

**Upon creation of your account and payment of your Background check, YOU MUST print this form directly from the American DataBank's website. Sign the printed form and return to the Nursing and Health Professions Main Office by the due date indicated on your Information Sheet.**

## Disclosure and Authorization Form

*PLEASE READ CAREFULLY BEFORE SIGNING AUTHORIZATION*

As part of the application process for enrollment, acceptance and/or continuing participation in educational programs at **Rowan College of South Jersey** ("the School"), the School and/or its agents may obtain information about you from a consumer reporting agency. Thus, you may be the subject of a "consumer report" and/or an "investigative consumer report" which may include, but is not limited to information about your character, general reputation, personal characteristics and/or mode of living, employment history, work experience, work performance, criminal history records, sexual offender's lists, motor vehicle records, military records, educational verification, license verification, credit history, government exclusion lists, OIG, GSA, FBI finger printing, and drug testing or other background checks. You have the right, upon written request made within a reasonable time after receipt of this notice, to request disclosure of the nature and scope of any investigative consumer report. You also may request a written summary of Your Rights Under the Fair Credit Reporting Act, a copy of which is attached to this form. The scope of this notice and authorization is all-encompassing, however, allowing the School to obtain from any individual or entity all manner of consumer reports and investigative consumer reports now and throughout the course of your enrollment to the extent permitted by law.

I hereby authorize and give my written instructions for the obtaining of "consumer reports" and/or "investigative consumer reports", by the School and/or any health care facilities where I may be placed, at any time after receipt of this authorization and throughout my enrollment, if applicable. To this end, I hereby authorize, without reservation, any individual or entity to furnish any and all background information requested by *American DataBank, 110 Sixteenth St., 8th Fl., Denver, CO 80202, 1-800-200-0853*, or another outside organization acting on behalf of the School and/or a health care facility where I may be placed. I also certify that all information provided on my application, including this form, is correct to the best of my knowledge. Any false statements provided will be considered just cause for denial of participation and/or acceptance.

If I elect to use American DataBank's Complio software platform to initiate a sharing of part or all of my consumer report information with a third party, I confirm and agree that such sharing will be deemed made by me, and not by American DataBank, the same as if I had emailed the information to the third party.

Upon request, American DataBank will supply a copy of my report and my rights under the Fair Credit Reporting Act. Requests may be directed to: American DataBank, 110 16<sup>th</sup> Street 8<sup>th</sup> Fl. Denver, CO 80202 or by contacting us at 1-800-200-0853.

I understand that if I am requesting a background report in connection with employment, promotion, reassignment or retention as an employee, then I should not complete this form and should instead contact American DataBank and follow a different procedure.

**Print Last Name** \_\_\_\_\_ **First Name** \_\_\_\_\_ **Middle** \_\_\_\_\_

**Other Names/Alias** \_\_\_\_\_

**Social Security\* #** \_\_\_\_\_ **Date of Birth\*** \_\_\_\_\_

**Present Address** \_\_\_\_\_ **Phone Number** \_\_\_\_\_

**City/State/Zip** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*\*This information will be used for background screening purposes only and will not be used as decision criteria.  
American DataBank's privacy policy can be found at [www.americandatabank.com/privacypolicy.aspx](http://www.americandatabank.com/privacypolicy.aspx)*