

Diagnostic Medical Sonography

Admissions Handbook — 2026

Available on the Gloucester Campus only



RCSJ.edu



1400 Tanyard Road, Sewell, NJ 08080

Diagnostic Medical Sonography 2026 FACT SHEET

Portfolios Accepted: *January 5, 2026 – February 27, 2026*

Portfolio Deadline: *February 27, 2026 at 5:00 p.m.*

All Admissions Decisions Sent: *April 2, 2026*

The Diagnostic Medical Sonography program is for students who wish to enter the healthcare field as a sonographer.

- Anatomy & Physiology courses **must** be taken from 2022 to present
- Minimum acceptable ACT score*: **24**
**Advanced Degree holders and ARRT Certified Radiographers, see page 18 for options*
- Minimum acceptable SAT score taken after:
 - April 1, 1995 is **1090**
 - March 1, 2016 is **1160**

*SAT Score is based on Evidence based Reading & Writing/Critical Reading/ Verbal core and Math score **only** – no writing score or essay considered*

- Applicants may only apply to **one** selective admission program per application cycle.
- Mandatory DMS Freshman Orientation for the accepted Fall 2026 DMS students: August 26 and 27, 2026; 9:00 a.m. – 3:00 p.m.
Students must attend orientation to maintain their seat in the program.
- Applicants must be 18 years of age as of the first day of the Spring 2027 semester
- All students will be advised of current Covid-19 vaccination policies.

Information presented in this packet supersedes ALL other information obtained by the applicant and is accurate at the time of publication.



Nursing and Health Professions

Dear DMS Applicant:

Thank you for your interest in the Diagnostic Medical Sonography Program at Rowan College of South Jersey. The DMS program is a two-year, full-time curriculum of study in diagnostic medical sonography leading to an Associate in Applied Science degree. The program goal is to prepare competent entry-level general sonographers in the cognitive (*knowledge*), psychomotor (*skills*) and affective (*behavior*) domains.

A diagnostic medical sonographer is a technologist who is well-versed in human anatomy and physiology and skilled in the operation of specialized imaging equipment. A sonographer uses advanced computerized technology and high-frequency sound waves to produce images of human anatomy to assist the physician in the diagnosis of medical abnormalities.

The sonographer must possess excellent communication skills, exercise good judgment, work well with other team members, and make decisions autonomously. The successful sonographer has the ability to conceptualize in three-dimensional form, demonstrates good psychomotor skills, employs intellectual curiosity, uses accurate analytical capabilities, is self-directed, has emotional maturity and is highly motivated and dedicated to the care of others.

The faculty of the RCSJ Diagnostic Medical Sonography Program has devised a curriculum that contains a balance of didactic and clinical instruction that meets the rigorous standards of the Commission on Accreditation of Allied Health Education Programs and the Joint Review Committee on Education in Diagnostic Medical Sonography.

The Diagnostic Medical Sonography program provides a non-discriminatory educational opportunity for the pursuit of academic excellence. The program is designed to prepare students to be competent and experienced sonographers as they enter the profession. The program will emphasize the importance of becoming professionals who will want to continue learning long after graduation.

Health care providers across the region, including all of our top health care facilities, rely on RCSJ's Division of Nursing and Health Professions to provide them with highly qualified, motivated and compassionate diagnostic medical sonographers.

The program is a selective admission program, designed to accept students who are best qualified to enter this exciting career. Please pay special attention to the academic requirements outlined in this packet.

Sincerely,

A cursive signature of Shari Morgan.

Shari Morgan, M.Ed, RDMS, RVT
Program Director, DMS

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<p>Disclaimer – The content and requirements of this admission packet may be altered at any time at the discretion of the College. This packet was checked for accuracy at the time of printing but should not be considered a contract between the College and the student.</p>
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Section I:

A.A.S. Diagnostic Medical Sonography Program Information

- Important Information
- Program Accreditation Status
- DMS Program Standards and Health Requirements
- A.A.S. Diagnostic Medical Sonography Program of Study
- A.A.S. Diagnostic Medical Sonography Course Descriptions
- General Education Courses, Math Requirement and GPA Requirement

Important Information

The information in this packet is effective for applicants planning to enter the Diagnostic Medical Sonography Program beginning in September 2026

Portfolios Accepted: *January 5, 2026 – February 27, 2026*

Portfolio Deadline: *February 27, 2026 at 5:00 p.m.*

All Admissions Decisions Sent on or about: *April 2, 2026*

– IMPORTANT –

The College is not responsible for any applicant who does not follow the instructions printed in this packet. **Responsibility for correctly completing the Diagnostic Medical Sonography application process, both general and selective admissions, lies with the applicant. Failure to do so will result in an incomplete portfolio.**

Applicants to the program must fulfill all listed admission criteria for both general and selective admissions. The Diagnostic Medical Sonography program can accept a maximum of fourteen (14) students per year. Please note that meeting or exceeding all admission criteria does not guarantee acceptance into the program.

Admission requirements for the program are subject to change each year. All applicants to the program are required to meet the requirements of the year in which they apply, including those who have previously applied to or who currently are enrolled at Rowan College of South Jersey.

Applicants may contact RCSJ at SelectiveAdmissions@rcsj.edu for answers to general questions about the process described in this packet. Information in this packet reflects policies and procedures which must be followed to be considered for admission into the 2026 Diagnostic Medical Sonography program.

The information presented in this packet supersedes all other information obtained by the applicant and is accurate at the time of publication.

The Rowan College of South Jersey Diagnostic Medical Sonography Program

is accredited by:

Commission on Accreditation of Allied Health Education Programs

9355 113th St. N #7709

Seminole, FL 33775

Phone: 727-210-2350

Fax: 727-210-2354

Email: mail@caahep.org

in collaboration with:

JRC-DMS (Joint Review Committee – Diagnostic Medical Sonography)

6021 University Boulevard, Suite 500

Ellicott City, MD 21043

Phone: 443-973-3251

Email: jrcdms@intersocietal.org

jrcdms.org

Society for Diagnostic Medical Sonographers

sdms.org

Program Description

The program prepares students to utilize ultrasound diagnostic procedures which make use of sonic energy to determine the contours and composition of body tissues. These procedures make it possible to visualize anatomical, pathological and functional aspects of the human body and its systems. The DMS curriculum provides the core courses, clinical experiences and supportive courses in liberal arts which, upon completion, will qualify graduates for entry-level positions as Diagnostic Medical Sonographers in hospitals, clinics and private medical offices.

