

GLOUCESTER COUNTY COLLEGE
1400 Tanyard Road
Sewell, NJ 08080-9518

October 15, 2013

SPECIAL SESSION MINUTES

Chair Gene J. Concordia called the Regular Session of the Board of Trustees of Gloucester County College to order at 6:14 p.m. in the Library Board Room.

Members Present:

Mr. Gene Concordia
Mr. Len Daws
Ms. Jean DuBois
Dr. James Lavender^(6:21p.m.)
Mr. Cody Miller
Ms. Yolette Ross
Mrs. Virginia Scott
Mr. Douglas Wills, Esq.
Dr. Fred Keating, President, Ex-Officio

Members Absent:

Dr. George Scott
Mr. Thomas Dowd

Advisor Present:

Mr. Chris Gibson, Esq.
Dr. Geraldine Martin
Mr. Korey Jeffries

Executive Cabinet Present:

Ms. Judy Atkinson
Mr. Nick Burzichelli
Dr. Linda Martin

After the reading of the Sunshine notice, Ms. Yolette Ross, Vice Chair, led the group in the Pledge of Allegiance. This was followed with roll call by the Board Secretary, Jean DuBois.

Chair Concordia welcomed Laura Sharkey Pyle, Acting Faculty Representative (sitting in for Dr. Geraldine Martin this evening), and Mr. Korey Jeffries, Student Government Association (SGA) President, as well as Freeholder Lyman Barnes. After Mr. Concordia's acknowledgments, he requested President Keating to proceed with the presentation and recognition portion of the agenda.

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RECOGNITION

Nursing & Allied Health – (Dr. Sue Hall, Dean)

After a short PowerPoint presentation, Dr. Hall introduced several Nursing & Allied Health staff members and in particular, noted and introduced the following: 1) **Michael Keith**, DMS Program Director – He was acknowledged by Dr. Hall for successfully facilitating the ten year re-accreditation status for the DMS program; 2) **Laura Sharkey Pyle**, NMT Program Director, told the Board that after a five year long process, the Governor in August signed into law an amendment allowing Nuclear Medicine Technologists a broader role in performing Fusion Imaging Scans. NMT students played an active role in this outcome and Ms. Sharkey Pyle thanked Senator Madden for his support in the process.

- Faculty Recognition: **Patricia Blackman-Hill**, Simulation Coordinator, Instructor I, Nursing
Mrs. Blackman-Hill presented a video showing how nursing simulation is used as an educational tool.
- Student Nurses Organization (SNO) Recognition: **Theresa Asuncion, Nicole Marra**
The students informed the Board of the successful fundraising and community services activities in which the club has been involved. Two mentioned: 1) “A Night of Dinner and Laughs”, held at Masso’s Crystal Ballroom in Glassboro, which raised money to benefit the SNO Club; 2) participated in the “Shoes to Share” community service project.

Employee of the Month –(Danielle Morganti, Exec. Director, HR)

- September - **Teresa Nate**, Counseling Advisor

New Employee(s) –(Danielle Morganti, Exec. Director, HR)

- May Hires - **George Gaines**, Custodian, Facilities; **Sheryl Ratcliffe**, EOF Recruiter, Student Development
- September Hires - **Katherine Livingston**, Team Coordinator, Level V, Developmental Education; **Thewantha Torain**, Team Coordinator, Level IV, Continuing Education

Student Government Association (SGA) Report

Mr. Corey Jeffries, Student Government Association (SGA) President, informed the Board of a variety of community service activities that have taken place and will take place in the month of October. Mr. Jeffries will update the Board at the next meeting.

RECESS - At 6:40 p.m. a five minute recess was taken.

President’s Report

President Keating provided the Board with a presentation providing an overview of a proposal to further enhance the College’s existing relationship with Rowan University. (Presentation attached)

COMMUNICATIONS

NONE

ACCEPTANCE OF MINUTES

Chair Concordia declared the September 17, 2013 Regular Session Minutes approved as presented.

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FINANCE

- Beth Hall, Executive Director, Financial Services, provided an overview of the agenda items to the Board.

Statement: Month Ending June 30, 2013 as of 10/02/13

Information: The Comparative Statement of Revenue & Expenditures was presented to the Board. (attached)

Statement: Month Ending August 31, 2013

Information: The Comparative Statement of Revenue & Expenditures was presented to the Board. (attached)

Membership: VALE Consortium

On the recommendation of the President, Mr. Daws made a motion, seconded by Mr. Wills, unanimously approving a resolution authorizing continued membership in the VALE consortium at a total FY14 cost of \$44,826.38.

FACILITIES/PROPERTY

- Nick Burzichelli, VP and COO, provided an update to the Board on the following items:
 - Cafeteria Expansion
 - Change Order (on agenda for a vote this evening) for additional services to add a few features to make the space more comfortable our students
 - Library Renovations
 - Closing Documents
 - Change Order coming to November Board as project came in under budget
 - Loop Road is open
 - Added 520 parking spots
 - AC Electric to provide lighting
 - Aim to complete paving before weather breaks
 - Solar-3.1 MW Ground Mounted System
 - Work has begun
 - Completion anticipated by December 2013
 - Underground Hot Water Pipe Repair
 - Bids opened and under review
 - Waiting for funds to be available
 - Higher Education Capital Facilities Programs
 - Due Diligence Request and Tax Questionnaire (October 25)
 - Nursing and Allied Health - Bids opened and begin reviewed
 - Business and Corporate Center - re-purpose of Allied Health Building
 - Law & Justice Education Center - Combined bid with ACT bids opened & under review
 - Adult Center to Transition - Bids rejected. Combined bid with Law & Justice
 - Student Services High School Readiness Now - TBD
 - 2014 Chapter 12
 - \$4,250,000 allocation forwarded to Treasurer's Office
 - Waiting for confirmation letter for County to bond
 - Rowan Boulevard lease
 - Will be brought before the November Board

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FACILITIES/PROPERTY - (continued)

Bid Waiver: TeamDynamix Solutions, LLC – Proprietary Software

On the recommendation of the President, Ms. DuBois made a motion, seconded by Mr. Daws unanimously approving a resolution awarding the contract for TeamDynamixHE suite utilizing software as a service as a delivery method to provide integrated IT project portfolio management and service desk operations to TeamDynamix Solutions, LLC for a cost of \$34,950 for year one and an annual support charge of \$9,950 for years two and three.

Change Order: Cafeteria

On the recommendation of the President, Ms. DuBois made a motion, seconded by Mr. Wills unanimously approving a resolution approving cafeteria expansion contract change order no. 1 for \$4,266.78 to Aliano Brothers Constructors Inc., of Vineland, NJ.

ACADEMIC & STUDENT SERVICES

- Dr. Linda Martin, VP, Academic Services, provided an overview of the agenda items to the Board.

Approval to Accept: Local Arts Program Grant from the New Jersey State Council on the Arts

On the recommendation of the President, Dr. Lavender made a motion, seconded by Ms. Ross, unanimously approving a resolution to accept a grant award through the Local Arts Program from the New Jersey State Council on the Arts between the Gloucester County Cultural & Heritage Commission under Gloucester County College for the period of January 1, 2014-December 31, 2014 in the amount of \$57,801.

Approval to Accept: General Operating Support from the New Jersey Historical Commission

On the recommendation of the President, Dr. Lavender made a motion, seconded by Mrs. Scott, unanimously approving a resolution to accept a grant award for General Operating Support from the New Jersey Historical Commission between the Gloucester County Cultural & Heritage Commission under Gloucester County College for period of July 1, 2013-June 30, 2014 in the amount of \$7,330.

