



Rowan College of South Jersey

Administrative Procedure: 3301

ACADEMIC PROGRESS, PROBATION, AND LEAVE

Academic Progress

A student at the College is deemed to be in Good Standing when making satisfactory progress toward the completion of program requirements when the student has earned a cumulative grade point average of 2.000 or higher and completed 12 college-level credits. Such determination will be made at the conclusion of each semester.

Academic Probation

A student will be placed on academic probation when the student's cumulative GPA falls below 2.000 after a minimum of 12 college-level credits has been attempted. Academic probation and leave credit restrictions will be applied at the end of each semester.

Credits attempted will include all college-level courses listed on the student's transcript. Foundation course grades are not calculated in academic standing.

Credit Restrictions and Requirements While on Probation

- 14 Credit Probation - During the first semester on academic probation, the student will be restricted to 14 credits. Then, any subsequent semester on academic probation, if the semester GPA falls below 2.000 the student will be further restricted to 12 credits while on probation. While on 14 credit probation, the student will be required to meet with an advisor and complete an Academic Success Program.
- 12 Credit Probation – Following 14 Credit Probation, the semester GPA falls below 2.000 the student will be further restricted to 12 credits for subsequent semesters while on probation. While on 12 credit probation, the student will be required to meet with an advisor and complete an Academic Success Program.

Academic Leave

A student restricted to 12 credits who earns a semester GPA of less than 2.000 will be placed on academic leave from the College through the next fall or spring semesters. A

student placed on academic leave will be provided counseling/advisement with appropriate College personnel regarding reinstatement procedures.

Reinstatement

Following a semester of academic leave, the student may initiate readmission to the College by making an appointment with a counseling advisor, who will complete an Academic Success Program with the student, the student will return on 8 credit probation restriction and must earn a semester GPA of 2.000 or higher. The student will remain on restricted probation until the student's cumulative GPA has risen to 2.000 or higher. Failure to do so will result in another semester of academic leave from the College.

Removal from Probation Status

A student will be removed from academic probation status when the student's cumulative GPA has risen to 2.000 or higher. Once removed from probation status for one semester, any student returned to probation status will begin the probation cycle again.

Students on academic probation do not qualify for the President's or Deans' list.

Area: Academic Services
Approved: 07/01/19, 08/09/23, 07/30/24
Revised: 12/17/24

President's Authorization: *Paul Keating*

References:

Rowan College of South Jersey Board of Trustees Policy Manual, *3301 Academic Progress, Probation, and Leave*