In addition, graduates of the program receive an Associate in Applied Science (A.A.S.) Degree and are eligible to apply to take the American Registry of Diagnostic Medical Sonographers Examinations (*ARDMS*).

The DMS degree curriculum is 21 months in length and encompasses four semesters, one summer term and one winter term.

The summer term is composed of two, five-week sessions. During the first summer term, students spend one eight-hour day per week in an introductory clinical course.

In the fall semester of the second year, students enter their clinical rotation that continues for nine months. While most of the hours each week are spent in a hospital setting, second-year students will still be required to attend lecture courses on campus. Please take into consideration that clinical and academic courses require approximately 35 hours per week.

Applicants are advised that disciplinary action such as revocation or suspension of privileges by a state licensing board, federal agency or national professional association render the applicant ineligible for admission into the RCSJ DMS program.

Any applicant who has been convicted, found guilty of or pleaded nolo contendere to any crime, misdemeanor and/or felony directly related to public health and safety will not be eligible for admission into the RCSJ DMS program.

DMS Program Health Standards

DMS students are required to meet specific health standards. DMS applicants are notified of comprehensive health requirements upon acceptance to the program. Health requirements are based on the recommendations of the Center for Disease Control (*CDC*) on requirements for healthcare providers. The completed health packet is due to be submitted June 10, 2026. All blood work should be drawn by May 20, 2026. Failure to submit a completed health packet will result in forfeiting the acceptance offer. Clinical agencies reserve the right to require additional health screenings. Students are responsible for health screening costs.

DMS students must maintain current CPR certification while in the DMS program. The level of CPR is Basic Life Support (*BLS*) for the Healthcare Professional and is **only** acceptable through the American Heart Association. RCSJ offers a one-credit course, EXSI 105: Healthcare Provider Emergency Response with BLS Certification, that meets this requirement.

Clinical agencies require criminal history background checks (*CHBC*) for all individuals engaged in patient care. A component of the CHBC includes a urine drug screen. Upon acceptance into the DMS program, students must complete the CHBC and the urine drug screen by the due date of April 24, 2026. Students are responsible to pay all fees associated with the CHBC.

CHBC results are sent to the clinical agencies who have sole discretion to determine whether the student may engage in patient care at the agency.

If a student is denied the opportunity to participate in the clinical agency as a result of CHBC findings, the student will be dismissed from the DMS program and referred to Student Services to explore other career options.

DMS Program Standards

Technical Standards for Sonographers: Standards published by the Society for Diagnostic Medical Sonographers include but are not limited to being able to:

- Routinely lift more than 50 pounds
- Routinely push and pull
- Routinely bend and stoop
- Have full use of both hands, wrists and shoulders
- Distinguish audible sounds
- Adequately view sonograms, including color distinctions
- Work standing on his/her feet 80 percent of the time
- Compassionately and effectively interact with the sick or injured
- Assist patients onto and off examining tables
- Effectively communicate with patients and other health care professionals
- Organize and accurately perform the individual steps in a sonographic procedure in the proper sequence

Mental and Intellectual Standards: The Diagnostic Medical Sonographer must be able to:

- Understand and react quickly to verbal instructions and patient needs
- Follow directions effectively and work closely with members of the health care community
- View and evaluate recorded images for the purpose of identifying proper protocol, procedural sequencing, technical qualities and identification of pathophysiology
- Apply problem solving skills to help optimize patient care and produce the best diagnostic information possible

Emotional Standards: The Diagnostic Medical Sonographer must be able to:

- Provide physical and emotional support to the patient during sonographic procedures
- Interact compassionately and effectively with the sick and/or injured
- Handle stressful situations related to technical and procedural standards and patient care situations
- Adapt to changing environments and be able to prioritize tasks
- Project an image of professionalism
- Demonstrate a high level of compassion for others, a motivation to serve, integrity and a consciousness of social values
- Interact positively with people from all levels of society and all ethnic and religious backgrounds

Curriculum

Rowan College of South Jersey Division of Nursing and Health Professions Graduation Control Sheet Diagnostic Medical Sonography (DMS) Associate in Applied Science (A.A.S.) – Career

FIRST YEAR

<u>Fall Semester</u>			<u>Credits</u>
_____	ENGL 101	English Composition I	3
_____	BIOL 105	Anatomy & Physiology I	4
_____	PHYS 123	General Physics I	4
_____	HPRF 104	Patient Care	1
_____	DMSI 101	Intro. To Med. Imaging	1
_____	DMSI 104	Cross Section Anatomy	2
			<u>15</u>
<u>Spring Semester</u>			
_____	ENGL 102	English Composition II	3
_____	BIOL 106	Anatomy & Physiology II	4
_____	DMSI 107	Ultrasound Physics	3
_____	DMSI 110	Abdominal Sonography I	2
_____	DMSI 215	Sonographic Interpretations I	2
_____	DMSI 112	Scan Lab I	1
			<u>15</u>
<u>Summer Semester</u>			
_____	DMSI 118	Intro. to Clinical Practicum (1, 9-hour day for 10 weeks)	2
_____	DMSI 122	Scan Lab II	1
_____	DMSI 218	Vascular Ultrasound	1
_____	PSYC 101	General Psychology	3
			<u>7</u>

SECOND YEAR

<u>Fall Semester</u>			
_____	DMSI 120	Abdominal Sonography II	3
_____	DMSI 130	Clinical Practicum I	8
_____	DMSI 224	Scan Lab III	1
_____	DMSI 209	OB/GYN Sonography I	3
			<u>15</u>
<u>Winter Semester</u>			
	DMSI 230	Clinical Practicum II	2
			<u>2</u>
<u>Spring Semester</u>			
_____	DMSI 210	OB/GYN Sonography II	3
_____	DMSI 240	Clinical Practicum III	8
_____	DMSI 250	Scan Lab IV	1
_____	DMSI 255	Seminars	1
_____	DMSI 235	Sonographic Interpretations II	2
			<u>15</u>
		<u>TOTAL MINIMUM CREDITS:</u>	69

Diagnostic Medical Sonography is a selective admission program. Students must be accepted to the program prior to registering for any DMS courses. Please contact the Enrollment Services office for an admission packet.

