

CUMBERLAND COUNTY COLLEGE

BOARD OF TRUSTEES

MEETING OF MAY 14, 2019

The regular meeting of the Board of Trustees was called to order by Chair Ms. Perez at 5:30 P.M. in the Executive Board Room located in George P. Luciano Family Center for Public Service and Leadership on Campus.

Solicitor Michael L. Testa, Esquire read the applicable section of the Open Public Meetings Act regarding the regular Board of Trustee meeting.

Ms. Perez asked everyone to stand for the Pledge of Allegiance.

Roll Call: Hon. Asselta, Ms. Brown, Ms. Garcia Balicki, Mr. Gruccio, Dr. Ocasio-Jimenez, Mr. Riley, Mr. Whelan, Ms. White-Coursey, Dr. Ward Garrison, Ms. Perez.

Secretary’s Report –

A motion was made by Ms. Garcia Balicki to approve the Minutes of the Regular Meeting Minutes held on April 18, 2019. The motion was seconded by Mr. Riley and was passed by roll call vote as follows:

Ms. Garcia Balicki	Yes	Dr. Ocasio-Jimenez	Yes
Mr. Riley	Yes	Mr. Whelan	Yes
Hon. Asselta	Yes	Ms. White-Coursey	Yes
Ms. Brown	Yes	Dr. Ward Garrison	Yes
Mr. Gruccio	Yes	Ms. Perez	Yes

Correspondence – NONE

Persons Wishing To Address The Board With Respect To The Current Meeting Agenda - NONE

Freeholder Liaison Remarks –

Freeholder Deputy Director Ms. Darlene Barber was present. Ms. Barber wished the mothers and grandmothers on the Board Happy Mother’s Day. Ms. Barber reported John Gibbs, a former longtime English professor at the College, passed away recently. She commented she was a former student of his class and his celebration of life ceremony was very nice. Furthermore, Ms.

Barber wished to congratulate the graduates of the College's class of 2019.

Campus Reports –

Ms. Kellie Slade (Executive Director, Student Services) gave the PowerPoint presentation on the official Graduation Profile Report.

She reported there were 660 graduate petitioners and 794 total degrees earned. She stated a majority of the students (231 students) were graduating with an associate in science. She reported an increase in female graduates (464 female students) and a decrease in male students (196 male students). She reported a majority of the graduating students reported they were Caucasian (304 students) and a minority of students reported they were Hawaiian/Pacific Islander (2 students). She reported this spring the youngest graduating student is 18 years of age and the oldest graduating student is 68 years of age. She reported during the graduation of 2018 the oldest graduating student was 82 years of age. She reported the top two curricula of the graduating class were Biological Science and Nursing. She reported Nursing and Justice Studies changed spots for this year's graduating class. She commented 181 students were Honor Societies students and 116 students were dual credit students. She stated the 116 dual credit students were enrolled before the Early College High School program began. She reported 7 students utilized the Completion Scholarship program. She reported the following employees and employee's family members would be graduating this spring in the commencement: Melissa Anglero, Zuleika D'Emilio, Andrea Enders, LaToya Gibbons, Trinee Parson, Jillian Pierce, Aida Torres, Iris Torres, Yajaira Montero, Diana Appel, Linda Scully, and Iris Torres. She reported there would be a total of 209 students graduating from the University Center. She reported the highest number of students (162 students) would be graduating from Wilmington University. She reported the following Professor of the Year and Academic Advisor of the Year Finalists received an award last night in a special ceremony: Dr. Kate Felice, Professor Kelly Master, Dr. Mark Randa, Diana Appel, Randall Kates, and Meredith Vicente.

Ms. Slade reported the commencement tent and chairs are set up for the upcoming event. She reported the College's 2019 University Center Commencement Ceremony would take place Thursday, May 16, 2019 at 11:00 A.M. She reported the College's 2019 52nd Annual Commencement Ceremony would take place on Thursday, May 16, 2019 at 6:00 P.M. She commented if severe weather was to occur on commencement day then two separate ceremonies based on majors would be held on Thursday May 16, 2019 indoors at the College. The first ceremony would be held at 4:00 P.M. and another ceremony would be held at 7:00 P.M.

Ms. Garcia Balicki asked Ms. Slade what time should the Board arrive to the event. Ms. Slade reported the Board should arrive between 4:15-4:30 P.M. Ms. Perez thanked Ms. Slade for her presentation.

