



BOARD OF TRUSTEES MEETING
1400 Tanyard Road, Sewell, New Jersey 08080

REGULAR SESSION MINUTES
April 17, 2018

Chair Gene Concordia called the Regular Session of the Board of Trustees of Rowan College at Gloucester County to order at 6:15 p.m. in the cafeteria annex in the Eugene J. McCaffrey College Center building.

Trustee Ruby Love, read the Open Public Meetings Act Statement: “In compliance with the ‘Open Public Meetings Act’ of the State of New Jersey, adequate notice of this meeting of the Rowan College at Gloucester County Board of Trustees was provided by the forwarding of a notice on March 6, 2018, to the *South Jersey Times*, the *Courier Post*, the Gloucester County Freeholder Director and Education Liaison, the Gloucester County Administrator, and the College Community.” Trustee Love then led the Pledge of Allegiance.

Roll call followed by Trustee Jean Dubois:

Members Present:

Mr. Gene Concordia
Ms. Ave’ Altersitz
Ms. Jean DuBois
Mr. Len Daws
Mrs. Ruby Love
Mr. Douglas Wills, Esq.
Dr. Frederick Keating, President, Ex-Officio

Members Absent

Mr. Benjamin Griffith
Dr. George Scott

Advisors Present:

Mr. Chris Gibson, Esq.
Ms. Cheryl McBride – College Assembly Representative
Dr. Geraldine Martin – Faculty Senate Representative

Chair Gene Concordia welcomed and acknowledged College Assembly representative Cheryl McBride and Faculty Senate representative Dr. Geraldine Martin

RECOGNITIONS

President Keating introduced Ms. Amy Mulholland who manages the Gloucester County Intern Scholarship Program. After a short video that outlined key attributes of the program, she introduced several of the intern-scholars who spoke to their personal experiences on what the advantages of the program have meant to them. (Informational brochure is attached)

President Keating introduced Dr. Sue Hall, Dean of Nursing and Allied Health acknowledging the division’s second consecutive year as the #1 ranked Nursing program in

the state by RegisteredNursing.org. Dr. Hall introduced several of the dedicated faculty members and spoke proudly of attaining a 100 percent pass-rate on the first attempt on the nursing licensure exam by their graduating students. She thanked the Board and the College administration and staff for their continued support.

President Keating introduced Josh Piddington, Vice President and Chief Information Officer, to highlight the award winning work of the Office of Marketing and Public Relations. Mr. Piddington introduced members of the Marketing and Public Relations team and provided a PowerPoint presentation and short video of their impressive work.

PRESIDENT'S REPORT

President Keating provided an update on the Middle States Commission on Higher Education's accreditation process stating that Dr. Bambara, the chair of RCGC's Evaluation Team, presented an oral summary of the Team's findings to the College community on April 11, 2018. President Keating was happy to report that the College had satisfied all Middle States standards and requirements of affiliation, as well as all of the compliance requirements. The College will receive notification of reaccreditation status sometime in June.

A five minute recess was taken at 6:43 p.m.

FINANCE

At the request of Trustee Ruby Love, Cheryl Lewis, Executive Director, Financial Services provided an update on the College's finances.

Informational Item: Statement of month ending March 31, 2018: Monthly operating report of revenues and expenditures was presented to the Board (report attached).

FACILITIES/PROPERTY

At the request of Trustee Dubois, Mr. Burzichelli, VP & COO gave an update on the College building projects

Informational Items: Campus Safety Crime Statistics Reports (reports attached).

On the recommendation of the President, Trustee Dubois made a motion, seconded by Trustee Wills and unanimously passed, to approve contracts and reject bids as follows:

1. Contract award for NJEDGE Cooperative Pricing System
2. Contract award for Technotime Business Solutions
3. Contract award for Netcarrier Telecom Inc.
4. Reject all bids for an Internet Services Provider (resolutions attached)

STUDENT SERVICES

At the request of Trustee Daws, Mr. Michael Beckford provided an update on Student Government Association events and plans.