Clinical agencies require criminal history background checks (CHBC) for all individuals engaged in patient care. All students must undergo a CHBC upon acceptance into the DMS Program. CHBC results are sent to the clinical agencies, who have the sole discretion to decide if the student may engage in patient care at the agency. If a student is denied the opportunity to participate in the clinical agency as a result of the findings of the CHBC, the student will be dismissed from the DMS Program.

A minimum grade of "C" is required in all DMS, BIO, ALH, and PHY courses. Students must maintain a Cumulative Grade Point Average (GPA) of 2.0 to progress in the DMS program.

*Refer to the course description section of this catalog for all prerequisite/co-requisite course requirements.

Diagnostic Medical Sonography (DMS) Course Descriptions

Please consult the RCSJ Academic Catalog for information on pre- and co-requisite courses.

DMSI 101: Introduction to Medical Imaging 1 credit

This introductory course provides foundational instruction for students entering the field of diagnostic medical sonography. An overview of the DMS profession and scope of practice will be provided. This course will familiarize students with different imaging modalities. Types of exams performed, benefits/contraindications, and typical appearances of biological tissues will be discussed for each imaging modality. Students will learn basic sonographic, medical, and directional terminology, as well as, scan planes, and image orientation.

DMSI 104 - Cross Section Anatomy2 credits

This course introduces students to basic human anatomy and how different anatomical structures are situated into relation to one another. Utilizing 2-dimensional images of 3-dimensional concepts, students will learn to identify and describe the orientation of human organs in a variety of scan planes. Emphasis will be placed on body cavities, abdominal organs, and great vessels.

DMSI 107 – Ultrasound Physics3 credits

This course challenges students with the fundamental physical principles of soundwaves and sonographic instrumentation requirements needed to successfully sit for the SPI board examination. Students will be able to describe sound waves using acoustic parameters and identify the relationship that each parameter has to one another. Students will learn to manipulate ultrasound equipment to provide quality assurance and minimize potential for bioeffects. Topics of ultrasound hardware/software, hemodynamics, doppler, optimizing image resolution, and the interaction of sound with various media are covered in this course.

DMSI 110 Abdominal Sonography I2 credits

This course covers anatomy and physiology as it relates to the field of sonography. Normal anatomy and anatomical variants are discussed focusing primarily on great vessels, liver, biliary system, pancreas, urinary system, and spleen. Students will learn to correlate patient data as it pertains to each organ, including lab values, patient history, prior imaging, and normal anatomical landmarks.

DMSI 215 – Sonographic Interpretations2 credits

This course provides students with an in-depth exploration of clinical case studies complemented by ultrasound imaging. Emphasis is placed on the accurate description of findings utilizing sonographic terminology, the application of cross-sectional anatomy principles to effectively interpret ultrasound images, and the differentiation of normal and abnormal anatomical structures.

DMSI 112 Scan Lab I.....1 credits

Students get hands-on ultrasound scanning experience in an on-campus scan lab. This course focuses on how to operate ultrasound machinery, utilize proper ergonomics, and optimize images.

DMSI 118 Introduction to Clinical Practicum2 credits

This course will expose students to patient care in a clinical setting. Students are assigned to clinical sites where they receive hands-on training in a healthcare facility under the guidance of the healthcare staff. .

DMSI 122 – Scan Lab II1 credits

Expanding on the skills and knowledge acquired in DMS 112 (scan lab I), students will continue to practice hands-on ultrasound scans with a stronger focus on examination protocols.

Diagnostic Medical Sonography (DMS) Course Descriptions

DMSI 224 – Scan Lab III3 credits

This is a hands-on scan lab that will help students refine scanning skills and gain additional skills in color and spectral doppler optimization.

DMSI 209 – OB/GYN Sonography I3 credits

Obstetrics and Gynecological Sonography I introduces the female reproductive and urogenital systems as they pertain to ultrasound examination. Starting with the basic female reproductive system, the course expands into early pregnancy sonographic evaluation. Normal and abnormal anatomy and physiology, instrumentation set-up, patient preparation, proper scanning technique and normal and abnormal findings are presented.

DMSI 210 – OB/GYN Sonography II3 credits

Advanced late-stage pregnancy sonography is covered in this course. The same didactic format as OB/GYN Sonography I is followed pertaining to the course presentation. Evaluation of the fetus, placenta, and involved structures using ultrasound techniques are demonstrated. Critical measurements and assessment of in-utero fetuses are stressed.

DMSI 230 – Clinical Practicum II2 credit

In an off-campus healthcare setting, students will practice hands-on ultrasound scanning under the supervision of the healthcare staff. Students are assessed and required to achieve scan competency in multiple exam types during this clinical rotation. This course has a focus on obstetrics and gynecological scanning. *Clinical experiences occur in a variety of health care settings.*

DMSI 240 – Clinical Practicum III8 credit

In an off-campus healthcare setting, students will practice hands-on ultrasound scanning under the supervision of the healthcare staff. Students are assessed and required to achieve scan competency in multiple exam types during this clinical rotation. This course has a focus on obstetrics and gynecological scanning. *Clinical experiences occur in a variety of health care settings.*

DMSI 250 Scan Lab IV1 credit

Students will practice obtaining pertinent patient histories, executing proper scan protocols, and image optimization through scanning human participants, ultrasound phantoms, and an OB/GYN ultrasound simulator.

DMSI 255 – Seminars in Ultrasound1 credit

This course prepares students to enter the workforce as an entry-level sonographer. The focus of this course is to prepare students to take the registry board examinations. Students will be given mock board examination questions in SPI, Abdomen, and OB/GYN specialties. This course also covers topics including preparing a resume, searching for jobs, and preparing for job interviews in the field of sonography.

DMSI 255 – Seminars in Ultrasound1 credit

This course prepares students to enter the workforce as an entry-level sonographer. The focus of this course is to prepare students to take the registry board examinations. Students will be given mock board examination questions in SPI, Abdomen, and OB/GYN specialties. This course also covers topics including preparing a resume, searching for jobs, and preparing for job interviews in the field of sonography.

General Education Courses, GPA and Math Requirements

General Education Courses

An applicant may enroll in general education courses at the College prior to acceptance to the Diagnostic Medical Sonography program. Please note that enrolling in general education courses does not guarantee acceptance into the DMS Program. Any general education course (*non-DMS courses*) listed in the DMS Program of Study can be taken prior to program application.