Approval to Accept & Sign: funding agreement for the Gloucester County College Community Chorus from the New Jersey State Council on the Arts, Local Arts Program Grant through the Gloucester County Cultural & Heritage Commission

On the recommendation of the President, Dr. Lavender made a motion, seconded by Ms. Ross, unanimously approving a resolution to authorize signatures for an agreement previously approved at the July 2013 Board of Trustees meeting for funding for the Gloucester County College Community Chorus from the New Jersey State Council on the Arts, Local Arts Program Grant through the Gloucester County Cultural & Heritage Commission for the period of January 1, 2014 – December 31, 2014 in the amount of \$4,000.

Approval to Accept & Sign: award and contract for the Opportunity4Jersey Food Service Training Grant from the New Jersey Department of Labor and Workforce Development

On the recommendation of the President, Dr. Lavender made a motion, seconded by Mr. Miller, unanimously approving a resolution to accept the award and sign the contract for the Opportunity4Jersey Food Service Training Grant from the New Jersey Department of Labor and Workforce Development for the period of October 1, 2013 – September 30, 2014, in the amount of \$150,000.

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ACADEMIC & STUDENT SERVICES – (con't)

Approval to Apply: Senior Corps/Community Service Corps Medicare Improvements for Patients and Providers Act "MIPPA " grant from the New Jersey Division of Health and Senior Services

On the recommendation of the President, Dr. Lavender made a motion, seconded by Mrs. Scott, unanimously approving a resolution to apply for Senior Corps/Community Service Corps Medicare Improvements for Patients and Providers Act "MIPPA" grant from the New Jersey Division of Health and Senior Services for the Fiscal Year 2014, October 2013 – July 2014 in the amount of \$40,000.

Approval to Accept & Sign: New Jersey Council for Humanities: Mini Grant from the Gloucester County Cultural & Heritage Commission

On the recommendation of the President, Dr. Lavender made a motion, seconded by Ms. Ross, unanimously approving a resolution to accept the award and sign the contract for the New Jersey Council for Humanities: Mini Grant from the Gloucester County Cultural & Heritage Commission under Gloucester County College for the period of November 1, 2013-June 30, 2014 in the amount of \$1500.

Approval to Accept: Carl D. Perkins Career and Technical Education Improvement Act of 2006

On the recommendation of the President, Dr. Lavender made a motion, seconded by Mr. Miller, unanimously approving a resolution to accept funding from the Carl D. Perkins Career and Technical Education Improvement Act of 2006 for the period of July 1, 2013 – June 30, 2014 in the amount of \$226,433.

PERSONNEL

- Danielle Morganti, Executive Director, HR, provided an overview of the agenda items to the Board.

Education/General Fund Actions

On the recommendation of the President, Ms. Ross made a motion, seconded by Dr. Lavender unanimously approving the following Education/General Fund Actions (attached).

Six (6) Appointments

- Adrienne Lawton
- Michael Polidoro
- Ronald Rogers
- Ryan Lally
- Susan MacWilliams
- Sabrina Corsey

Four (4) Reassignments

- Victoria Gall
- Barbara Nienstedt-McCormack
- Paul Babcock
- Daniel Sharper

One (1) Resignation

- Catherine DeMartino

Two (2) Salary Adjustments

- Susan Weiss
- Kathleen Malloy

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PERSONNEL

Education/General Fund Actions - (con't)

Two (2) Terminations

- Lisa Paris
- Naomi Nelson

One (1) Retirement

- Carol Henzy

Six (6) Part Time Hires

- Lisa Parker
- Doris Hill
- Rose Borelli
- Shannon White
- Lisa Bowling
- James Clarke

Eleven (11) Additions to the 2013-14 Adjunct List

- Gerda Augustin
- Eldred Bagley
- Vasant Chary
- Ethan Fleegler
- Ryan Hoxworth
- Charles Kish
- Barton Micklus
- Richard O'Brien
- Jennifer Peck
- Jolly Ray
- Frank Scambia

Fifty (50) Deletions to the 2013-14 Adjunct List – (see attached)

POLICY

Policy

On the recommendation of the President, Mr. Miller made a motion, seconded by Mrs. Scott, unanimously approving revised policy 2001, *Executive Representation* and 7041, *Substance Abuse*.

OTHER

Rowan University Partnership

On the recommendation of the President, Mrs. Scott made a motion, seconded by Mr. Miller, unanimously approving by roll call vote, a resolution directing the President, working with the Board Chairman and the College's Solicitor, to develop and negotiate an enhanced partnership agreement between Gloucester County College and Rowan University.

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Dates to Remember

October

TBD Ribbon Cutting – Learning Commons (Library)

TBD HE Bond Project Groundbreakings:

- Criminal Justice & Law Center
- Student Services Center
- Business & Corporate Center

21 ACT Center groundbreaking, 2:00pm, Plaza

29 Learfield Sports Cup Presentation, time and details to come

30 Professional Development Day – no day classes

30 Nursing – Allied Health Center ground breaking, 1:00pm, details to come

November

12 Board of Trustee meeting, 6:15pm, Library Board Room

14 College Open House, 5:30pm to 8pm, College Center

21 President's & Dean's List Ceremony, 5:30pm, Fine Arts Center

28,29 Thanksgiving Holiday, college closed

30 Holiday, no weekend classes

PUBLIC PORTION

Chairman Concordia opened the public portion of the meeting for comment.

The overall consensus from the Trustees on the Rowan University enhanced partnership was very positive. It was viewed as upholding the mission of the College and strengthening student success.

At 8:07 p.m., Ms. Ross made a motion to adjourn, seconded by Dr. Lavender and unanimously passed to adjourn the regular session.