ACADEMIC SERVICES

At the request of Trustee Daws, Dr. Linda Hurlburt, Vice President of Academic Services, gave an overall update on academics.

On the recommendation of the President, Trustee Daws made a motion, seconded by Trustee Dubois and unanimously passed, the approval to apply and upon award, accept funding and one agreement as follows:

1. Funding for the RSVP Senior Corps Volunteer Program Medicare Counseling Assistance from the NJ Division of Aging
2. Funding from the New Jersey State Council on the Arts: Local Arts Program
3. An agreement between the NJ Department of Education and RCGC for the administration of adult education tests (resolutions attached)

PERSONNEL

On the recommendation of the President, Trustee Wills made a motion, seconded by Trustee Altersitz and unanimously passed, to approve the personnel actions as listed. (actions attached)

MARKETING AND DATES TO REMEMBER

At the request of President Keating, Mr. Josh Piddington, Vice President and Chief Information Officer, provided an update on marketing activity using a video format and reported the following dates of upcoming events:

May

- 3 ACT Graduation, 1:00 pm, Main Dining Room Annex
- 3 High School Collegiate Scholar Ceremony, 6:00pm, Physical Ed Center
- 4 PTK Induction Ceremony, 6:00pm, Physical Ed Center
- 7 Nursing Pinning Ceremony, 6:00pm, Physical Ed Center
- 8 President's Awards, 6:00pm, Physical Ed Center
- 9 Commencement Breakfast & Practice, 10:00am, Main Dining Room
- 9 Adult High School Recognition, 6:00pm, Physical Ed Center
- 10 Commencement, 5:00pm, Plaza
- 15 Athletic Banquet, 6:00pm, Main Dining Room
- 17 Fire Academy Graduation, 7:00pm, Fine Arts Center

June

- 6 Foundation Golf Classic, 1:00pm Shotgun Start, Riverwinds Golf Club

Megan Ruttler, Executive Director, Center for College and Career Readiness, spoke to the success of the College's "Get on the Bus" initiative and how it is connecting the dots for students and exposing them to a variety of services the College provides, not to mention increased registrations for RCGC.

Brigitte Satchell, Dean, Workforce and Professional Development Institute, mentioned the success of the AAWCC's Suit-A-Student event held April 5th and how much the students enjoyed the event and the many ways it boosts their confidence.

RCGC FOUNDATION

At the request of President Keating, Mr. Cody Miller, Director, Foundation and Alumni Relations gave a report on upcoming Foundation fundraisers and reported on the success of the Foundation Gala held on April 14, as well as upcoming endowment signings.

Chair Gene Concordia asked Ms. Cheryl McBride and Dr. Martin if they would like to comment this evening. Ms. McBride had no comment at the time. Dr. Martin congratulated the Nursing and Allied Health faculty and staff on their remarkable accomplishments and noted the update on Middle States accreditation process was outstanding.

PUBLIC PORTION

Megan Ruttler, Executive Director, Center for College and Career Readiness, brought to the attention of the Board the forward movement and growing success of High School Scholars initiative.

CLOSED SESSION

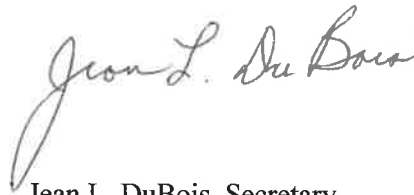
At 8:40 p.m., Trustee Wills read a resolution to go into Closed Session. Mr. Wills made a motion to approve the resolution, seconded by Trustee Ruby Love. The motion was unanimously approved.

At 9:26 p.m., Trustee Wills made a motion, seconded by Mrs. Love. The motion was unanimously approved to end the Close Session and return to the Regular session

ADJOURNMENT

At 9:28 p.m. Trustee Dubois made a motion, seconded by Trustee Wills. The motion was unanimously approved to adjourn the Regular meeting.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jean L. DuBois". The signature is written in dark ink and is positioned above the printed name of the signatory.