Review of Consent Agenda -

A. Personnel & Affirmative Action

1. Consideration to approve Employment of Jennifer Thomas as Full Time, Assistant Director Grant Development and Management, at an annual rate of \$54,468.00 effective May 16, 2019.
2. Consideration to approve Employment of Sheena Plummer as Full Time, Assistant to the Director, Foundations/Alumni at an annual rate of \$42,948.00 effective June 1, 2019.
3. Consideration to approve Employment of Maria LeBlanc as Full Time, Director II, Foundations/Alumni, at an annual rate of \$60,323.00 effective June 1, 2019.
4. Consideration to approve Employment of Ruby Aparicio-Pagan as Full Time, Student Development Advisor, at an annual rate of \$57,268.00 effective June 1, 2019. (This is a Las Vias grant funded position).
5. Consideration to approve Employment of Cristofer Cecola as Full Time, Student Success Technology Coordinator, at an annual rate of \$51,668.00 effective June 1, 2019. (This is a partially grant funded position of the Las Vias grant)
6. Consideration to approve Employment of Marissa Wilson Collins as Full Time, Student Development Advisor, at an annual rate of \$51,668.00 effective June 1, 2019. (This is a Student Support Services grant funded position)
7. Consideration to approve Employment of Jennifer Schwarz as Part Time, Administrative Specialist, at an hourly rate of \$18.77 effective June 1, 2019. (This is a Student Support Services grant funded position)

8. Consideration to approve the attached list of Faculty promotions, effective September 1, 2019.
9. Consideration to accept the attached list of resignations/retirements/terminations.

B. Finance & Planning –

1. Consideration to approve the Clinical Affiliation Agreements for the College’s Nursing Program per the attached list
2. Consideration to approve the Clinical Affiliation Agreements for the College’s Radiography Program per the attached list

C. Academic and Student Affairs – NONE

A motion was made by Dr. Ward Garrison to approve Consent Agenda Item(s). The motion was seconded by Mr. Gruccio and passed by roll call as follows:

Dr. Ward Garrison	Yes	Dr. Ocasio-Jimenez	Yes
Mr. Gruccio	Yes	Mr. Riley	Yes
Hon. Asselta	Abstain	Mr. Whelan	Yes
Ms. Brown	Yes	Ms. White-Coursey	Yes
Ms. Garcia Balicki	Yes	Ms. Perez	Yes

Reports of Standing Committees -

A. Personnel & Affirmative Action – Dr. Christine Ward Garrison, Chair - NONE

B. Finance & Planning – Ms. Michelle Brown, Chair

1. A motion was made by Mr. Gruccio for consideration to amend Resolution #2140-2017, authorizing the College to initiate change orders for the 2017 Fiscal Year Audit, due to unforeseen circumstances resulting in additional services awarded to Bowman and Company LLP of Voorhees, NJ., in the amount of \$3,700.00. The motion was seconded by Mr. Whelan and was passed by roll call as follows:

Mr. Gruccio	Yes	Dr. Ocasio-Jimenez	Yes
Mr. Whelan	Yes	Mr. Riley	Yes
Hon. Asselta	Yes	Ms. White-Coursey	Yes
Ms. Brown	Yes	Dr. Ward Garrison	Yes
Ms. Garcia Balicki	Yes	Ms. Perez	Yes

2. A motion was made by Mr. Whelan for consideration to amend Resolution #2006-2016,

authorizing an amended award to Paul T. Bucci PhD LLC of Bethesda, MD, for the NSF HSI STEM proposal development, grant submission and technical assistance, in accordance with the attached addendum. Funding for evaluation services and travel expenses will be available from the HSI STEM Grant. The motion was seconded by Ms. White-Coursey and was passed by roll call as follows.

Mr. Whelan	Yes	Mr. Guccio	Yes
Ms. White-Coursey	Yes	Dr. Ocasio-Jimenez	Yes
Hon. Asselta	Yes	Mr. Riley	Yes
Ms. Brown	Yes	Dr. Ward Garrison	Yes
Ms. Garcia Balicki	Yes	Ms. Perez	Yes

3. A motion was made by Dr. Ward Garrison for consideration to adopt Resolution #2418-2019 authorizing purchases and disbursements in the amount of \$290,000.99 for the current period.

The motion was seconded by Mr. Riley and was passed by roll call as follows.