Students are encouraged to take BIOL 105, MATH 105 and MATH 110 prior to applying, if possible. It may also be helpful to complete any of the following courses prior to entering the program: HPRF 102, HPRF 104 and PHYS 123. Applicants are encouraged to work with their academic advisor for proper course sequencing.

Applicants may use the College Level Examination Program (*CLEP*) to meet the general education course work requirement as long as the total score is equal to or greater than the ACE Recommended Credit-Grading Score. For more information and arrangements to take a CLEP subject exam please contact the RCSJ Testing Center at 856-415-2268.

A student who has limited or no computer experience should consider taking one of the computer courses offered at the College which will provide knowledge of Microsoft Office Professional for Windows and experience with the internet. Gloucester campus students can take CISM 101, Introduction to Computers (*4 credits*).

GPA Requirement

A cumulative grade point average of at least 2.0 is required for consideration for admission into the program. Verification of the student's cumulative GPA **must** be documented by submitting an official transcript from your last school of attendance.

Attention Current RCSJ Students: Please be aware that the RCSJ student's cumulative GPA must be a 2.0 or higher to start the DMS program. At the time of application, if prior coursework prevents the student's cumulative GPA at RCSJ from being a 2.0 or higher, please contact your academic advisor for options.

Math Program Requirement

The Diagnostic Medical Sonography program requires applicants have a strong grasp of algebraic functions to succeed in the demanding Physics courses included in the course curriculum.

Intermediate Algebra (*MATH 105*) and Algebra and Trigonometry (*MATH 110*) are prerequisites for General Physics I (*PHYS 123*). General Physics I (*PHYS 123*) must be taken before or during the fall semester of the first year. Therefore, MATH 105 and MATH 110 **must** be completed prior to the start of the program.

Intermediate Algebra (*MATH 105*) or higher-level college math course requirement may be satisfied by taking Algebra and Trigonometry (*MATH 110*), Pre-Calculus and Math Analysis (*MATH 120*) or Calculus I (*MATH 130*) at RCSJ or a transferrable-equivalent math course. **Statistics or other liberal arts-based math courses cannot be used for this requirement.**

Applicants are encouraged to work with their academic advisor to determine appropriate math course sequencing. Pre-requisite overrides and possible substitutions are student-specific and will vary on a case-by-case basis.



Section II:

Admissions

- Frequently Asked Questions
- General Admissions, Gloucester Campus
- Portfolio Requirements
- Selective Admissions Ranking Criteria
- 2026 Information Session Dates and Registration Information
- Testing Information and Registration Information
- Transcript Policies
- Transfer Credits
- Science Course Transfer Policy

Frequently Asked Questions

Q: How many students do we accept per year?

A: The DMS program can accept a maximum of 14 students per year.

Q: Do you have a rolling deadline?

A: The portfolio deadline is firm — no portfolios are accepted after the posted deadline. All admissions decisions are made after the deadline.

Q: Do I have to have all of my prerequisite courses completed before applying?

A: Students must meet all general and selective admissions criteria to apply to the program. If accepted, students must meet or exceed the prerequisite requirement for General Physics (*PHY 103*) prior to starting the DMS program. Remaining general education courses can be taken concurrently with DMS courses outlined on the Program of Study.

Q: What math courses are acceptable for admissions ranking?

A: Algebra II or higher (*Trigonometry, PreCalculus, Calculus, etc.*) at the high school level OR Intermediate Algebra or higher (*Trigonometry, PreCalculus, Calculus, etc.*) at the college level. Statistics or other liberal arts math courses cannot be used for this requirement.

Q: If I score below the minimum requirements/don't meet the requirements outlined, can I still apply & be accepted?

A: No. All applicants must meet minimum general and selective admissions criteria at time of portfolio submission. Students who do not meet the minimum qualifications will be marked as incomplete and not eligible for the program.

Q: Admissions has all of my transcripts on file, is it necessary to include them in my portfolio?

A: Yes, all official college transcripts must be resubmitted in the portfolio. Students must resubmit a high school transcript only if they are using a high school lab science and/or mathematics course to apply and/or the Admissions office does not have a copy on file.

Q: I finished all of my prerequisite classes. Does this mean I can finish the program sooner?

A: No. The program takes a full 21 months of coursework and cannot be accelerated or decelerated in any way.

Q: What certification will I be able to obtain after graduation?

A: Graduates of the DMS program at RCSJ are eligible to sit for board certification in Abdominal Sonography and OB/GYN Sonography.

Frequently Asked Questions

Q: Do I need to take the SAT or ACT exam if I have an advanced degree or have taken the HESI or TEAS?

A: Applicants who have earned an associate degree, a bachelor's degree, or maintain current licensure through the ARRT at time of portfolio submission do not have to take the SAT or ACT. All other students must take the SAT or ACT—there are no exceptions or substitutions for this testing requirement.

Q: Should I take the SAT or ACT? Which exam is better for the program?

A: There are subtle differences in the SAT and the ACT, but ultimately it is up to the applicant to decide which exam may be best for them. There is no preference in SAT or ACT scores in admissions ranking for the DMS program.

Q: I am transferring from another school. Will you accept my credits?

A: General education courses may be eligible for transfer into the DMS program. Transfer students should have their transfer credits evaluated **prior** to submitting a DMS portfolio. Please find more information on page 20 of this packet.

Q: Is the time limit just on the lab science or does that also apply to general education classes?

A: Anatomy & Physiology I and Anatomy & Physiology II must be no older than **four years** from point of entry into the DMS program. All other general education classes do not carry an expiration date.

Q: How is the cumulative GPA calculated?

A: The cumulative GPA is taken from the applicant's current or most recently attended institution. This is verified from inclusion of the student's official transcript in the portfolio. If the student attended more than one institution, the GPAs are not combined, and only the most recent cumulative GPA is used.

Q: I met or exceeded all minimum requirements, so that means I am accepted, right?

A: No. Admission to the DMS program is not guaranteed. All applicants are ranked objectively based on the published criteria (see page 13). The DMS program can accept a maximum of 14 students per year. Meeting or exceeding minimum requirements does not guarantee acceptance.

Application Process – Overview

All selective admission programs at Rowan College of South Jersey have a unique, two-step application process that is necessary due to the College's open general admission policy.

Both application processes must be completed correctly in order for the DMS application to be considered for acceptance. Failure to do so will result in an incomplete portfolio.

Note: *Personal letters of recommendation and character references are **not** considered toward admission.*

STEP 1

General Admission

General admission is the first step of application to the DMS program. This process will provide students with acceptance to the College, but not to the DMS program.

