



BOARD OF TRUSTEES MEETING – CUMBERLAND CAMPUS

REGULAR SESSION MINUTES

October 15, 2024

Chair Gene Concordia called the Regular Session of the Board of Trustees of Rowan College of South Jersey to order at 6:32 p.m., held on the Cumberland Campus.

Meg Resue, Chief of Staff to President and Board of Trustees, read the Open Public Meetings Act Statement: “In compliance with the ‘Open Public Meetings Act’ of the State of New Jersey, adequate notice of this meeting of the Rowan College of South Jersey Board of Trustees was provided by the forwarding of a notice on December 4, 2023, to *The South Jersey Times*, and *The Daily Journal*, the Gloucester and Cumberland County Commissioner Directors, Education Liaisons, Administrators, and both campus college communities.”

Meg Resue led the Pledge of Allegiance.

Roll call followed by Meg Resue:

Members Present:

Ms. Lita Abele
Ms. Jennica Bileci
Mr. Bob Bumpus
Ms. Danielle Carroll
Mr. Gene Concordia
Mr. Len Daws
Dr. Edward Geletka
Mr. Greg Loperolo
Mrs. Ruby Johnson
Dr. Warren Wallace

Members Absent:

Mr. Douglas Wills, Esq.
Dr. Frederick Keating, President, Ex-Officio

Advisor Present:

Mr. Chris Gibson, Esq.

Chair Gene Concordia welcomed everyone present at the meeting.

STUDENT & FACULTY RECOGNITION

Student Recognition

ACE-celerate! STEM Summer Camp

Mrs. Sarah Palese and Mr. Cody Miller, Rowan College Foundation reviewed the highlights and success of the program, and presented the following students:

- Tyrell Gooch – Freshman, Millville High School
- Ayanna Murphy – Junior, Millville High School
- Rachel Salvatierra – Senior, Cumberland County Technical Education Center (CCTEC)

Bridge to Rowan (CB2R Grant) & The Slack Family Pathway to Medicine Scholarship Students

Melissa Young, Assistant Professor, Biology & Environmental Science presented the following students on behalf of Dr. Mark Randa, who unfortunately was unable to attend the meeting as planned. Ms. Young reviewed Bridge to Rowan Grant and informed the Board the grant was

approved for another three (3) years, as well as acknowledging the Pathway to Medicine program with a shout-out to Mr. David Slack who was present in the audience.

- Christian DeLeon, Biological Science Major
- Evelyn Chavez Lopez
- Tyla Nottingham, Biological Science Major with a Pre-Medical Track
- Anthony Romero

RCSJ Unified Sports Athletes

Ramon Casanova, Ex. Dir., ACT Program & Andrew Wallace, CC Unified Sports Head Coach, presented basketball and volleyball athlete, Rickelle and spoke about the value and opportunities Unified Sports Athletic Program provides for the ACT Program students.

- Rickelle Harris

RCSJ Athletes

Jonathan DiJamco, Director, Athletics, presented the following students.

- Chris DeLeon, Men's Soccer - Biological Science Major
- Egypt Owens, Women's Basketball - Business Management

All the students who wished to had the opportunity to share with the Trustees their unique stories and plans for the future, after which pictures were taken with the Board and family members.

Faculty Recognition

Cyber Security Award Recognition – Ester Rodriguez, Director, HSI Programs, discussed the award received by Anthony Haddad, who unfortunately was not able to attend the meeting. On behalf of Dr. Keating, Mr. Haddad was presented with a hard-bound book which had been received by Dr. Keating. This tome was published by the Center for Academic Excellence in Cyber Defense, and among the listings was the RCSJ-Cumberland Cyber Security Program, along with other notable higher education institutions across the nation, all of whom were noted as being aligned with the U.S. government standards and practices.

- Anthony Haddad, Administrative Instructor, Cyber Security, STEM

February & October Faculty Spotlight - Rich Curcio, Chair, Faculty Senate

- Melissa Young, Assistant Professor, Biology & Environmental Science (*February*)

The following notes were provided by Melissa's peers:

"Melissa has been a full-time faculty member in Biology and Environmental Science since 2012. Driven by passion for her field, care for her students, and lots of coffee, she has made many diverse contributions to the college over the years. Melissa is currently participating in leadership positions in three separate grant programs (NIH CB2R bridge grant, NSF GEO Path Grant and HHMI Inclusive Excellence grant), all of which focus on enhancing the student experience and providing opportunities in the STEM field. She is very active on campus as the chair of the Faculty Professional Development Committee, the Secretary of the Faculty Senate, and VP of the Faculty Association. Melissa is recognized for her dedication to her students in and out of the classroom, where she strives to provide high-level, interactive, inquiry-based lessons. Her students speak of her with the highest regard and describe her as "energetic, knowledgeable, supportive, and (overall) a professor who really cares."

- Kate Lloyd, Assistant Professor II • Nursing & Health Professions (*October*)

"Kate Lloyd has been a faculty member in the nursing division for the past four years. She was an adjunct for both campuses before joining RCSJ full-time, as well as a graduate of Cumberland's nursing program.

She brings experience in critical care and community health to the nursing program. She is currently pursuing a doctorate in prevention science from Wilmington University. Kate was nominated for her dedication to the faculty role through service on various committees and contributions to the development of the new nursing program resulting from the campus merger. The process required countless hours and meetings to complete, and Kate continues to work to ensure the program is current, relevant, and meets the strict standards for accreditation. Kate deserves the recognition of Faculty Spotlight for both her dedication to advancing RCSJ's nursing program and herself within the nursing field.”

Pictures were taken of Melissa and Kate with Board members and staff.

After the Student and Faculty Recognition, there was a five (5) minute break taken. The meeting resumed at 7:12pm.

PRESIDENT'S REPORT

Mr. Nate Alridge, Esq., Director, Diversity & Equity, Title IX, and Judicial Affairs, provided a presentation on RCSJ's Safety & Security/Threat Assessment, a proactive threat assessment management tool developed in response to a changing world. (attachment)

The September 17, 2024 Regular/Closed Session Meeting Minutes were approved as presented.

FINANCE

Report Summary: **Nick Burzichelli**, Exec. VP, COO & CFO presented the financial statements as listed below, which had been vetted by the RCSJ Board of Trustees Finance, Planning and Facilities Committee and he noted budget FY2025-2026 planning would begin in November.

Informational Item: RCSJ Financial Statements for the Gloucester and Cumberland campuses for the month ending September 30, 2024. (attached)

PLANNING/FACILITIES

Report Summary: **Nick Burzichelli**, Exec. VP, COO & CFO presented the Campus Safety report Mr. Burzichelli provided clarity on item 4 listed below prior to the Trustees' taking formal action noting this was for expanded services for Rowan University's Nursing Building project on the Rowan University Mantua Campus.

