

**GLOUCESTER COUNTY COLLEGE**

**1400 Tanyard Road  
Sewell, NJ 08080-9518**

**May 14, 2013**

**REGULAR SESSION MINUTES**

Chair Gene J. Concordia called the Special Session of the Board of Trustees of Gloucester County College to order at 6:15 p.m. in the Library Board Room.

**Members Present:**

Mr. Gene Concordia  
Ms. Jean DuBois  
Dr. James Lavender (6:24p.m.)  
Mr. Cody Miller  
Ms. Yolette Ross  
Mrs. Virginia Scott  
Mr. Douglas Wills, Esq.  
Mr. Fred Keating, President, Ex-Officio

**Members Absent:**

Mr. Len Daws  
Mr. Thomas Dowd  
Dr. George Scott

**Advisor Present:**

Mr. Chris Gibson, Esq.  
Ms. Laura Sharkey Pyle  
Mr. Korey Jeffries

**Executive Cabinet Present:**

Ms. Judy Atkinson  
Mr. Nick Burzichelli  
Mr. John Henzy

After the reading of the Sunshine notice, Ms. Yolette Ross, Vice Chair, led the group in the Pledge of Allegiance. This was followed by roll call by the Board Secretary, Jean DuBois.

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Chair Concordia welcomed Ms. Laura Sharkey Pyle, Faculty Representative (present in the absence of Dr. Geraldine Martin), Mr. Corey Jeffries, Student Government Association President, and Freeholder Lyman Barnes. After Mr. Concordia's acknowledgments, President Keating proceeded with the following recognition of former and present students, the February employee of the month and new employees.

- Student Recognition
  - **Bette Feldeisen** – 2010 Alumni and ACE 2012 Adult Learner of the Year recipient was presented to the Board by Ms. Sandy Hoffman, Executive Director, Admissions, Registration and Enrollment and Mr. Richard Brown, Director II, Advising.
  - **Ann Coyle, RN, BS** – 1983 Alumni and 2012 Amazing Nurse Contest winner was presented to the Board by Dr. Susan Hall, Dean, Nursing and Allied Health.
  - **Jenna Ambrosino, Erica Payne** - NMT presentation winners were presented to the Board by Laura Sharkey Pyle, Program Director, NMT and Dr. Susan Hall, Dean, Nursing and Allied Health.
  - **Ellen Bonitatibus** (attended), **Matthew Lorup** (unable to attend this evening)– PTK All-USA Community College Academic Team were presented to the Board by Mr. John Ortiz, PTK Advisor and Ms. Judy Atkinson, VP, Student Services.
  
- Employee of the Month – presented to the Board by Danielle Morganti, Executive Director, Human Resources
  - **Janet Morris**, Coordinator, Maintenance, Facilities (February recipient) – was unable to attend this evening
  
- New Employees - presented to the Board by Danielle Morganti, Executive Director, Human Resources
  - **Clayton Hill Jr.**, Custodian/Utility Person, Facilities
  - **Jaclyn Bates**, Senior Accountant, Internal Audit, Financial Services

**Recess – (5 minute)**

At 6:39pm the meeting reconvened after a 5 minute recess. Attendance remained the same as noted at the beginning of the minutes. At this time President Keating presented the *State of the College* report to the Board. (attached)

### COMMUNICATIONS

It was noted by Meg Resue, Executive Assistant to the Board of Trustees, that any Broad meetings through August and possibly the month of September will be held in the Continuing Education Center (CEC) at the 1492 Tanyard Road location. Sunshine notification will go out informing the Public of this change in meeting location.

### ACCEPTANCE OF MINUTES

Chair Concordia declared the April 9, 2013 Special Session Minutes approved as presented.

## **REGULAR SESSION MINUTES**

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### **FINANCE**

#### **Statement: Month Ending March 31, 2013**

Information: The Comparative Statement of Revenue & Expenditures was presented to the Board. (attached)

#### **Renewal of Contract: Complete Learning Solution (CLS)**

On the recommendation of the President, Mr. Wills made a motion, seconded by Ms. Ross, unanimously approving renewal of the contract with Complete Learning Solutions (CLS) to list CLS classes in GCC publications, provide CLS with marketing material for specific non-credit programs and bill the tuition provider for same providers while withholding 12.5% of the annual tuition revenue.

