



Rowan College
of SOUTH JERSEY
BOARD OF TRUSTEES MEETING

REGULAR SESSION MINUTES
May 5, 2021

Chair Gene Concordia called the Regular Session of the Board of Trustees of Rowan College of South Jersey to order at 6:02 p.m., held via internet conferencing technology.

Meg Resue, Special Assistant to President and Board of Trustees, read the Open Public Meetings Act Statement: "In compliance with the 'Open Public Meetings Act' of the State of New Jersey, adequate notice of this meeting of the Rowan College of South Jersey Board of Trustees was provided by the forwarding of a notice on April 5, 2021, to *The South Jersey Times*, and *The Daily Journal*, the Gloucester and Cumberland County Commissioner Directors, Education Liaisons, Administrators, and both campus college communities."

Meg Resue led the Pledge of Allegiance.

Roll call followed by Meg Resue:

Members Present:

Ms. Ave' Altersitz
Mr. Gene Concordia
Mr. Len Daws
Rev. Dr. James Dunkins
Ms. Yolanda Garcia Balicki, Esq.
Mr. Benjamin Griffith
Ms. Ruby Love
Mr. Ken Mecouch
Mr. Douglas Wills, Esq.
Dr. Frederick Keating, President, Ex-Officio

Members Absent:

Ms. Jean DuBois
Ms. Leslie White-Coursey

Advisors Present:

Mr. Dave Rapuano, Esq.

Chair Gene Concordia welcomed everyone for the meeting and acknowledged Cumberland County Commissioner Deputy Director/Education Liaison Darlene Barber was in attendance this evening.

PRESIDENT'S REPORT

For the President's Report Dr. Keating discussed some of the items coming before the Board this evening. These items entailed the Gloucester County Mega Site and facility usage wear and tear re-imburement, the success of Monday night's in-person commencement celebration with the 2020-2021 Commencement program of speakers, Dr. Hall and Mr. Burzichelli's modification of the Return to Campus Plan in advance of the September opening hybrid planning, capital project considerations, CARES Act funding utilization, labor unions reinstatement of the salary increment under the personnel actions, readying for the announcement of the launch of the Rowan Partnerships Online division. Dr. Keating then introduced Mr. Josh Piddington, Vice President/CIO for a presentation on the Rowan Partnerships Online concept.

Mr. Piddington provided a concise PowerPoint presentation on the concept and rationale behind the design of the Rowan Partnerships Online division development (PowerPoint attached). At the end of his presentation, he asked for questions. Both questions were answered satisfactorily regarding continuity of course design in look and feel between Rowan University and RCSJ and WiFi connectivity for students without wifi at home. The answers were: Yes, there will be continuity of online course design for the specific courses within partnership agreement with Rowan University; WiFi connectivity is being looked at, at the county levels, particularly considering the Biden Administration's potential infrastructure package. In the meantime, the College continues to provide MiFi devices on loan to students without wifi access at home.

At the conclusion of Mr. Piddington's presentation, at the Chair's bidding, Dr. Keating acknowledged the thoroughness of the presentation and summarized the value of this addition to the College's academic profile. Dr. Keating indicated that with their straw vote the Rowan University/RCSJ partnership agreement addendum outlining the Rowan Partnerships Online would appear on the June Board of Trustees meeting agenda for formal approval.

ACCEPTANCE OF MINUTES

The March 9, 2021 Regular Session Meeting minutes were approved as published.

FINANCE

Mr. Nick Burzichelli, VP & COO presented the informational financial statements and asked if there were any questions; there were none heard.

Informational Item: Combined RCSJ Financial Statements (inclusive of separate campus statements) for the month ending March 31, 2021. (attached)

PLANNING/FACILITIES

Mr. Nick Burzichelli, VP & COO reported there were no crime statistics to report on either campus. He then moved on to introduce with explanation the other planning/facilities items for Board action. Mr. Burzichelli also discussed the CARES Act grant funding and how it may be used to cover revenue loss. He indicated that the College's auditors were auditing the finance team's accounting practices for funding usage to eliminate any potential misappropriation of CARES funds. Mr. Burzichelli let the Board know that the College's audit was late being completed this year due to the pandemic. The plan is to present the annual audit to the Board Finance Committee next week. With the Committee's approval, he would submit the report to the State by the deadline at the end of May with plans to present the final audit presentation at the June Board meeting. On a final note, Mr. Burzichelli provided an update on the Gloucester County Mega Site. The site will shutdown operation in the College Center and the Instructional Center as of May 17th, at which point the Mega Site will continue to operate out of the Business and Corporate Center with reduced hours through June 18th. A list is being developed of all wear and tear items for all facilities affected by the Mega Site, as it is understood these reparations will be reimbursable to the College.

Informational Item: Campus Safety Crime Statistics Report – Rowan College of South Jersey Campus Safety Crime Statistics for March 2021 for both campuses (attached).

On the recommendation of the President, Trustee Wills made a motion, seconded by Trustee Mecouch and passed, approving the following items 1 through 25 (resolutions attached):

1. Maersk Pro Services

2. Allied Universal Security Services
3. Becton Dickinson
4. CellCo Lease
5. Electro Medical
6. ESCNJ Computer Comforts CC
7. ESCNJ Computer Comforts GC
8. Exempliss CC
9. Groupe Lacasse CC
10. Hall Change Order 2
11. HESS Consortium
12. Roof Replacement Bid Rejection
13. SHI OMNIA - Cumberland
14. SHI OMNIA – Gloucester
15. Tozour-Trane HVAC Retro
16. Tozour-Trane IVP Portable
17. Tozour-Trane Plasma Air
18. Tozour-Trane UVGL Business Center
19. Tozour-Trane UVGL Library
20. Tozour-Trane UVGL
21. Tozour-Trane UVGL Scott Hall
22. Winner Ford F150
23. Winner Ford F250
24. Winner Ford F350
25. Allied Health Construction

On the recommendation of the President, Trustee Wills made a motion, seconded by Trustee Love and passed, with Trustee Altersitz abstaining, approving the following item. (Resolution attached):

1. Pocket Nurse

PERSONNEL

Mr. Burzichelli, VP & COO reviewed and discussed the personnel actions listed below for action.

On the recommendation of the President, Trustee Griffith made a motion, seconded by Trustee Balicki, unanimously approving the Personnel Actions as presented: (documents attached)

1. Personnel Actions for the RCSJ Gloucester and Cumberland Campuses

On the recommendation of the President, Trustee Griffith made a motion, seconded by Trustee Wills, unanimously approved by roll call vote as noted below: (resolution attached)

1. Amended Collective Bargaining Contract Agreement

Ms. Altersitz - Yes	Mr. Griffith - Yes
Mr. Concordia - Yes	Mrs. Love - Yes
Mr. Daws - Yes	Mr. Mecouch - Yes
Ms. DuBois - Absent	Ms. White-Coursey - Absent
Rev. Dr. Dunkins - Yes	Mr. Wills, Esq. - Yes
Ms. Garcia Balicki, Esq. - Yes	

ACADEMIC SERVICES

Dr. Brenden Rickards, Vice President, Academic Services explained to the Board that the individuals being approved for emeritus status this evening represent 155 years of dedicated service to our students' education and congratulated them on their many accomplishments over the course of their careers. Dr. Rickards continued his report and provided an overview of the new academic degree programs listed for approval, as well the various grants proposals with particular emphasis on the Offshore Wind and DVSR Center for Special Services grant applications, the result of a team effort across both campuses. Dr. Keating stressed that the wind application was big play in a big move for the College. He wanted the Board to understand that if the grant application is successful the College will have the notoriety of being the only one in New Jersey able to train people for the wind industry. This is particularly significant given the Biden Administration is moving aggressively to promote the wind industry on the East Coast with the state governor and our legislative leadership pushing hard for New Jersey to be a key player in East Coast wind industry development. Competition is strong; however, we are the only one with support from all the labor unions. The other grant Dr. Keating highlighted was the DVRS Center for Special Services grant application. This grant opportunity would facilitate the ACT program we have now along with DVRS and NJ Labor to build out a community college state-wide program so individuals with disability can become certificate trained at a community college, gain employment or participate in an apprenticeship/internship to build work environment relationships once they leave the program. These two grants were a ton of work by a lot of good people on our staff, but I feel comfortable we have a good chance with both.

On the recommendation of the President, Trustee Balicki made a motion, seconded by Trustee Love, approving, the following items 1 through 13: (resolutions attached)

1. Emeritus status: Geraldine Martin, Jefferey Burke, Louis Gross & Rose Gruber
2. Digital Communications Degree Program CC
3. Risk & Insurance Management Degree Program CC
4. Criminal Justice Certificate Program
5. Emergency Management Certificate Program
6. SHRM Education Partnership
7. Offshore Wind Grant
8. DVRS Center for Special Services Grant
9. Adult Basic Skills English Literature & Civics Grant
10. Displaced Homemakers Grant
11. Hunger-Free Grant
12. NJ PACE Grant
13. Opportunity Partnership Grant

POLICY

Sandy Evans, Director, President's Office, reviewed the policies for Board action and asked if there were any questions - none were received.

On the recommendation of the President, Trustee Love made a motion, seconded by Trustee Daws, approving the following policies: (copies attached)

1. Reaffirm Policies: 8001 Academic Integrity; 8003 Anti-Bullying & Intimidation; 8009 Student Rights & Responsibilities; and 8101 Admissions (General, Selective, Special, & International)

2. Revised Policy: 8005 Student Appeals

BRANCH CAMPUS & GC STUDENT SERVICES

Dr. Jim Piccone, VP & CAO – Branch Campus, reviewed the Cumberland campus graduation statistics and reviewed the details for the outdoor Parade of Graduates to take place on campus May 13th and 14th.

Ms. Judy Atkinson, VP, GC Student Services, outlined the plans for the outdoor Parade of Graduates on the Gloucester campus. She explained how the recorded indoor aspect that included dignitaries, administration and student speakers on May 3rd would be spliced together with the May 11, 12, 13 and 14th Parade of Graduates recordings to form one overall commencement celebration for the Class of 2021.

PUBLIC PORTION

Chair Concordia asked Public comment:

Darlene Barber, Cumberland County Commissioner Deputy Director/Education Liaison congratulated the College on the commencement plans and those granted Emeritus status this evening for their years of dedication to educating our students. Regarding the WiFi concerns in Cumberland County, Duty Director Barber stated the county is diligently working on this concern. Commissioner Barber shared the title of the *Time* magazine issue: “The Lost Year” that contained articles on the plight of recent graduates on how the pandemic has changed a whole generation of students and the widening gap between students that were able to continue their education and those who had to defer due to family issues or other various responsibilities. She asked everyone to look it up online as an excellent issue. She asked about bridge programs over the summer to facilitate the re-engagement of the student body. Dr. Rickards indicated there were plans underway to do just that on both campuses.

Trustee Yolanda Garcia Balicki thanked the administration and staff for their efforts to provide the student body with a commencement celebration under such unusual circumstances. Not only do the students benefit from this acknowledgment of achievement, but the parents also get to celebrate with them after so much time, effort, and monetary investment.

Dr. Geraldine Martin, Gloucester Emerita expressed her gratitude to College and Board of Trustees for granting her emeritus status, as well as her continued love of the College.

ADJOURNMENT

At 7:23 p.m., Trustee Wills made a motion, seconded by Trustee Mecouch. The motion was unanimously approved to adjourn the regular meeting.

Respectfully submitted,



Benjamin Griffith, Secretary



Online Campus

Rowan

PARTNERSHIPS

Online



RCSJ Online
Campus



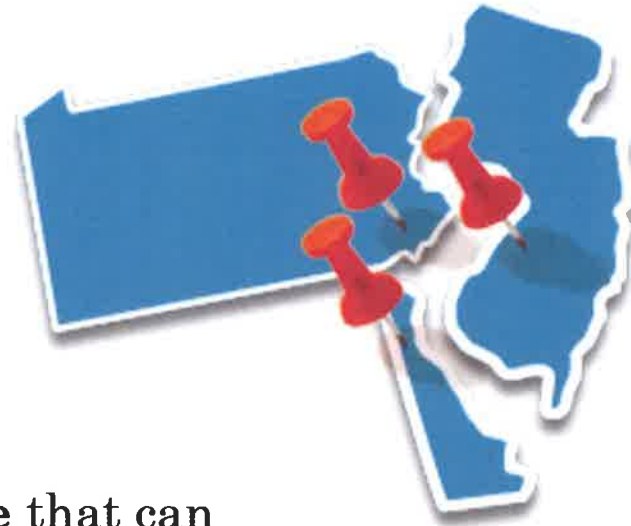


why?

New Market. New Students.