Informational Item: RCSJ Campus Safety Crime Statistics for September 2024 (attached).

On the recommendation of the President, Trustee Bileci made a motion, seconded by Trustee Lopergolo, unanimously approving the items listed below, 1 through 4 as presented. (resolutions attached)

1. Purchase Agreement: GE Healthcare
2. Gloucester County Insurance Fund Commission Renewal
3. Purchase Agreement: Henry Schein
4. Professional Engineering Services Agreement: Pennoni

PERSONNEL

Report Summary: **Nick Burzichelli**, Exec. VP, COO & CFO presented the personnel actions.

On the recommendation of the President, Trustee Johnson made a motion, seconded by Trustee Daws, unanimously approving the Personnel Actions as presented: (documents attached)

1. Personnel Actions for the RCSJ Gloucester and Cumberland Campuses

ACADEMIC SERVICES

Report Summary: **Dr. Brenden Rickards**, VP & Provost, Academic Services

Dr. Rickards presented academic items for approval and provided the Trustee with further detail regarding item 2 below prior to asking for the Board's approval.

On the recommendation of the President, Trustee Carroll made a motion, seconded by Trustee Johnson, unanimously approving the following items 1 through 7. (resolutions attached)

1. Consolidated Adult Basic Skills & Integrated English Literacy & Civics Education Grant Additional Funding – Gloucester Campus
2. ECMC Foundation funding for Men of Color Initiatives
3. EOF Grant Funding – Cumberland Campus
4. EOF Grant Funding – Gloucester Campus
5. American Chemical Society Assistantship Grand Funding – Gloucester Campus
6. OSHE Some College No Degree Grant Funding
7. Shared Services Agreement between Gloucester County and Rowan College South

POLICY

Report Summary: **Meg Resue**, Chief of Staff, President's Office presented the listed policy below.

On the recommendation of the President, Trustee Daws made a motion, seconded by Trustee Abele, approving the following revised policy below (copy attached)

1. Revised Policy
9009 Animals on Campus

Student Services - **Judy Atkinson**, Vice President, Chief Student Affairs Officer, Student Services updated the Board on the well-attended Gloucester Fall Open House and said a good number have registered for Cumberland's Open House as well. In addition, there is a Counseling/Wellness food drive to support students underway through November 15th.

- **Student Government Association (SGA)** - **Noor Moosvi**, President, provided the Trustees with a PowerPoint presentation reviewing the 2024-2025 events and plans for future initiatives such as: Adopt-A-Family, Celebration of Lights and a Sports Concession among others. Noor Moosvi introduced other SGA Officers also present at the meeting.

Branch Campus - **Dr. Jim Piccone**, Vice President/CAO, Branch Campus, Thanked everyone and said how appreciative he is of all the student, Faculty and staff engagement bringing our student successes before the Board.

Innovation & Technology - **Josh Piddington**, Vice President/CIO, Innovation & Tech. indicated the following: 1) the Anthology/Ferrelli reset was going well, 2) an AI committee has been formed to develop what AI looks like from an administrative perspective, 3) RCSJ Professional Development day (10/16/24) will include sections on Cyber Security, and 4) the IT/Ferrelli timeline remains July 1, 2025.

Rowan College Foundation – **Cody Miller**, Director, Foundation & Alumni Relations thanked everyone involved in making the STEM Summer Camp a success. He likened the challenge to “building a plane while flying” and that the next one will be bigger and just as successful. He informed the Board that the College Foundation has expanded its support to the food pantries on

both campuses, as well as more support for Life Happens, a fund that helps with books, computers, travel, food and other potential student needs.

PUBLIC PORTION

Chair Concordia asked Public comment – none was received.

Chair Concordia announced that Mrs. Ruby Johnson was leaving the RCSJ Board of Trustees. The Chair stated that he will miss her as “one heck of a co-pilot” as Vice Chair. He acknowledged his sincere appreciation of her intellect, in addition to being a great team player, and for all her contributions to this Board over the years.

At 7:50 p.m., Trustee Wallace made a motion, seconded by Trustee Abele and unanimously approved to adjourn the Regular Session.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Len Daws", is written over the typed name below.

Len Daws, Secretary

Notes taken by Meg Resue

THREAT ASSESSMENT MANAGEMENT

A Proactive Response to a Changing World

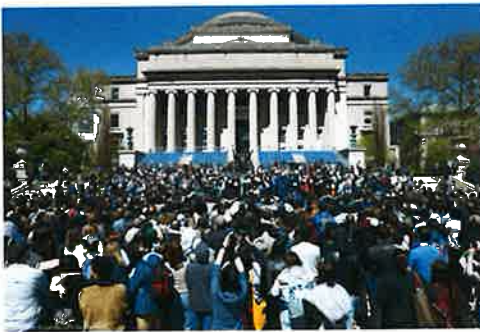


Why? *A Changing World*



Guidance on the Establishment of Behavioral Threat Assessment and Management Teams (BTAM)