### **FACILITIES/PROPERTY**

#### **Bid Waiver: Tennis Court Repairs**

On the recommendation of the President, Ms. DuBois made a motion, seconded by Mrs. Scott, unanimously approving a resolution for Nickolaus Construction Company, Inc. of Vincentown, NJ to repair six (6) tennis courts at a cost of \$39,800.

#### **Bid Waiver: Library Furniture Purchase**

On the recommendation of the President, Ms. DuBois made a motion, seconded by Mr. Wills, unanimously approving a resolution for the purchase of steel shelving and equipment, circulation and reference desks, and library furnishings from Tesco Learning Environment for a total of \$394,095.99.

#### **Bid Waiver: Concrete Purchase**

On the recommendation of the President, Ms. DuBois made a motion, seconded by Ms. Ross, unanimously approving a resolution for Bud Concrete of Sewell, NJ to install curbing and sidewalk for the loop road project at a cost not to exceed \$50,000.

#### **Professional Service Contract: LSRP/Remedial Investigation**

On the recommendation of the President, Ms. DuBois made a motion, seconded by Mr. Wills, unanimously approving a resolution authorizing the President or his designee to enter into a contract for LSRP/Remedial Services with TTI Environmental Inc., 1253 N. Church Street, Moorestown, NJ.

### **ACADEMIC & STUDENT SERVICES**

#### **Approval to Apply: Women's Leadership Council of the United Way of Gloucester County Grant**

On the recommendation of the President, Dr. Lavender made a motion, seconded by Ms. DuBois, unanimously to approve the resolution for The Center for People in Transition to apply for a grant from the Women's Leadership Council of the United Way of Gloucester County for FY 2013-FY 2014 in the amount of \$5,000.

**REGULAR SESSION MINUTES**

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**ACADEMIC & STUDENT SERVICES** – (con't)

**Approval to Accept Funding: Displaced Homemakers Program from the United Way of Gloucester County**

On the recommendation of the President, Dr. Lavender made a motion, seconded by Mr. Miller, unanimously to approve the resolution authorizing The Center for People in Transition to accept a grant for the Displaced Homemakers Program from the United Way of Gloucester County for the period of July 1, 2013-June 30, 2014 in the amount of \$40,000.

**Approval to Apply: United Way of Gloucester County to "Provide Supportive Services for Active Military, Veterans and their Families"**

On the recommendation of the President, Dr. Lavender made a motion, seconded by Mr. Wills, unanimously to approve the resolution authorizing The Center for People in Transition to apply for a grant from the United Way of Gloucester County to "Provide Supportive Services for Active Military, Veterans and their Families" for the period of September 1, 2013-August 31, 2014 in the amount of \$50,000.

**Approval to Accept Grant Adjustment & Funding: (1) Tidewater Community College Health Information Technology Consortia grant; (2) Gloucester County College Health Information Technology (HIT) Consortia grant**

On the recommendation of the President, Dr. Lavender made a motion, seconded by Ms. Ross, unanimously to approve the resolution to:

- 1) Accept an amendment to the Tidewater Community College Health Information Technology Consortia grant to adjust the total amount of the subaward from \$663,956 to \$803,603, and to extend the end date by 6 months from April 2, 2013 through September 30, 2013;
- 2) To accept a grant award for the Gloucester County Health Information Technology (HIT) Program Consortia grant in the amount of \$139,647 to provide service from April 2, 2013 through September 30, 2013.

**Approval to Apply: New Jersey Department of Labor and Workforce Development for the Opportunity4 Jersey Training Grant Program**

On the recommendation of the President, Dr. Lavender made a motion, seconded by Ms. DuBois, unanimously to approve the resolution to apply for a grant from the New Jersey Department of Labor and Workforce Development for the Opportunity4 Jersey Training Grant Program for FY 2013-FY2014, in the amount of \$150,000.

**Approval to Modify: Budget of the Career and Technical Education Partnership (CTEP) Health Science Grant**

On the recommendation of the President, Dr. Lavender made a motion, seconded by Mrs. Scott, unanimously to approve the resolution to modify the Budget of the Career and Technical Education Partnership (CTEP) Health Science Grant for the period of September 1, 2012 through August 31, 2013 to facilitate additional professional development opportunities that have become available since the originally approved budget was submitted.