Jean L. DuBois, Secretary

Notes taken by Meg Resue



**BOARD OF TRUSTEES MEETING
1400 Tanyard Road, Sewell, New Jersey 08080**

**CLOSED SESSION MINUTES
April 17, 2018**

At 8:40 p.m., Trustee Wills read a resolution to go into Closed Session. Mr. Wills made a motion to approve the resolution, seconded by Trustee Ruby Love. The motion was unanimously approved.

Roll call followed by Trustee Jean Dubois:

Members Present:

Mr. Gene Concordia
Ms. Ave' Altersitz
Ms. Jean DuBois
Mr. Len Daws
Mrs. Ruby Love
Mr. Douglas Wills, Esq.
Dr. Frederick Keating, President, Ex-Officio

Members Absent

Mr. Benjamin Griffith
Dr. George Scott

Advisors Present

Mr. Chris Gibson, Esq.

JOINTURE MOU UPDATE BETWEEN RCGC AND CUMBERLAND COUNTY COLLEGE

President Keating provided a general update on the jointure memorandum of understanding between the College and Cumberland County College. The undertaking remains a work-in-progress requiring continued collaboration. Dr. Keating outlined the benefits to all parties, however, the timeline to fruition is difficult to discern at this time.

At 9:26 p.m., Trustee Wills made a motion, seconded by Mrs. Love and unanimously approved to end the Close Session and return to the Regular session

Respectfully submitted,

A handwritten signature in blue ink that reads "Jean L. DuBois". The signature is written in a cursive style with a large, looping initial "J".

Jean L. DuBois, Secretary



**RESOLUTION AUTHORIZING A CLOSED SESSION
OF THE BOARD OF TRUSTEES
OF ROWAN COLLEGE AT GLOUCESTER COUNTY**

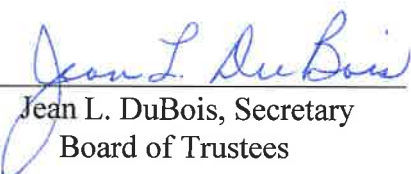
WHEREAS, the Open Public Meetings Act of the State of New Jersey allows closed sessions for the purpose of discussing personnel matters, anticipated litigation, negotiations, and purchase of real property;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Rowan College at Gloucester County, County of Gloucester and State of New Jersey, as follows:

1. That in accordance with Section 7B7, and 7b8, of the Open Public Meetings Act of the State of New Jersey, a closed session will be held at this meeting to discuss personnel matters, anticipated litigation, negotiations, and purchase of real property: and
2. The results of the discussion may be disclosed to the public at such time or at such other time deemed proper by the Board of Trustees.

ADOPTED at a meeting of the Board of Trustees of Rowan College at Gloucester County held April 17, 2018.


Gene J. Concordia, Chair
Board of Trustees


Jean L. DuBois, Secretary
Board of Trustees



ROWAN COLLEGE at GLOUCESTER COUNTY
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING MARCH 31, 2018

	3/31/2018		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 16,779,222	\$ 16,367,985	\$ (411,237)
Police Academy - Tuition	80,000	62,955	(17,045)
Fire Academy - Tuition	52,000	31,995	(20,005)
Continuing Education	1,475,000	757,479	(717,521)
Fees	10,805,838	10,221,718	(584,120)
Out of County	40,000	49,865	9,865
Government Appropriations			
State	5,487,610	3,864,723	(1,622,887)
Police Academy - State Funding	198,523	132,349	(66,174)
Fire Academy - State Funding	9,430	6,287	(3,143)
Continuing Ed - State Funding	107,168	71,445	(35,723)
County	7,854,944	5,891,208	(1,963,736)
Other Revenues	40,000	48,558	8,558
Auxiliary Enterprises	565,800	508,309	(57,491)
Reserve for FY19	(483,387)		483,387
Total Revenues	\$ 43,012,148	\$ 38,014,876	\$ (4,997,272)
Current Operating Expenditures			
Instruction - Total	\$ 15,178,653	\$ 11,980,604	\$ 3,198,049
Personnel - FT	6,993,232	5,203,202	1,790,030
Personnel - FT OT, OL, Misc	1,470,564	1,552,885	(82,321)
Benefits	3,632,041	2,799,832	832,209
Personnel - PT	2,677,435	2,163,807	513,628
Expenses	405,381	260,878	144,503
Continuing Education - Total	\$ 1,751,783	\$ 1,012,066	\$ 739,717
Personnel - FT	437,000	316,024	120,976
Personnel - FT OT, OL, Misc	1,000	2,080	(1,080)
Benefits	226,963	170,052	56,911
Personnel - PT	253,700	164,010	89,690
Expenses	833,120	359,900	473,220

