|---------|--------------|---------|
| Dr. Ward Garrison | Yes | Mr. DeLeon | Abstain |
| Mr. Riley | Yes | Mr. Gruccio | Yes |
| Hon. Asselta | Yes | Ms. Nicolosi | Abstain |
| Ms. Brown | Yes | Mr. Whelan | Yes |
| Mr. Cassisi | Abstain | Ms. Perez | Yes |

A motion was made by Mr. Riley to approve the Minutes of the Special Meeting Minutes held on July 31, 2018. The motion was seconded by Ms. Nicolosi and was passed by roll call vote as follows:

| | | | |
|--------------|---------|-------------------|---------|
| Mr. Riley | Yes | Mr. DeLeon | Abstain |
| Ms. Nicolosi | Yes | Mr. Gruccio | Yes |
| Hon. Asselta | Yes | Mr. Whelan | Yes |
| Ms. Brown | Abstain | Dr. Ward Garrison | Yes |
| Mr. Cassisi | Yes | Ms. Perez | Yes |

A motion was made by Dr. Ward Garrison to approve the Minutes of the Special Meeting Executive Session Meeting Minutes held on July 31, 2018. The motion was seconded by Ms. Nicolosi and was passed by roll call vote as follows:

| | | | |
|-------------------|---------|-------------|---------|
| Dr. Ward Garrison | Yes | Mr. DeLeon | Abstain |
| Ms. Nicolosi | Yes | Mr. Gruccio | Yes |
| Hon. Asselta | Yes | Mr. Riley | Yes |
| Ms. Brown | Abstain | Mr. Whelan | Yes |
| Mr. Cassisi | Yes | Ms. Perez | Yes |

Correspondence – NONE

Persons Wishing To Address The Board With Respect To The Current Meeting Agenda -

NONE

Freeholder Liaison Remarks –

Freeholder Director Mr. Joe Derella and Deputy Freeholder Director Ms. Darlene Barber were both present. Mr. Joe Derella commented unemployment in Cumberland County has been reduced from 13.8% to 7.6% as of May 2018. He stated great things are happening in Cumberland County. Ms. Darlene Barber commented it has been a great year for Cumberland County.

Review of Consent Agenda -

A. Personnel & Affirmative Action

1. Consideration to approve Employment of Erin Thompson as Part Time, Student Development Advisor, Generalist at an hourly rate of \$29.53 effective September 1, 2018.
2. Consideration to approve Employment of Carmin Laurens as Part Time, Administrative Specialist, Workforce at a hourly rate of \$19.11 effective September 1, 2018.
3. Consideration to approve the lateral position transfer of Frank Piccioni III as Full Time Student Development Advisor for HSI STEM to Full Time Student Development Advisor, Generalist at an annual rate of \$52,119 effective September 1, 2018. (*Grant funded position to College funded position*).
4. Consideration to accept the attached list of resignations/retirements/terminations.

B. Finance & Planning – NONE

C. Academic and Student Affairs – NONE

A motion was made by Ms. Nicolosi to approve Consent Agenda Item(s). The motion was seconded by Mr. Riley and passed by roll call as follows:

| | | | |
|--------------|-----|-------------------|-----|
| Ms. Nicolosi | Yes | Mr. DeLeon | Yes |
| Mr. Riley | Yes | Mr. Guccio | Yes |
| Hon. Asselta | Yes | Mr. Whelan | Yes |
| Ms. Brown | Yes | Dr. Ward Garrison | Yes |
| Mr. Cassisi | Yes | Ms. Perez | Yes |

Reports of Standing Committees -

A. Personnel & Affirmative Action – Dr. Christine Ward Garrison, Chair

1. A motion was made by Mr. DeLeon for consideration to grant Emeritus Status to Ms. Sharon Kewish, Associate Professor, Humanities, retired July 1, 2018, effective September 1, 2018.

The motion was seconded by Ms. Nicolosi and was passed by roll call as follows:

| | | | |
|--------------|-----|-------------------|-----|
| Mr. DeLeon | Yes | Mr. Guccio | Yes |
| Ms. Nicolosi | Yes | Mr. Riley | Yes |
| Hon. Asselta | Yes | Mr. Whelan | Yes |
| Ms. Brown | Yes | Dr. Ward Garrison | Yes |
| Mr. Cassisi | Yes | Ms. Perez | Yes |

B. Finance & Planning – Mr. Joseph P. Cassisi, Chair

1. A motion was made by Mr. Guccio for consideration to approve the College to enter into a Memorandum of Agreement with the Educational Testing Service (ETS) of Princeton, New Jersey for the delivery of HiSET (High School Equivalency Test) effective August 17, 2018.