2023

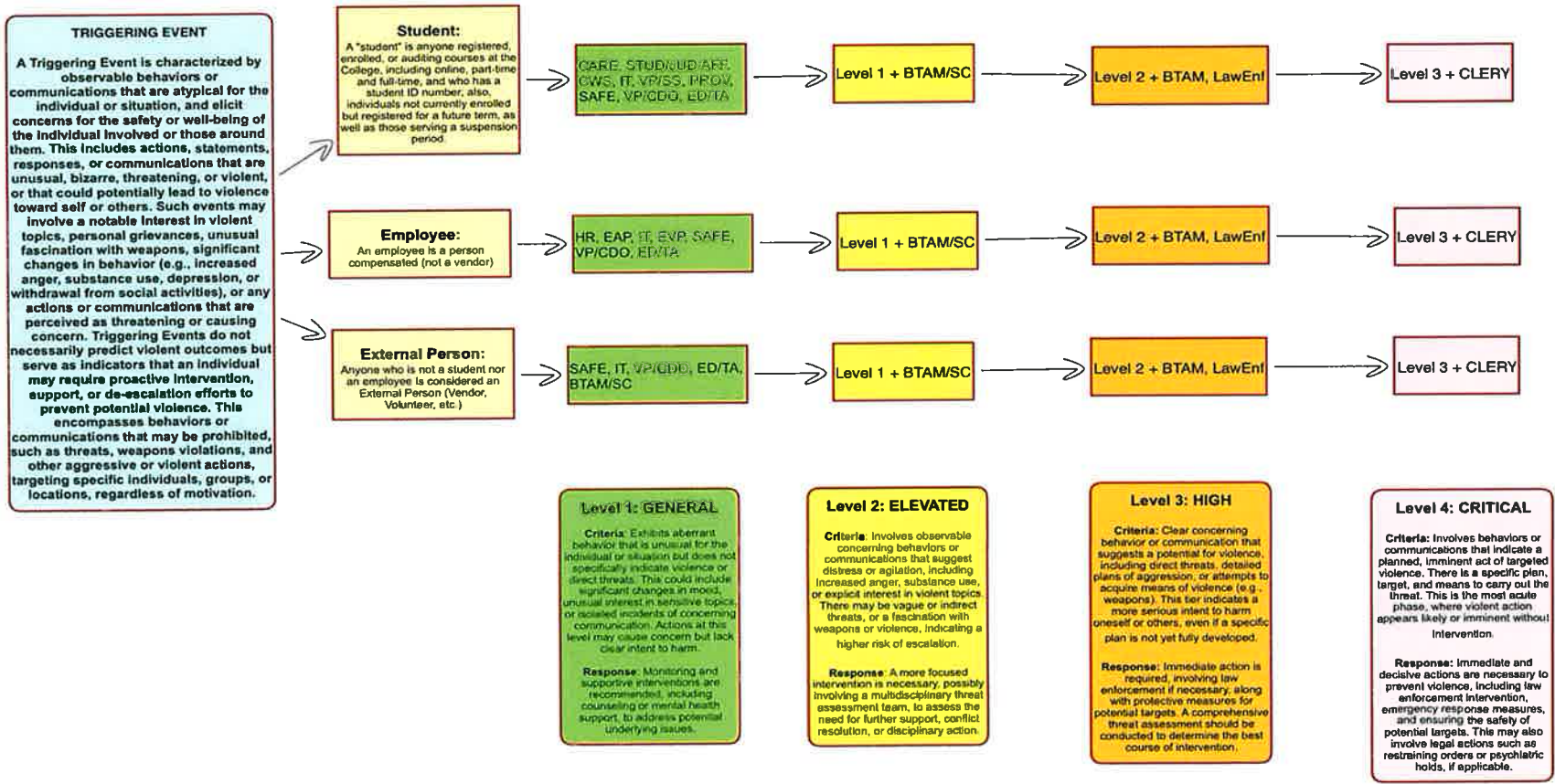


What is Threat Assessment Management?

- Threat assessment is a fact-based, systematic process designed to IDENTIFY, INVESTIGATE, ASSESS, and MANAGE potentially dangerous or violent situations.
- **IDENTIFY** the person(s) or situation(s) that present a concern for danger/violence.
- **INVESTIGATE** (inquire), ask questions and gather relevant information about the person(s) and situation(s)
- **ASSESS** the person(s) and situation(s) by considering the entirety of information that is readily accessible, taking into account the unique context and specific circumstances at the time of decision-making. Making the best informed decision.
- **MANAGE** the person(a) and situation(s) based in the assessment.



Overview of our Process





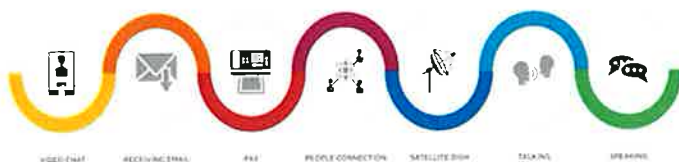
SEE
SOMETHING

HEAR
SOMETHING

SAY
SOMETHING



Activating the Process (A Triggering Event)



TRIGGERING EVENT

A Triggering Event is characterized by observable behaviors or communications that are atypical for the individual or situation, and elicit concerns for the safety or well-being of the individual involved or those around them. This includes actions, statements, responses, or communications that are unusual, bizarre, threatening, or violent, or that could potentially lead to violence toward self or others. Such events may involve a notable interest in violent topics, personal grievances, unusual fascination with weapons, significant changes in behavior (e.g., increased anger, substance use, depression, or withdrawal from social activities), or any actions or communications that are perceived as threatening or causing concern. Triggering Events do not necessarily predict violent outcomes but serve as indicators that an individual may require proactive intervention, support, or de-escalation efforts to prevent potential violence. This encompasses behaviors or communications that may be prohibited, such as threats, weapons violations, and other aggressive or violent actions, targeting specific individuals, groups, or locations, regardless of motivation.

Student:

A "student" is anyone registered, enrolled, or auditing courses at the College, including online, part-time and full-time, and who has a student ID number; also, individuals not currently enrolled but registered for a future term, as well as those serving a suspension period.

Employee:

An employee is a person compensated (not a vendor)

External Person:

Anyone who is not a student nor an employee is considered an External Person (Vendor, Volunteer, etc.)

Three Paths to Address: “Who is the Source of Concern?”

Student:

A “student” is anyone registered, enrolled, or auditing courses at the College, including online, part-time and full-time, and who has a student ID number; also, individuals not currently enrolled but registered for a future term, as well as those serving a suspension period.



Employee:

An employee is a person compensated (not a vendor)



External Person:

Anyone who is not a student nor an employee is considered an External Person (Vendor, Volunteer, etc.)



Green Level #1: General Concern

Level 1: GENERAL

Criteria: Exhibits aberrant behavior that is unusual for the individual or situation but does not specifically indicate violence or direct threats. This could include significant changes in mood, unusual interest in sensitive topics, or isolated incidents of concerning communication. Actions at this level may cause concern but lack clear intent to harm.

Response: Monitoring and supportive interventions are recommended, including counseling or mental health support, to address potential underlying issues.



CARE, STUD/JUD AFF,
CWS, IT, VP/SS, PROV,
SAFE, VP/CDO, ED/TA



HR, EAP, IT, EVP, SAFE,
VP/CDO, ED/TA



SAFE, IT, VP/CDO, ED/TA,
BTAM/SC

Yellow Level #2: Elevated Concern

Level 2: ELEVATED

Criteria: Involves observable concerning behaviors or communications that suggest distress or agitation, including increased anger, substance use, or explicit interest in violent topics. There may be vague or indirect threats, or a fascination with weapons or violence, indicating a higher risk of escalation.

Response: A more focused intervention is necessary, possibly involving a multidisciplinary threat assessment team, to assess the need for further support, conflict resolution, or disciplinary action.



Level 1 + BTAM/SC



Level 1 + BTAM/SC



Level 1 + BTAM/SC

Orange Level #3: High Concern

Level 3: HIGH

Criteria: Clear concerning behavior or communication that suggests a potential for violence, including direct threats, detailed plans of aggression, or attempts to acquire means of violence (e.g., weapons). This tier indicates a more serious intent to harm oneself or others, even if a specific plan is not yet fully developed.

Response: Immediate action is required, involving law enforcement if necessary, along with protective measures for potential targets. A comprehensive threat assessment should be conducted to determine the best course of intervention.



