

Early Alert Warning Code - Frequently Asked Questions

What is an Early Alert?

They are temporary alerts to prompt students to take immediate action to repair their grade(s). They are issued to students earning than less a “C” average.

Who assigns Early Alerts?

Faculty assign Early Alert Codes during mid-term of 15-week courses during the fall and spring semesters.

How are students notified?

If an alert code was assigned, notification is sent via text message and RSCJ email.

Where can students locate their Early Alerts?

Alerts are viewable on the RCSJ.edu portal, select “My Campus”, select “Student Profile”, and “My Grades” and temporarily show in the “Midterm Grade” field for approximately *one week* after receiving notification.

What are the Early Alert Codes?

Early Alert Codes are numbers that correspond to a description. For example, a “2” means a student is receiving less than a “C” average because of incomplete assignments.

Note: a (0) zero indicates that a student did not attend the class for the first seven (7) weeks. The student will receive an “NA” as their final grade.

Early Alert Codes & Definitions:	
CODE:	DESCRIPTION of why grade is below a C average:
0 (zero)	NA- Never Attended class – this is a final grade NA- Never Attended Online classes - this is a final grade <ul style="list-style-type: none">• Did not sign-in AND complete an assignment• Signed in AND did NOT complete an assignment
1	Tests & Assignments
2	Incomplete Assignments
3	Test Scores & Incomplete Assignments
4	Poor Attendance & Test Scores
5	Poor Attendance & Incomplete Assignments
6	Poor Attendance & Test Scores & Incomplete Assignments
7	Stopped Attending Class

What steps can Early Alert students take to support their success?

- Meet with the Professor to discuss repairing their grade(s)
- Contact an [Academic Advisor](#) if a student wishes to withdrawal
- Visit the [Academic Support Center](#) for free tutoring
- Reach out to [Counseling & Wellness Services](#) for stress management techniques
- Speak with [Financial Aid](#) to understand how financial awards may be impacted
- Meet with [Career Services](#) to explore your career path
- Visit the [Student Empowerment Administrator](#) for other resources