RPO & the Online Campus will empower RCSJ to

- Reach outside of Cumberland & Gloucester Counties to the entire tri-state area & beyond
- Meet the demands of students seeking online degrees & certificates
- Develop focused offerings for employed & unemployed adult learners
- **RCSJ is the only community college** that can offer **4-year degrees** through our premier partnership with **Rowan University**



RPO Competitive Tuition Rate*

Rowan College of South Jersey & Rowan University
have leveraged our Premier Partnership to develop a
nationally competitive rate for RPO students

INSTITUTION	COST (3-CREDIT ONLINE)
Rowan Partnerships Online (RPO)	\$900**
Rowan Global	\$1,380
SNHU	\$960
University of Phoenix	\$1,194
Wilmington University	\$1,143

**All rates calculated using publicly posted information on each institution's website.
**3-credit cost total is the average cost calculated using the RCSJ Online Campus Partnership
60 credit cost and the Rowan Global Partnership 60 credit cost.*

RPO Degrees

Rowan Partnerships Online Advertises the Bachelor's Degree

Rowan University Degree	RCSJ Degree
Entrepreneurship	Business Administration
Construction Management	Technical Studies
Human Resource Management	Business Administration
Management Information Systems	Business Administration
Psychology	Psychology

Rowan University and the RCSJ Online Campus are focused on creating new market-driven Bachelor's Degree Offerings

Co-marketing: RowanPartnerships.Online



+



Google SEO

- RU funding
- Lead Generation
- CRM

Social Media

- RCSJ funding
- Commercials
- Advising
- RPO Website

What's Next

- Formalize the creation of RCSJ's Online Campus Division
 - Create Auxiliary Budget
- Fund Joint Course Development with Rowan University
- Continue to fund co-marketing budget with Rowan University

Approach

- 7 week course model
 - Higher completion rates
 - More focus with fewer courses at a time
- Best Practices in Online Course Development
 - Instructional Designer will create the course structure to assure compatibility with Rowan University
 - Content Expert will work with Instructional Designer to develop and adapt high quality content that meets course requirements and objectives
- Best Practices in Online Teaching & Learning
 - Instructor Presence
 - Focus on video and interactive learning
 - Learning Communities
- Open Educational Resources
 - OER first, best-cost second

ROWAN COLLEGE OF SOUTH JERSEY
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING MARCH 31, 2021

	3/31/2021		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 20,108,812	\$ 20,766,003	\$ 657,191
Police Academy - Tuition	40,000	10,483	(29,517)
Fire Academy - Tuition	26,000	28,496	2,496
Continuing Education	915,000	769,196	(145,804)
Fees	13,570,142	13,433,197	(136,945)
Out of County	140,000	97,232	(42,768)
Government Appropriations			
State	8,396,489	6,064,977	(2,331,512)
Police Academy - State Funding	198,523	148,892	(49,631)
Fire Academy - State Funding	9,430	7,073	(2,358)
Continuing Ed - State Funding	107,168	80,376	(26,792)
County	14,992,600	13,140,128	(1,852,472)
Police Academy - County Funding	50,000	37,500	(12,500)
Fire Academy - County Funding	50,000	37,500	(12,500)
ACT Center - County Funding	100,000	75,000	(25,000)
Federal	726,346	437,848	(288,498)
Other Revenues	454,300	80,725	(373,575)
Auxiliary Enterprises	875,500	665,482	(210,018)
Administrative Revenue	300,000		(300,000)
Drawdown from Unrestricted Fund Balance	1,257,522		(1,257,522)
County Debt Forgiveness	243,000		(243,000)
Reserve for Capital Projects	1,416,709		(1,416,709)
Federal (GEERF)			
Total Revenues	\$ 63,977,541	\$ 55,880,108	\$ (8,097,433)
Current Operating Expenditures			
Instruction - Total	\$ 23,551,961	\$ 16,928,543	\$ 6,623,418
Personnel - FT	10,368,061	7,302,029	3,066,032
Personnel - FT OT, OL, Misc	2,973,549	2,389,601	583,948
Benefits	5,253,835	3,738,167	1,515,668
Personnel - PT	4,607,861	3,272,142	1,335,719
Expenses	348,655	226,604	122,051
Continuing Education - Total	\$ 2,026,150	\$ 1,294,904	\$ 731,246
Personnel - FT	774,473	568,196	206,277

Personnel - FT OT, OL, Misc		225	-	225
Benefits		327,197	286,920	40,277
Personnel - PT		440,128	240,880	199,248
Expenses		484,127	198,908	285,219
Police Academy - Total	\$	401,030	\$ 263,831	\$ 137,199
Personnel - FT		211,603	149,980	61,623
Personnel - FT OT, OL, Misc		-	-	-
Benefits		131,073	79,157	51,916
Personnel - PT		34,529	30,346	4,183
Expenses		23,825	4,348	19,477
Fire Academy - Total	\$	289,160	\$ 221,936	\$ 67,224
Personnel - FT		140,823	103,957	36,866
Personnel - FT OT, OL, Misc		6,049	4,552	1,497
Benefits		69,680	54,867	14,813
Personnel - PT		43,323	39,280	4,043
Expenses		29,285	19,280	10,005
Academic Support - Total	\$	4,768,243	\$ 3,425,581	\$ 1,342,662
Personnel - FT		2,419,215	1,805,212	614,003
Personnel - FT OT, OL, Misc		84,504	53,799	30,705
Benefits		1,283,147	963,183	319,964
Personnel - PT		676,255	340,308	335,947
Expenses		305,122	263,079	42,043
Student Services - Total	\$	11,402,576	\$ 8,103,475	\$ 3,299,101
Personnel - FT		6,283,881	4,669,803	1,614,078
Personnel - FT OT, OL, Misc		82,242	41,496	40,746
Benefits		3,330,299	2,496,100	834,199
Personnel - PT		997,165	474,670	522,495
Expenses		708,989	421,406	287,583
Institutional Support - Total	\$	12,427,872	\$ 8,269,164	\$ 4,158,708
Personnel - FT		4,796,037	3,716,041	1,079,996
Personnel - FT OT, OL, Misc		19,500	3,561	15,939
Benefits		2,492,446	2,037,700	454,746
Personnel - PT		150,620	80,077	70,543
Expenses		4,969,269	2,431,785	2,537,484
Operating & Maintenance - Total	\$	8,650,644	\$ 6,042,682	\$ 2,607,962
Personnel - FT		2,008,286	1,354,713	653,573
Personnel - FT OT, OL, Misc		125,839	108,417	17,422
Benefits		1,046,907	697,672	349,235
Personnel - PT		57,905	15,255	42,650
Expenses		5,411,707	3,866,625	1,545,082
Leasing Expenses			-	\$ -
Retiree Benefits	\$	356,237	263,180	\$ 93,057
Auxiliary Enterprises	\$	103,668	13,043	\$ 90,625
Total Operating Expenditures	\$	63,977,541	\$ 44,826,339	\$ 19,151,202

ROWAN COLLEGE OF SOUTH JERSEY
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING MARCH 31, 2021
Gloucester Campus

	3/31/2021		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 14,671,600	\$ 14,966,522	\$ 294,922
Police Academy - Tuition	40,000	10,483	(29,517)
Fire Academy - Tuition	26,000	28,496	2,496
Continuing Education	600,000	447,944	(152,056)
Fees	9,874,228	9,819,844	(54,384)
Out of County	40,000	25,858	(14,142)
Government Appropriations			
State	5,624,326	4,107,712	(1,516,614)
Police Academy - State Funding	198,523	148,892	(49,631)
Fire Academy - State Funding	9,430	7,073	(2,358)
Continuing Ed - State Funding	107,168	80,376	(26,792)
County	8,400,000	6,547,528	(1,852,472)
Police Academy - County Funding	50,000	37,500	(12,500)
Fire Academy - County Funding	50,000	37,500	(12,500)
ACT Center - County Funding	100,000	75,000	(25,000)
Federal	426,346	278,233	(148,113)
Other Revenues	151,800	31,479	(120,321)
Auxiliary Enterprises	537,500	381,578	(155,922)
Administrative Revenue	300,000		(300,000)
Drawdown from Unrestricted Fund Balance	1,257,522		(1,257,522)
County Debt Forgiveness	243,000		(243,000)
Total Revenues	\$ 42,707,443	\$ 37,032,018	\$ (5,675,425)
Current Operating Expenditures			
Instruction - Total	\$ 16,115,168	\$ 11,866,803	\$ 4,248,365
Personnel - FT	7,446,495	5,257,571	2,188,924
Personnel - FT OT, OL, Misc	2,019,549	1,749,490	270,059
Benefits	3,681,149	2,774,858	906,291
Personnel - PT	2,771,820	1,986,585	785,235
Expenses	196,155	98,299	97,856
Continuing Education - Total	\$ 1,524,415	\$ 919,844	\$ 604,571
Personnel - FT	570,196	414,990	155,206

Personnel - FT OT, OL, Misc	225	-	225
Benefits	217,234	219,025	(1,791)
Personnel - PT	293,483	131,982	161,501
Expenses	443,277	153,847	289,430
Police Academy - Total	\$ 401,030	\$ 263,831	\$ 137,199
Personnel - FT	211,603	149,980	61,623
Personnel - FT OT, OL, Misc	-	-	-
Benefits	131,073	79,157	51,916
Personnel - PT	34,529	30,346	4,183
Expenses	23,825	4,348	19,477
Fire Academy - Total	\$ 289,160	\$ 221,936	\$ 67,224
Personnel - FT	140,823	103,957	36,866
Personnel - FT OT, OL, Misc	6,049	4,552	1,497
Benefits	69,680	54,867	14,813
Personnel - PT	43,323	39,280	4,043
Expenses	29,285	19,280	10,005
Academic Support - Total	\$ 3,186,224	\$ 2,231,294	\$ 954,930
Personnel - FT	1,591,321	1,183,516	407,805
Personnel - FT OT, OL, Misc	79,104	43,335	35,769
Benefits	837,489	624,640	212,849
Personnel - PT	473,748	179,144	294,604
Expenses	204,562	200,659	3,903
Student Services - Total	\$ 7,668,471	\$ 5,443,491	\$ 2,224,980
Personnel - FT	4,322,888	3,221,297	1,101,591
Personnel - FT OT, OL, Misc	79,242	35,543	43,699
Benefits	2,274,691	1,700,147	574,544
Personnel - PT	521,418	180,902	340,516
Expenses	470,232	305,602	164,630
Institutional Support - Total	\$ 7,459,494	\$ 4,921,146	\$ 2,538,348
Personnel - FT	3,087,788	2,341,853	745,935
Personnel - FT OT, OL, Misc	4,000	3,061	939
Benefits	1,572,891	1,235,991	336,900
Personnel - PT	105,542	60,866	44,676
Expenses	2,689,273	1,279,375	1,409,898
Operating & Maintenance - Total	\$ 5,625,426	\$ 3,904,461	\$ 1,720,965
Personnel - FT	1,926,492	1,290,516	635,976
Personnel - FT OT, OL, Misc	125,839	108,417	17,422
Benefits	1,002,877	681,112	321,765
Personnel - PT	57,905	15,255	42,650
Expenses	2,512,313	1,809,161	703,152
Leasing Expenses		-	\$ -
Retiree Benefits	\$ 356,237	263,180	\$ 93,057
Auxiliary Enterprises	\$ 81,818	9,736	\$ 72,082
Total Operating Expenditures	\$ 42,707,443	\$ 30,045,722	\$ 12,661,721

ROWAN COLLEGE OF SOUTH JERSEY
CUMBERLAND CAMPUS
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING MARCH 31, 2021

	3/31/2021		
	Budget Amount	Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 5,437,212	\$ 5,799,481	\$ 362,269
Continuing Education	315,000	321,252	6,252
Fees	3,695,914	3,613,353	(82,561)
Out of County (Charge back)	100,000	71,374	(28,626)
	-		-
Government Appropriations			
State	2,772,163	1,957,265	(814,898)
County	6,592,600	6,592,600	-
Other Revenues			
Auxiliary Enterprises	302,500	49,246	(253,254)
	338,000	283,904	(54,096)
Reserve Capital Proj			
Reserve from FY19	1,416,709		(1,416,709)
Drawdown from Unrestricted Fund Balance	-		-
Federal (CARES Act)	300,000	159,615	(140,385)
Total Revenues	\$ 21,270,098	\$ 18,848,090	\$ (2,422,008)
Current Operating Expenditures			
Instruction - Total			
Personnel - FT	\$ 7,436,793	\$ 5,061,740	\$ 2,375,053
Personnel - FT OT, OL, Misc	2,921,566	2,044,458	877,108
Benefits	954,000	640,111	313,889
Personnel - PT	1,572,686	963,309	609,377
Expenses	1,836,041	1,285,557	550,484
	152,500	128,305	24,195
Continuing Education - Total			
Personnel - FT	\$ 501,735	\$ 375,060	\$ 126,675
Personnel - FT OT, OL, Misc	204,277	153,206	51,071
Benefits	109,963	67,895	42,068
Personnel - PT	146,645	108,898	37,747
Expenses	40,850	45,061	(4,211)
Academic Support - Total			
Personnel - FT	\$ 1,582,019	\$ 1,194,287	\$ 387,732
Personnel - FT OT, OL, Misc	827,894	621,696	206,198
Benefits	5,400	10,464	(5,064)
Personnel - PT	445,658	338,543	107,115
Expenses	202,507	161,164	41,343
	100,560	62,420	38,140