If there are questions regarding application status or an application is needed, contact the Admissions Office at 856-415-2209 or by email (admissions@rcsj.edu)

1. Complete and submit a general admission application online at [RCSJ.edu/gc/Apply](https://rcsj.edu/gc/Apply)
2. Students must submit an official copy of their high school transcript documenting high school graduation (or earned GED) to the Admissions Office. This is required for **all** applicants, regardless of additional degrees earned.
3. Satisfy the RCSJ Placement Test requirement based on one of the following:
 - meet one of the exemption criteria
 - test above the remedial level in all areas
 - complete all required remediation

Please see the next page for detailed information about completing the general admissions process for the Gloucester Campus.

STEP 2

Selective Admission

Each DMS applicant is required to gather all documentation listed on the checklist and present it to the Gloucester Admissions office as a completed portfolio.

The 2026 DMS Portfolio is available for PDF download at RCSJ.edu/SelectiveAdmissions/Gloucester

Once submitted, the portfolio is a final document and property of the College. Students cannot add, remove or edit any documents in their portfolio.

A complete portfolio consists of the following documents:

1. **Portfolio Checklist**
2. **2026 DMS Application**
3. **Information Session Proof of Attendance Email**
(Email sent to students 1–2 business days after session) (see page 14 for dates)
4. **General Admission Completion Form**
(Signed by Applicant **and** RCSJ Admissions)
5. **Signed Portfolio Submission Agreement**
6. **Completed Ranking Scoresheet**
7. **Standardized Test Score Requirement** (page 16–18)
(SAT/ACT scores and ARRT licensure can be photocopies, advanced degree holders must include the official transcript* showing degree conferral)
8. **Official transcript from high school** (If applicable)
(**must** obtain from high school and be in a sealed envelope) (page 19)
9. **Official transcripts from ALL colleges where the applicant generated an academic record***
(**Must** obtain from each college and be in a sealed envelope) (page 20)

Note: *If accepted into the program, applicable college credits will automatically be transferred*

*RCSJ transcript can be unofficial

General Admissions – Gloucester Campus

This section is for applicants who need to complete a general admissions application to the Gloucester Campus prior to submitting their DMS portfolio.

Step 1: Apply and Submit Official Documents

A. Complete the free online application at RCSJ.edu/gc/Apply

- **New** students are recommended to declare A.A.S. Health Science, DMS Pathway as their course of study.
- **Current** students do not need to reapply to the College, but should verify application status with Admissions Office and verify their personal information (*including mailing address, telephone number and email*) are current with the Student Records Office.
- **Current Cumberland Campus** students will need to complete a new application to the Gloucester campus.
- **Returning** students who have not attended the Gloucester Campus in 3+ years or recently graduated from RCSJ.
- **Graduating HSOP Students** (*class of 2026*) and **Visiting (Non-Matriculated) Students** will need to complete an application to the College as a new, degree-seeking student
- Designation as a potential DMS applicant does not guarantee nor imply special consideration for acceptance to the DMS program.

B. Send official high school transcript or high school equivalency documents and any official college transcripts to the Gloucester Admissions Office via the office email address: admissions@rcsj.edu. Transcripts must be issued directly from the institution.

Step 2: Satisfy Placement Test Requirements

Students interested in applying to Selective Admissions programs (*like Diagnostic Medical Sonography*) must satisfy the College's traditional placement testing requirements.

Applicants may be exempt from the College's placement exam if they meet certain exemption criteria. Information about exemption criteria can be found on the Gloucester Campus Testing Center website: RCSJ.edu/gc/Testing.

Unless the applicant meets one of the exemption criteria or tests above the remedial level in all areas, they must complete all required remediation **before** applying to the program. Per Administrative Procedure 8017, course work used for test exemption must be equivalent to a grade of "C" or better at RCSJ.

General admission application status and placement test exemption status are verified through the General Admission Completion Form. This form must be completed and signed by an RCSJ admissions representative on the Gloucester Campus PRIOR to submitting the portfolio.

Contact Information

General Admissions Office: RCSJ.edu/gc/Enroll

Phone: 856-415-2209

Email: admissions@rcsj.edu

Selective Admissions, Gloucester:

RCSJ.edu/gc/SelectiveAdmissions

General Email: SelectiveAdmissions@rcsj.edu

Testing Center: RCSJ.edu/gc/Testing

Phone: 856-415-2268

Email: ssc@rcsj.edu

Contact information is accurate at time of publication

Selective Admission Portfolio Requirements

Once the general admissions process is complete, students are ready to begin the second step in the application process: submission of the DMS portfolio.

Each DMS applicant is required to gather all documentation listed on the checklist (page 23) and present it to the Admissions Office on the Gloucester Campus as a completed portfolio. Once submitted, the portfolio is a final document and property of the College. Applicants may not add, remove, or edit their portfolio once submitted to the College.

All documentation must be submitted in a large manila envelope to the Gloucester campus no later than February 27, 2026, at 5 p.m. Late submissions are not considered for admission.

The following items are REQUIRED for all applicants to the Diagnostic Medical Sonography Program at time of portfolio submission:

1. Completed General Application to Gloucester Campus

- General Application (*completed and submitted online at [RCSJ.edu/Apply](https://www.rcsj.edu/Apply)*)
- Submission of High School Transcript
- Satisfied Placement Test Requirements

2. Attended one Information Session for the 2026 Diagnostic Medical Sonography Program

- Proof of attendance email must be printed and included in portfolio

3. Submission of Standardized Test Score Requirement

- SAT/ACT Scores and ARRT Licensure options can be photocopies
- Advanced degree holders must include official transcript* showing degree conferral

4. Completion of the 2026 DMS Portfolio, available for PDF download at [RCSJ.edu/SelectiveAdmissions/Gloucester](https://www.rcsj.edu/SelectiveAdmissions/Gloucester)

- 2026 DMS Portfolio Checklist
- 2026 DMS Admissions Ranking Sheet
- 2026 DMS Application
- General Admission Completion Form (*Signed by both Applicant and RCSJ Admissions*)
- Portfolio Submission Agreement

5. Submission or Resubmission of ALL official college transcripts, if applicable

(in sealed envelopes obtained from institution)

- RCSJ Transcript should be unofficial
- Printed copies of electronic transcripts are not considered official

