**ACTIVE SHOOTER PREPARATION - RCGC**

**Don't wait until it happens. Have a plan now!**

* Familiarize yourself with your environment. Know how to lock your door(s).
* Know your escape routes (exits) and alternate escape routes to parking lots, vehicles, wooded areas, etc.
* Talk to your co-workers about a preplanned response to help each other
* Identify ways to lock or barricade your area
* Practice! Practice! Practice!

**Information to provide to 911 operators:**

* Location of the shooter (building, room, hallways, etc.)
* Number of shooters
* Physical description of shooters (white male, red jacket, 5 foot 9 inches tall, green pants)
* Number and type of weapons shooter has (if known, handgun, rifle, shotgun)
* Number of potential victims at location

**WHEN THE SHOOTING STARTS...**


Have an escape route and an action plan in mind Leave your belongings behind
Evacuate, regardless of whether others agree to follow Help others escape, if possible
Do not attempt to move the wounded Keep your hands visible
Prevent others from entering where the active shooter may be located Call 911 when you are safe


Hide in an area out of the shooter’s view

Silence cell phones (including vibrate mode) and remain quiet and still
Lock doors and block entry to your hiding place (use chairs, tables, bookcases, file cabinets, etc.)
Shut off lights, stay out of sight and remain calm


If your life is in imminent danger, you may have to fight the attacker Attempt to incapacitate the shooter
Act with as much physical aggression as possible. Meet violence with violence.
Improvise weapons: chairs, fire extinguishers, and anything that is an impact weapon\ Do not back down! Commit to your actions. Stand united with others. YOUR LIFE DEPENDS UPON IT!

 Source: <http://lasd.org/active-shooting.html> Contact RCGC Security for questions: 856-681-6287