Student Services - Total	\$	3,734,105	\$	2,659,984	\$	1,074,121
Personnel - FT		1,960,993		1,448,506		512,487
Personnel - FT OT, OL, Misc		3,000		5,953		(2,953)
Benefits		1,055,608		795,953		259,655
Personnel - PT		475,747		293,768		181,979
Expenses		238,757		115,804		122,953
Institutional Support - Total	\$	4,968,378		3,348,018	\$	1,620,360
Personnel - FT		1,708,249		1,374,188		334,061
Personnel - FT OT, OL, Misc		15,500		500		15,000
Benefits		919,555		801,709		117,846
Personnel - PT		45,078		19,211		25,867
Expenses		2,279,996		1,152,410		1,127,586
Operating & Maintenance - Total	\$	3,025,218	\$	2,138,221	\$	886,997
Personnel - FT		81,794		64,197		17,597
Personnel - FT OT, OL, Misc		-		-		-
Benefits		44,030		16,560		27,470
Personnel - PT		-		-		-
Expenses		2,899,394		2,057,464		841,930
Debt Service				-	\$	-
Retiree Benefits	\$	-		-	\$	-
Minor Capital	\$	-		-	\$	-
Auxiliary Enterprises	\$	21,850		3,307	\$	18,543
Total Operating Expenditures	\$	21,270,098	\$	14,780,617	\$	6,489,481

SAFETY AND SECURITY DEPARTMENT



REPORT

TO: Meg Resue, Special Assistant to the President
FROM: Paul Babcock, Director of Campus Safety and Security
DATE: March 1, 2021
SUBJECT: **CRIME STATISTICS for the month of March 2021**

In accordance with New Jersey Statute P.L. 2015, Chapter 220, S485, supplementing Chapter 3b of Title 18A, enacted January 19, 2016 the President of each public institution of higher education shall report to the governing board of the institution, at each of its regular meetings, all crimes, fires and other emergencies which occurred on campus during the previous reporting period. For the purpose of this report, Rowan College of South Jersey is following the Clery Act definitions for reporting crime statistics.

DESCRIPTION	GLOUCESTER	CUMBERLAND
Burglary	0 Incidents	0 Incidents
Criminal Trespass/Trespassing	0 Incidents	0 Incidents
Possession of Controlled Dangerous Substances	0 Incidents	0 Incidents
Underage Alcohol Consumption	0 Incidents	0 Incidents
Thefts	0 Incidents	0 Incidents
Harassment	0 Incidents	0 Incidents
Criminal Mischief	0 Incidents	0 Incidents
Receiving Stolen Property	0 Incidents	0 Incidents
False Public Alarms	0 Incidents	0 Incidents
Emergency Notifications	0 Incidents	0 Incidents
Assault	0 Incidents	0 Incidents
Sexual Assault/Contact	0 Incidents	0 Incidents
Hate Crimes	0 Incidents	0 Incidents
Violence Against Women	0 Incidents	0 Incidents
Timely Warnings	0 Incidents	0 Incidents
Motor Vehicle Accidents/Incidents	0 Incidents	0 Incidents
Fire	0 Incidents	0 Incidents
Medical Assist/Incidents	0 Incidents	0 Incidents
Other Incidents	0 Incidents	0 Incidents



**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND
OPEN CONTRACT FOR GRANT WRITING AND CONSULTING
WITH MAERSK TRAINING**

WHEREAS, the Rowan College of South Jersey has a need to acquire professional services contractor specializing in the Offshore Wind Industry pursuant to the provisions of County Contract Law (18A:64A-25.5a) exceptions to requirements for advertising, professional services, in excess of \$36,400 and as a non-fair and open contract for contracts exceeding \$17,500 as allowed by N.J.S.A. 19:44A-20.4; and

WHEREAS, The anticipated term of this contract is one year commencing on the date of the contract and may be extended as approved by the College; and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4 provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and

WHEREAS, the college administration has determined that Maersk Training is capable of performing the necessary professional services on a timely basis; and

WHEREAS, Maersk Training has agreed to perform the necessary professional services for the amount of \$50,000, payable only if the college receives grant funding; and

WHEREAS, the Chief Financial Officer of the college has certified the availability of funds;

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to enter into an agreement with Maersk Training in the amount of \$50,000, payable only if the college receives grant funding.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2021.


Gene J. Concordia, Chair

Attested:


Benjamin T. Griffith, Secretary





**RESOLUTION TO AUTHORIZE CONTRACT BETWEEN ALLIED
UNIVERSAL SECURITY SERVICES AND ROWAN COLLAGE OF SOUTH
JERSEY TO PROVIDE SECURITY SERVICES FOR THE ROWAN MEDICAL
BUILDING**

WHEREAS, Rowan College of South Jersey, pursuant to 18A:64A-25.9a, may by resolution and without advertising for bids, purchase any materials, supplies, goods, services or equipment entered into under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, Security Services are provided under the terms of the New Jersey State Contract number 19-GNSV1-00840; and

WHEREAS, Rowan College of South Jersey intends to enter into contracts with Allied Universal Security Services in the amount of \$89,453.34 through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, the financial obligation will be reimbursed by the County of Gloucester; and

WHEREAS, the Chief Financial Officer of the college has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees hereby authorizes entering into an agreement with Allied Universal Security Services in the amount of \$89,453.34 to secure an annual security services contract for the Rowan Medicine Building.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2021.


Gene J. Concordia, Chair

Attested:


Benjamin T. Griffith, Secretary





**RESOLUTION TO APPROVE AN AGREEMENT WITH BECTON,
DICKINSON & COMPANY FOR THE PURCHASE OF BD FACS
MELODY HARDWARE ASSOCIATED SOFTWARE FOR
OUTFITTING THE ROWAN MEDICINE CENTER**

WHEREAS, Pursuant to the provisions of NJSA 18A:64A-25.5 (3), the Board of Trustees may by resolution purchase goods or services for materials or supplies which are not available from more than one potential bidder, including without limitation materials or supplies which are patented or copyrighted without public advertising for bids; and

WHEREAS, Pursuant to the provisions of NJSA 18A:64A-25.5 (19), the Board of Trustees may by resolution purchase goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

WHEREAS, the college administration has determined that Becton, Dickinson & Company is the sole source provider of BD FACSMelody hardware and associated software; and

WHEREAS, at the November 10, 2020 meeting the board approved award to Becton, Dickinson & Company in the amount of \$200,345.38; and

WHEREAS, Becton, Dickinson & Company has submitted a revised proposal to correct an oversight adding \$22,850.00 to the contract cost; and

WHEREAS, the Chief Financial Officer of the college has certified the availability of funds;

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to enter into an agreement with Becton, Dickinson & Company, for the revised amount of \$223,195.38 for the purchase of BD FACSMelody, Baker BD404XD and associated software.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2021.


Gene J. Concordia, Chair

Attested:


Benjamin T. Griffith, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES APPROVING A SECOND AMENDMENT TO LEASE AGREEMENT WITH CELLCO PARTNERSHIP D/B/A VERIZON WIRELESS, AND AUTHORIZING OFFICERS OF ROWAN COLLEGE OF SOUTH JERSEY TO TAKE ALL OTHER ACTIONS DEEMED NECESSARY OR DESIRABLE IN CONNECTION WITH THE EXECUTION OF THE SECOND AMENDMENT TO LEASE AGREEMENT

WHEREAS, the Board of Trustee (the "Board") of Rowan College of South Jersey (hereinafter the "College"), a body corporate in the State of New Jersey, is authorized to lease real property under and pursuant to N.J.S.A. 18A:1-1, et seq.; and specifically, under N.J.S.A. 18A:64A-1 et seq.; and

WHEREAS, the Board entered into a Land Lease Agreement, date December 7, 2009, as amended by that certain First Amendment to Lease Agreement, dated March 30, 2016 ("Cell Tower Lease"), with Cellco Partnership, a Delaware general partnership d/b/a/ Verizon Wireless ("Verizon"), for a 60' x 60' parcel of the College's property at 1400 Tanyard Road, Deptford, New Jersey ("Lease Space") as more fully set forth in the Cell Tower Lease; and

WHEREAS, Verizon has requested that the College amended the Cell Tower lease, pursuant to the Second Amendment to Lease Agreement ("Second Amendment"), a copy of which is attached hereto, under which the annual rent and revenue sharing provisions of the Cell Tower Lease are modified as set for the in the Second Amendment; and

WHEREAS, the College desires to accept the First Amendment, subject to the terms of this Resolution, and receipt of the onetime payment; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Rowan College of South Jersey as follows:

1. The Board hereby authorizes, approves and consents to the execution of the Second Amendment, and further authorizes the Chairperson of the Board, the Secretary of the Board, the President of the College, and Chief Financial Officer and any other representative of the Board hereafter duly authorized by the Board in writing (the "Authorized Officers" and each an "Authorized Officer") to determine all matters in connection therewith.
2. All resolutions, orders and other actions of the College in conflict with the provisions of this resolution to the extent of such conflict are hereby superseded, repealed or revoked.
3. All actions heretofore taken and documents prepared or executed by or on behalf of the College by its officials and by the College's professional advisors, in connection with the Project, or any other action in connection with or related to the Project, are hereby ratified, confirmed, approved and adopted.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2021.


Gene J. Concordia, Chair

Attested: 
Benjamin T. Griffith, Secretary





**RESOLUTION TO APPROVE AN AGREEMENT WITH ELECTRO
MEDICAL EQUIPMENT FOR THE PURCHASE OF THREE
SECTION HYDRAULIC BEDS FOR OUTFITTING THE ROWAN
MEDICINE CENTER**

WHEREAS, Pursuant to the provisions of NJSA 18A:64A-25.5 (3), the Board of Trustees may by resolution purchase goods or services for materials or supplies which are not available from more than one potential bidder, including without limitation materials or supplies which are patented or copyrighted without public advertising for bids; and

WHEREAS, the college administration has determined that Electro Medical Equipment is the sole source provider of compatible three section hydraulic beds; and

WHEREAS, Electro Medical Equipment has submitted a proposal to provide and install twenty-six of the needed beds for a total cost of \$42,850; and

WHEREAS, the Chief Financial Officer of the college has certified the availability of funds;

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to enter into an agreement with Electro Medical Equipment in the amount of \$42,850 for the purchase and installation of twenty-six beds.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2021.


Gene J. Concordia, Chair

Attested: 
Benjamin T. Griffith, Secretary





RESOLUTION TO AUTHORIZE CONTRACT BETWEEN COMPUTER COMFORTS AND ROWAN COLLAGE OF SOUTH JERSEY, CUMBERLAND CAMPUS, TO PURCHASE CLASSROOM FURNITURE

WHEREAS, N.J.S.A. 18A:64A-25.10 authorizes the board of trustees of county colleges, other institutions of higher education and other units of government to provide jointly by agreement for the purchase of work, materials, or supplies for their respective agencies; and

WHEREAS, Rowan College of South Jersey has joined The Educational Services Commission of New Jersey, (ESCNJ), for the purpose to work together to negotiate the best rates and costs for the benefit of the participating agencies; and

WHEREAS, Computer Comforts goods and services are provided under ESCNJ Furniture and Accessories contract number ESCNJ 20/21-01; and

WHEREAS, Rowan College of South Jersey intends to enter into contracts with Computer Comforts in the amount of \$147,930.72 through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, financial obligation will be from CARES funding; and

WHEREAS, the Chief Financial Officer of the college has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees hereby authorizes entering into an agreement with Computer Comforts in the amount of \$147,930.72 to purchase classroom furniture and accessories for the Cumberland Campus.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2021.


Gene J. Concordia, Chairperson

Attested:


Benjamin T. Griffith, Secretary





RESOLUTION TO AUTHORIZE CONTRACT BETWEEN COMPUTER COMFORTS AND ROWAN COLLAGE OF SOUTH JERSEY, GLOUCESTER CAMPUS, TO PURCHASE CLASSROOM FURNITURE

WHEREAS, N.J.S.A. 18A:64A-25.10 authorizes the board of trustees of county colleges, other institutions of higher education and other units of government to provide jointly by agreement for the purchase of work, materials, or supplies for their respective agencies; and

WHEREAS, Rowan College of South Jersey has joined The Educational Services Commission of New Jersey, (ESCNJ), for the purpose to work together to negotiate the best rates and costs for the benefit of the participating agencies; and

WHEREAS, Computer Comforts goods and services are provided under ESCNJ Furniture and Accessories contract number ESCNJ 20/21-01; and

WHEREAS, Rowan College of South Jersey intends to enter into contracts with Computer Comforts in the amount of \$57,763.58 through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, financial obligation will be from CARES funding; and

WHEREAS, the Chief Financial Officer of the college has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees hereby authorizes entering into an agreement with Computer Comforts in the amount of \$57,763.58 to purchase classroom furniture and accessories for the Gloucester Campus.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2021.