Respectfully submitted,



Meg Resue

Executive Assistant to the Board of Trustees



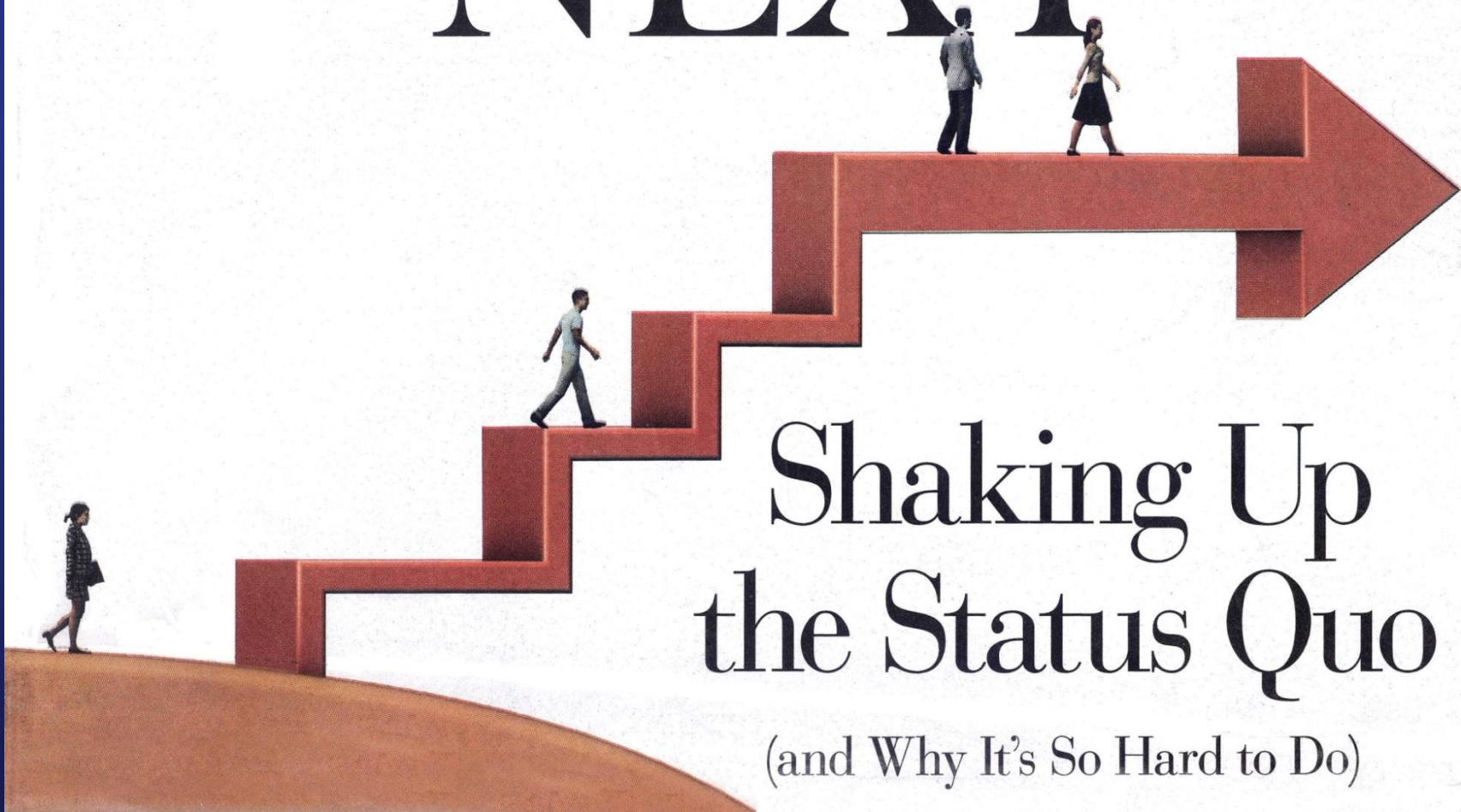
October 15, 2013

Section B

THE CHRONICLE OF HIGHER EDUCATION

October 4, 2013

NEXT



Shaking Up the Status Quo

(and Why It's So Hard to Do)

The Next Step:

Rowan College at Gloucester County

a partnership NOT a merger

- Intention - To develop a partnership replacing the Memorandum of Understanding that currently exists between Gloucester County College (GCC) and Rowan University (RU)
 - The partnership will name RU as the principle GCC affiliate by renaming GCC as Rowan College (RC)
 - The principle affiliate designation will be reflected in all appropriate RC and RU advertisements

Collaboration and Support

- Administrative team
- Including a full-time, on-site program advisor to manage the day-to-day operations of the partnership of the Rowan College campus will be provide by RC and RU
- Rowan College and Rowan University will establish an advisory panel in a best practice relationship to address
 - Enrollment Management
 - Academic Services
 - Student Services

Redesigning Community Colleges

- County (community) colleges across the country are moving away from this naming perspective and looking to redesign in affiliations with senior colleges
- For the past year, GCC and RU have developed agreements designed to bring both institutions together leading to a new, more aggressive partnership
- GCC has a geographical, political and programmatic relationship
- GCC is well poised to advance to the next level

Primary Goals

- To increase higher education seat capacity in our county and region
- To provide affordable, quality higher education opportunities for Gloucester County students
- To keep county and state residents in New Jersey and to enhance the economic and quality of life considerations for our community

Considerations

- Favorable geographic factors
- Gloucester County political affiliations are similar
- Common board of trustee associations and interests
- Supports the state movement of capacity, quality education and affordable pricing
- Financial enhancements from increased enrollment
- Support and timing for capital expenditures

Benefits

- No change in employment status
- No significant changes to structure, program, curriculum
- No change to current status regarding governance, board of trustee members and administration
- Increased enrollment will add capacity for future capital initiatives and budget development

Benefits

- Closer ties to Rowan University
 - Increasing the ability to streamline students from Rowan College to Rowan University
- Prestige associated with the Rowan University name and growing status as a research institution
- Partnerships with departments to provide research opportunities for our students
 - STEM
 - Nursing and Allied Health
 - Business Studies

Concerns

- Confusion from students and parents as to transferability to other schools besides Rowan University
- Other university partners viewing this as a slight or pulling potential students away from their programs
- Overhaul of website and email address, etc.
(this may affect contact relationships that faculty, staff, students have developed)

Rowan College/Rowan University Partnership Proposal

- Gloucester County high school graduates may choose to apply and gain automatic acceptance to Rowan University by one of three routes
 - Qualified applicants may directly enter Rowan University in Glassboro
 - Graduates who do not meet the standard Rowan University admission requirements will be conditionally accepted and assigned to Rowan College at Gloucester County
 - Students may enroll directly to Rowan College

Rowan College/Rowan University Partnership Proposal

- Transfer Options

- Any graduate of Rowan College will be accepted by Rowan University based on GPA admission criteria

- 1 + 3

- 2 + 2

The Dual Advantage partnership makes the transition from associate degree to an advanced degree seamless with added benefits

Rowan College/Rowan University Partnership Proposal

- Rowan University at Rowan College
 - Proposed majors for Rowan College on-campus degree offerings
 - *The following majors are identified as being among the highest enrollment on the RC campus and are proposed for baccalaureate degree offerings*

Nursing (Current)

Education (2014)

Law and Justice (2013)

Business Economics (2014)

Liberal Studies (2013)

Bachelor of Science in Nursing (BSN) Affiliation

Rowan College is proposing to host the Rowan University licensed Registered Nurse (RN) to BSN Program at Rowan College

Rowan College/Rowan University Partnership Proposal

- Rowan College Programs on Rowan Blvd.
 - With the completion of the Rowan Blvd. Continuing Education building, RC in concert with RU proposed the following educational offerings
 - Continuing Education programs in partnership with RU Continuing Education
 - Business (Leadership Academy)

Summary

- Renaming GCC as
Rowan College at Gloucester County
- Mission – maintains and strengthens our current mission
- Purpose
 - Further enhance the partnership between Rowan University and Rowan College at Gloucester County
 - Develop Rowan College at Gloucester County as a leader among two-year colleges in the state of New Jersey

Summary

- Academic programs
 - No changes to the current academic structure programs being offered by either institution at this time
 - The current agreement concerning bachelor's degrees offered by Rowan University at the Gloucester County College campus shall remain unchanged
- Agreements with four-year universities
 - Rowan College will consider Rowan University their premier partner
 - Rowan College will continue to maintain partnerships with additional four-year colleges and universities to provide a diverse range of options for its students
 - Existing memorandums of agreements shall remain unchanged

Summary

- Administrative structure
 - Rowan University and Rowan College at Gloucester County will remain separate entities, with each institution having an independent board of trustees, administrative staff and employee unions
 - Each institution will have its own tuition, fees, budget and academic calendar
 - No change to labor agreements, seniority or tenure rights

Timeline

October 2013	Resolution of Intention to form a partnership
November 2013	Advisory team established
December 2013	Board approvals and ceremonial signing
January 2014	Transition period begins Transition teams established
July 2014	Implementation

Rowan College at Gloucester County



Access • Affordability • Quality Education

GLOUCESTER COUNTY COLLEGE
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING JUNE 30, 2013 - as of 10/2/13

	6/30/2013		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 13,246,796	13,610,559	\$ 363,763
Police Academy - Tuition	58,000	103,770	45,770
Fire Academy - Tuition	55,000	71,132	16,132
Continuing Education	2,157,160	2,744,811	587,651
Summer Camps	205,656	199,766	(5,890)
ECEC	90,000	107,933	17,933
Fees	7,536,214	7,638,812	102,598
Out of County	30,000	34,142	4,142
Government Appropriations			
State	4,761,370	4,924,416.00	163,046
Police Academy - State Funding	198,523	198,523	-
Fire Academy - State Funding	9,430	9,430	-
Continuing Ed - State Funding	107,168	107,168	-
County	7,654,944	7,654,944	-
Other Revenues	39,779	185,186	145,407
Auxiliary Enterprises**	803,400	639,694	(163,706)
Reserve for FY13	636,052	-	(636,052)
Reserve for FY14	(503,870)		
Reserve for Capital Projects	(77,464)	-	77,464
Total Revenues	\$ 37,008,158	\$ 38,230,286	\$ 718,258
Current Operating Expenditures			
Instruction - Total	\$ 14,436,031	\$ 14,299,480	\$ 136,550
Personnel - FT	6,205,193	6,172,633	32,560
Personnel - FT OT, OL, Misc	1,551,773	1,467,699	84,074
Benefits	3,501,043	3,436,117	64,926
Personnel - PT	2,875,609	2,942,220	(66,611)
Expenses	302,413	280,811	21,602
Continuing Education - Total	\$ 2,169,296	\$ 2,769,681	\$ (600,384)
Personnel - FT	394,487	361,677	32,810
Personnel - FT OT, OL, Misc	-	2,016	(2,016)
Benefits	240,116	216,600	23,516
Personnel - PT	334,740	303,393	31,347
Expenses	1,199,953	1,885,995	(686,042)