Level 2 + BTAM, LawEnf



Level 2 + BTAM, LawEnf



Level 2 + BTAM, LawEnf



Red Level #4: Critical Concern

Level 4: CRITICAL

Criteria: Involves behaviors or communications that indicate a planned, imminent act of targeted violence. There is a specific plan, target, and means to carry out the threat. This is the most acute phase, where violent action appears likely or imminent without intervention.

Response: Immediate and decisive actions are necessary to prevent violence, including law enforcement intervention, emergency response measures, and ensuring the safety of potential targets. This may also involve legal actions such as restraining orders or psychiatric holds, if applicable.



Level 3 + CLERY



Level 3 + CLERY



Level 3 + CLERY



Post Event Recovery



Who To Call...



- 911 - Emergency
- 856-681-6287 (Security – Gloucester)
- 856-691-4777 (Security – Cumberland)
- 856-464-5236 (Wellness Center – Gloucester)
- 856-200-4690 (Wellness Center – Cumberland)
- 856-498-9948 (Executive Director– Threat Assessment)

Gloucester Campus
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING SEPTEMBER 30, 2024

	9/30/2024		
	Adopted Budget Amount	Actual Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 15,544,624	\$ 7,827,215	(7,717,409)
Police Academy - Tuition	47,670	32,380	(15,290)
Fire Academy - Tuition	70,000	38,290	(31,710)
Continuing Education	750,000	7,901	(742,099)
Fees	9,708,026	4,512,693	(5,195,333)
Out of County	10,229	2,229	(8,000)
			-
Government Appropriations			
State	6,598,361	1,773,559	(4,824,802)
Police Academy - State Funding	60,000	16,200	(43,800)
Fire Academy - State Funding	9,430	2,546	(6,884)
Continuing Ed - State Funding	107,168	28,935	(78,233)
Act - State Funding	87,500	23,625	(63,875)
			-
County	8,118,993	4,059,497	(4,059,497)
EDC - County Funding	275,000	137,500	(137,500)
Rowan Medicine - County Funding	75,000	37,500	(37,500)
Police Academy - County Funding	132,245	66,123	(66,123)
Fire Academy - County Funding	193,000	96,500	(96,500)
ACT Center - County Funding	205,762	102,881	(102,881)
			-
Federal			-
Other Revenues	483,300	108,635	(374,665)
Auxiliary Enterprises	87,000	48,578	(38,422)
Administrative Revenue	300,000		(300,000)
Miscellaneous Revenues	770,000	79,001	(690,999)
			-
County Debt Forgiveness	270,000		(270,000)
Reserve for Admin Systems Fee	(238,743)	(111,128)	127,615
Reserve for Capital Project	(238,743)	(111,128)	127,615
Total Revenues	\$ 43,425,822	\$ 18,779,530	(24,646,292)
Projected drawdown from Unrestricted Fund Balance	2,737,570	\$ -	(2,737,570)
Total Revenues + FB drawdown	\$ 46,163,392	\$ 18,779,530	(27,383,862)

Current Operating Expenditures

Instruction - Total	17,745,424	\$ 2,562,283	15,183,141
Personnel - FT	8,039,824	1,074,151	6,965,673
Personnel - FT OT, OL, Misc	2,308,926	498,544	1,810,382
Benefits	3,791,212	622,329	3,168,883
Personnel - PT	3,205,676	276,731	2,928,945
Expenses	399,786	90,527	309,259

	Adopted Budget Amount	Actual Y-T-D	Delta Y-T-D
Continuing Education - Total	1,732,492	\$ 461,620	1,270,872
Personnel - FT	687,325	212,561	474,764
Personnel - FT OT, OL, Misc	225		225
Benefits	324,252	123,151	201,101
Personnel - PT	239,096	37,961	201,135
Expenses	481,594	87,947	393,647
Police Academy - Total	333,245	\$ 65,759	267,486
Personnel - FT	143,699	33,222	110,477
Personnel - FT OT, OL, Misc	0		-
Benefits	67,762	19,247	48,515
Personnel - PT	71,071	4,074	66,997
Expenses	50,713	9,216	41,497
Fire Academy - Total	269,687	\$ 71,647	198,040
Personnel - FT	67,479	14,264	53,215
Personnel - FT OT, OL, Misc	6,049		6,049
Benefits	31,820	8,264	23,556
Personnel - PT	121,084	20,508	100,576
Expenses	43,255	28,611	14,644
Academic Support - Total	3,341,830	\$ 882,696	2,459,134
Personnel - FT	1,838,053	401,847	1,436,206
Personnel - FT OT, OL, Misc	58,304	8,265	50,039
Benefits	866,741	232,817	633,924
Personnel - PT	328,150	59,224	268,926
Expenses	250,582	180,544	70,038
Student Services - Total	8,059,832	\$ 1,873,683	6,186,149
Personnel - FT	4,379,991	957,432	3,422,559
Personnel - FT OT, OL, Misc	93,155	21,423	71,732
Benefits	2,065,403	554,706	1,510,697
Personnel - PT	525,941	91,262	434,679
Expenses	995,342	248,860	746,482
Institutional Support - Total	7,996,392	\$ 2,250,082	5,746,310
Personnel - FT	3,489,366	852,623	2,636,743
Personnel - FT OT, OL, Misc	3,000	63,410	(60,410)
Benefits	1,645,425	493,982	1,151,443
Personnel - PT	114,987	30,686	84,301
Expenses	2,743,614	809,381	1,934,233
Operating & Maintenance - Total	6,111,792	\$ 1,402,410	4,709,382
Personnel - FT	2,109,761	440,636	1,669,125
Personnel - FT OT, OL, Misc	79,532	22,090	57,442
Benefits	994,866	255,290	739,576
Personnel - PT	95,619	16,152	79,467
Expenses	2,832,014	668,242	2,163,772
Retiree Benefits	431,411	111,848	319,563
Auxiliary Enterprises	47,387	12,085	35,302
Debt Payments	93,900		93,900
Total Operating Expenditures	\$ 46,163,392	\$ 9,694,114	36,469,278
Difference Rev - Exp / Total drawdown FB	\$ (0)	9,085,416	9,085,417

ROWAN COLLEGE OF SOUTH JERSEY
CUMBERLAND CAMPUS
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING September 30, 2024