Gene J. Concordia, Chairperson

Attested:


Benjamin T. Griffith, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY
BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO
PURCHASE OFFICE FURNITURE**

WHEREAS, The State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law and N.J.S.A. 52:34-6.2b(3) applicable to the College; and

WHEREAS, Bellia, under New Jersey State contract number A81711 is an authorized sales agent for Exemplis; and

WHEREAS, Bellia has submitted a quote based on the specifications provided by the Rowan College of South Jersey and NJSC pricing for \$34,818.56; and

WHEREAS, the Chief Financial Officer of the college has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey, Cumberland Campus, to enter into an agreement with Bellia and Exemplis in the amount of \$34,818.56 for the purchase of office furniture based on state contract pricing.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2021.


Gene J. Concordia, Chair

Attested: 
Benjamin T. Griffith, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY
BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO
PURCHASE OFFICE FURNITURE**

WHEREAS, The State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law and N.J.S.A. 52:34-6.2b(3) applicable to the College; and

WHEREAS, Bellia, under New Jersey State contract number T0408176-A81714 is an authorized sales agent for Groupe Lacasse; and

WHEREAS, Bellia has submitted a quote based on the specifications provided by the Rowan College of South Jersey and NJSC pricing for \$40,711.78; and

WHEREAS, the Chief Financial Officer of the college has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey, Cumberland Campus, to enter into an agreement with Bellia and Groupe Lacasse in the amount of \$40,711.78 for the purchase of office furniture based on state contract pricing.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2021.


Gene J. Concordia, Chair

Attested: 
Benjamin T. Griffith, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE CHANGE ORDER NUMBER TWO (2) FROM THE HALL BUILDING CORPORATION

WHEREAS, in accordance with New Jersey's public bidding and contract laws the Rowan College of South Jersey, by resolution, entered into a contract with the Hall Building Corp on June 11, 2019 for the construction of an Economic Development Center and Rowan Medicine building for the base bid and alternate 1 in the amount of \$20,822,000.00.

WHEREAS, Hall Building Corp submitted change order number one (1) deducting \$345,000 from the original contract amount resulting in a final cost of \$20,477,000.00 which was accepted by resolution on November 5, 2019; and

WHEREAS, it has been determined that a change order is needed to add an amount allocated to labor and materials; and

WHEREAS, Hall Building Corp submitted change order number two (2) adding \$53,053.92 to the contract amount resulting in a final cost of \$20,530,053.92; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey, Gloucester Campus to accept change order two (2) as submitted by the Hall Building Corp in the amount of \$53,053.92 which increases the final project cost to \$20,530,053.92.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2021.


Gene J. Concordia, Chair

Attested: 
Benjamin T. Griffith, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO ENTER INTO A COOPERATIVE PRICING AGREEMENT WITH THE HESS CONSORTIUM

WHEREAS, the State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.10 of the County College Contracts Law and N.J.S.A. 52:34-6.2b(3) applicable to the College; and

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the HESS Consortium, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, on May 5, 2021 the governing body of the Rowan College of South Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services; and

WHEREAS, the Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to enter into a Cooperative Pricing Agreement with the HESS Consortium effective immediately.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2021.


Gene J. Concordia, Chairperson

Attested: 
Benjamin T. Griffith, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO PURCHASE HOSPIRA PLUM 360 INFUSION UNITS FROM POCKET NURSE

WHEREAS, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, may by resolution and without advertising for bids, purchase any materials, supplies, goods, services or equipment entered into under a National Cooperative Purchasing Program; and

WHEREAS, the vendor selected has a Contract with OMNIA Partners, which Rowan College of South Jersey is a member utilizing contract #R190201; and

WHEREAS, Pocket Nurse has submitted a quote based on contract pricing to provide 8 Hospira Plum 360 Infusion units, 11 Digital Mobile Blood Pressure Packages and 15 IV Poles to the Rowan College of South Jersey Gloucester Campus; and

WHEREAS, the financial obligation will be paid from Perkins grant funding; and

WHEREAS, the Chief Financial Officer of the college has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees hereby authorizes entering into an agreement with Pocket Nurse in the amount of \$33,223.95 to purchase 8 Hospira Plum 360 Infusion units, 11 Digital Mobile Blood Pressure Packages and 15 IV Poles.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2021.


Gene J. Concordia, Chair

Attested:


Benjamin T. Griffith, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY
REJECTING ALL BIDS FOR THE PROJECT KNOW AS THE ROOF
REPLACEMENT AT GLOUCESTER COUNTY FIRE ACADEMY**

WHEREAS, the Rowan College of South Jersey is in need of a roof replacement at the Gloucester County Fire Academy; and

WHEREAS, the College architects received six (6) bids for the Gloucester County Fire Academy roof replacement project; and

WHEREAS, on April 9, 2021, the Rowan College of South Jersey's architects, consistent with provisions of New Jersey Public Contracts Law and New Jersey Public Contracts Law for County colleges, publicly opened bids for this project; and

WHEREAS, after a thorough review of all the responsive bids received by the Rowan College of South Jersey, the College has decided to reject all proposals as the College wants to substantially revise the specifications for the goods or services; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to reject all bids for the Gloucester County Fire Academy roof replacement project.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2021.


Gene J. Concordia, Chair

Attested:


Benjamin T. Griffith, Secretary





RESOLUTION TO AUTHORIZE CONTRACT BETWEEN SOFTWARE HOUSE INTERNATIONAL AND ROWAN COLLEGE OF SOUTH JERSEY, CUMBERLAND CAMPUS, PURSUANT TO N.J.S.A. 52:34-6.2 AND LFN 2012-10

WHEREAS, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, by resolution and without advertising for bids, may purchase any materials, supplies, goods, services or equipment entered into under a National Cooperative Purchasing Program; and

WHEREAS, Rowan College of South Jersey intends to enter into contracts with National Cooperative Vendor, Software House International, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, Software House International has provided quote number 20370169 based on OMNIA Partners contract number 2018011-02 to provide hardware in the amount of \$950,234.00, installation in the amount of \$357,518.00, and three years of support in the amount of \$117,194.00 for a total contract cost of \$1,424,946.00 for classroom technology upgrades; and

WHEREAS, financial obligation will be from CARES funding; and

WHEREAS, the Chief Financial Officer for the College has certified that funds are available for this purchase; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby authorizes the Rowan College of South Jersey, Cumberland Campus, to enter into an agreement with Software House International under the OMNIA Partners Contract number 2018011-02 in the amount of \$1,424,946.00 from CARES funding.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2020.


Gene J. Concordia, Chairperson

Attested:


Benjamin T. Griffith, Secretary





RESOLUTION TO AUTHORIZE CONTRACT BETWEEN SOFTWARE HOUSE INTERNATIONAL AND ROWAN COLLEGE OF SOUTH JERSEY, GLOUCESTER CAMPUS, PURSUANT TO N.J.S.A. 52:34-6.2 AND LFN 2012-10

WHEREAS, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, by resolution and without advertising for bids, may purchase any materials, supplies, goods, services or equipment entered into under a National Cooperative Purchasing Program; and

WHEREAS, Rowan College of South Jersey intends to enter into contracts with National Cooperative Vendor, Software House International, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, Software House International has provided quote number 20370153 based on OMNIA Partners contract number 2018011-02 to provide hardware in the amount of \$1,072,850.00, installation in the amount of \$380,128.00, and three years of support in the amount of \$130,004.00 for a total contract cost of \$1,582,982.00 for classroom technology upgrades; and

WHEREAS, financial obligation will be from CARES funding; and

WHEREAS, the Chief Financial Officer for the College has certified that funds are available for this purchase; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby authorizes the Rowan College of South Jersey, Gloucester Campus, to enter into an agreement with Software House International under the OMNIA Partners Contract number 2018011-02 in the amount of \$1,582,982.00 from CARES funding.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2020.


Gene J. Concordia, Chairperson

Attested:


Benjamin T. Griffith, Secretary





RESOLUTION TO AUTHORIZE CONTRACT BETWEEN TOZOUR-TRANE AND ROWAN COLLAGE OF SOUTH JERSEY PURSUANT TO N.J.S.A. 52:34-6.2 AND LFN 2012-10

WHEREAS, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, by resolution and without advertising for bids, may purchase any materials, supplies, goods, services or equipment entered into under a National Cooperative Purchasing Program; and

WHEREAS, Rowan College of South Jersey intends to enter into contracts with National Cooperative Vendor, Tozour-Trane, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, the vendor selected has a Contract with OMNIA Partners, which Rowan College of South Jersey is a member utilizing contract # 15-JLP-023; and

WHEREAS, Tozour-Trane has submitted a quote based on contract pricing to provide Fire Academy HVAC Replacement & Air Cleaning Retrofit in the amount of \$69,980; and

WHEREAS, financial obligation will be from CARES funding; and

WHEREAS, the Chief Financial Officer for the College has certified that funds are available for this purchase; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees hereby authorizes entering into an agreement with Tozour-Trane in the amount of \$69,980 to provide HVAC replacement services to the Fire Academy building.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 05, 2021.


Gene J. Concordia, Chairperson

Attested:


Benjamin T. Griffith, Secretary





RESOLUTION TO AUTHORIZE CONTRACT BETWEEN TOZOUR-TRANE AND ROWAN COLLAGE OF SOUTH JERSEY PURSUANT TO N.J.S.A. 52:34-6.2 AND LFN 2012-10

WHEREAS, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, by resolution and without advertising for bids, may purchase any materials, supplies, goods, services or equipment entered into under a National Cooperative Purchasing Program; and

WHEREAS, Rowan College of South Jersey intends to enter into contracts with National Cooperative Vendor, Tozour-Trane, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, the vendor selected has a Contract with OMNIA Partners, which Rowan College of South Jersey is a member utilizing contract # 15-JLP-023; and

WHEREAS, Tozour-Trane has submitted a quote based on contract pricing to provide five R1 and six T1 Portable IVP Air Biodefense units in the amount of \$33,830; and

WHEREAS, financial obligation will be from CARES funding; and

WHEREAS, the Chief Financial Officer for the College has certified that funds are available for this purchase; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees hereby authorizes entering into an agreement with Tozour-Trane in the amount of \$33,830 to provide five R1 and six T1 Portable IVP Air Biodefense Units.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2021.


Gene J. Concordia, Chairperson

Attested: 
Benjamin T. Griffith, Secretary





RESOLUTION TO AUTHORIZE CONTRACT BETWEEN TOZOUR-TRANE AND ROWAN COLLAGE OF SOUTH JERSEY PURSUANT TO N.J.S.A. 52:34-6.2 AND LFN 2012-10

WHEREAS, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, by resolution and without advertising for bids, may purchase any materials, supplies, goods, services or equipment entered into under a National Cooperative Purchasing Program; and

WHEREAS, Rowan College of South Jersey intends to enter into contracts with National Cooperative Vendor, Tozour-Trane, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, the vendor selected has a Contract with OMNIA Partners, which Rowan College of South Jersey is a member utilizing contract # 15-JLP-023; and

WHEREAS, Tozour-Trane has submitted a quote based on contract pricing to install 34 Plasma Air Ionization units in the amount of \$30,680; and

WHEREAS, financial obligation will be from CARES funding; and

WHEREAS, the Chief Financial Officer for the College has certified that funds are available for this purchase; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees hereby authorizes entering into an agreement with Tozour-Trane in the amount of \$30,680 to install 34 Plasma Air Ionization units.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2021.


Gene J. Concordia, Chairperson

Attested:


Benjamin T. Griffith, Secretary





RESOLUTION TO AUTHORIZE CONTRACT BETWEEN TOZOUR-TRANE AND ROWAN COLLAGE OF SOUTH JERSEY PURSUANT TO N.J.S.A. 52:34-6.2 AND LFN 2012-10

WHEREAS, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, by resolution and without advertising for bids, may purchase any materials, supplies, goods, services or equipment entered into under a National Cooperative Purchasing Program; and

WHEREAS, Rowan College of South Jersey intends to enter into contracts with National Cooperative Vendor, Tozour-Trane, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, the vendor selected has a Contract with OMNIA Partners, which Rowan College of South Jersey is a member utilizing contract # 15-JLP-023; and

WHEREAS, Tozour-Trane has submitted a quote based on contract pricing to provide Ultraviolet Germicidal Irradiation (UVGI) Lighting for Business Center Rooftop Units in the amount of \$26,370; and

WHEREAS, financial obligation will be from CARES funding; and

WHEREAS, the Chief Financial Officer for the College has certified that funds are available for this purchase; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees hereby authorizes entering into an agreement with Tozour-Trane in the amount of \$26,370 to provide Ultraviolet Germicidal Irradiation (UVGI) Lighting for Business Center Rooftop Units.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2021.