GLOUCESTER COUNTY COLLEGE
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING JUNE 30, 2013 - as of 10/2/13

	6/30/2013		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
Police Academy - Total	\$ 380,807	\$ 377,519	\$ 3,288
Personnel - FT	219,012	219,012	(0)
Personnel - FT OT, OL, Misc	-	2,160	(2,160)
Benefits	81,006	81,218	(213)
Personnel - PT	27,000	28,964	(1,964)
Expenses	53,789	46,164	7,625
Fire Academy - Total	\$ 355,940	\$ 336,023	\$ 19,917
Personnel - FT	116,382	116,382	(0)
Personnel - FT OT, OL, Misc	-	726	(726)
Benefits	61,366	60,201	1,165
Personnel - PT	69,984	68,299	1,685
Expenses	108,208	90,414	17,794
Academic Support - Total	\$ 3,320,646	\$ 3,207,548	\$ 113,098
Personnel - FT	1,434,316	1,424,309	10,007
Personnel - FT OT, OL, Misc	98,370	88,832	9,538
Benefits	686,517	659,149	27,368
Personnel - PT	552,248	516,905	35,343
Expenses	549,195	518,352	30,843
Student Services - Total	\$ 5,238,210	\$ 5,311,510	\$ (73,301)
Personnel - FT	2,700,351	2,681,615	18,736
Personnel - FT OT, OL, Misc	6,450	17,695	(11,245)
Benefits	1,063,642	1,064,234	(593)
Personnel - PT	523,450	578,320	(54,870)
Expenses	944,317	969,647	(25,330)
Institutional Support - Total	\$ 5,496,802	\$ 5,350,441	\$ 146,361
Personnel - FT	2,491,324	2,483,051	8,273
Personnel - FT OT, OL, Misc	6,384	5,980	404
Benefits	863,422	841,162	22,260
Personnel - PT	124,482	101,580	22,902
Expenses	2,011,190	1,918,669	92,521
Operating & Maintenance - Total	\$ 5,194,674	\$ 4,785,634	\$ 409,040
Personnel - FT	1,509,677	1,494,815	14,862
Personnel - FT OT, OL, Misc	58,103	86,900	(28,797)
Benefits	551,496	546,868	4,627
Personnel - PT	107,097	102,530	4,568
Expenses	2,968,301	2,554,520	413,781
Leasing Expenses	20,000	62,396	\$ (42,396)
Retiree Benefits	395,753	363,628	\$ 32,125
Total Operating Expenditures	\$ 37,008,158	\$ 36,863,861	\$ 144,297

** The Y-T-D for Auxiliary Enterprises for 6/30/2013 is detailed on page 2.

GLOUCESTER COUNTY COLLEGE
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING AUGUST 31, 2013

	8/31/2013		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 13,874,733	7,360,538	\$ (6,514,195)
Police Academy - Tuition	58,000	11,340	(46,660)
Fire Academy - Tuition	65,000	8,910	(56,090)
Continuing Education	1,831,160	466,071	(1,365,089)
Summer Camps	205,656	193,620	(12,036)
ECEC	90,000	2,533	(87,467)
Fees	8,278,389	3,775,502	(4,502,887)
Out of County	40,000	566	(39,434)
Government Appropriations			
State	4,761,370	816,383.83	(3,944,986)
Police Academy - State Funding	198,523	33,087	(165,436)
Fire Academy - State Funding	9,430	1,572	(7,858)
Continuing Ed - State Funding	107,168	17,861	(89,307)
County	7,654,944	1,913,736	(5,741,208)
Other Revenues	38,779	11,718	(27,061)
Auxiliary Enterprises**	803,400	62,380	(741,020)
Reserve for FY13		-	-
Reserve for FY14	503,870		
Reserve for Capital Projects	(305,855)	-	305,855
Total Revenues	\$ 38,214,567	\$ 14,675,820	\$ (23,034,877)
Current Operating Expenditures			
Instruction - Total	\$ 14,818,925	\$ 960,901	\$ 13,858,024
Personnel - FT	6,278,102	174,908	6,103,194
Personnel - FT OT, OL, Misc	1,551,772	191,462	1,360,310
Benefits	3,713,980	291,038	3,422,942
Personnel - PT	2,910,658	258,965	2,651,693
Expenses	364,413	44,528	319,885
Continuing Education - Total	\$ 1,892,935	\$ 173,363	\$ 1,719,572
Personnel - FT	385,269	43,377	341,892
Personnel - FT OT, OL, Misc	-	-	-
Benefits	248,973	34,358	214,615
Personnel - PT	334,740	30,445	304,295
Expenses	923,953	65,183	858,770

GLOUCESTER COUNTY COLLEGE
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING AUGUST 31, 2013

	8/31/2013		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
Police Academy - Total	\$ 390,764	\$ 64,973	\$ 325,791
Personnel - FT	223,392	33,273	190,119
Personnel - FT OT, OL, Misc	-	2,700	(2,700)
Benefits	86,583	18,173	68,411
Personnel - PT	27,000	3,073	23,927
Expenses	53,789	7,754	46,035
Fire Academy - Total	\$ 362,151	\$ 35,990	\$ 326,160
Personnel - FT	118,710	17,257	101,453
Personnel - FT OT, OL, Misc	-	-	-
Benefits	65,249	10,195	55,054
Personnel - PT	69,984	4,648	65,336
Expenses	108,208	3,891	104,317
Academic Support - Total	\$ 3,426,057	\$ 515,085	\$ 2,910,972
Personnel - FT	1,463,291	182,124	1,281,167
Personnel - FT OT, OL, Misc	98,370	6,405	91,965
Benefits	728,774	107,691	621,083
Personnel - PT	545,896	42,860	503,036
Expenses	589,726	176,004	413,722
Student Services - Total	\$ 5,349,658	\$ 913,666	\$ 4,435,992
Personnel - FT	2,794,792	400,209	2,394,583
Personnel - FT OT, OL, Misc	6,450	43	6,407
Benefits	1,149,649	247,232	902,417
Personnel - PT	523,450	130,959	392,491
Expenses	875,317	135,223	740,094
Institutional Support - Total	\$ 5,978,801	\$ 715,921	\$ 5,262,880
Personnel - FT	2,678,343	365,136	2,313,207
Personnel - FT OT, OL, Misc	6,384	31	6,353
Benefits	969,740	175,995	793,745
Personnel - PT	119,682	12,982	106,700
Expenses	2,204,652	161,777	2,042,875
Operating & Maintenance - Total	\$ 5,344,876	\$ 699,219	\$ 4,645,656
Personnel - FT	1,590,326	206,354	1,383,972
Personnel - FT OT, OL, Misc	58,103	25,688	32,415
Benefits	606,213	113,825	492,387
Personnel - PT	104,689	12,526	92,163
Expenses	2,985,545	340,826	2,644,719
Leasing Expenses	250,648	832	\$ 249,816
Retiree Benefits	395,753	59,817	\$ 335,936
Total Operating Expenditures	\$ 38,210,567	\$ 4,139,767	\$ 34,070,800