	9/30/2024		
	Budget Amount	Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 6,008,134	\$ 3,350,520	\$ (2,657,614)
Continuing Education	832,500	146,899	(685,601)
Fees	3,870,249	2,115,096	(1,755,153)
Out of County (Charge back)	50,000	4,078	(45,922)
	-		-
Government Appropriations			
State	4,257,765	1,158,843	(3,098,922)
County	7,400,000	1,787,500	(5,612,500)
Other Revenues			
Auxiliary Enterprises	478,500	42,663	(435,837)
	340,500	45,342	(295,158)
Reserve Capital Proj	1,716,660		(1,716,660)
Reserve from FY19	-		-
Drawdown from Unrestricted Fund Balance			-
Federal (CARES Act)	-	-	-
Total Revenues	\$ 24,954,308	\$ 8,650,941	\$ (16,303,367)
Current Operating Expenditures			
Instruction - Total			
Personnel - FT	\$ 8,167,191	\$ 1,108,981	\$ 7,058,210
Personnel - FT OT, OL, Misc	3,529,295	345,566	3,183,729
Benefits	1,280,596	305,559	975,037
Personnel - PT	1,601,521	207,780	1,393,741
Expenses	1,586,769	209,997	1,376,772
	169,010	40,079	128,931
Continuing Education - Total			
Personnel - FT	\$ 1,251,998	\$ 227,417	\$ 1,024,581
Personnel - FT OT, OL, Misc	446,233	80,828	365,405
Benefits	-	179	(179)
Personnel - PT	152,090	55,615	96,475
Expenses	203,575	41,079	162,496
	450,100	49,716	400,384
Academic Support - Total			
Personnel - FT	\$ 1,473,948	\$ 313,014	\$ 1,160,934
Personnel - FT OT, OL, Misc	763,165	167,693	595,472
Benefits	12,600	1,998	10,602
Personnel - PT	367,815	88,113	279,702
	184,708	20,387	164,321

Expenses	145,660	34,823	110,837
Student Services - Total	\$ 4,667,974	\$ 1,082,498	\$ 3,585,476
Personnel - FT	2,486,151	569,738	1,916,413
Personnel - FT OT, OL, Misc	7,500	10,829	(3,329)
Benefits	1,179,029	307,412	871,617
Personnel - PT	518,840	63,666	455,174
Expenses	476,454	130,853	345,601
Institutional Support - Total	\$ 5,538,148	1,144,512	\$ 4,393,636
Personnel - FT	2,020,954	462,280	1,558,674
Personnel - FT OT, OL, Misc	20,500	28,005	(7,505)
Benefits	1,042,926	205,195	837,731
Personnel - PT	167,140	24,227	142,913
Expenses	2,286,628	424,805	1,861,823
Operating & Maintenance - Total	\$ 3,762,904	\$ 729,601	\$ 3,033,303
Personnel - FT	127,168	29,738	97,430
Personnel - FT OT, OL, Misc	-	-	-
Benefits	38,826	12,308	26,518
Personnel - PT	-	-	-
Expenses	3,596,910	687,555	2,909,355
Debt Service	\$ 28,170	-	\$ 28,170
Retiree Benefits			\$ -
Auxiliary Enterprises	\$ 63,975	13,845	\$ 50,130
Total Operating Expenditures	\$ 24,954,308	\$ 4,619,868	\$ 20,334,440

SAFETY AND SECURITY DEPARTMENT



REPORT

TO: Meg Resue, Special Assistant to the President
FROM: Paul Babcock, Director of Campus Safety and Security
DATE: October 1st, 2024
SUBJECT: Clery Crimes for the month of September 2024

In accordance with New Jersey Statute P.L. 2015, Chapter 220, S485, supplementing Chapter 3b of Title 18A, enacted January 19, 2016 the President of each public institution of higher education shall report to the governing board of the institution, at each of its regular meetings, all crimes, fires and other emergencies which occurred on campus during the previous reporting period. For the purpose of this report, Rowan College of South Jersey is following the Clery Act definitions for reporting crime statistics.

DESCRIPTION	GLOUCESTER	CUMBERLAND
Criminal Homicide	0 Incidents	0 Incidents
Aggravated Assault	0 Incidents	0 Incidents
Sexual Assault	0 Incidents	0 Incidents
Burglary	1 Incidents	0 Incidents
Robbery	0 Incidents	0 Incidents
Motor Vehicle Theft	0 Incidents	0 Incidents
Arson	0 Incidents	0 Incidents
Dating Violence	0 Incidents	0 Incidents
Domestic Violence	0 Incidents	0 Incidents
Stalking	0 Incidents	0 Incidents
Liquor Law Violations	0 Incidents	0 Incidents
Drug Law Violations	0 Incidents	0 Incidents
Weapons Violations	0 Incidents	0 Incidents
Timely Warnings	0 Incidents	0 Incidents
Notifications	0 Incidents	0 Incidents



RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO AUTHORIZE ENTERING INTO AN AGREEMENT WITH GE HEALTHCARE BASED ON VA CONTRACT 36F79721D0154

WHEREAS, Rowan College of South Jersey, pursuant to 18A:64A-25.9 may purchase any materials, supplies, goods, services or equipment by resolution, without advertising for bids, the Federal Supply Schedules of the General Services Administration as permitted by the "Federal Acquisition Streamlining Act of 1994," Pub.L. 103-355, and federal regulations adopted thereunder or schedules from other federal procurement programs; and

WHEREAS, Rowan College of South Jersey intends to enter into contracts with Veterans Administration vendor, GE Healthcare, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, the college will purchase Radiography equipment as per GE Healthcare quote number 2010700499.5 for a total of \$85,640; and

WHEREAS, the financial obligation will be paid from Perkins grant funds; and

WHEREAS, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby authorizes the purchase of radiography equipment as per quote 2010700499.5 dated 9/10/24 using VA contract 36F79721D0154 in the amount of \$85,640.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held October 15, 2024.


Gene J. Concordia, Chair

Attested:


Len Daws, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES AUTHORIZING THE ROWAN COLLEGE OF SOUTH JERSEY TO RENEW ITS MEMBERSHIP IN THE GLOUCESTER COUNTY INSURANCE FUND COMMISSION

WHEREAS, on October 7, 2009, the Board of County Commissioners of the County of Gloucester (the "County") established a County Insurance Fund Commission for the purposes provided by law; and

WHEREAS, the existence of the Gloucester County Insurance Fund Commission is intended to provide Gloucester County's various boards, agencies, authorities and commissions with the opportunity to combine resources to manage their liability and casualty risks and employee health insurance, as may be authorized; and

WHEREAS, pursuant to N.J.S.A. 40A:10:8 et seq. the County of Gloucester appointed three County officials to serve as Commissioners of the County Insurance Fund Commission; and

WHEREAS, pursuant to the rules and regulations adopted by the Gloucester County Insurance Fund Commission, the commissioners shall be officials of the County of Gloucester and are authorized to perform all the duties as set forth in N.J.S.A 40A:10-10 and all applicable rules and regulations; and

WHEREAS, the various County boards, agencies, authorities and commissions shall have representation on the safety committee and the advisory committee established by the Gloucester County Insurance Fund Commission; and

WHEREAS, the Rowan College of South Jersey (hereinafter "Governing Body") has determined it is in the best interest of the students, faculty and staff of the college and the residents of Gloucester County for the Governing Body to renew its membership in the Gloucester County Insurance Fund Commission; and

WHEREAS, membership in the Gloucester County Insurance Fund Commission shall be for a period not to exceed three (3) years; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes as follows:

1. The Governing Body hereby accepts the finding that participation in the Gloucester County Insurance Fund Commission will continue to result in cost savings and administrative efficiencies in the management of its liability and casualty risks, and as may be authorized, its employee health insurance to the benefit of the residents of Gloucester County.
2. The Governing Body agrees to renew its membership in the Gloucester County Insurance Fund Commission.
3. The Secretary is hereby authorized and directed to publish and/or file any notices that may be required by applicable law.
4. The Executive Vice President, Chief Operating Officer and Chief Financial Officer or his designee is hereby authorized to execute any agreement, including an indemnity and trust agreement, or other documents required by the Gloucester County Insurance Fund Commission to effect the purposes of this resolution.
5. This resolution shall take effect immediately upon the adoption and publication as required by law.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held October 15, 2024.