Police Academy - Total	\$ 445,548	\$ 338,832	\$ 106,716
Personnel - FT	244,913	182,595	62,318
Personnel - FT OT, OL, Misc	2,700	-	2,700
Benefits	127,199	98,254	28,945
Personnel - PT	32,000	24,290	7,710
Expenses	38,736	33,693	5,043
Fire Academy - Total	\$ 291,938	\$ 200,942	\$ 90,996
Personnel - FT	130,141	96,546	33,595
Personnel - FT OT, OL, Misc	8,000	3,839	4,161
Benefits	67,591	51,951	15,640
Personnel - PT	46,000	26,786	19,214
Expenses	40,206	21,820	18,386
Academic Support - Total	\$ 3,574,742	\$ 2,658,577	\$ 916,165
Personnel - FT	1,528,438	1,133,549	394,889
Personnel - FT OT, OL, Misc	116,000	55,105	60,895
Benefits	793,817	609,960	183,857
Personnel - PT	554,000	348,404	205,596
Expenses	582,487	511,559	70,928
Student Services - Total	\$ 7,829,164	\$ 5,846,453	\$ 1,982,711
Personnel - FT	4,074,141	3,057,359	1,016,782
Personnel - FT OT, OL, Misc	33,226	39,596	(6,370)
Benefits	2,115,967	1,645,158	470,809
Personnel - PT	434,162	336,035	98,127
Expenses	1,171,668	768,305	403,363
Institutional Support - Total	\$ 7,672,348	\$ 5,044,483	\$ 2,627,865
Personnel - FT	3,018,006	2,237,354	780,652
Personnel - FT OT, OL, Misc	13,000	5,082	7,918
Benefits	1,567,447	1,203,916	363,531
Personnel - PT	115,269	58,199	57,070
Expenses	2,958,626	1,539,932	1,418,694
Operating & Maintenance - Total	\$ 5,723,669	\$ 4,022,981	\$ 1,700,688
Personnel - FT	1,813,906	1,329,049	484,857
Personnel - FT OT, OL, Misc	134,500	79,127	55,373
Benefits	942,079	715,158	226,921
Personnel - PT	50,000	26,622	23,378
Expenses	2,783,184	1,873,025	910,159
Leasing Expenses	\$ 71,303	67,956	\$ 3,347
Retiree Benefits	\$ 473,000	347,398	\$ 125,602
Total Operating Expenditures	\$ 43,012,148	\$ 31,520,292	\$ 11,491,856

**ROWAN COLLEGE at GLOUCESTER COUNTY
SAFETY AND SECURITY DEPARTMENT**



REPORT

TO: Dominick Burzichelli, Vice President, C.O.O.
FROM: Joseph Getsinger, Executive Director of Safety and Security
DATE: April 3, 2018
SUBJECT: **CRIME STATISTICS for the month of March 2018**

In accordance with New Jersey Statute P.L. 2015, Chapter 220, S485, supplementing Chapter 3b of Title 18A, enacted January 19, 2016 the President of each public institution of higher education shall report to the governing board of the institution, at each of its regular meetings, all crimes, fires and other emergencies which occurred on campus during the previous reporting period. For the purpose of this report Rowan College at Gloucester County is following the Clery Act definitions for reporting crime statistics.

