



**Rowan College  
of South Jersey**

Policy: 5003  
Title: **DISTRIBUTING AND POSTING MATERIALS**  
Area: Facilities  
Approved: 07/01/19  
Revised: 11/19/24

College bulletin boards and tack strips will be used for official College business. The distribution of noncollege materials on campus is prohibited unless expressly approved by the College.

Any noncollege group or individuals requesting to distribute and/or post materials on approved bulletin boards or tack strips or in other approved areas will first receive the approval of the Office of Student Life. Noncollege postings must have a stamp of approval from the Office of Student Life prior to posting or distribution.

Employees, College students, or College organizations requesting to distribute and/or post noncollege materials must follow administrative procedure.

Materials must not violate College policies, state, or federal statute and cannot be threatening, harassing, or discriminatory in nature.

Administrative procedures will be developed for implementation of this policy.

References:

Rowan College of South Jersey Administrative Procedure, *5003 Distributing and Posting Materials*