Attested:


Len Daws, Secretary


Gene J. Concordia, Chair





**RESOLUTION TO AUTHORIZE CONTRACT BETWEEN HENRY SCHEIN
AND ROWAN COLLEGE OF SOUTH JERSEY PURSUANT TO N.J.S.A. 52:34-
6.2 AND LFN 2012-10**

WHEREAS, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, by resolution and without advertising for bids, may purchase any materials, supplies, goods, services, or equipment entered under a National Cooperative Purchasing Program; and

WHEREAS, Rowan College of South Jersey intends to enter contracts with National Cooperative Vendor, Henry Schein, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, the college will purchase radiography equipment, including an ultrasound machine, from Henry Schein as per quote number 2009334704.7 in the amount of \$45,006 using OMNIA contract 2021002973; and

WHEREAS, the financial obligation will be paid from Perkins grant funds; and

WHEREAS, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby authorizes the purchase of radiography equipment from Henry Schein using OMNIA Partners Contract number 2021002973 in the amount of \$45,006.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held October 15, 2024.


Gene J. Concordia, Chair

Attested:


Len Daws, Secretary





RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LAND DEVELOPMENT CONSULTING AND ENGINEERING PROFESSIONAL SERVICES

WHEREAS, the Rowan College of South Jersey has a need to engage with engineering and land development professionals to facilitate the construction of a new School of Nursing and Allied Health Center; and

WHEREAS, the provisions of County Contract Law, specifically 18A:64A-25.5 (15), allows for the award of non-fair and open contracts in excess of the bid threshold for "Professional consulting services"; and

WHEREAS, on May 14, 2024 the board approved an agreement with Pennoni in the estimated amount of \$140,695 for consulting and professional services related to the construction of a new School of Nursing and Allied Health Center; and

WHEREAS, administration has determined that it would be in the best interest of the college to expand the scope of work to include design, construction management, engineering and consulting for the construction of an entrance roadway for the School of Nursing and Allied Health Center. Pennoni can perform the necessary professional consulting services on a timely basis for an estimated amount of \$65,380; and

WHEREAS, this change of scope will increase the financial obligation from the previously approved \$140,695 to \$206,075; and

WHEREAS, the financial obligation will be paid from Rowan University and County of Gloucester funds; and

WHEREAS, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to enter into an agreement with Pennoni in the updated amount of \$206,075 for professional engineering consulting services necessary to construct a School of Nursing and Allied Health Center and an access roadway.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held October 15, 2024.

Attested:


Len Daws, Secretary


Gene J. Concordia, Chair



The following Education/General Fund Actions are presented for Board of Trustee approval.

(6) Six Full-Time New Hires:

Title	Name	Rationale	Employment Pool	Salary	Effective Date
ACT Support Specialist	Halee Amburg	New Position	External Hire	\$21.98 per hour	9/30/2024
Assistant Director, One Stop Enrollment	Katherine Damato	Reassignment	External Hire	\$47,000.00 per year	10/7/2024
Custodian	Vanessa Rivera	Termination	External Hire	\$16.50 per hour	9/30/2024
Custodian	Matthew Hall	Retirement	External Hire	\$16.50 per hour	10/7/2024
Nursing and Health Professions Laboratory Manager	Christa Nees	Resignation	External Hire	\$50,000.00 per year	10/7/2024
Security Officer	Kenneth Evans	New Position	External Hire	\$16.50 per hour	10/14/2024

(12) Twelve Employee Transitions:

Title	Name	Rationale	Employment Pool	Salary	Effective Date
Groundskeeper	Shawn Allen	Transfer	Internal Hire	\$20.75 per hour (no salary change)	10/14/2024
Part-Time PTA Clinical Coordinator	Maureen Russo	Reassignment	Internal Hire	\$51.00 per hour	10/7/2024
Technical Support Technician	Samuel Burden	Part-Time to Full-Time	Internal Hire	\$24.18 per hour	9/30/2024
*Dean, Education, Behavioral Sciences & Humanities	Paul Ruffino	Dual Campus	Internal Hire	\$127,746.23 per year	1/1/2025
Dean, STEM	Diane Trace	Change in Scope	Internal Hire	\$104,238.80 per year	1/1/2025
*Dean, Communication & Creative and Performing Arts	Marcela Savelski	Dual Campus	Internal Hire	\$102,272.00 per year	1/1/2025
Executive Director, Design and Marketing	Jeanette Iversen-Rattle	Reassignment	Internal Hire	\$76,225.00 per year	10/21/2024
Director I, Academic Services	Carol Berk	Market Adjustment	Internal Hire	\$60,807.69 per year	10/21/2024
**Executive Director, Institutional Strategic Planning	Sandra Evans	Reassignment	Internal Hire	\$73,298.83 per year	10/21/2024
Chief of Staff	Margaret Resue	Dual Campus	Internal Hire	\$98,417.29 per year	10/21/2024
Director I, HR & Talent Acquisition	Charlotte Cann	Change in Scope	Internal Hire	\$58,146.30 per year	10/21/2024
*Assistant Director, Advisement	Holly Turk	Dual Campus	Internal Hire	\$52,802.15 per year	10/21/2024

***Shared Services Agreement - Cumberland Campus - Chargeback**
****Shared Service Agreement - Payable by Rowan University**

(2) Two Part-Time New Hires:

Title	Name	Rationale	Employment Pool	Salary	Effective Date
PT Athletic Media Assistant	John Mondelli	New Position	External Hire	\$20.00 per hour	9/23/2024
Temporary Head Coach - Wrestling	Paul Toppin	Resignation	Internal Hire	\$10,962.00 per year	10/7/2024

(9) Nine Adjunct 2024-2025 New Hires:

