

2024-2025 Satisfactory Academic Progress Appeal Form

Name:		Student ID:	Term:
What is Satisfa	actory Academic Progress?		
			Authority (state) require students to maintain /state financial aid programs, including grants and
Maximum tim	e frame (150 %). This means students r	nust maintain a 2.0 GPA and complete	and Quantitative (pace) standards within a a minimum of 67 percent of all credits they semester at RCSJ, is considered in the SAP
Office of Final		ice of Financial Aid must follow the SA	pment will not be granted the same amnesty by the AP standards set forth by the U.S. Department of is an internal policy of the College.
For a detailed v	version of the College's SAP policy, visi	t RCSJ.edu/cc/FinancialAid and select	"Policies and Procedures."
Instructions for The Office of I the following.		peal per student, per circumstance. Stu	udents submitting a SAP appeal must include all of
	Submit a detailed, typed letter outlining	ng the reasons for your appeal; verbal ap	ppeals will not be accepted.
	Explain how your circumstances have	been resolved.	
	relevant, supporting documentation for Examples: doctors' notes, hospital di	or each reason stated in your appeal. scharge papers, police reports, court documents.	RAs) from your first semester to the present. Attach all uments, birth/death certificates, pay stubs, work schedules, you may attach any supporting documentation you deem
	I acknowledge appeals without suppor	ting documentation will be denied.	
	If the reason is due to COVID-19, your	r typed letter must explain how you were	e affected.
What Happens	After Your Appeal?		
	ats will be informed of the appeal decision given or discussed over the phone for pro-		ldress will be used. The results of appeals will
• Appeal	ls may take more than 30 days to review	and during such time the committee m	ay request additional information.
	wed appeals will require you to complete cocess will continue until you make SAF		fice of Financial Aid) each semester.
payme	d appeals will require you to use your ont plan (offered by the Business Office, for private loans).	own resources, should you choose to enterprise or applying for an alternative loan p	nroll at RCSJ. This may include utilizing the in-house rogram (applying directly through the lender, not the
	ts who choose to enroll while they are r denied are responsible for all charges of		for the outcome of an appeal, or have an
	ats who submit a SAP Appeal after the find sequent semester.	rst day of the semester, and are approve	d, will regain financial aid eligibility for
• The stu	ident will be held accountable for those	charges if the courses are not dropped	prior to the established refund deadlines listed on
the RC	CSJ website. Visit the <i>RCSJ.edu/cc/Fine</i>	ancialAid for more information.	
By signing below and accurate.	v, I acknowledge that I have read and ur	nderstand the information provided on t	his form. I also confirm the information provided is true
Stude	ent Signature:		Date:
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