Gene J. Concordia, Chairperson

Attested:


Benjamin T. Griffith, Secretary





RESOLUTION TO AUTHORIZE CONTRACT BETWEEN TOZOUR-TRANE AND ROWAN COLLAGE OF SOUTH JERSEY PURSUANT TO N.J.S.A. 52:34-6.2 AND LFN 2012-10

WHEREAS, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, by resolution and without advertising for bids, may purchase any materials, supplies, goods, services or equipment entered into under a National Cooperative Purchasing Program; and

WHEREAS, Rowan College of South Jersey intends to enter into contracts with National Cooperative Vendor, Tozour-Trane, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, the vendor selected has a Contract with OMNIA Partners, which Rowan College of South Jersey is a member utilizing contract # 15-JLP-023; and

WHEREAS, Tozour-Trane has submitted a quote based on contract pricing to provide Ultraviolet Germicidal Irradiation (UVGI) Lighting for Library Rooftop Units in the amount of \$36,280; and

WHEREAS, financial obligation will be from CARES funding; and

WHEREAS, the Chief Financial Officer for the College has certified that funds are available for this purchase; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees hereby authorizes entering into an agreement with Tozour-Trane in the amount of \$36,280 to provide Ultraviolet Germicidal Irradiation (UVGI) Lighting for Library Rooftop Units.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2021.


Gene J. Concordia, Chairperson

Attested: 
Benjamin T. Griffith, Secretary





RESOLUTION TO AUTHORIZE CONTRACT BETWEEN TOZOUR-TRANE AND ROWAN COLLAGE OF SOUTH JERSEY PURSUANT TO N.J.S.A. 52:34-6.2 AND LFN 2012-10

WHEREAS, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, by resolution and without advertising for bids, may purchase any materials, supplies, goods, services or equipment entered into under a National Cooperative Purchasing Program; and

WHEREAS, Rowan College of South Jersey intends to enter into contracts with National Cooperative Vendor, Tozour-Trane, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, the vendor selected has a Contract with OMNIA Partners, which Rowan College of South Jersey is a member utilizing contract # 15-JLP-023; and

WHEREAS, Tozour-Trane has submitted a quote based on contract pricing to provide Ultraviolet Germicidal Irradiation (UVGI) Lighting for Campus Rooftop Units in the amount of \$180,160; and

WHEREAS, financial obligation will be from CARES funding; and

WHEREAS, the Chief Financial Officer for the College has certified that funds are available for this purchase; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees hereby authorizes entering into an agreement with Tozour-Trane in the amount of \$180,160 to provide Ultraviolet Germicidal Irradiation (UVGI) Lighting for Campus Rooftop Units.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2021.


Gene J. Concordia, Chairperson

Attested:


Benjamin T. Griffith, Secretary





RESOLUTION TO AUTHORIZE CONTRACT BETWEEN TOZOUR-TRANE AND ROWAN COLLAGE OF SOUTH JERSEY PURSUANT TO N.J.S.A. 52:34-6.2 AND LFN 2012-10

WHEREAS, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, by resolution and without advertising for bids, may purchase any materials, supplies, goods, services or equipment entered into under a National Cooperative Purchasing Program; and

WHEREAS, Rowan College of South Jersey intends to enter into contracts with National Cooperative Vendor, Tozour-Trane, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, the vendor selected has a Contract with OMNIA Partners, which Rowan College of South Jersey is a member utilizing contract # 15-JLP-023; and

WHEREAS, Tozour-Trane has submitted a quote based on contract pricing to provide Ultraviolet Germicidal Irradiation (UVGI) Lighting for Scott Hall Rooftop Units in the amount of \$19,140; and

WHEREAS, financial obligation will be from CARES funding; and

WHEREAS, the Chief Financial Officer for the College has certified that funds are available for this purchase; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees hereby authorizes entering into an agreement with Tozour-Trane in the amount of \$19,140 to provide Ultraviolet Germicidal Irradiation (UVGI) Lighting for Scott Hall Rooftop Units.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2021.


Gene J. Concordia, Chairperson

Attested:


Benjamin T. Griffith, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY
BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO
PURCHASE AN F150 EXTENDED CAB TRUCK WITH SNOW PLOW**

WHEREAS, The State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law and N.J.S.A. 52:34-6.2b(3) applicable to the College; and

WHEREAS, Winner Ford, under New Jersey State contract number A88726 (T210) is an authorized sales agent for Ford vehicles; and

WHEREAS, Winner Ford has submitted a quote based on the specifications provided by the Rowan College of South Jersey and NJSC pricing for \$35,962.00; and

WHEREAS, the Chief Financial Officer of the college has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey, Gloucester Campus to enter into an agreement with Winner Ford in the amount of \$35,962.00 for the purchase of an F150 based on state contract pricing.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2021.


Gene J. Concordia, Chair

Attested: 
Benjamin T. Griffith, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY
BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO
PURCHASE AN F250 REGULAR CAB TRUCK WITH SNOW PLOW**

WHEREAS, The State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law and N.J.S.A. 52:34-6.2b(3) applicable to the College; and

WHEREAS, Winner Ford, under New Jersey State contract number A88726 (T210) is an authorized sales agent for Ford vehicles; and

WHEREAS, Winner Ford has submitted a quote based on the specifications provided by the Rowan College of South Jersey and NJSC pricing for \$35,672.00; and

WHEREAS, the Chief Financial Officer of the college has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey, Gloucester Campus to enter into an agreement with Winner Ford in the amount of \$35,672.00 for the purchase of an F250 based on state contract pricing.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2021.


Gene J. Concordia, Chair

Attested: 
Benjamin T. Griffith, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY
BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO
PURCHASE AN F350 CREW CAB TRUCK WITH STAKE BODY**

WHEREAS, The State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law and N.J.S.A. 52:34-6.2b(3) applicable to the College; and

WHEREAS, Winner Ford, under New Jersey State contract number A88726 (T210) is an authorized sales agent for Ford vehicles; and

WHEREAS, Winner Ford has submitted a quote based on the specifications provided by the Rowan College of South Jersey and NJSC pricing for \$49,360.00; and

WHEREAS, the Chief Financial Officer of the college has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey, Gloucester Campus to enter into an agreement with Winner Ford in the amount of \$49,360.00 for the purchase of an F350 based on state contract pricing.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2021.


Gene J. Concordia, Chair

Attested: 
Benjamin T. Griffith, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES AWARDING A CONTRACT TO ARTHUR J. OGREN INC. FOR CONSTRUCTION OF THE ALLIED HEALTH CENTER

WHEREAS, Rowan College of South Jersey, Gloucester Campus, (hereinafter “College”) publicly solicited bids for a new Allied Health Center; and

WHEREAS, the College advertised for bids pursuant to the County College Contracts Law N.J.S.A. 18A:64A-25.1, et seq.; and

WHEREAS, seven (7) sealed bids were received and publicly opened on April 22, 2021; and

WHEREAS, the three (3) lowest bids are as follows:

Bidders	Base Bid and Alt. 1
Arthur J. Ogren, Inc.	\$7,960,000.00
Newport Construction	\$8,126,200.00
Hall Building Corp.	\$8,389,000.00

WHEREAS, the bid of Arthur J. Ogren, Inc. (hereinafter “Ogren”) has been reviewed by the College’s professionals who have recommended an award to Ogren for the Base Bid and Alt. 1 in the amount of \$7,960,000.00 as the lowest responsive bidder; and

WHEREAS, the low bid of **Ogren** is compliant in all material, non-waivable respects; and

WHEREAS, The Chief Financial Officer of the College has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Rowan College of South Jersey on the 5th day of May 2021 that the College hereby awards a contract to Arthur J. Ogren, Inc. for construction of the Allied Health Center for the Base Bid and Alt. 1 in the amount of \$7,960,000.00 and the Chairman of the Board of Trustees and/or the College’s Chief Operating Officer are hereby authorized and directed to execute such contracts and documents as are necessary or convenient to effectuate the within award.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2021.


Gene J. Concordia, Chair

Attested: 
Benjamin T. Griffith, Secretary



RCSI - GLOUCESTER - PERSONNEL ACTIONS

DATE: 05/05/2021

The following Education/General Fund Actions are presented for Board of Trustee approval.

(3) Three Full-Time New Hires:

Title	Name	Rationale	Employment Pool	Salary	Effective Date
Creative Director	James Mitchell	Retirement	External Hire	\$53,000.00 per year	3/22/2021
Recruiter, High School Outreach	Larissa Veres	Resignation	External Hire	\$38,000.00 per year	4/12/2021
Custodian	Nicholas Piliigno	Replacement	External Hire	\$14.45 per hour	4/26/2021

(11) Eleven Employee Transitions:

Title	Name	Rationale	Employment Pool	Salary	Effective Date
Director, Institutional Research	Wendy Wagner	Title Change	Internal Hire	\$65,590.98 per year (no salary change)	3/15/2021
Assistant Director, Internship and Career	Alice Smith	Title Change	Internal Hire	\$47,553.79 per year	3/29/2021
Manager, Diversity Programs & Support Services	William Logan	New Position	Internal Hire	\$44,000.00 per year	3/29/2021
CTL & DE Training Specialist	Michael Nieckoski	Part-Time to Full-Time	Internal Hire	\$38,972.00 per year (grant-funded)	4/19/2021
Administrator, Enrollment Services	Nina Crowder	Resignation	Internal Hire	\$40,000.00 per year	4/26/2021
Recruiter, Internship & Career Planning	Jaylynn Dixon	Replacement	Internal Hire	\$38,000.00 per year	5/10/2021
Institutional Research Analyst	Valery Jules	Reassignment	Internal Hire	\$57,812.56 per year (no salary change)	5/10/2021
Executive Director, Academic & Special Services	Guy Davidson	Title Change	Internal Hire	\$61,234.33 per year	7/1/2021
Executive Director, Behavioral Services	Diane Mussoline	Title Change	Internal Hire	\$68,806.86 per year	7/1/2021
Director II, Behavioral Services	Kristen Wilson	Title Change	Internal Hire	\$53,000.00 per year	7/1/2021
ACT Program Instructor	Jasmine Dickerson	Part-Time to Full-Time	Internal Hire	\$40,000.00 per year	7/1/2021

(3) Three Part-Time Hires:

Title	Name	Rationale	Employment Pool	Salary	Effective Date
Custodian	Gina Lubonski	Full Time to Part-Time	Internal Hire	\$15.95 per hour	4/7/2021
Office Aide, AmeriCorps Seniors	Nitza Zayas-Fonseca	New Position	External Hire	\$15.00 per hour (grant-funded)	4/19/2021
Temporary, Custodian	Beau Somers	New Position	External Hire	\$12.00 per hour	TBD

(1) One Market Adjustment:

Title	Name	Salary	Effective Date
ACT Program Job Coach	Kevin Athey	\$18.00 per hour	6/1/2021

(14) Fourteen Adjunct 2020-2021 New Hires:

Name	Division
Kelley Bethoney	STEM
Deon Henry	Law & Justice
Lauren Morrison	Nursing & Health Professions
Erin Romani	Nursing & Health Professions

RCSJ - GLOUCESTER - PERSONNEL ACTIONS

Kara Damminger	Communications and Creative & Performing Arts
Elisabeth Campbell	Communications and Creative & Performing Arts
Mike Coppola	Communications and Creative & Performing Arts
Isabela Muci Barradas	Communications and Creative & Performing Arts
Julia Holloway	Education & Humanities
Michele Horin	STEM
Amanda McCafferty	Law & Justice
Nicole Moore	Education & Humanities
Allison Heather-Domboski	Education & Humanities
Greg Saftko	STEM

(1) One President Recommendation:

1. Summer Schedule: Implement a flexible summer schedule beginning Friday, May 21, 2021 and ending Friday, August 13, 2021. Full time employees shall be scheduled to work the normal number of work hours during each week (35 hours/week).

RCSJ - CUMBERLAND - PERSONNEL ACTIONS

DATE: 05/05/2021

The following Education/General Fund Actions are presented for Board of Trustee approval.