Name	Division
Marie Donato	STEM
Melissa Hernandez	Comm & Creative & Perf Arts
Carol Schottenfeld	Comm & Creative & Perf Arts
Jennifer Emery	Nsg & Health Professions
Brittany Darby	Nsg & Health Professions
Tayla Stakeman	Nsg & Health Professions
Matthew Zemski	Nsg & Health Professions
Dhanalakshmi Munusamy	Nsg & Health Professions
Stacey Simmerman	Nsg & Health Professions

ROWAN COLLEGE of SOUTH JERSEY - GLOUCESTER

Schedule of Special Service Contracts

FISCAL YEAR: 2024 - 2025

STUDENT SERVICES:

PTK Advisor	\$5,000.00
PTK Advisor	\$3,000.00
Tri-Alpha	\$3,000.00
Designated International Student Liaison	\$3,000.00
Designated Veterans Services Liaison	\$3,000.00
Club Advisors	\$1,000.00

PRESIDENT'S OFFICE:

Cohort Advisors	\$1,000.00
MOCHA Liaison	\$1,000.00

ACADEMICS:

Liaison - NJDL DDD and DVRS	\$2,500.00
Unified Sports Assistant	\$2,500.00
Honors Program - Lead	\$5,000.00

OPERATIONS:

Liaison - Payroll	\$2,500.00
Athlete in Action Liaison	\$1,000.00

INFORMATION TECHNOLOGY:

Online Campus	\$5,000.00
Chairman - ERP Implementation Team Member	\$10,000.00
ERP Implementation Team Member	\$5,000.00

INTERNSHIP AND CAREER PLANNING:

PT/Director/Intern/Scholarship	\$10,000.00
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FINE ARTS:

Art Gallery Curator	\$2,500.00
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CHORUS:

Community Chorus Director	\$4,900.00
Conductor of Community Chorus	\$1,300.00
Community Chorus Assistant	\$2,450.00
Community Chorus Accompaniment	\$2,300.00
Music Society	\$2,500.00

DATE: 10/15/2024

RCSJ - CUMBERLAND - PERSONNEL ACTIONS

The following Education/General Fund Actions are presented for Board of Trustee approval.

(1) One Full-Time New Hire:

Title	Name	Rationale	Employment Pool	Salary	Effective Date
Administrative Assistant, Nursing and Health Professions	Ribeca Ralph	Reassignment	External Hire	\$38,966.20 per year	9/30/2024

(7) Seven Employee Transitions:

Title	Name	Rationale	Employment Pool	Salary	Effective Date
Assistant Director, CTE Business Development	Jennifer Bates	Reassignment	Internal Hire	\$52,185.00 per year	10/7/2024
Instructor, Advanced Manufacturing	William Seda	Part-time to Full-time	Internal Hire	\$58,000.00 per year	10/7/2024
Student Development Advisor, NSF	Jacqueline Silva	Reassignment	Internal Hire	\$52,185.00 per year (grant funded)	10/7/2024
Executive Director, Financial Aid	Christopher Rodriguez	Reassignment	Internal Hire	\$85,000.00 per year	10/7/2024
Executive Director, Operations	Beatrice Hughes	Reassignment	Internal Hire	\$83,355.81 per year	10/7/2024
Vice President, Communication, Marketing and Enrollment Manage	Susan Nardelli	Reassignment	Internal Hire	\$100,509.80 per year	10/21/2024
Executive Director, Content Strategy	Renee Post	Market Adjustment	Internal Hire	\$87,411.96 per year	10/21/2024

(1) One Part-Time New Hire:

Title	Name	Rationale	Employment Pool	Salary	Effective Date
Part-Time Learning Assistant, Developmental English	Kylie Ogden	Resignation	External Hire	\$23.83 per hour	9/16/2024

(1) One Retirement:

Title	Name	Rationale	Salary	Effective Date
Associate Professor	Mary Thorstensen	Retirement	\$67,907.74 per year	2/1/2025



RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO ACCEPT ADDITIONAL STATE FUNDS FOR THE CONSOLIDATED ADULT BASIC SKILLS AND INTEGRATED ENGLISH LITERACY AND CIVICS EDUCATION GRANT PROGRAM (TITLE II) FOR THE GLOUCESTER CAMPUS

WHEREAS, Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted for Rowan College South Jersey, Gloucester Campus, to accept State Funds for the Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Program (Title II) for Rowan College South Jersey, Gloucester Campus; and

WHEREAS, the period of the grant is July 1, 2024 through June 30, 2025 and the additional funds for this period are in the amount of up to \$166,666; and

WHEREAS, these funds will be utilized in the development, implementation, and improvement of adult education and literacy programs and activities through the operation of RCSJ, Gloucester Campus's Adult Education and Literacy Program; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the RCSJ Gloucester Campus to accept additional funds for the Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Program in the amount of up to \$166,166 to operate the Adult Education and Literacy program at the Gloucester Campus.

ADOPTED at the regularly scheduled meeting of the Board of Trustees of Rowan College of South Jersey held October 15, 2024.


Gene J. Concordia, Chair

Attested:


Len Daws, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY
BOARD OF TRUSTEES TO APPLY FOR AND UPON AWARD ACCEPT UP TO
\$300,000 ANNUALLY FOR FIVE YEARS FROM THE EDUCATIONAL CREDIT
MANAGEMENT CORPORATION (ECMC) FOUNDATION TO SUPPORT
DEVELOPMENT OF THE MEN OF COLOR INITIATIVE FOR BOTH
CAMPUSES**

WHEREAS, The Educational Credit Management Corporation (ECMC) Foundation has requested proposals for their Men of Color Initiative addressing systemic barriers to postsecondary persistence and completion; and


WHEREAS, Rowan College South Jersey plans to collaborate with Rowan College Burlington County and Camden County College to develop campus programming that would support males of color in completing their educational goals and objectives; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees approves the resolution for Rowan College of South Jersey to apply for and upon award accept up to \$300,000 annually for five years commencing on the date of grant award to build Men of Color Initiatives.

ADOPTED at the regularly scheduled meeting of the Board of Trustees of Rowan College of South Jersey held on October 15, 2024.


Gene J. Concordia, Chair

Attested:


Len Daws, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE ACCEPTANCE OF FUNDING ASSOCIATED WITH THE EDUCATIONAL OPPORTUNITY FUND (EOF) ARTICLE IV PROGRAM SUPPORT BUDGET CUMBERLAND CAMPUS

WHEREAS, Rowan College of South Jersey’s Board of Trustees hereby certifies that permission has been granted to accept the funding associated with the Educational Opportunity Fund (EOF) Cumberland Campus Article IV Program Support Budget for the Academic Year 2024-2025; and

WHEREAS, these funds will be used to support the EOF program and students on the Cumberland campus; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees approves the resolution to accept the funding associated with the Educational Opportunity Fund (EOF) Cumberland Campus Article IV Program Support Budget for academic year 2024-2025 from the Office of the Secretary of Higher Education in the new amount of \$292,938

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held October 15, 2024.