** The Y-T-D for Auxiliary Enterprises for 8/31/2013 is detailed on page 2.



**RESOLUTION OF THE GLOUCESTER COUNTY COLLEGE
BOARD OF TRUSTEES
AUTHORIZING CONTINUED PARTICIPATION IN THE
VALE CONSORTIUM**

WHEREAS, NJSA 18A:64A-25.4(6) includes library materials and specialized library services as an exception to advertising; and

WHEREAS, VALE, Virtual Academic Library Environment of New Jersey, is a voluntary consortium of New Jersey academic libraries in degree-seeking institutions recognized by the New Jersey Commission on Higher Education and the New Jersey State Library; and

WHEREAS, participation in the VALE consortium will help Gloucester County College meet the demands of students and faculty for access to scholarly materials; and

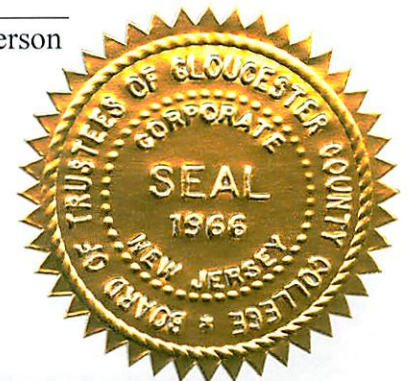
WHEREAS, through cooperation and leveraged purchasing, and through the use of collaboration and cutting edge technology, the VALE consortium can provide a seamless network of access to shared electronic academic information resources throughout New Jersey;

WHEREAS, William Patterson University continues to serve as the fiduciary agent for the VALE consortium.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Gloucester County College, County of Gloucester and State of New Jersey, that the College continue participation in the VALE consortium at a total FY14 cost of \$44,826.38.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Gloucester County College held October 15, 2013.


Gene J. Concordia, Chairperson
Board of Trustees



Attested:


Jean L. DuBois, Secretary
Board of Trustees



**RESOLUTION OF THE GLOUCESTER COUNTY COLLEGE
BOARD OF TRUSTEES ACCEPTING
CHANGE ORDER WITH ALIANO BROTHERS GENERAL CONTRACTS, INC.
FOR THE PROJECT KNOWN AS CAFETERIA EXPANSION**

WHEREAS, there existed a need by Gloucester County College to expand the seating capacity of the Cafeteria; and

WHEREAS, in accordance with New Jersey's Public Biding and Contracting laws the project was awarded to Aliano Brothers General Contractors, Inc., in an amount not to exceed \$632,777; and

WHEREAS, in accordance with New Jersey's Public Biding and Contracting laws the project was awarded to Aliano Brothers General Contractors, Inc., in an amount not to exceed \$632,777.


NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Gloucester County College on the 15th day of October 2013 that the College will accept in favor of Aliano Brothers General Contractors, Inc., Change Order No. 1 in the amount of \$4,266.78 thereby increasing the amount of the project from \$632,777 to \$637,043.78, this is being done without an impact on the scope of the project.

BE IT FURTHER RESOLVED that said resolution is being made in accordance with all applicable New Jersey Statutes.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Gloucester County College held October 15, 2013.


Gene J. Concordia, Chairperson
Board of Trustees

Attested:


Jean L. DuBois, Secretary
Board of Trustees





**RESOLUTION OF THE GLOUCESTER COUNTY COLLEGE
BOARD OF TRUSTEES AWARDING CONTRACT
FOR PROPRIETARY SOFTWARE**

WHEREAS, there exists a need by Gloucester County College to replace the current technical support system; and


WHEREAS, under County College contracts law 18A:64-25.5(a)(3) "Exceptions to requirements for advertising," the Board of Trustees has the authority to approve the procurement of materials or supplies which are not available from more than one potential bidder, including without limitation materials or supplies which are patented or copyrighted; and

WHEREAS, the Chief Financial Officer of the College has certified that funds are available for such purchase; and

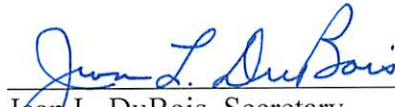
NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Gloucester County College on the 15th day of October 2013 awarding a contract for proprietary software from TeamDynamix Solutions, LLC in the amount of \$34,950.00 for year one and an annual support charge of \$9,950.00 for years two and three, without the need of advertising or accepting bids as allowed by N.J.S.A. 18A:64A-25.5(a)(3) and subject to the availability of funds.

BE IT FURTHER RESOLVED that said resolution is being made in accordance with all applicable New Jersey Statutes.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Gloucester County College held October 15, 2013.


Gene J. Concordia, Chairperson
Board of Trustees

Attested:


Jean L. DuBois, Secretary
Board of Trustees





BOARD RESOLUTION TO ACCEPT A GRANT AWARD THROUGH THE LOCAL ARTS PROGRAM FROM THE NEW JERSEY STATE COUNCIL ON THE ARTS BETWEEN GLOUCESTER COUNTY CULTURAL & HERITAGE COMMISSION UNDER GLOUCESTER COUNTY COLLEGE

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to accept a grant award for the

LOCAL ARTS PROGRAM FROM THE NEW JERSEY STATE COUNCIL ON THE ARTS BETWEEN GLOUCESTER COUNTY CULTURAL & HERITAGE COMMISSION UNDER GLOUCESTER COUNTY COLLEGE

For the Period of

January 1, 2014 – December 31, 2014


This program is designed to assist in the support of 12-16 local non-profit organizations for General Operating and Program Support through re-granting. Additional funds will be used for the development of partnerships with schools, artists, social service groups, municipalities, and local businesses for collaborative activities such as programming and public art. Funding will provide partial administrative salary along with supporting technical assistance workshops for artists and organizations.

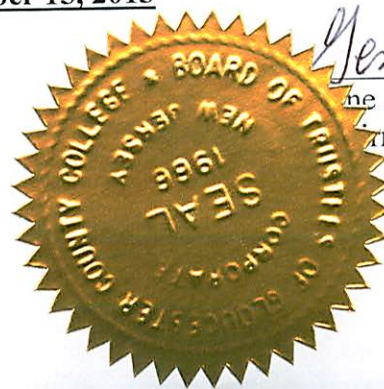
In the amount of


\$57,801

The approval of the resolution to accept a grant award through the Local Arts Program from the New Jersey State Council on the Arts between the Gloucester County Cultural & Heritage Commission under Gloucester County College for the period of July 1, 2013-June 30, 2014 in the amount of \$57,801 was authorized at the Gloucester County College Board of Trustees meeting held on,

October 15, 2013


Jean L. DuBois
Secretary of the Board




Gene J. Concordia
Chairman of the Board



**BOARD RESOLUTION TO ACCEPT A GRANT AWARD FOR THE GENERAL
OPERATING SUPPORT FROM THE NEW JERSEY HISTORICAL
COMMISSION BETWEEN THE GLOUCESTER COUNTY CULTURAL &
HERITAGE COMMISSION UNDER GLOUCESTER COUNTY COLLEGE**

The Gloucester County College Board of Trustees hereby certifies that permission has
been granted to accept a grant award for the

**NEW JERSEY HISTORICAL COMMISSION
GENERAL OPERATING SUPPORT**

For the Period of

July 1, 2013 – June 30, 2014


This grant will authorize the Gloucester County Cultural & Heritage Commission under
Gloucester County College to act as the designated agency to administer the New Jersey
Historical Commission Local History Re-grant Program.