• Burglary	0 Incidents
• Criminal Trespass	0 Incidents
• Possession of Controlled Dangerous Substances	0 Incidents
• Underage Alcohol Consumption	0 Incidents
• Thefts	0 Incidents
• Harassment	1 Incidents
• Criminal Mischief	0 Incidents
• Receiving Stolen Property	0 Incidents
• False Public Alarms	1 Incidents
• Emergency Notifications	0 Incidents
• Sexual Assault	0 Incidents
• Hate Crimes	0 Incidents
• Violence Against Women	0 Incidents
• Timely Warnings	0 Incidents
• Medical Incidents	1 Incidents
• Motor Vehicle Accidents	1 Incidents
• Fire	0 Incident



**RESOLUTION TO AUTHORIZE CONTRACT BETWEEN U.S. ROWAN
COLLAGE AT GLOUCESTER COUNTY AND NJEDGE COOPERATIVE
PRICING SYSTEM
UNITS PURSUANT TO N.J.S.A. 52:134-6.2**

WHEREAS, Rowan College at Gloucester County, pursuant to N.J.S.A. 40a:11-11(5) authorizes contracting units to establish a Cooperative Pricing System for the provision and performance of goods and services and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, NJEdge.net, Inc. Hereinafter referred to as the “Lead Agency” has offered voluntary participation in the EdgeMarket Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, on April 17, 2018 the governing body of The Rowan College of Gloucester County, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services; and


WHEREAS, the term of the agreement is for five (5) years commencing on the date of the signing of the EdgeMarket Cooperative Pricing System Participation Agreement; and

WHEREAS, The Lead Agency shall be responsible for complying with the provisions of the Local Public Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the Vice President of Finance to enter into a Cooperative Pricing Agreement with the Lead Agency.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held April 17, 2018.

Attested:


Jean L. DuBois, Secretary


Gene J. Concordia, Chair





RESOLUTION TO APPROVE THE PURCHASE AND DELIVERY OF CLASSROOM TECHNOLOGY EQUIPMENT FOR THE SCOTT HALL EXPANSION AND THE MATH AND ENGINEERING CLASSROOMS

WHEREAS, Rowan College at Gloucester County publicly solicited bids for the purchase and delivery of classroom technology equipment.


WHEREAS, The College has advertised for bids pursuant to the provisions of New Jersey Public Contracts Law and New Jersey Public Contracts Law for County colleges; and


WHEREAS, Three (7) sealed bid were received and publically opened on March 30, 2016 in accordance with a fair and open process; and

WHEREAS, The Chief Financial Officer of the College has certified that the funds are available for this purchase; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs a contract with Technotime Business Solutions in the amount of \$113,332.60 as the lowest responsible bidders for the purchase and delivery of classroom technology equipment.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held April 17, 2018.


Gene J. Concordia, Chairperson

Attested: 
Jean L. DuBois, Secretary





RESOLUTION TO APPROVE CONTRACT FOR VOICE SERVICES INCLUDING ANALOG LINES, SIP TRUNKS AND LONG DISTANCE SERVICE

WHEREAS, Rowan College at Gloucester County has a need to acquire a firm to provide voice services including analog lines, SIP trunks and long distance services; and

WHEREAS, the College has caused proposals to be solicited in accordance with a fair and open process; and

WHEREAS, the College received three (3) proposals from firms proposing to provide voice services including analog lines, SIP trunks and long distance services ; and

WHEREAS, the term of the contract will be for three (3) years commencing on July 1, 2018, and expiring on June 30, 2021, with two (2) additional one year extensions at the option of the College; and

WHEREAS, the Vice President and Chief Operating Officer has determined that the total value of contract will exceed \$17,500; and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq* provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and


WHEREAS, Netcarrier Telecom Inc., has completed and submitted a Business Entity Disclosure Certification which certifies that neither Netcarrier Telecom Inc., nor anyone with an interest in it has, during the one year period preceding the award of the contract made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4, *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit Netcarrier Telecom Inc., from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Rowan College at Gloucester County on the 17st day of April, 2018 that the President or his designee are authorized to enter into contracts with Netcarrier Telecom, Inc. of Lansdale Pennsylvania for the 36 month voice services including analog lines, SIP trunks and long distance services at an annual cost of \$56,400.