6. Submission or Resubmission of official high school transcript, if applicable *(in sealed envelope obtained from high school) Not required if official copy is on file with general admissions office and student will use a college-level lab science and/or math course as their ranking requirement*

7. Verification of GPA 2.0 or higher from last school of attendance *(verified from submission of official transcript)*

Note: The portfolio is considered complete at the time of submission when all General and Selective Admissions requirements are satisfied. **RCSJ Transcript should be unofficial.*

DMS Admissions Ranking Criteria

Value of Points Toward Admission Ranking	<p style="text-align: center;">— IMPORTANT —</p> <p style="text-align: center;">All applicants are ranked objectively based on the criteria below. Applicants are required to submit minimum qualifying scores in all areas to be considered eligible. Meeting or exceeding minimum requirements does <i>not</i> guarantee acceptance.</p>
50%	<p style="text-align: center;">ACT * or SAT Requirement</p> <p style="text-align: center;">ACT Minimum Composite 24 SAT Minimum 990 before 4/1/95 SAT Minimum 1090 after 4/1/95 SAT Minimum 1160 after 3/1/16 SAT based on Reading and Math Components only (<i>Writing score not used</i>) A photocopy of your score report is acceptable in the portfolio</p> <p><i>*Associate Degree holders can submit proof of degree for a composite score of 25 (see page 18) Baccalaureate Degree and ARRT certificate holders can submit proof of degree/licensure for a composite score of 26 (see page 18)</i></p>
25%	<p style="text-align: center;">Science Course Requirement Must be taken from 2022 – present</p> <p style="text-align: center;">Final grade received must be equivalent to a “C” or better <i>The highest completed science grade of “C” or better submitted will be used for admission ranking</i></p> <p style="text-align: center;">Applicants will choose one of the following options for admissions ranking purposes:</p> <p style="text-align: center;">A. Lab Biology and Lab Chemistry High School: 1 year each or College Level: 1 semester each Acceptable BIO class options: <i>BIOL 107, BIOL 101, BIOL 102, high school Biology</i> Acceptable CHM class options: <i>CHEM 100, CHEM 101, CHEM 102, high school Chemistry</i></p> <p style="text-align: center;">OR</p> <p style="text-align: center;">B. Anatomy and Physiology I with Lab College level only/equivalent to RCSJ’s BIOL 105</p> <p style="text-align: center;">OR</p> <p style="text-align: center;">C. Anatomy and Physiology II with Lab College level only/equivalent to RCSJ’s BIOL 106</p> <p>• Applicants transferring Anatomy I and /or Anatomy II from another college should verify transferability well before submission of their portfolio</p>
25%	<p style="text-align: center;">Math Course Requirement</p> <p style="text-align: center;">High School Level: Algebra II or higher <i>must be final grade at time of submission</i></p> <p style="text-align: center;">OR</p> <p style="text-align: center;">College Level: Intermediate Algebra or higher <i>equivalent to RCSJ’s MATH 105 or higher level college math must be final grade at time of submission</i></p>

Information Sessions

All DMS Information Sessions will be held through Zoom webinar.

Information sessions are held annually for prospective applicants to learn about the current application procedures and to allow an opportunity for questions to be entertained.

- **Attendance at one information session is mandatory to apply to the 2026 DMS Program and must be completed prior to submission of the portfolio.**
- Portfolios submitted without proof of attendance are marked as incomplete and not considered for admission.
- Information sessions expire annually. Applicants must attend a new information session for the year in which they apply.
- **Registration is required for each information session.**
 - Links to register will open one month prior to the session date and close a half-hour prior to the session start time.
 - Please use an email address you check regularly to register for the session to ensure you receive the correct Zoom link.

To register for an information session, please visit:

RCSJ.edu/SelectiveAdmissions/Gloucester/DMS

2026 DMS Program Information Sessions		
Wednesday	October 15, 2025	6:00 p.m.
Thursday	November 13, 2025	3:00 p.m.
Tuesday	December 9, 2025	10:00 a.m.
Thursday	January 22, 2026	3:00 p.m.
Tuesday	February 24, 2026*	6:00 p.m.

**This is the FINAL information session for the 2026 DMS Program.
Additional information sessions will not be scheduled after this date.*

*Information session dates and times are accurate at time of publication.
Any and all updates will be posted on the Selective Admissions website.*

Information Sessions (*continued*)

What to Expect at Your Information Session

Webinar Logistics

- Attendees are encouraged to review the Zoom website for the basics of joining a Zoom webinar before their information session: <https://support.zoom.us/hc/en-us/articles/115004954946-Joining-and-participating-in-a-Zoom-Webinar>
- Each session will start promptly at the advertised time and will last about 1.5 to 2 hours.
- The Webinar will lock 10 minutes after the start of the session. Late entries are strictly prohibited.
Please plan accordingly!
- Attendees are strongly recommended to join the webinar from a laptop or desktop computer for optimal viewing experience. Attendees who join the webinar from their cell phone or tablet do so at their own risk.

3 Informational Segments

- **Admissions:** Representatives from the Admissions office will review the two-step application process for the DMS program.
- **Program:** Representatives from the DMS program will review program information and other requirements.
- **Q&A:** Attendees will have an opportunity to ask and have questions answered by panelists in attendance. Questions can be typed in the chat box and will be answered either “live on-air” at the end of the information session or privately by one of the panelists in attendance.
 - Questions may also be submitted ahead of the session to SelectiveAdmissions@rcsj.edu

Proof of Attendance

- Applicants are required to stay the entire length of the webinar to receive credit.
- Attendance is determined by registration and log-in data. Applicants who leave the session early will not receive credit for attending and will need to attend another session. **Plan ahead!**
- A receipt of attendance* will be emailed directly to the student using the email address provided in the registration form. Applicants must print the receipt and include in their 2026 DMS portfolio.

**This email may arrive 1 – 3 business days after the session and may go to your junk/spam folder.*

Please Note!

All applicants must attend one information session date for the 2026 DMS Program.

New Student Orientation and individual appointments with Admissions staff or Advisement staff do not count as valid information sessions.

Testing Information: ACT

About the Exam

The American College Testing Program (ACT) is a national college admissions examination that consists of subject area tests in English, mathematics, reading, and science. The four subject areas are multiple-choice tests. There is an optional writing portion available, however, RCSJ does not use the writing portion for admissions consideration for the DMS program. Students who take the ACT receive a composite score of all four subject area tests in a range from 1–36.

