



## **Rowan College of South Jersey**

Administrative Procedure: 3109

### **AWARDING OF A DEGREE POSTHUMOUSLY**

#### **Criteria**

A deceased student who may or may not have completed all requirements for his/her degree at the time of death may be awarded a degree posthumously, upon consideration of the following criteria:

- At least 50% of all course requirements for the degree must have been completed;
- Residency requirements must have been established;
- The student must have been in good academic standing with a cumulative GPA of 2.000 or higher, for all courses in the degree program;
- The student was in good standing financially; and
- The student had no student code violations.

A member of the armed forces killed in the line of duty who was an active College student at the time of his/her death or an inactive student due to deployment at the time of death, will receive a posthumous degree without regard to required criteria.

#### **Process**

All members of the College community are encouraged to notify the Registrar or Vice President of Student Services upon learning of the death of a student. Nomination for posthumous degree may be made in writing by any member of the College community and submitted to the appropriate dean who will confirm to his/her Vice President that the student meets the criteria as set forth above. With the approval of the Provost and Vice President of Academic Services, a recommendation will be made to the President that the posthumous degree be conferred.

#### **Presentation/Graduation**

After the posthumous degree has been approved, the Registrar may mail the diploma to a family member, or, if desired, give it to the dean or other appropriate College official for presentation in a private gathering as a special gesture to the family. A family member

may choose to receive the diploma on the student's behalf at the commencement ceremony. The degree will be posted on the student's permanent record as "Degree Conferred Posthumously".

**Special Consideration**

In an extraordinary case of a terminally ill student, the family may be informed of the College's decision to award the degree posthumously before the student dies. College official(s) may present the diploma in a private gathering as a special gesture to the family and student. Only after the death of the student will the degree be awarded and the actual diploma prepared and given to the family.

Area: Academic Services  
Approved: 11/10/20

President's Authorization:  \_\_\_\_\_

References:

Rowan College of South Jersey Board of Trustees Policy, *3109 Awarding of a Degree Posthumously*

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