ADOPTED: At a regular meeting of the Rowan College at Gloucester County Board of Trustees held April 17, 2018.


Gene J. Concordia, Chairperson

Attested:


Jean L. DuBois, Secretary





**RESOLUTION OF THE ROWAN COLLEGE AT GLOUCESTER COUNTY
REJECTING ALL BIDS FOR A CAMPUS WIDE INTERNET SERVICES
PROVIDER**

WHEREAS, Rowan College at Gloucester County is in need of an Internet Services Provider; and

WHEREAS, On April 10, 2018, The Rowan College at Gloucester County, consistent with provisions of New Jersey Public Contracts Law and New Jersey Public Contracts Law for County colleges advertised for bids for this project; and

WHEREAS, the College received two (2) bids for an Internet Services Provider; and

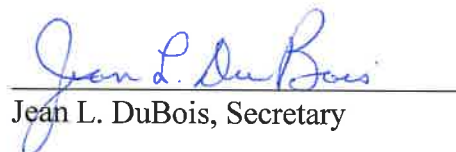
WHEREAS, after a thorough review of the responsive bid received by the Rowan College at Gloucester County, the College has decided to reject the proposals as they exceed budget; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Rowan College at Gloucester County on the 17th day of April 2018 that the President or his designee are authorized to reject all bids for an Internet Services Provider.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held April 17, 2018.


Gene J. Concordia, Chairperson

Attested:


Jean L. DuBois, Secretary





BOARD RESOLUTION TO APPLY AND UPON AWARD, ACCEPT FUNDING FROM DIVISION OF AGING SERVICES FOR SENIOR CORPS VOLUNTEER PROGRAM MEDICARE COUNSELING PROGRAM

WHEREAS, Rowan College at Gloucester County's Board of Trustees hereby certifies that permission has been granted to apply and upon award, accept funding for the R.S.V.P. Senior Corps Medicare Counseling Grant (Senior Health Insurance Program) for the period of April 1, 2018– March 31, 2019 in the amount of \$28,000; and

WHEREAS, the period of the program will be April 1, 2018– March 31, 2019 in the amount of \$28,000; and


WHEREAS, this program is designed to provide monetary funds for R.S.V.P. Senior Corps to provide volunteer medical counseling assistance to Gloucester County residents.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the approval of the resolution to apply and upon award, accept funding from the NJ Division of Aging for the R.S.V.P. Senior Volunteer Grant for the period of April 1, 2018 - March 31, 2019 in the amount of \$28,000.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held April 17, 2018.


Gene J. Concordia, Chairperson

Attested:


Jean L. DuBois, Secretary





BOARD RESOLUTION

The Rowan College at Gloucester County Board of Trustees hereby certifies that permission has been granted for Gloucester County Cultural and Heritage Commission to apply and upon approval, accept the grant entitled:

New Jersey State Council on the Arts: Local Arts Program

FY19 - FY21

In the amount of \$60,000 annually

This program is designed to assist in the support of 15 or more Gloucester County non-profit organizations for General Operating and Program Support through re-granting. Additional funds will be used for the development of partnerships with schools, artists, social service groups, municipalities, and local business for collaborative activities such as programming and public art. Funding will provide partial administrative salary along with supporting technical assistance workshops for artists and organizations.

The approval of the resolution for the Gloucester County Cultural and Heritage Commission to submit and accept a grant application to:


New Jersey State Council on the Arts: Local Arts Program

For FY19-21 in the amount \$60,000 annually was authorized at the

Rowan College at Gloucester County Board of Trustees meeting held on

April 17th 2018.

Attested:



Jean L. DuBois
Secretary of the Board



Gene A. Concordia
Chairman of the Board





BOARD RESOLUTION TO ACCEPT AND SIGN THE MEMORANDUM OF AGREEMENT BETWEEN THE NEW JERSEY DEPARTMENT OF EDUCATION AND ROWAN COLLEGE AT GLOUCESTER COUNTY FOR THE ADMINISTRATION OF THE ADULT EDUCATION TESTS BEGINNING JULY 1, 2018 THROUGH JUNE 30, 2020.