(2) Two Full-Time New Hire:

Title	Name	Rationale	Employment Pool	Salary	Effective Date
Communications Specialist II	Ahmad Graves-El	Retirement	External Hire	\$38,972.00 per year	4/6/2021
Nursing & Health Professions Lab Manager	Mark Hutton	Resignation	External Hire	\$50,000.00 per year	5/17/2021

(4) Four Employee Transitions:

Title	Name	Rationale	Employment Pool	Salary	Effective Date
Administrative Assistant, HSI STEM	Carlos Gonzalez-Munoz	Resignation	Internal Hire	\$21.41 per hour (grant-funded)	3/29/2021
Assistant Professor II, Nursing & Health Professions	Amanda Sheehan	Retirement	Internal Hire	\$53,214.00 per year	9/1/2021
Dean, Academic Services- Cumberland Campus	Lynn Lichtenberger	Title Change	Internal Hire	\$109,075.20 per year	7/1/2021
Institutional Research Analyst	Brandon Pugh	Resignation	Internal Hire	\$52,185.00 per year	5/17/2021

(3) Three Resignations:

Title	Name	Rationale	Salary	Effective Date
Administrative Assistant, HSI STEM	Evan Burdsall	Resignation	\$21.41 per hour (grant-funded)	3/26/2021
Bilingual Student Development Advisor	Glenn Groves	Resignation	\$52,185.00 per year (grant-funded)	4/16/2021
Assistant Professor II, Nursing & Health Professions	Kelly Master	Resignation	\$59,275.00 per year	6/30/2021

(1) One Retirement:

Title	Name	Rationale	Salary	Effective Date
Coordinator, Admissions & Recruitment	William Reyes	Retirement	\$56,698.00 per year	7/1/2021

(1) One Part-Time Hire:

Title	Name	Rationale	Employment Pool	Salary	Effective Date
Assistant Women's Softball Coach	Samantha Barone	Resignation	External Hire	\$2,040.00 per year	4/16/2021
Part-Time Secretary, Adult Basic Education	Alexandra Dionisi	New Position	Internal Hire	\$14.45 per hour (grant-funded)	5/17/2021

(4) Four Acting Roles - Temporary Positions:

Title	Name	Salary (*Maximum of 25 hours per week)	Effective Date
Acting Director, Radiography	Barbara Peacock	\$177.23 per pay	11/10/2020 - 6/30/2021
*Acting Clinical Coordinator, Radiography	Joanne Salvatore	\$60.00 per hour	1/19/2021 - 6/30/2021
*Acting Clinical Coordinator, Radiography	Jodi Biglan	\$60.00 per hour	3/9/2021 - 6/30/2021
*Acting Clinical Coordinator, Radiography	Joy MacMahan	\$60.00 per hour	1/19/2021 - 6/30/2021

(2) Two Adjunct 2020-2021 New Hire:

Name	Division
Lorraine Wenzel	Nursing & Health Professions
Sarah Shapiro	Communications & Creative and Performing Arts



**RESOLUTION TO AUTHORIZE AN AMENDMENT FOR A ONE-YEAR
CONTRACT EXTENSION ON
ALL COLLECTIVE BARGAINING AGREEMENTS**

WHEREAS, Since the worldwide COVID-19 pandemic was declared in March 2020, The College has experienced, and is projecting to continue to experience, negative enrollment growth and other economic impacts as a consequence of the pandemic. As part of the overall strategic plan, post-pandemic, the College wishes to create employment stability as it navigates its way through these unprecedented times; and

WHEREAS, The Faculty Association - GC, Directors Association - GC, Administrators Association - GC, Technical/Academic Staff Professional Association - GC, Educational Association Facilities Group - GC, Education Association Support Staff Group - GC, Faculty Association - CC, The Administrators Association - CC, The Federated Association of Cumberland Employees - CC, The Technical Assistants Association – CC (“Unions”) contracts are all set to expire June 30, 2021; and

WHEREAS, The College and the Unions are desirous to work together in an attempt to reduce this economic impact through employment stability; and

WHEREAS, The College and the Unions agree to pause current collective negotiations for one year; and

WHEREAS, The College and the Unions agree to extend the current Collective bargaining agreements that were set to expire June 30, 2021; and

WHEREAS, The College and the Unions agree in return for this one-year extension, the College and Union agree to the following terms and conditions;

1. One (1) Year Contract Extension: The parties 2017-2020 collective bargaining agreement will be extended for a second additional year, effective July 1, 2021, thru June 30, 2022.
2. Base Salary Increases: Beginning July 1, 2021, each unit member will receive a 2.25% increase or (\$0.75, whichever is greater for the following associations - GC, Technical/Academic Staff Professional Association - GC, Educational Association Facilities Group - GC, Education Association Support Staff Group) applied to their base salary.
3. Job Protection Guarantee: No unit member(s) will be subject to severance and/or interruption of employment via layoff, furlough, or reduction in force (RIF) thru June 30, 2022.
4. Other Terms and Conditions: All other terms and conditions contained within the 2017-2020 Collective Bargaining agreements and the 2020-2021 contract extension Memorandum of Agreement in effect beginning July 1, 2020, thru June 30, 2021, will be extended in full force and effect through June 30, 2022.
5. Non-Precedent Setting: This agreement shall not be used to establish any precedent or past practice; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees hereby approves the one-year contract extension as described above for all collective bargaining agreements and executes the attached memorandum of agreement.

NOW, THEREFORE, BE IT FURTHER RESOLVED that all non-represented employees will be guided by the above terms and dates.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2021.


Gene J. Concordia, Chair

Attested: 
Benjamin T. Griffith, Secretary





RESOLUTION OF THE BOARD OF TRUSTEES OF ROWAN COLLEGE OF SOUTH JERSEY AWARDING RANK OF PROFESSOR EMERITA-GLOUCESTER CAMPUS

Geraldine Martin

WHEREAS, the Rowan College of South Jersey Board of Trustees honors outstanding professors by bestowing upon them the rank of Professor Emeriti; and

WHEREAS, the President has recommended that Geraldine Martin be awarded the rank of Professor Emerita. Geraldine Martin came to Gloucester County College (RCSJ) forty-six years ago; and

WHEREAS, Geraldine Martin made numerous contributions during her forty-six years at the college. During that time, she demonstrated her commitment to the college community and made a notable difference in the lives of students by making them feel welcomed and supported. She was a strong advocate in helping students in need by supporting financial help through scholarships. Her valuable wisdom has been passed on and appreciated by many members of faculty, staff and students; and

WHEREAS, Geraldine Martin taught and influenced the lives of thousands of students by demonstrating steadfast dedication; and

NOW, THEREFORE, BE IT RESOLVED that in recognition of her forty-six years of exemplary service, dedication and loyalty to Rowan College of South Jersey, Geraldine Martin be awarded the rank of Professor Emerita, including all the rights and privileges thereof; and

BE IT FURTHER RESOLVED that a copy of this resolution be made a part of the official minutes of the Board of Trustees and that a copy be forwarded to Geraldine Martin as a token of the Board's recognition and appreciation for her services.

ADOPTED at the meeting of the Board of Trustees of Rowan College of South Jersey held on May 5, 2021.


Gene J. Concordia, Chairperson

Attested:


Benjamin T. Griffith, Secretary





RESOLUTION OF THE BOARD OF TRUSTEES OF ROWAN COLLEGE OF SOUTH JERSEY AWARDING RANK OF PROFESSOR EMERITI-CUMBERLAND CAMPUS

Jeffrey Burke

WHEREAS, the Rowan College of South Jersey Board of Trustees honors outstanding professors by bestowing upon them the rank of Professor Emeriti; and

WHEREAS, the President has recommended that Jeffrey Burke be awarded the rank of Professor Emeritus. Jeffrey came to Cumberland County College (RCSJ) forty-four years ago; and

WHEREAS, Jeffrey Burke has been extremely dedicated to the students of the high schools and the college. He has advanced the technology of the Chemistry curriculum and is very involved in outreach efforts. Students not only learn chemistry, but they gain critical thinking skills through his courses. He is a published author and has taken part in numerous presentations as well as being involved in many college and departmental committees. Jeffrey has been a valued mentor to his colleagues and the entire college community through his dedication to supporting students and colleagues; and

WHEREAS, Jeffrey Burke taught and influenced the lives of thousands of students through his admirable commitment and devotion to them; and

NOW, THEREFORE, BE IT RESOLVED that in recognition of his forty-four years of exemplary service, dedication and loyalty to Rowan College of South Jersey, Jeffrey Burke be awarded the rank of Professor Emeritus, including all the rights and privileges thereof; and

BE IT FURTHER RESOLVED that a copy of this resolution be made a part of the official minutes of the Board of Trustees and that a copy be forwarded to Jeffrey Burke as a token of the Board's recognition and appreciation for his services.

ADOPTED at the meeting of the Board of Trustees of Rowan College of South Jersey held on May 5, 2021.

Attested:


Benjamin T. Griffith, Secretary


Gene J. Concordia, Chairperson





RESOLUTION OF THE BOARD OF TRUSTEES OF ROWAN COLLEGE OF SOUTH JERSEY AWARDING RANK OF PROFESSOR EMERITI-GLOUCESTER CAMPUS

Louis Gross

WHEREAS, the Rowan College of South Jersey Board of Trustees honors outstanding professors by bestowing upon them the rank of Professor Emeriti; and

WHEREAS, the President has recommended that Louis Gross be awarded the rank of Professor Emeritus. Louis came to Gloucester County College (RCSJ) thirty-four years ago; and

WHEREAS, Louis Gross made numerous contributions during his years at the college. He is a published author and has taken part in numerous presentations as well as being involved in many college and departmental committees. Louis has been a valued mentor and guide among his colleagues and the entire college community through his demonstration of dignity and respect shown to all who have encounter him; and

WHEREAS, Louis Gross taught and influenced the lives of thousands of students through his admirable commitment and devotion to them; and

NOW, THEREFORE, BE IT RESOLVED that in recognition of his thirty-four years of exemplary service, dedication and loyalty to Rowan College of South Jersey, Louis Gross be awarded the rank of Professor Emeritus, including all the rights and privileges thereof; and

BE IT FURTHER RESOLVED that a copy of this resolution be made a part of the official minutes of the Board of Trustees and that a copy be forwarded to Louis Gross as a token of the Board's recognition and appreciation for his services.

ADOPTED at the meeting of the Board of Trustees of Rowan College of South Jersey held on May 5, 2021.

Attested:


Benjamin T. Griffith, Secretary


Gene J. Concordia, Chairperson





RESOLUTION OF THE BOARD OF TRUSTEES OF ROWAN COLLEGE OF SOUTH JERSEY AWARDING RANK OF PROFESSOR EMERITA-GLOUCESTER CAMPUS

Rose Gruber

WHEREAS, the Rowan College of South Jersey Board of Trustees honors outstanding professors by bestowing upon them the rank of Professor Emeriti; and

WHEREAS, the President has recommended that Rose Gruber be awarded the rank of Professor Emerita. Rose Gruber came to Gloucester County College (RCSJ) thirty-one years ago; and

WHEREAS, Rose Gruber made numerous contributions during her thirty-one years at the college. She was a pillar in aiding students to gain the confidence needed to move forward in their academic and career endeavors through her successful teachings in public speaking. Her direction in the theatre program has benefited generations of students who took part the many shows and musicals she directed on the college campus; and

WHEREAS, Rose Gruber taught and influenced the lives of thousands of students by demonstrating steadfast dedication; and

NOW, THEREFORE, BE IT RESOLVED that in recognition of her thirty-one years of exemplary service, dedication and loyalty to Rowan College of South Jersey, Rose Gruber be awarded the rank of Professor Emerita, including all the rights and privileges thereof; and

BE IT FURTHER RESOLVED that a copy of this resolution be made a part of the official minutes of the Board of Trustees and that a copy be forwarded to Rose Gruber as a token of the Board's recognition and appreciation for her services.

ADOPTED at the meeting of the Board of Trustees of Rowan College of South Jersey held on May 5, 2021.


Gene J. Concordia, Chairperson

Attested:


Benjamin T. Griffith, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE ACADEMIC SERVICES PERMISSION TO OFFER AN ASSOCIATE IN ARTS DEGREE LIBERAL ARTS: DIGITAL COMMUNICATIONS OPTION ON THE CUMBERLAND CAMPUS

WHEREAS, Rowan College of South Jersey’s Board of Trustees hereby certifies that permission has been granted to Academic Services to offer an Associate in Arts degree in Liberal Arts: Digital Communications Option on the Cumberland Campus; and

WHEREAS, this program will be offered beginning September 1, 2021; and

WHEREAS, this program will provide two years of concentrated study in education for those who plan to pursue a baccalaureate degree in Digital Communications and prepare students to enter numerous fields in Digital Communications; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees on the 13th day of April, 2021, the approval of the resolution for Academic Services to offer an Associate in Arts Degree in Liberal Arts: Digital Communications Option beginning September 1, 2021.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2021.


Gene J. Concordia, Chair

Attested:


Benjamin T. Griffith, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE ACADEMIC SERVICES PERMISSION TO OFFER AN ASSOCIATE IN APPLIED SCIENCE DEGREE IN RISK MANAGEMENT AND INSURANCE ON THE CUMBERLAND CAMPUS

WHEREAS, Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted to Academic Services to offer an Associate in Applied Science degree in Risk Management and Insurance on the Cumberland Campus; and

WHEREAS, this is a name change to an existing Associate in Applied Science degree in Insurance Claims and Risk Management and the program will continue to provide two years of concentrated study in education for those who plan to pursue a baccalaureate degree in Risk Management and Insurance and prepare students to enter numerous fields in the Insurance fields; and

WHEREAS, this revised name more clearly describes the industry focus of this degree program; and

WHEREAS, this program name change will be offered beginning September 1, 2021; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees on the 5th day of May, 2021, the approval of the resolution for Academic Services to offer an Associate in Applied Science Degree in Risk Management and Insurance beginning September 1, 2021.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2021.


