



**Rowan College
of South Jersey**

Policy: 3013
Title: **DIGITAL LEARNING MATERIAL**
Area: Academic Services
Approved: 07/01/19
Revised: 02/14/23

Given that Rowan College of South Jersey (“College”) is responsible for the efficiency, effectiveness, and security of the delivery of digital materials, all materials must:

1. Reside on College servers and operate through the College’s computer network; or
2. Reside in third party platforms and solutions approved by the College’s Division of Innovation and Technology and legal counsel.

This policy will apply to all courses delivered by the College unless superseded by:

1. Contract language agreed to between the College and a Board of Trustees recognized bargaining unit; or
2. An official contractual arrangement between the College and an individual, organization, or consortium.

Administrative procedures will be developed to support this policy.

References:

Rowan College of South Jersey Administrative Procedure, *3013 Digital Learning Material*