Applicants submitting ACT scores must submit a minimum composite score of 24 to be eligible for the 2026 DMS program.

Testing Logistics

Rowan College South Jersey is an approved Testing Center for both the Residual ACT and the National ACT. Students are not required to test at Rowan College South Jersey to apply to the DMS program. Students are required to allow 60 days in between attempts of the ACT exam, whether it is the Residual ACT or the National ACT. Photocopies of score reports are acceptable for inclusion in the DMS portfolio.

The Residual ACT is proctored at the Rowan College South Jersey Testing Center.

- Scores from the Residual ACT cannot be sent to other colleges and universities.
- These exams are hand-scored and results are provided directly to the student. Duplicate copies of Residual ACT scores cannot be obtained from the ACT nor from RCSJ.
- Registration for the Residual ACT must be completed in-person at the RCSJ Testing Center on the Gloucester Campus (*Student Services Building, Room 1162*). **Registrations will not be accepted after the late deadline.**
- **PLEASE NOTE: ALL FEES ARE NON-REFUNDABLE.**
- For more information, please call 856-415-2268 or 856-681-6249

Residual ACT Date 2025/2026 Test Date	Registration Deadline: \$99.00 (Regular Registration Fee)	Late Registration Deadline: \$114.00 (\$15.00 Late Fee Added)
September 13, 2025	August 29, 2025	September 12, 2025
December 6, 2025	November 21, 2025	December 5, 2025
February 7, 2026*	January 23, 2026	February 6, 2026

The National ACT can be taken at any approved testing center provided by the ACT.

- Scores from the National ACT can be accessed in the student's profile typically 2 weeks after the testing date.
- All registration and payment for National ACT test dates must go through the ACT website ([Actstudent.org](https://actstudent.org))

2025/2026 National ACT	Registration Deadline:	Late Registration Deadline:
September 6, 2025	August 1, 2025	August 19, 2025
October 18, 2025	September 12, 2025	September 30, 2025
December 13, 2025*	November 7, 2025	November 24, 2025
February 14, 2026	January 7, 2026	January 21, 2026
April 11, 2026^	March 6, 2026	March 24, 2026
June 13, 2026^	May 8, 2026	May 27, 2026
July 11, 2026^	June 5, 2026	June 24, 2026

*FINAL Date before 2026 Deadline

**LAST date to guarantee results before 2026 DMS deadline

^This test date is after the 2026 DMS portfolio deadline and score reports will not be accepted for the 2026 DMS program.

Testing Information: SAT

About the Exam

Instead of ACT scores, SAT scores may be submitted in your DMS portfolio. The Scholastic Aptitude Test (SAT) is a national college admissions examination that consists of subject area tests in reading, writing & language, and math. The three subject areas are multiple-choice tests.

RCSJ uses the critical reading and math portions only for DMS admissions consideration. Neither the writing portion nor the optional essay are calculated in your score for the DMS program. Students who take the SAT (*since 2016*) receive a composite score of all three subject area tests in a range from 400-1600.

Photocopies of test scores are acceptable, as well as scores noted on your official high school transcript. **The SAT scores on your high school transcript must appear from the official SAT label.** Typed or handwritten SAT scores on your high school transcript are not acceptable. Please contact your high school to verify that the official SAT label appears on your transcript.

Please use the breakdown below for acceptable minimum SAT scores:

SAT (taken before April 1, 1995)	Minimum Acceptable Score	990
SAT (taken after April 1, 1995)	Minimum Acceptable Score	1090
SAT (taken after March 1, 2005)	Minimum Acceptable Score	1090
SAT (taken after March 1, 2016)	Minimum Acceptable Score	1160

Based on Reading and Math Components ONLY
(Writing score NOT used)

Testing Logistics

- Students who wish to take the SAT for DMS admissions consideration must register through the College Board website (**CollegeBoard.org**). Anticipated dates are listed in the table below and can be subject to change – applicants must follow the dates listed on **CollegeBoard.org**.
- Scores typically become available on the student's online CollegeBoard account about 2 weeks from the test date.
- Students who need to request old scores for their portfolio must contact **CollegeBoard.org** at 866-756-7346. **It is the applicant's responsibility to obtain their older SAT scores (if applicable) for their portfolio.**

2025-2026 National SAT Dates (Tentative)	
August 23, 2025	December 6, 2025*
September 13, 2025	March 14, 2026^
October 4, 2025	May 2, 2026^
November 8, 2025	June 6, 2026^

*LAST date to guarantee results by 2026 DMS deadline.

^This test date is after the 2026 DMS portfolio deadline and score reports will not be accepted for the 2026 DMS program.

Differences Between SAT and ACT

The differences between the ACT and SAT exam are subtle. The DMS program does not give preference to one exam for admissions consideration. It is the responsibility of the applicant to decide which exam best suits their test-taking style.

Comparisons between the two exams, as well as full-length practice tests and preparatory materials, can be found through websites like Princeton Review, Khan Academy, **CollegeBoard.org**, and **ACTStudent.org**.

Preparation for either exam is highly recommended. Study guides are available at most area bookstores. The RCSJ bookstore (856-415-2249) has a selection of study guides available for purchase.

Testing Information (*continued*)

Advanced Degree Holders

Applicants who hold an advanced degree are eligible to have an equivalent ACT composite score assigned for their admissions evaluation. Applicants who qualify for this option must include an official transcript showing the degree conferral date in their portfolio. The degree must be conferred (*not in progress*) prior to portfolio submission for applicants who choose this option. Students may use previous SAT or ACT scores, if they would like.

Associate Degree Holders can be assigned an ACT composite score of 25

Baccalaureate Degree Holders (or higher) can be assigned an ACT composite score of 26

ARRT Certified Radiographer

Applicants who are certified by the American Registry of Radiologic Technologists (ARRT) are eligible to have an ACT score of 26 assigned for their admissions evaluation. Include copy of license in portfolio. Students may use previous SAT or ACT scores, if they would like.

Applicants with advanced degrees/ARRT certification are encouraged to take the SAT/ACT to try and get a higher score.

RCSJ Placement Test

All applicants to the DMS program must demonstrate college-level placement in reading, writing, and math prior to submission of a DMS portfolio.

Applicants will submit a completed General Admission Completion Form to verify exemption from or fulfillment of placement test requirements. The form must be completed by the applicant and an admissions representative. Once both sections are completed and signed, the student can submit in the portfolio.