In the amount of

\$7,330

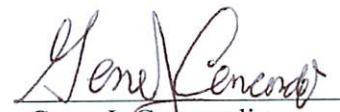
The approval of the resolution to accept a grant award for General Operating Support
from the New Jersey Historical Commission between the Gloucester County Cultural &
Heritage Commission under Gloucester County College for the period of July 1, 2013-
June 30, 2014 in the amount of \$7,300 was authorized at the Gloucester County College
Board of Trustees meeting held on,

October 15, 2013



Jean L. DuBois
Secretary of the Board





Gene J. Concordia
Chairman of the Board



BOARD RESOLUTION TO AUTHORIZE SIGNATURES FOR AN AGREEMENT PREVIOUSLY APPROVED AT THE JULY 2013 BOARD OF TRUSTEES MEETING FOR FUNDING FOR THE GLOUCESTER COUNTY COLLEGE COMMUNITY CHORUS FROM THE NEW JERSEY STATE COUNCIL ON THE ARTS, LOCAL ARTS PROGRAM GRANT THROUGH THE GLOUCESTER COUNTY CULTURAL & HERITAGE COMMISSION

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to authorize signature of an agreement previously approved at the July 2013 Board of Trustees meeting for funding for

the

THE GLOUCESTER COUNTY COLLEGE COMMUNITY CHORUS

For the period of

January 1, 2014 - December 31, 2014


Funding from this grant will provide financial support for the Gloucester County College Community Chorus concerts to be held at Gloucester County College and within the local community. Target audiences include Gloucester County residents and the region. The Gloucester County Cultural & Heritage Commission is the designated arts and history agency in Gloucester County to receive the New Jersey State Council on the Arts Local Arts Program State/County Block Grant.

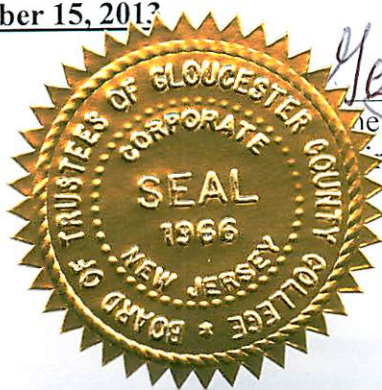
In the amount of


\$4,000

The approval to sign an agreement previously approved at the July 2013 Board of Trustees meeting for funding for the Gloucester County College Community Chorus from the New Jersey State Council on the Arts Local Arts Program through the Gloucester County Cultural & Heritage Commission for the period of January 1, 2014-December 31, 2014 in the amount of \$4,000 was authorized at the Gloucester County College Board of Trustees meeting held on

October 15, 2013


Jean L. DuBois, Secretary
Board of Trustees




Gene J. Concordia
Chairman of the Board



**BOARD RESOLUTION TO ACCEPT THE AWARD AND SIGN THE
CONTRACT FOR THE OPPORTUNITY4JERSEY FOOD SERVICE TRAINING
GRANT FROM THE NEW JERSEY DEPARTMENT OF LABOR &
WORKFORCE DEVELOPMENT**

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to accept the award and sign the contract for the

OPPORTUNITY4JERSEY FOOD SERVICE TRAINING GRANT

For the Period of

October 1, 2013 - September 30, 2014

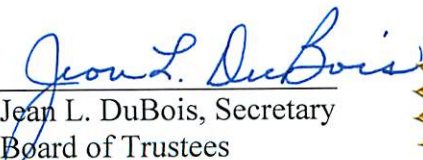
The purpose of the Opportunity4Jersey Training Grant is to provide training in Food Service under the Hospitality/Tourism Career Cluster for unemployed and/or underemployed New Jersey residents.

In the amount of


\$150,000

The approval of the resolution to accept the award and sign the contract for the Opportunity4Jersey Food Service Training Grant from the New Jersey Department of Labor & Workforce Development for the for the period of October 1, 2013- September 30, 2014 in the amount of \$150,000 was authorized at the Gloucester County College Board of Trustees meeting held on,

October 15, 2013


Jean L. DuBois, Secretary
Board of Trustees




Gene J. Concordia
Chairman of the Board



BOARD RESOLUTION TO APPLY FOR THE SENIOR CORPS/COMMUNITY SERVICE CORPS MEDICARE IMPROVEMENTS FOR PATIENTS AND PROVIDERS ACT "MIPPA" GRANT FROM THE NEW JERSEY DIVISION OF HEALTH AND SENIOR SERVICES

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to apply for the

SENIOR CORPS/COMMUNITY SERVICE CORPS MEDICARE IMPROVEMENTS FOR PATIENTS AND PROVIDERS ACT "MIPPA" GRANT

For the Period of

Fiscal Year 2014, October 2013 – July 2014

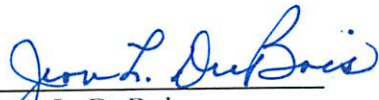
This "MIPPA" grant will provide funds for the Senior Corps/State Health Insurance Assistance Program at GCC. It will enable the program to identify and provide outreach to assist low income and/or disabled residents of Gloucester County. Gloucester County College applies for this grant each year and has a history of being awarded and receiving "MIPPA" grants.

In the amount of

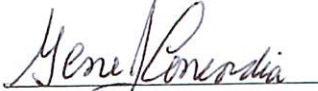
\$40,000

The approval of the resolution to apply for the Senior Corps/Community Service Corps/Medicare Improvements for Patients and Providers Act "MIPPA" grant for Fiscal Year 2014, October 2013 - July 2014 was authorized at the Gloucester County College Board of Trustees meeting held on

October 15, 2013


Jean L. DuBois
Secretary of the Board




Gene J. Concordia
Chairman of the Board



**BOARD RESOLUTION TO ACCEPT THE AWARD AND SIGN THE
CONTRACT FOR THE NEW JERSEY COUNCIL FOR HUMANITIES: MINI
GRANT FROM THE GLOUCESTER COUNTY CULTURAL & HERITAGE
COMMISSION UNDER GLOUCESTER COUNTY COLLEGE**

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to accept the award and sign the contract for the

NEW JERSEY COUNCIL FOR HUMANITIES: MINI GRANT

For the Period of

November 1, 2013 – June 30, 2014


This acceptance will authorize the Gloucester County Cultural & Heritage Commission under GCC to work with Rowan Fellow, Dr. Jen Janofsky and NYU theater professor, Joe Salvatore to create an interactive theater piece that will animate the Whittall Homestead and Red Bank Battlefield for visitors to this National Historic Site.

In the amount of

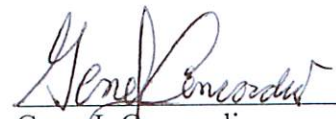
\$1500

The approval of the resolution to accept the award and sign the contract for the New Jersey Council for Humanities: Mini Grant from the Gloucester County Cultural & Heritage Commission under Gloucester County College for the Period of November 1, 2013 – June 30, 2014 in the amount of \$1500 was authorized at the Gloucester County College Board of Trustees meeting held on,

October 15, 2013


Jean L. DuBois, Secretary
Board of Trustees




Gene J. Concordia
Chairman of the Board



**BOARD RESOLUTION TO ACCEPT FUNDING FROM THE CARL D.
PERKINS CAREER AND TECHNICAL EDUCATION IMPROVEMENT ACT
OF 2006 GRANT PROGRAM**

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to accept funding from the:

The Carl D. Perkins Career and Technical Education Improvement Act of 2006

For the period of

July 1, 2013 – June 30, 2014

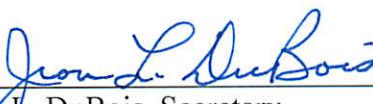
This grant program provides funds to states for distribution to educational agencies with approved programs in career and technical education. The purpose of the funding is to develop more fully the academic and career and technical skills of postsecondary students enrolled in career and technical education programs.