Gene J. Concordia, Chair

Attested: 
Len Daws, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE ACCEPTANCE OF FUNDING ASSOCIATED WITH THE EDUCATIONAL OPPORTUNITY FUND (EOF) ARTICLE IV PROGRAM SUPPORT BUDGET GLOUCESTER CAMPUS

WHEREAS, Rowan College of South Jersey Board of Trustees hereby certifies that permission has been granted to accept the funding associated with the Educational Opportunity Fund (EOF) Gloucester Campus Article IV Program Support Budget for the Academic Year 2024-2025; and

WHEREAS, these funds will be used to support the EOF program and students on the Gloucester campus; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees approves the resolution to accept the funding associated with the Educational Opportunity Fund (EOF) Gloucester Campus Article IV Program Support Budget for academic year 2024-2025 from the Office of the Secretary of Higher Education in the new amount of \$219,165

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held October 15, 2024.


Gene J. Concordia, Chair

Attested:


Len Daws, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY
BOARD OF TRUSTEES TO APPLY FOR AND UPON AWARD ACCEPT UP TO
\$20,000 FROM THE AMERICAN CHEMICAL SOCIETY FOR THE CHEMICAL
ASSISTANTSHIP TRAINING PROGRAM ON THE GLOUCESTER CAMPUS**

WHEREAS, The American Chemical Society Chemical Assistantship requires Board of Trustees approval for the Rowan College of South Jersey to apply for and accept these funds; and


WHEREAS, The American Chemical Society Chemical Assistantship Grant would provide training and skill development for community college students in chemistry degree programs for the period of July 1, 2024, and ending June 30, 2025; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees approves the resolution for Rowan College of South Jersey to apply for and upon award accept up to \$20,000 from The American Chemical Society for the Chemical Assistantship Training Grant for the fiscal period of July 1, 2024, through June 30, 2025 for the Gloucester campus.

ADOPTED at the regularly scheduled meeting of the Board of Trustees of Rowan College of South Jersey held October 15, 2024.


Gene J. Concordia, Chair

Attested:


Len Daws, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY
BOARD OF TRUSTEES TO APPLY FOR AND UPON AWARD ACCEPT FUNDS
FROM THE NJ OFFICE OF THE SECRETARY OF HIGHER EDUCATION
(OSHE) IN AN AMOUNT UP TO \$100,000 FOR THE SOME COLLEGE NO
DEGREE PROGRAM FOR BOTH CAMPUSES**

WHEREAS, The NJ Office of the Secretary of Higher Education (OSHE) Some College No Degree requires Board of Trustees approval for the Rowan College of South Jersey to apply for and accept these funds; and

WHEREAS, The NJ Office of the Secretary of Higher Education (OSHE) Some College No Degree Program would support RCSJ with re-enrollment of prospective students beginning July 1, 2024 and ending June 30, 2025; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees that permission is granted for RCSJ to apply for and upon award accept up to \$100,000 from the NJ Office of the Secretary of Higher Education (OSHE) for the Some College No Degree Grant Program for the grant period of July 1, 2024, through June 30, 2025.

ADOPTED at the regularly scheduled meeting of the Board of Trustees of Rowan College of South Jersey held on Tuesday, October 15, 2024.

A handwritten signature in blue ink that reads "Gene J. Concordia".

Gene J. Concordia, Chair

Attested:

A handwritten signature in blue ink that reads "Len Daws".

Len Daws, Secretary



RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE SHARED SERVICES AGREEMENT BETWEEN THE COUNTY OF GLOUCESTER AND ROWAN COLLEGE OF SOUTH JERSEY-GLOUCESTER CAMPUS FOR THE PROVIDER OF OCCUPATIONAL/EDUCATIONAL TRAINING SERVICES TO INDIVIDUALS THROUGH THE WIOA INCUMBENT WORKER TRAINING (IWT) PROGRAM

WHEREAS, Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted to accept and sign the Contract between the County of Gloucester and Rowan College of South Jersey-Gloucester Campus as a provider of Occupational and Educational services; and

WHEREAS, the period of the contract will begin July 1, 2024 through June 30, 2029, with two one-year renewal options. Upon 30 days written notice, either party may terminate this agreement without cause; and

WHEREAS, this program is for the purpose of providing work-based training and upskilling intended to increase the skill levels of employees and assist employers with developing and maintaining a quality workforce. These services will be paid via the WIOA Incumbent Worker Training Program funds; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the administration to accept and sign the Shared Services Agreement between the County of Gloucester and Rowan College of South Jersey-Gloucester Campus as a provider of Occupational and Educational training services for an amount not to exceed \$120,000 for the period of July 1, 2024 through June 30, 2029 with two one-year renewal options.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held October 15, 2024.


Gene J. Concordia, Chair

Attested:


Len Daws, Secretary





Board of Trustees - Policy Synopsis

Revise Policy:

9009 Animals on Campus

Background for policy revision:

This policy was revised to include the ADA definition for a service animal as a dog.



1
2 **Rowan College**
3 **of South Jersey**

4 REVISE

5
6 Policy: 9009
7 Title: **ANIMALS ON CAMPUS**
8 Area: Safety and Security
9 Approved: 07/01/19
10 Revised: TBD

11
12 The College recognizes the role animals can play in the lives of people and, most importantly, in
13 the lives of disabled employees, and students, and visitors. At the same time, certain animals are
14 not suitable companions to bring on campus. Therefore, no animals, with the exception of
15 service animals dogs and animals being used for instructional purposes, are allowed on campus
16 or in campus buildings during hours of instruction or normal business operations.

17
18 A service animal is defined as a dog individually trained to do work or perform tasks for an
19 individual with a qualifying disability. The task(s) performed by the dog must be directly related
20 to the person's disability. Service animals are considered working animals, not pets. Other
21 species of animals are not service animals for the purpose of this policy (see 28 CFR§ 36.104).

22
23 Due to liability and safety concerns, any exception to this policy; e.g., animals being used for
24 instructional purposes or display, must first obtain permission in writing from the ~~President or~~
25 Executive Vice President & Chief Operating Officer/Chief Financial Officer or designee.

26
27 ~~A certificate of insurance naming the College as "Additional Insured" may be required of the~~
28 ~~owner of the animal.~~

29
30 The College will issue administrative procedures to detail the implementation of this policy.

31
32
33
34 References:

35
36 Rowan College of South Jersey Administrative Procedure, *9009 Animals on Campus*

37
38 Americans with Disabilities Act, (ADA) Title II and Title III, U.S. Department of Justice
39 Civil Rights Division, Disability Rights Section

40
41 New Jersey Law Against Discrimination (N.J.S.A. 10:5-1 et seq.)