Gene J. Concordia, Chair

Attested: 
Benjamin T. Griffith, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE ACADEMIC SERVICES PERMISSION TO OFFER A CERTIFICATE IN CRIMINAL JUSTICE ON THE CUMBERLAND CAMPUS

WHEREAS, Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted to Academic Services to offer a Certificate in Criminal Justice on the Cumberland Campus; and

WHEREAS, this program will be offered beginning September 1, 2021; and

WHEREAS, this program will provide concentrated study in education for those who plan to pursue a career in Criminal Justice or a continue their education for a full degree in Criminal Justice; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees on the 5th day of May, 2021, the approval of the resolution for Academic Services to offer a Certificate in Criminal Justice beginning September 1, 2021.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2021.


Gene J. Concordia, Chair

Attested:


Benjamin T. Griffith, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE ACADEMIC SERVICES PERMISSION TO OFFER A CERTIFICATE IN EMERGENCY MANAGEMENT ON BOTH CAMPUSES

WHEREAS, Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted to Academic Services to offer a Certificate in Emergency Management on both campuses; and

WHEREAS, this program will be offered beginning September 1, 2021; and

WHEREAS, this program will provide concentrated study in education for those who plan to pursue a career in Emergency Management or a continue their education for a full degree in the Criminal Justice, Emergency Management Option; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees on the 5th day of May, 2021, the approval of the resolution for Academic Services to offer a Certificate in Emergency Management beginning September 1, 2021.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2021.


Gene J. Concordia, Chair

Attested: 
Benjamin T. Griffith, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE CONTRACT BETWEEN THE SOCIETY OF HUMAN RESOURCE MANAGEMENT AND ROWAN COLLEGE OF SOUTH JERSEY FOR THE PROVIDER OF SPECIALTY HUMAN RESOURCE EDUCATIONAL CURRICULUM AND PROGRAMMING TO INDIVIDUALS BEGINNING MARCH 1, 2021 THROUGH DECEMBER 31, 2021.

WHEREAS, Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted to accept and sign the Contract between the Society of Human Resource Management (SHRM) and Rowan College of South Jersey (RCSJ) for use of SHRM licensed educational products and as a provider of SHRM Specialty Educational curriculum and training for RCSJ students; and

WHEREAS, the period of the contract will begin March 1, 2021 through December 31, 2021 at which time the term will automatically renew for successive one-year periods unless written notification of termination is given by either party no fewer than thirty (30) days and no more than ninety (90) days prior to the expiration of the term; and

WHEREAS, the use of SHRM Specialty Educational Licensed Products for the purpose providing Educational and Occupational services to RCSJ students. The agreement will provide for four Human Resources related specialty micro-credentials: SHRM Talent Acquisition, SHRM People Analytics, SHRM Workplace Culture, and SHRM HR Department of One.

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes and directs the approval of the resolution to accept and sign the Contract between the Society of Human Resource Management and Rowan College of South Jersey as a provider of SHRM Human Resource Specialty Programs.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2021.


Gene J. Concordia, Chair

Attested: 
Benjamin T. Griffith, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY
BOARD OF TRUSTEES FOR APPROVAL TO APPLY FOR AND UPON
AWARD ACCEPT FUNDING FROM THE NEW JERSEY ECONOMIC
DEVELOPMENT AUTHORITY AND THE OFFICE OF THE SECRETARY OF
HIGHER EDUCATION FOR A NEW JERSEY OFFSHORE WIND SAFETY
TRAINING CHALLENGE GRANT PROGRAM**

WHEREAS, the Rowan College of South Jersey Board of Trustees hereby certifies that permission is granted to apply for up to \$3 million in funding from The New Jersey Economic Development Authority and the Office of the Secretary of Higher Education, in support of the New Jersey Offshore Wind Safety Training Challenge Grant Program; and

WHEREAS, authorization is needed to apply for, and upon award, accept this funding for the period of July 1, 2020 to Dec. 31, 2022; and

WHEREAS, these funds will be utilized to establish a training center on College-owned property near the Port of Paulsboro, where students will enroll in a Global Wind Organization-Accredited Basic Safety and Sea Survival Training Program before reporting to work for renewable energy providers who are developing wind farms off the southern New Jersey coast; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby grants approval of the resolution for the Career and Technical Education Division to apply for and upon award accept up to \$3 million in funding from the New Jersey Economic Development Authority and the Office of the Secretary of Higher Education's New Jersey Offshore Wind Safety Training Challenge Grant Program for the period of July 1, 2020 to Dec. 31, 2022.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held on May 5, 2021.


Gene J. Concordia, Chair

Attested:


Benjamin T. Griffith, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES FOR APPROVAL TO APPLY AND UPON AWARD, ACCEPT FUNDING FROM THE NEW JERSEY DEPARTMENT OF VOCATIONAL REHABILITATION SERVICES FOR THE DISABILITY INNOVATION FUND-CAREER ADVANCEMENT INITIATIVE MODEL DEMONSTRATION PROJECT FEDERAL GRANT FOR THE STEVEN M. SWEENEY CENTER FOR SPECIAL SERVICES, GLOUCESTER CAMPUS

WHEREAS, Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted to the Steven M. Sweeney Center for Special Services to apply and upon award, accept funding from the New Jersey Department of Vocational Rehabilitation Services for the Disability Innovation Fund-Career Advancement Initiative Model Demonstration Project Federal Grant; and

WHEREAS, the period of the project grant will be October 1, 2021 – December 31, 2026 in the amount of \$1,420,000.00; and

WHEREAS, the Steven M. Sweeney Center for Special Services as a partner with the New Jersey Department of Vocational Rehabilitation Services named in the Disability Innovation Fund-Career Advancement Initiative Model Demonstration Project Federal Grant will serve special needs individuals with intellectual and development disabilities in New Jersey; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby authorizes the approval of the resolution for the Steven M. Sweeney Center for Special Services to apply and upon award, accept funding from the New Jersey Department of Vocational Rehabilitation Services for the Disability Innovation Fund-Career Advancement Initiative Model Demonstration Project Federal Grant; October 1, 2021 – December 31, 2026 in the amount of \$1,420,000.00.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2021.


Gene J. Concordia, Chair

Attested: 
Benjamin T. Griffith, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPLY AND UPON AWARD, ACCEPT THE CONTINUATION OF FUNDING FROM THE NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT FOR THE WORKFORCE INNOVATIONS AND OPPORTUNITY ACT OF 2014, CONSOLIDATED ADULT BASIC SKILLS INTEGRATED ENGLISH LITERACY CIVICS EDUCATION PROGRAMS FOR THE GLOUCESTER CAMPUS.

WHEREAS, Rowan College of South Jersey Board of Trustees hereby certifies that permission is granted to the Career and Technical Education Division to apply and upon award, accept the continuation of funding from the New Jersey Department of Labor and Workforce Development for the Workforce Innovation and Opportunity Act of 2014, Consolidated Adult Basic Skills Integrated English Literacy and Civics Education Programs for the period of July 1, 2021 – June 30, 2022 in the amount of \$355,394 for the Gloucester Campus; and

WHEREAS, this program is designed to provide training in Adult Education, English as a Second Language, High School Equivalency and Integrated English Literacy/ Civics Education. The objective is to provide services to increase academic ability, college readiness, career readiness and employability skills for adults. The program services must integrate career training into the English literacy program emphasizing contextualized instruction on the rights and responsibilities of citizenship, civic participation and career pathways for the Gloucester Campus; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees, the approval of the resolution to apply and upon award, accept the continuation of funding from the New Jersey Department of Labor and Workforce Development for the Workforce Innovation and Opportunity Act of 2014, Consolidated Adult Basic Skills Integrated English Literacy and Civics Education Programs for the period of July 1, 2021 – June 30, 2022 in the amount of \$355,394 for the Gloucester Campus.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 5, 2021.


Gene J. Concordia, Chair

Attested: 
Benjamin Griffith, Secretary



**BOARD RESOLUTION
 CONSOLIDATED ADULT BASIC SKILLS AND INTEGRATED ENGLISH LITERACY AND
 CIVICS EDUCATION PROGRAM**

Agency Name: Rowan College of South Jersey Contract Number: ABS-FY022-016

The Rowan College of South Jersey Board* hereby certifies that permission has been granted to apply for the Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education discretionary grant program for the purposes described in the application, in the amount of, \$355,394, starting on July 1, 2021 and ending on June 30, 2022.

The filing of this application was authorized at the Board meeting held on, May 5, 2021. I certify that the information presented is correct.


 Secretary of the Board (Lead Agency)*

5.5.2021
 Date

Please identify partners:

Partner Name	Federal Employer ID#	Duns#	Total Amount	Number of Clients	
				ABE/ESL	IELCE
Lead Agency Rowan College of South Jersey	22-6088440	069884633	330,994	156	44
Partner 1 Literacy New Jersey-Gloucester	22-2638910	072335198	24,400	16	0
Partner 2					
Partner 3					
Partner 4					
Partner 5					
Partner 6					
Partner 7					
Partner 8					
Partner 9					
Partner 10					
Partner 11					
Partner 12					
Partner 13					
Totals			355,394	172	44

*For applicants that do not have a Board of Education, Board of Directors, or other similar governing body, the applicant should identify the body or individual who is legally authorized to approve the agency's application for grant funds.



RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE DISPLACED HOMEMAKER PROGRAM OF GLOUCESTER AND CUMBERLAND COUNTY TO APPLY AND ACCEPT FUNDING FOR THE DISPLACED HOMEMAKERS GRANT FROM NJ DEPARTMENT OF CHILDREN AND FAMILIES, DIVISION ON WOMEN

WHEREAS, Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted to the Displaced Homemaker Program of Gloucester and Cumberland County to apply and upon award, accept funding from the NJ Department of Children and Families, Division on Women for the Displaced Homemakers Grant; and

WHEREAS, the period of the programs will be July 1, 2021 - June 30, 2022 in the amount of \$319,999.00; and

WHEREAS, the Displaced Homemaker Program of Gloucester and Cumberland County will assist displaced homemakers to become emotionally and economically self-sufficient through life skills training, education or vocational training and supportive services; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Rowan College of South Jersey on the 5th day of May, 2021 hereby authorizes and directs the approval of the resolution for the Displaced Homemaker Program of Gloucester and Cumberland County to apply and upon award, accept funding from NJ Department of Children, Division on Women for the Displaced Homemakers Grant for the period of July 1, 2021 - June 30, 2022 in the amount of \$319, 999, 00.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held May 05, 2021.


Gene J. Concordia, Chair

Attested:


Benjamin T. Griffith, Secretary



DEPARTMENT OF CHILDREN AND FAMILIES (DCF)

Standardized Board Resolution Form

Supporting Information for Contract # 22YSHW **for Contract**

Period July 1, 2021 **to** June 30, 2022

Agency: Rowan College of South Jersey

Certification:

We certify that the information contained in, or included with, this contract document is accurate and complete.


Chairperson, Board of Directors

5/5/2021
Date

Executive Director

Date

Authorized Signatories for Contract documents, checks and invoices are: (List full name and title)

Dr. Frederick Keating President
Name **Title**

Cheryl Lewis Executive Director, Financial Services
Name **Title**

Steve Awalt Accountant
Name **Title**



**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY
BOARD OF TRUSTEES FOR APPROVAL TO APPLY FOR AND UPON
AWARD ACCEPT FUNDING FROM THE NEW JERSEY SECRETARY OF
HIGHER EDUCATION HUNGER-FREE CAMPUS GRANT**

WHEREAS, the Rowan College of South Jersey Board of Trustees hereby certifies that permission is granted to apply for up to \$100,000 in funding from The New Jersey Office of the Secretary of Higher Education in support of the New Jersey Hunger-Free Campus Grant Program; and

WHEREAS, the Student Services Division has a need for these funds to carry out various hunger-mitigation activities on both RCSJ campuses for students who are food insecure; and

WHEREAS, authorization is needed to apply for, and upon award, accept this funding for the period of July 1, 2021 to Sept. 30, 2023; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby grants approval of the resolution for Student Services to apply, and upon award, accept up to \$100,000 in funding from the New Jersey Office of the Secretary of Higher Education Hunger-Free Campus Grant Program for the period of July 1, 2021 to Sept. 30, 2023.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held on May 5, 2021.