WHEREAS, Rowan College at Gloucester County's Board of Trustees hereby certifies that permission has been granted to accept and sign the Memorandum of Agreement between the New Jersey Department of Education and Rowan College at Gloucester County, which is a public institution, to administer the Adult Education tests for two calendar years; and

WHEREAS, the period of the Memorandum of Agreement will begin July 1, 2018 through June 30, 2020; and

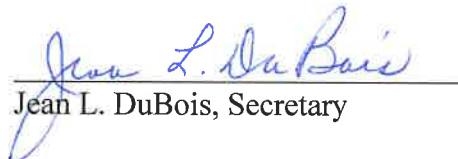
WHEREAS, this agreement is for Rowan College at Gloucester County to continue to serve as the High School Equivalency Testing Center.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the approval of the resolution to accept and sign the Memorandum of Agreement between the New Jersey Department of Education and Rowan College at Gloucester County to administer the Adult Education tests for two calendar years.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held April 17, 2018.


Gene J. Concordia, Chairperson

Attested:


Jean L. DuBois, Secretary



PERSONNEL ACTIONS

DATE: 04/17/2018

The following Education/General Fund Actions are presented for Board of Trustee approval.

(2) Two Appointments:

Title	Reason for Vacancy	Name	Salary	Effective Date
Team Coordinator III, Student Records	Resignation	Maninder Singh	\$14.62 per hour	3/12/2018
Administrator, Academic Support, Nursing & Allied Health	Retirement	Joanne Fischl	\$40,000 per annum prorated	4/2/2018

(7) Seven Reassignments:

Title	Reason for Reassignment	Name	Salary	Effective Date
Assistant Dean, Humanities	New Position	Marcela Stein-Savelski	\$65,000 per annum	7/1/2018
Assistant Dean, Education & Behavioral Sciences	New Position	Kevin Kitchenman	\$65,000 per annum	7/1/2018
Team Coordinator, Level V	Change in Scope	Susan Rothfuss	\$58,928 per annum prorated	7/1/2018
Director, Advisement	Change in Scope	Shawn Rutter	\$53,326 per annum prorated	7/1/2018
Executive Director, Program & Project Management	Change in Scope	David Comfort	\$81,622 per annum prorated	7/1/2018
Applications & Systems Administrator	Change in Scope	Jeffrey Frye	\$59,290 per annum prorated	7/1/2018
Administrator, Student Records	Reassignment	James Thatcher	\$40,000 per annum prorated	4/23/2018

(3) Three Part-Time Hires:

Title	Reason for Vacancy	Name	Salary	Effective Date
Counseling Advisor	Reassignment	Ryan Hoxworth	\$20.00 per hour	4/23/2018
Lab Assistant, DMS	Resignation	Shari Morgan	\$25.00 per hour	5/14/2018
Head Coach, Wrestling	Resignation	Daniel Antonelli	\$8,388 per season	4/23/2018

(3) Three Promotions:

Position	Name	Effective Date	Salary
Director I, Fire Academy	Robert V. Hill, Sr.	3/1/2018	\$76,571 per annum prorated
Administrator I, Special Services	Carol Weinhardt	3/1/2018	\$51,396 per annum prorated
Administrator I, Publications	Susan Weiss	3/1/2018	\$67,415 per annum prorated

(1) One Resignation:

Position	Name	Effective Date
Team Coordinator III, Financial Aid	Jacob Hanberg	3/30/2018

(1) One Retirement:

Position	Name	Effective Date
Assistant Professor, Liberal Arts	Linda Roth	7/1/2018

(6) Six Additions to the 2018-2019 Adjunct List:

Name	Division
Christina Mazzeo	Law & Justice
Cheryl Reed Francis	Nursing & Allied Health
Shari Morgan	Nursing & Allied Health
Sandra Rauh	Nursing & Allied Health
Monica DiMauro	Nursing & Allied Health
Sara Garcia-Gordon	STEM