In the amount of


\$226,433

The approval of the resolution to accept funding from The Carl D. Perkins Career and Technical Education Improvement Act of 2006 for the period of July 1, 2013 – June 30, 2014 in the amount of \$226,433 was authorized at the Gloucester County College Board of Trustees meeting held on,

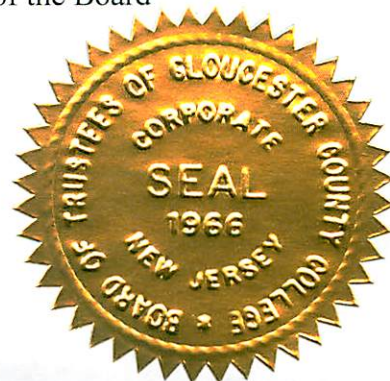
October 15, 2013



Jean L. DuBois, Secretary
Board of Trustees



Gene J. Concordia
Chairman of the Board



GLOUCESTER COUNTY COLLEGE

Deptford Township

Sewell, NJ 08080

BOARD MEETING

PERSONNEL ACTIONS

DATE: 10/15/13

STATEMENT OF FACTS:

The following Education/General Fund Actions are presented for Board of Trustee approval.

Six (6) Appointments:

Title	Reason	Name	Salary	Effective Date
Project Clerk, Level II, Financial Services	New Position	Adrienne Lawton	\$13.68 per hour	10/14/2013
Security Officer	Reassignment	Michael Polidoro	\$12.00 per hour	10/21/2013
Security Officer	New Position	Ronald Rogers	\$12.00 per hour	10/21/2013
Student Recruiter	Reassignment	Ryan Lally	\$28,000 per annum, prorated	9/30/2013
Team Coordinator, Level III, Student Services	Resignation	Susan MacWilliams	\$14.12 per hour	10/7/2013
Team Coordinator, Level V, Liberal Arts	Reassignment	Sabrina Corsey	\$15.00 per hour	9/30/2013

Four (4) Reassignments:

Title	Reason	Name	Salary	Effective Date
Administrator, Marketing	Change in Scope	Victoria Gall	\$40,000 per annum	7/1/2013
Professor, Math	Resignation Reassignment	Barbara Nienstedt- McCormack	\$109,356 per annum, prorated	1/1/2014
Security Shift Supervisor	Resignation	Paul Babcock	\$32,500 per annum, prorated	9/23/2013
Sergeant	Reassignment	Daniel Sharper	\$16.00 per hour	9/23/2013

One (1) Resignation:

Title	Name	Effective Date
Bursar/Accountant	Catherine DeMartino	10/11/2013

Two (2) Salary Adjustments:

Title	Reason	Name	Salary	Effective Date
Administrator, Publications	Change in Scope	Susan Weiss	\$57,813 per annum	7/1/2013
Marketing Assistant	Change in Scope	Kathleen Malloy	\$15.04 per hour	7/1/2013

Two (2) Terminations in accordance with respective collective bargaining agreements:

Title	Name	Effective Date
Team Coordinator, Level IV, Continuing Education	Lisa Paris	10/26/2013
Director, Grants and Sponsored Projects	Naomi Nelson	9/27/2013

One (1) Retirement:

Title	Name	Effective Date
Administrator, Academic Services	Carol Henzy	3/1/2014

Six (6) Part Time Hires:

Title	Reason	Name	Salary	Effective Date
Community Chorus Assistant	Resignation	Lisa Parker	\$1,700 per annum, prorated	9/25/2013
Evening Support Services Assistant	Resignation	Doris Hill	\$8.25 per hour	9/17/2013
Head Teacher, ECEC	Resignation	Rose Borelli	\$12.00 per hour	9/9/2013
SAC Counselor (Temporary)	New Position	Shannon White	\$25.00 per hour	9/27/2013
Teaching Assistant	Resignation	Lisa Bowling	\$12.00 per hour	9/20/2013
Technician, Athletics	New Position	James Clarke	\$18.00 per hour	9/16/2013

Eleven (11) Additions to the 2013-14 Adjunct List:

Name	Division
Gerda Augustin	STEM
Eldred Bagley	STEM
Vasant Chary	STEM
Ethan Fleegler	Business Studies
Ryan Hoxworth	Business Studies
Charles Kish	STEM
Barton Micklus	STEM
Richard O'Brien	Liberal Arts
Jennifer Peck	Liberal Arts
Jolly Ray	STEM
Frank Scambia	Liberal Arts

Fifty (50) Deletions to the 2013-2014 Adjunct List: (see attached)

PRESIDENT'S RECOMMENDATION:

Recommend approval of actions listed above.



GLOUCESTER COUNTY COLLEGE

M E M O R A N D U M

Office of the Vice President, Academic Services

TO: Dr. Frederick Keating, President
FROM: Dr. Linda Martin, Vice President, Academic Services *(Su)*
RE: Deletions to Adjunct List
DATE: October 3, 2013

Listed below are deletions from the approved adjunct list for all divisions for BOT approval.

Ms. Bernita	Bryant	Business Studies
Mr. Gaspare	DiLorenzo	Business Studies
Ms. Lisa	Falls	Business Studies
Mr. John	Garcia	Business Studies
Mr. John	George	Business Studies
Mr. Edward	Hamburg	Business Studies
Mr. Shawn	Harden	Business Studies
Ms. Chrisine	Hardy	Business Studies
Ms. Susan	Jacobucci	Business Studies
Ms. Tzipora	Katz	Business Studies
Mr. Andrew	Levecchia	Business Studies
Ms. Karen	Mattison	Business Studies
Mr. Michael	Nicholls	Business Studies
Mr. Daniel	Pacifico	Business Studies
Mrs. Linda	Parthemer	Business Studies
Mr. Robert	Racciatti	Business Studies
Mr. Robert	Scarpa	Business Studies
Ms. Valerie	Stirm	Business Studies
Mr. William	Stunder	Business Studies
Mr. Ahmad	Tamous	Business Studies
Mr. Victor	Timpanaro	Business Studies

Mr.	Charles	Cunliffe	HPE
Mr.	Todd	Palisano	HPE
Ms.	Theresa	Triola	HPE
Mr.	William	Klein	Law & Justice
Mr.	Frederick	Reeve	Law & Justice
Ms.	Katrina	Vitale	Law & Justice
Mr.	Ronald	Batdorf	Liberal Arts
Mr.	Carlos	Bovell	Liberal Arts
Ms.	Allene	Patterson	Liberal Arts
Mr.	Craig	Soloman	Liberal Arts
Ms.	Andrea	Watkins	Liberal Arts
Ms.	Denise	Abbott	Nursing
Ms.	Kelly	Bealor	Nursing
Mr.	James	Brewin	Nursing
Ms.	Nadine	Coralluzzo	Nursing
Ms.	Carol	Gioia	Nursing
Ms.	Josephine	Glenn	Nursing
Ms.	Regina	Green	Nursing
Ms.	Barbara	Headley	Nursing
Ms.	Dorothy	Iannaco	Nursing
Mr.	Michael	Newell	Nursing
Ms.	Theresa	Warren	Nursing
Dr.	Dion	Armstrong	STEM
Mr.	Edward	D'Antonio	STEM
Ms.	Jennifer	D'Antonio	STEM
Mr.	Michael	D'Antonio	STEM
Ms.	Diane	Moore	STEM
Mr.	Justin	O'Hare	STEM
Mr.	Richard	Paiste	STEM



Board of Trustees' Executive Committee Policy Synopsis October, 2013

- **2001 Executive Representation (REVISED)**
 - **Moved from Article VI Finance to Article II General Administration. Titles updated and procedure clarified.**

- **7041 Substance Abuse (REVISED)**
 - **Updated to comply with Higher Education Opportunity Act (HEOA) requirements. Administrative procedures are under development.**



Gloucester County College
1400 Tanyard Road
Sewell, NJ 08080

Policy: 2001 (formerly 6016)
Title: **Executive Representation**
Area: Board of Trustees
Approved: 11/05/08
Revised: 10/15/2013

In the absence of the President, it will be the responsibility of the Chief Operating Officer, Vice President and/or the appropriate Executive Director to manage the day-to-day operations of all services within the College until the President returns or is replaced.