Gene J. Concordia, Chair

Attested:


Benjamin T. Griffith, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY
BOARD OF TRUSTEES FOR APPROVAL TO APPLY FOR AND UPON
AWARD ACCEPT FUNDING FROM THE STATE OF NEW JERSEY
DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT-OFFICE OF
APPRENTICESHIPS PRE-APPRENTICESHIP IN CAREER EDUCATION
(PACE) GRANT PROGRAM**

WHEREAS, the Career and Technical Education Division is requesting approval from the Rowan College of South Jersey Board of Trustees to apply for up to \$120,000 in funding from the New Jersey Department of Labor and Workforce Development- Office of Apprenticeships; and

WHEREAS, authorization is needed to apply for, and upon award, accept this funding for the period of June 1, 2021 to June 30, 2022; and

WHEREAS, funds will be utilized to sponsor students enrolled in the Career and Technical Education Division's Certified Nursing Assistant training program on both the Cumberland and Gloucester campuses to prepare students for postsecondary education, registered apprenticeship programs, or employment in the health care industry; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees hereby authorizes the approval of the resolution for the Career and Technical Education Division to apply for and upon award accept up to \$120,000 in funding from the New Jersey Department of Labor and Workforce Development New Jersey-Office of Apprenticeship Pre-Apprenticeship in Career Education (PACE) Grant Program for the period of June 1, 2021 to June 30, 2022.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held on May 5, 2021.


Gene J. Concordia, Chair

Attested: 
Benjamin T. Griffith, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY
BOARD OF TRUSTEES FOR APPROVAL TO APPLY FOR AND UPON
AWARD ACCEPT FUNDING FROM THE STATE OF NEW JERSEY
DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT'S
OPPORTUNITY PARTNERSHIP GRANT PROGRAM**

WHEREAS, the Career and Technical Education Division is requesting approval from the Rowan College of South Jersey Board of Trustees to apply for up to \$101,200 in funding from the New Jersey Department of Labor and Workforce Development; and

WHEREAS, authorization is needed to apply for, and upon award, accept this funding for the period of June 1, 2021 to June 30, 2022; and

WHEREAS, funds will be utilized to sponsor students enrolled in the Career and Technical Education Division's Certified Nursing Assistant training program on both the Cumberland and Gloucester campuses to give these students high-wage employment opportunities in an in-demand occupation in the health care industry; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees hereby authorizes the approval of the resolution for the Career and Technical Education Division to apply for and upon award, accept up to \$101,200 in funding from the New Jersey Department of Labor and Workforce Development New Jersey's Opportunity Grant Program for the period of June 1, 2021 to June 30, 2022.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held on May 5, 2021.


Gene J. Concordia, Chair

Attested: 
Benjamin T. Griffith, Secretary





Board of Trustees Policy Synopsis

P (REAFFIRM) 8001 Academic Integrity

Background for policy reaffirmation:

This policy was reaffirmed by specific individuals from both Cumberland and Gloucester campuses who worked collaboratively to review this policy.

P (REAFFIRM) 8003 Anti-Bullying and Intimidation

Background for policy reaffirmation:

This policy was reaffirmed by specific individuals from both Cumberland and Gloucester campuses who worked collaboratively to review this policy.

P (REVISE) 8005 Student Appeals

Background for policy revision:

This policy was revised to provide additional information regarding Cumberland and Gloucester office locations or individuals to contact for appeals. All other content remains intact.

P (REAFFIRM) 8009 Student Rights and Responsibilities

Background for policy reaffirmation:

This policy was reaffirmed by specific individuals from both Cumberland and Gloucester campuses who worked collaboratively to review this policy.

P (REAFFIRM) 8101 Admissions (General, Selective, Special, and International)

Background for policy reaffirmation:

This policy was reaffirmed by specific individuals from both Cumberland and Gloucester campuses who worked collaboratively to review this policy.



1
2 **Rowan College of**
3 **South Jersey**

4 REAFFIRM

5
6 Policy: 8001
7 Title: **ACADEMIC INTEGRITY**
8 Area: Student Services
9 Approved: 07/01/19
10 Revised: TBD
11
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13 In its most elementary form, academic integrity encompasses the principles of an honest, fair,
14 and continuing pursuit of the truth and means students are expected to author their own work.
15 Moreover, the process takes place in an ~~collegiate~~ environment where each participant has a
16 responsibility for ~~fair-dealing~~ fairly with the other members of the community. The College is
17 committed to the principle of academic integrity and the educational experience it fosters. The
18 expectation to uphold the standards of academic integrity and honesty is the responsibility of
19 every member of the College community.
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23 The President will have administrative procedures developed to further define and implement
24 this policy.
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36 **References:**

37
38 Rowan College of South Jersey Administrative Procedure, *8001 Academic Integrity*

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**Rowan College
of South Jersey**

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5

REAFFIRM

6

7

Policy: 8003

8

Title: **ANTI-BULLYING AND INTIMIDATION**

9

Area: Student Services

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Approved: 07/01/19

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Reaffirmed: TBD

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The College maintains a strict policy prohibiting harassment, intimidation, and bullying. This policy applies to all students of the College.

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The College defines harassment, bullying, and intimidation as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, creed (religion), color, national origin, nationality, ancestry, age, sex (including pregnancy and sexual harassment), marital status, domestic partnership or civil union status, affectional or sexual orientation, gender identity or expression, atypical hereditary cellular or blood trait, genetic information, liability for military service, or mental or physical disability, including AIDS and HIV related illnesses, that takes place on the property of the College or at any function sponsored by the College, or by electronic means at or away from the College, that substantially disrupts or interferes with the orderly operation of the institution or the rights of other students and that such action/behaviors:

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a. as a reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming another student or damaging another student's property, or placing another student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property;

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b. have the effect of insulting or demeaning any student or group of students in such a way as to cause disruption in, or interference with, the orderly operation of the College;

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c. create a hostile educational environment for other students at the College; or

d. infringe on the rights of other students at the College by interfering with a student's education or by severely or pervasively causing physical or emotional harm to the student.

43
44 Violations of this policy are subject to disciplinary action in accordance with College policy and
45 the Student Code of Conduct. Students who engage in prohibited harassment, intimidation, or
46 bullying are subject to disciplinary action, up to and including expulsion from any academic or
47 continuing education program, the College, and all its events and activities.

48
49 **Procedure for Reporting**

50
51 Complaints of intimidation/bullying should be reported immediately to the Director, Student
52 Engagement on the Gloucester Campus, 856-415-2276 or to the Director, Judicial Affairs, on the
53 Cumberland Campus, 856-498-9948. Complaints may also be reported to the Special Assistant
54 to the President, Diversity and Equity/Title IX at 856-415-2154 on the Gloucester Campus.
55 Complaints of intimidation/bullying will be investigated in the same manner as a violation of
56 policy 8007 *Student Code of Conduct*.



71
72 **References:**

73
74 *N.J.S.A. 18:A37-13 et seq. Anti-Bullying Bill of Rights Act*

75
76 Rowan College of South Jersey, Board of Trustees Policy Manual, *2019 Acceptable Use of*
77 *Technological Resources; 7001 Affirmative Action and Equal Employment Opportunity;*
78 *7011 Harassment and Discrimination; 7013 Sexual Misconduct and the Rights of*
79 *Victims; 8100 Student Rights and Responsibilities; and 8007 Student Code of Conduct*

80
81 Rowan College of South Jersey, Board of Trustees Policy Manual and Administrative Procedure,
82 *2019 Acceptable Use of Technological Resources; 7001 Affirmative Action and Equal*
83 *Employment Opportunity; 7011 Harassment and Discrimination; 7013 Sexual*
84 *Misconduct and the Rights of Victims; and 8007 Student Code of Conduct*

85



1
2 **Rowan College**
3 **of South Jersey**

4 REVISE

5 Policy: 8005
6 Title: **STUDENT APPEALS**
7 Area: Student Services
8 Approved: 07/01/19
9 Revised: TBD

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11 The Board of Trustees and administrators of the College want all students to succeed and
12 recognize there may be extenuating circumstances which may prevent students from succeeding
13 in the classroom. There may even be an occasion where an error was made or a student feels an
14 injustice was committed.

15
16 To provide support and relief and to assist students in finding a solution, the College provides the
17 following avenues of appeal:

- 18
19 ➤ Academic/Grade Appeals: Academic appeals focus on the final grade received in a
20 course. Students can refer to administrative procedure, *8005.1 Academic/Grade*
21 *Appeals* and contact the Advisement Office.
22
23 ➤ Administrative Action Appeals: Administrative action appeals include, but not
24 limited to, student records challenges and exceptions to course drop, add, and
25 withdrawal deadlines. Students can refer to administrative procedure, *8005.2*
26 *Administrative Action Appeals* and contact the Office of Student Affairs (Gloucester
27 campus) or Office of Student Services/Student Life (Cumberland campus).
28
29 ➤ Financial Aid Appeals: Financial aid appeals seek to demonstrate changed
30 circumstances that will allow a student to meet Satisfactory Academic Progress
31 (SAP) as required by federal and state regulations. Students can refer to the
32 administrative procedure, *8005.3 Financial Aid Appeals* and contact the Office of
33 Financial Aid.
34
35 ➤ Reasonable Accommodation Appeals: Appeals for reasonable accommodations for
36 students requiring special services that are denied or deemed insufficient by the
37 student can be made to the Office of Special Services or to the ~~Executive Director of~~
38 ~~Equity and Diversity~~ Special Assistant to the President, Diversity and Equity/Title IX
39 and Compliance. Students can refer to administrative procedure, *8005.4 Reasonable*
40 *Accommodation Appeals*.
41

- Student Code of Conduct Appeals: Appeals of sanctions for violations of the student code of conduct are directed to the Office of Student Affairs (Gloucester campus) or Office of Judicial Affairs (Cumberland campus). Students can refer to both the policy and administrative procedure, *8007 Student Code of Conduct*.

In addition to the above, students have a responsibility, as well as a right, to petition campus authorities for relief from any and all unfair practices.

References:

Rowan College of South Jersey Administrative Procedure, *8005.1 Academic/Grade Appeals; 8005.2 Administrative Action Appeals; 8005.3 Financial Aid Appeals; 8005.4 Reasonable Accommodation Appeals; and 8007 Student Code of Conduct*

Rowan College of South Jersey Board of Trustees Policy Manual, *8007 Student Code of Conduct and 8009 Student Rights and Responsibilities*



1
2 **Rowan College**
3 **of South Jersey**

4 REAFFIRM

5 Policy: 8009
6 Title: **STUDENT RIGHTS AND RESPONSIBILITIES**
7 Area: Student Services
8 Approved: 07/01/19
9 Reaffirmed: TBD

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11
12 The purpose of this policy is to ~~enumerate~~ communicate the essential provisions
13 necessary to secure and respect those conditions conducive to the freedom to teach and
14 learn.

15
16 College students are both citizens of the community at large and members of an academic
17 community with the same rights and obligations of freedom of speech, peaceful
18 assembly, and right of petition as other citizens. As members of the academic
19 community, students should be encouraged to develop high ethical and moral standards,
20 develop the capacity for critical judgment, and engage in sustained and independent
21 search for truth. Free inquiry and free expression are indispensable to the attainment of
22 the goal of an academic institution and include the transmission of knowledge, pursuit of
23 truth, development of the individual student, and improvement of society.

24
25 The responsibility for management and control of the College rests solely with the Board
26 of Trustees.

27
28 The President will have administrative procedures developed to assist students with their
29 rights and responsibilities in all manner of petitions and appeals.

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34 **References:**

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36 Rowan College of South Jersey Board of Trustees Policy Manual, *8005 Student Appeals*

37
38 Rowan College of South Jersey Administrative Procedure, *8005 Student Appeals* and
39 *8009 Student Rights and Responsibilities*



1
2 **Rowan College**
3 **of South Jersey**

4 REAFFIRM

5 Policy: 8101
6 Title: **ADMISSIONS (GENERAL, SELECTIVE, SPECIAL, AND**
7 **INTERNATIONAL)**
8 Area: Student Services
9 Approved: 07/01/19
10 Reaffirmed: TBD

11
12 The College is committed to a policy of equal opportunity in student admissions,
13 financial aid and other policies and procedures without regard to age, sex, race, color,
14 religious belief, national origin or disability.

15
16 General admission to the College is open to everyone who can benefit from higher
17 education and who meets the following requirements:

- 18
19
- 20 • graduated from an accredited high school or charter school; or
 - 21 • completed a secondary school education in a home school setting; or
 - 22 • earned a secondary school education completion credential; or
 - 23 • met performance standards on the Test of English as a Foreign Language
24 (TOEFL) for international students or completion of an Intense English Language
25 Program (IELP); or
 - 26 • demonstrated academic competence, ability and maturity to participate in an adult
27 learning environment, regardless of age.

28 Admission to the College does not guarantee rights to financial aid programs. The
29 College will adhere to all federal and state statutes relating to awarding financial aid.

30
31 The College reserves the right to make the final decision on selective or special
32 admissions.

33
34 The President will have administrative procedures developed to implement this policy.

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37 References:

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39 Rowan College of South Jersey Administrative Procedure, 8101 Admissions (General,
40 Selective, Special, and International)