It is the applicant's responsibility to ensure they meet or exceed placement test requirements prior to submission of a DMS portfolio. Unless students meet one of the exemption criteria or tests above the remedial level in all areas, they must complete all required remediation before applying to the program. Per Administrative Procedure 8017, course work used for test exemption must be equivalent to a grade of "C" or better at RCSJ.

For questions regarding the RCSJ Placement Test or registering for the test, contact the RCSJ Testing Center at 856-415-2268. For any questions about exemption from taking the RCSJ Placement Test or getting the General Admission Completion Form signed, contact the Admissions Office at 856-415-2209.

Transcripts

Transcripts previously sent to RCSJ for the general admission file will not be added to the portfolio; therefore, students must resubmit their official transcripts in their portfolio. Please follow the guidance below for information about which transcripts must be included in the portfolio.

Applicants are encouraged to contact the Admissions Office for clarification on which transcripts may need to be submitted or resubmitted. Failure to submit or resubmit required transcripts will result in an incomplete portfolio. Incomplete portfolios are not considered for acceptance to the DMS program.

High School Transcripts

For general admission to RCSJ (*step 1, page 10*), submission of an official copy of the student's high school transcript documenting high school graduation (*or earned GED*) is mandatory for all applicants, including those who may have earned additional college degree(s).

Applicants submitting a high school level lab biology and/or lab chemistry and/or high school level math grade to satisfy the selective admissions ranking requirement for DMS admissions ranking **must** include a sealed copy of the high school transcript, obtained from the high school, in the portfolio. RCSJ uses the final letter or number grade listed on the transcript for admissions consideration, regardless of course weight (*honors, Advanced Placement, etc.*)

Be aware that college level courses taken while in high school through dual credit programs may have generated a college transcript. It is the student's responsibility to confer with their high school counselor about dual credit agreements with other institutions and request official college transcripts for their dual credit courses.

Applicants who plan to use college-level course(s) for both the science and math requirement of DMS admissions ranking, and have already submitted their official high school transcript to the Admissions Office, **do not** need to resubmit their high school transcript in the portfolio.

International high school transcripts **must** be evaluated and submitted to the Admissions Office prior to submission of the DMS portfolio.

RCSJ Students

Applicants who have taken courses at RCSJ (*including High School Option Program and Visiting students*) will submit an unofficial RCSJ transcript in their portfolio. The RCSJ transcript is the only transcript allowed to be unofficial. Students may place an official copy of their RCSJ transcript in the portfolio if desired, however, it is not required and any additional fees incurred for transcripts are the sole responsibility of the student.

International Transcripts

Transcripts from other countries must be translated into English and evaluated before they can be included in the portfolio. Students must request a general evaluation of their high school transcript and a course-by-course evaluation of their college transcript (s). International transcripts must be evaluated by any of the following organizations:

- | | | | | |
|---|--|---|---|--|
| • NACES
(naces.org) | • IEEEES, Inc.
(edevals.com) | • FCSA
(foreigncredentials.org), | • WES
(wes.org) | • SpanTran
(SpanTran.com) |
|---|--|---|---|--|

More information is available on the Gloucester campus international student website: RCSJ.edu/gc/International. Students with questions about international transcripts can contact Christina Kulisek, Executive Director, at ckulisek@rcsj.edu or 856-681-6273

Transcripts (*continued*)

Transfer Credits

Transfer Student Responsibilities

It is the applicant's responsibility to ensure coursework submitted for DMS admission ranking requirements is acceptable prior to submission of the DMS portfolio.

Applicants should have prior coursework evaluated for transfer credit before submission of the DMS portfolio by submitting an official transcript(s) from their previous institution(s) and completing a Transfer of College Credit Request Form through the Admissions Office website: [RCSJ.edu/gc/Transfer](https://rscsj.edu/gc/Transfer).

Courses Eligible for Transfer

Only general education courses from other colleges and universities may be eligible for transfer to the DMS program. Applicants who are currently enrolled or were previously enrolled in another college's DMS program should be advised that those DMS courses cannot transfer to the RCSJ DMS program.

Applicants should take note of their science courses completed at other institutions. Some colleges and universities offer a "Basic" or "Fundamental" version of both Anatomy and Physiology and Physics that may not be equivalent to the courses required in the RCSJ DMS program. **Applicants are highly encouraged to contact Selective Admissions for questions on science course equivalency well ahead of the portfolio deadline.**

Transcript Submission and Resubmission

Applicants must include a transcript from any college or university where they created an academic record. This can include students who registered for courses and then withdrew, students who are guests/visiting students at another institution and students who took only one course at the college.

Transfer students who have already submitted official transcripts from their previous institution for the general admissions file must resubmit an official copy in their DMS portfolio. The transcripts must be official, physical copies generated directly from the institution.

Applicants requesting transcripts from colleges or universities who use an electronic transcript delivery service (*National Student Clearinghouse, Parchment, etc.*) must request a physical copy be mailed to their personal address, **not** RCSJ, to place in the portfolio. Copies of electronic transcripts printed by the applicant are **not** considered official copies.

In the event a college no longer sends physical copies of transcripts due to the COVID-19 pandemic, students should contact Selective Admissions well ahead of the portfolio deadline for guidance. **Do not assume exclusion of a physical transcript is permissible before submission of the portfolio.**

It is the applicant's responsibility, not the institution's, to ensure transcripts are requested in time to be placed in the portfolio. Once submitted, no additional documents can be included in the portfolio. Omission of any official college transcript (*exception: RCSJ transcripts*) is grounds for an incomplete portfolio. Incomplete portfolios are not considered for acceptance.

Please contact the Admissions Office with any questions about transcripts.

Gloucester: 856-468-5000, ext. 6474

Email: SelectiveAdmissions@rcsj.edu

Science Course Transfer Policy

Nursing and Health Professions programs will only accept, in transfer, Anatomy and Physiology I and II courses that have been completed successfully from a regionally accredited institution. Acceptable coursework not taken at RCSJ must have equivalent content, lecture, credit hours, face-to-face lab hours and provide a letter grade.

For more information, or if you have any questions regarding this Science Course Transfer Policy, refer to Administrative Procedure 8207 or call 856-681-6273. NJ Transfer can assist you by providing course equivalencies for courses taken at a New Jersey college. Visit the NJ Transfer website at njtransfer.org