If the absence is lengthy, the Board will appoint an acting president to immediately assume the responsibilities until the President's return or replacement.

References to "President" in policy or in administrative procedures will mean the "President or his/her designee," unless indicated otherwise.

The President will establish administrative procedures detailing the assignment and succession of authority in his/her absence.

References:

Gloucester County College *Administrative Procedures*, 2001 Executive Representation



Gloucester County College
1400 Tanyard Road
Sewell, NJ 08080

Policy: 7041
Title: Substance Abuse
Area: Human Resources
Approved: 9/5/90, 7/2/03
Revised: 10/15/2013

Gloucester County College acknowledges that substance abuse is a serious, complex but treatable condition which affects institutional productivity, stability and safety. The College offers programs and services to College employees and students to aid in their own recovery or help a family member with a substance dependency problem. Employees and students are encouraged to seek assistance as appropriate from Employee Assistance Programs, counseling or psychological services available at the College or through referral programs. Information obtained regarding an employee or student during participation in such programs or services will be treated as confidential in accordance with federal, state and local laws.

The College is committed to cultivating a safe, orderly environment free of illegal activity for employees and students. As part of this commitment, the College will comply with the Drug-Free Workplace Act and other relevant federal, state and local substance abuse laws.

The unlawful manufacture, distribution, possession or use of a controlled substance or alcohol by employees, students and visitors on College property or as part of any of the College's activities is strictly prohibited. Employees found to be in violation of this policy will be subject to corrective action, up to and including termination, under applicable College policies and collective bargaining agreements, or may be required, at the discretion of the College, to participate satisfactorily in an Employee Assistance Program. Violators other than employees or students may be removed from the campus or any of its activities.

The College will issue administrative procedures to detail the administration of a drug-free awareness program, the availability of an employee assistance program as well as counseling services for students.

References:

Gloucester County College *Board of Trustees Policy Manual*, 8106 Student Standard of Conduct, 8107 Disciplinary Procedure and 7065 Employee Conduct and Work Rules.
Gloucester County College, *Administrative Procedures*, 7041 Substance Abuse.



Gloucester County College

RESOLUTION ADOPTING AN ENHANCED PARTNERSHIP BETWEEN GLOUCESTER COUNTY COLLEGE AND ROWAN UNIVERSITY

WHEREAS, Gloucester County College is a two-year community college sponsored by the residents of Gloucester County through the County's Board of Chosen Freeholders;

WHEREAS, Rowan University is a selective, public state research university, providing comprehensive undergraduate and graduate degrees in both the liberal arts and sciences;

WHEREAS, increasing access to affordable quality higher education has a direct and positive impact on the economy of our State, region and Country;

WHEREAS, county and community colleges across the country have begun to seek to expand their reach and the opportunities provided to their students by alignments, associations, affiliations and partnerships with senior colleges and universities;

WHEREAS, Rowan University and Gloucester County College share common goals, including increasing higher education seat capacity in Gloucester County and regionally, providing affordable, quality higher education opportunities for Gloucester County students, and keeping County and State residents in New Jersey to enhance economic development and quality of life for our residents;

WHEREAS, both Rowan University and Gloucester County College seek to maximize their potential to reach and make a positive impact with respect to students in the Gloucester County and southern New Jersey geographic area;

WHEREAS, the Board of Trustees of Gloucester County College has determined this enhanced partnership does not involve any dissolution or diminution in the rights, privileges or obligations of the Gloucester County College's Board of Trustees with respect to the ownership, operation or supervision of the College or any change with respect to the employment status, relationship, rights or privileges of any employee of the College;

WHEREAS, the Board of Trustees, in consideration of the foregoing, has determined that the enhanced partnership between Gloucester County College and Rowan University is in the best interests of the College and its constituency; and

WHEREAS, the Board of Trustees has also determined that the significance of this enhanced partnership between the Gloucester County College and Rowan University should be represented by renaming Gloucester County College as "Rowan College at Gloucester County." a name that makes clear the depth of the relationship and partnership with Rowan University.

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of Gloucester County College directs the President, working with the Board Chairman and the College's Solicitor, to develop and negotiate an enhanced partnership agreement between Gloucester County College and Rowan University, memorialized by way of a Memorandum of Understanding, with said Memorandum of Understanding to include some or all of the following elements:

1. **Principal Affiliate Status:** Rowan University will be the principal affiliate of Gloucester County College;
2. **Name Change to Rowan College at Gloucester County:** The principal nature of this affiliation as to both institutions may be reflected by renaming the Gloucester County College as "Rowan College at Gloucester County."
3. **Cooperative Administrative Oversight:** A dedicated administrative team, including a full-time on-site program advisor to manage the day-to-day operations of the partnership on the Rowan College at Gloucester County campus, will be provided by both institutions cooperatively.
4. **Student Body:** Students admitted to Rowan College at Gloucester County shall matriculate therein and be conditionally admitted to Rowan University subject to attainment of the Associates Degree from Rowan College at Gloucester County, at which time they will be enrolled in Rowan University and will matriculate in specified curricula leading toward a baccalaureate degree. Direct applicants to Rowan University for freshman or transfer admission not offered admission by Rowan University will be offered admission to Rowan College at Gloucester County and may enroll and matriculate at Rowan College at Gloucester County under similar terms as students applying directly to Rowan College at Gloucester County.
5. **Transfer Options:** Enhanced transfer options will be explored allowing additional opportunities to increase cost-effective educational opportunities.
6. **Rowan University Course Offerings at Rowan College at Gloucester County:** To provide increased opportunity at the Rowan College at Gloucester County campus, it is initially proposed that Rowan University will provide on-campus degree offerings including but not limited to the following majors:
 - Nursing
 - Liberal Studies
 - Law and Justice
 - Education
 - Business Economics
7. **Rowan College at Gloucester County Programs on Rowan Blvd:** It is anticipated that with the completion of the Rowan Boulevard College of Graduate and Continuing Education building, Rowan College at Gloucester County, in concert with Rowan University, may offer the following educational offerings:
 - Continuing Education programs in partnership with Rowan University Continuing Education
 - Business (Leadership Academy)

8. **Bachelor of Science in Nursing (BSN) Affiliation:** Rowan College at Gloucester County is proposing to host the Rowan University Licensed Registered Nurse (RN) to BSN Program at Rowan College at Gloucester County.

9. **Support Services:** Rowan College at Gloucester County and Rowan University will establish an advisory partnership of support/student services, in a best practice relationship, in the following areas:

- Enrollment Management
- Academic Services
- Student Services.


10. **No Change in Ownership, Responsibility or Authority of Respective Institutions:** Rowan College at Gloucester County and Rowan University, by and through their respective Boards of Trustees, shall continue to maintain their independent authority, rights and privileges as set forth in their enabling statutes and bylaws.


11. **No Change In Employment Status Or Rights:** The employees of Rowan College at Gloucester County and Rowan University shall continue as employees of their respective institutions, with all the rights, privileges and obligations associated with such employment, except that in the future, additional agreements between Rowan College at Gloucester County and the University may be made so as to jointly employ certain individuals.

BE IT FURTHER RESOLVED, that the Board of Trustees authorizes and directs the Board Chair to negotiate a Memorandum of Understanding which effectuates the above delineated goals and which is acceptable to Rowan University, as well as is recommended by the College President and approved by the College's Solicitor, at which time the Board Chair shall present the Memorandum of Understanding to the full Board of Trustees for authorization to ratify.

ADOPTED at a meeting of the Board of Trustees of Gloucester County College held on October 15, 2013.

GLOUCESTER COUNTY COLLEGE
BOARD OF TRUSTEES


Gene J. Concordia, Chairperson


Jean L. DuBois, Secretary