Dr. Ward Garrison	Yes	Mr. Guccio	Yes
Mr. Riley	Yes	Dr. Ocasio-Jimenez	Yes
Hon. Asselta	Yes	Mr. Whelan	Yes
Ms. Brown	Yes	Ms. White-Coursey	Yes
Ms. Garcia Balicki	Yes	Ms. Perez	Yes

4. A motion was made by Dr. Ward Garrison for consideration to adopt Resolution #2419-2019 authorizing purchases and disbursements in the amount of \$127,823.85 to Cumberland County Improvement Authority of Millville, NJ for the current period. The motion was seconded by Ms. Garcia Balicki and was passed by roll call as follows:

Dr. Ward Garrison	Yes	Dr. Ocasio-Jimenez	Abstain
Ms. Garcia Balicki	Yes	Mr. Riley	Yes
Hon. Asselta	Yes	Mr. Whelan	Yes
Ms. Brown	Yes	Ms. White-Coursey	Yes
Mr. Guccio	Abstain	Ms. Perez	Abstain

5. A motion was made by Ms. Garcia Balicki for consideration to adopt Resolution #2420-2019 authorizing purchases and disbursements in the amount of \$31,917.00 to Cumberland County Board of Vocational Education of Vineland, NJ for the current period. The motion was seconded by Mr. Whelan and was passed by roll call as follows:

Ms. Garcia Balicki	Yes	Dr. Ocasio-Jimenez	Abstain
Mr. Whelan	Yes	Mr. Riley	Yes
Hon. Asselta	Yes	Ms. White-Coursey	Abstain
Ms. Brown	Yes	Dr. Ward Garrison	Yes
Mr. Gruccio	Yes	Ms. Perez	Yes

6. A motion was made by Dr. Ward Garrison for consideration to adopt Resolution #2421-2019 authorizing purchases and disbursements in the amount of \$5,598.00 to RST Security & Investigations of Mullica Hill, NJ for the current period. The motion was seconded by Mr. Gruccio and was passed by roll call as follows:

Dr. Ward Garrison	Yes	Dr. Ocasio-Jimenez	Abstain
Mr. Gruccio	Yes	Mr. Riley	Yes
Hon. Asselta	Yes	Mr. Whelan	Yes
Ms. Brown	Yes	Ms. White-Coursey	Yes
Ms. Garcia Balicki	Yes	Ms. Perez	Yes

C. Academic & Student Affairs — Mr. Bruce Riley, Chair – NONE

Consideration of Old Business – NONE

Consideration of New Business – NONE

CCC Foundation Liaison Report – Dr. Christine L. Ward Garrison –

Dr. Ward Garrison thanked the madam chair for the opportunity to provide the report. She reported she was excited to see Maria LeBlanc begin her new role as Director II, Foundations/Alumni. Ms. LeBlanc began to work in the Foundations/Alumni department in July of 2018 and has really assumed more responsibilities than a new employee would be expected. Furthermore, Dr. Ward Garrison reported the Annual Golf Classic will be held on Wednesday, June 5, 2019 at the Union League National Golf Club (formerly known as the Sand Barrens Golf Club). Ms. Perez commented the weather is expected to be great on the day of the Annual Golf Classic.

NJCCC Trustee Ambassador Report – Mr. William Gruccio & Hon. Nicholas Asselta –

Mr. Gruccio and Hon. Asselta reported there was nothing to report on the Trustee Ambassador Committee. Mr. Gruccio stated a meeting would be taking place on June 17, 2019 in North Jersey.

President's Report – Dr. Shelly O. Schneider –

Dr. Schneider expounded on her President's Report. She reported the Nursing Pinning took place last Friday on Campus. She commented it was a great event for students, family, and friends to celebrate. She reported the College is recruiting students and working with eight high schools throughout Cumberland County. She commented 194 high school students have signed up for classes at the College. Dr. Schneider reported several events are being held on Campus this week to celebrate student achievement. She commented the President's Honor & Awards Ceremony took place last night, the President's Scholarship Award Reception would take place tomorrow, and the College's Commencement Ceremony would take place Thursday evening.

Ms. Garcia Balicki thanked Dr. Schneider for the open invitation opportunity to attend the events on Campus. She reported attending the events as a new board member has been interesting, fascinating, and inspiring as she met students from all walks of life. Ms. Garcia Balicki commented it was great to attend the Nurse Pinning event because her sister graduated from the nursing program several years ago. She commented she remembers as a young student how important graduating from College was and now she sees the importance again as her kids graduate from College. Ms. Garcia Balicki commented she is looking forward to attending more events at the College in the future.

Persons Wishing To Address The Board – NONE

There being no further business to come before the Board, a motion was made by Dr. Ward Garrison to adjourn the meeting and was seconded by Mr. Gruccio. The meeting was adjourned at 5:51 P.M.

Respectfully Submitted,

MR. BRUCE RILEY,
SECRETARY