The motion was seconded by Dr. Ward Garrison and was passed by roll call as follows:

| | | | |
|-------------------|-----|--------------|-----|
| Mr. Guccio | Yes | Mr. DeLeon | Yes |
| Dr. Ward Garrison | Yes | Ms. Nicolosi | Yes |
| Hon. Asselta | Yes | Mr. Riley | Yes |
| Ms. Brown | Yes | Mr. Whelan | Yes |
| Mr. Cassisi | Yes | Ms. Perez | Yes |

2. A motion was made by Mr. Riley for consideration to approve the College to enter into a shared services agreement with Rowan College at Burlington County, by and through New

Jersey Department of Labor and Workforce Development for the need of customized training services, per the attached agreement. The motion was seconded by Mr. Gruccio and was passed by roll call as follows.

| | | | |
|--------------|-----|-------------------|-----|
| Mr. Riley | Yes | Mr. DeLeon | Yes |
| Mr. Gruccio | Yes | Ms. Nicolosi | Yes |
| Hon. Asselta | Yes | Mr. Whelan | Yes |
| Ms. Brown | Yes | Dr. Ward Garrison | Yes |
| Mr. Cassisi | Yes | Ms. Perez | Yes |

3. A motion was made by Mr. DeLeon for consideration to approve the College to enter into a Memorandum of Understanding with BridgeEdU of Baltimore, Maryland for developing bridge curriculum and services programs designed to facilitate college-level academic success for the period of September 1, 2018 through June 30, 2019. The motion was seconded by Ms. Nicolosi and was passed by roll call as follows.

| | | | |
|--------------|-----|-------------------|-----|
| Mr. DeLeon | Yes | Mr. Gruccio | Yes |
| Ms. Nicolosi | Yes | Mr. Riley | Yes |
| Hon. Asselta | Yes | Mr. Whelan | Yes |
| Ms. Brown | Yes | Dr. Ward Garrison | Yes |
| Mr. Cassisi | Yes | Ms. Perez | Yes |

4. A motion was made by Mr. DeLeon for consideration to adopt Resolution #2347-2018 authorizing purchases and disbursements in the amount of \$815,580.48 for the current period. The motion was seconded by Ms. Nicolosi and was passed by roll call as follows:

| | | | |
|--------------|-----|-------------------|---------|
| Mr. DeLeon | Yes | Mr. Gruccio | Abstain |
| Ms. Nicolosi | Yes | Mr. Riley | Yes |
| Hon. Asselta | Yes | Mr. Whelan | Yes |
| Ms. Brown | Yes | Dr. Ward Garrison | Yes |
| Mr. Cassisi | Yes | Ms. Perez | Yes |

Consideration of Old Business – NONE

A motion was made by Mr. DeLeon for consideration to adopt Resolution #2346-2018 authorizing the Board of Trustees to meet in Executive Session to discuss matters that are deemed privileged pursuant to N.J.S.A. 10:4-12(b)(7) pending or anticipated litigation or contract negotiation other than in subsection b.(4) herein in which the public body is, or may become, a party; and (8),

regarding personnel. The motion was seconded by Mr. Gruccio and was passed by roll call as follows:

| | | | |
|--------------|-----|-------------------|-----|
| Mr. DeLeon | Yes | Ms. Nicolosi | Yes |
| Mr. Gruccio | Yes | Mr. Riley | Yes |
| Hon. Asselta | Yes | Mr. Whelan | Yes |
| Ms. Brown | Yes | Dr. Ward Garrison | Yes |
| Mr. Cassisi | Yes | Ms. Perez | Yes |

The Board entered Executive Session at 5:43 P.M.

The Board re-entered Open Public Meeting at 6:15 P.M.

Consideration of New Business –

A motion was made by Dr. Ward Garrison for consideration to adopt Resolution #2348-2018 authorizing a conditional Jointure Agreement for Cumberland County College and Rowan College at Gloucester County. The motion was seconded by Mr. Riley and was passed by roll call as follows.

| | | | |
|-------------------|-----|--------------|-----|
| Dr. Ward Garrison | Yes | Mr. DeLeon | Yes |
| Mr. Riley | Yes | Mr. Gruccio | Yes |
| Hon. Asselta | Yes | Ms. Nicolosi | Yes |
| Ms. Brown | Yes | Mr. Whelan | Yes |
| Mr. Cassisi | No | Ms. Perez | Yes |

Campus Reports – NONE

CCC Foundation Liaison Report – Mr. Patrick W. McGrory

Dr. Ward Garrison reported in Mr. McGrory's absence. She announced the Foundation board met last week and the Foundation has continued to be very successful raising funds.

NJCCC Trustee Ambassador Report – Mr. Joseph Cassisi & Mr. William Gruccio – NONE

President's Report – Dr. Shelly O. Schneider –

Dr. Schneider commented she had a very warm welcome from everyone since she returned to the College. She reported everyone in the community can see the hard work and dedication of the employees at the College. The employees are proud of their accomplishments and feel pride in the dedicated work they do at the College. Dr. Schneider reported employees at the College have chosen to stay because they feel they help the students and make a difference in a student's education. Dr. Schneider expounded on her President's Report. She reported twenty of the radiology students

received 100% on the state exam and an emergency preparedness drill was performed to improve the safety of the College.

Persons wishing to address the board –

Nick DiCicco, NJEA Representative, expressed his concerns regarding resolution #2348-2018 authorizing a conditional Jointure Agreement for Cumberland County College and Rowan College at Gloucester County. He asked the Board if the Ad Hoc Committee meeting information was available to the public. Dr. Schneider responded the College will be able to share with the public the merger agreement after the resolution information is signed by all parties involved. Mr. DiCicco asked Dr. Schneider when the information would be available to share with the public. Dr. Robert Clark commented the information would be able shared in two weeks. Dr. Schneider expressed the importance of sharing information with the staff and community of the College as vital to the College being transparent.

There being no further business to come before the Board, a motion was made by Mr. DeLeon to adjourn the meeting and was seconded by Mr. Gruccio. The meeting was adjourned at 6:21 P.M.

Respectfully Submitted,

MS. MICHELLE BROWN,
SECRETARY