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**ACADEMIC & STUDENT SERVICES – (con't)**

**Approval to Apply: Pascale Sykes Foundation -Heart of Gloucester County Resource System for Building Family Self-Sufficiency**

On the recommendation of the President, Dr. Lavender made a motion, seconded by Mr. Wills, unanimously to approve the resolution for The Center for People in Transition to apply for funding from the Pascale Sykes Foundation. People for People Foundation will be the lead agency of the collaborative effort Heart of Gloucester County Resource System for Building Family Self-Sufficiency. Funding is for the period of July 1, 2013-June 30, 2014 in the amount of \$16,800.

**Approval to Accept Notice of Obligation: Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education Grant Programs**

On the recommendation of the President, Dr. Lavender made a motion, seconded by Ms. Ross, unanimously to approve the resolution to accept the Notice of Obligation from the New Jersey Department of Labor and Workforce Development for the Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education Grant Programs for the period of July 1, 2013-June 30, 2014 in the amount of \$319,776.

**Approval to Apply: Carl D. Perkins Career and Technical Education Improvement Act of 2006**

On the recommendation of the President, Dr. Lavender made a motion, seconded by Ms. Ross, unanimously to approve the resolution to apply for funding from the Carl D. Perkins Career and Technical Education Improvement Act of 2006 for the period of July 1, 2013 – June 30, 2014 in the amount of \$211,808.

**PERSONNEL**

**Education/General Fund Actions**

On the recommendation of the President, Ms. Ross made a motion, seconded by Mr. Miller unanimously approving the following Education/General Fund Actions (attached).

**Holiday Calendar Fiscal Year 2013-14**

Thursday	July 4, 2013	Holiday, Independence Day
Monday	September 2, 2013	Holiday, Labor Day
Thursday	November 28, 2013	Holiday, Thanksgiving Day
Friday	November 29, 2013	College Holiday
Wednesday	December 25, 2013	Holiday, Christmas Day
Wednesday	January 1, 2014	Holiday, New Year's Day
Monday	January 20, 2014	Holiday, Martin Luther King
Thursday	March 13, 2014	College Holiday
Friday	March 14, 2014	College Holiday
Friday	April 18, 2014	College Holiday
Monday	May 26, 2014	Holiday, Memorial Day

Three (3) Floating Holidays

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### Education/General Fund Actions – (con't)

#### Six (6) Appointments

- Dr. Brenden Rickards
- Darlene Berger
- George Gaines
- Lawrence Beach
- Samantha VanKooy
- Sheryl Ratcliffe

#### Three (3) Faculty Promotions

- Sarah Baxter
- Namorah Byrd
- Edward LaBelle

#### One (1) Unpaid Leave for Advanced Study

- Robert Freeman

#### Two (2) Retirements

- Elaine Charlesworth
- Rosemarie Hudson

#### One (1) Resignation

- Robert Berenzy

#### Two (2) Part Time Hires

- Jeffery Burns
- Joshua Lopez

### Policy Review – 6011 Tuition and Fees

On the recommendation of the President, Mr. Miller made a motion, seconded by Mrs. Scott, unanimously to approving the revision of policy 6011 Tuition and Fees.

### Dates to Remember:

#### May

- |         |   |
|---------|---|
| 13      | Nurses' Pinning Ceremony - Gymnasium, 6 pm                |
| 14      | Board of Trustee Meeting – Library Board Room, 6:15 pm    |
| 15      | President's Awards Ceremony – Gymnasium, 6:30 pm          |
| 16      | Adult High School Recognition Ceremony, Fine Arts Center, |
| 7:00 pm |   |
| 17      | Commencement – College Plaza, 6:00 pm                     |
| 21      | Athletic Banquet – Masso's                                |
| 22      | Police Academy Graduation, Gymnasium, 6:00 pm             |
| 23      | Spring Firefighter I Class Graduation, Fines Arts Center, |
| 7:00pm  |   |
| 27      | College Holiday   |

#### June

- |   |   |
|---|---|
| 3 | GCC Foundation Golf Outing - Riverwinds |
|---|---|

#### July

- |   |                                    |
|---|------------------------------------|
| 4 | College Holiday                    |
| 9 | Board of Trustee Meeting – 6:15 pm |

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**PUBLIC PORTION**

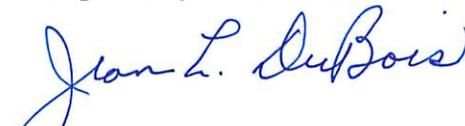
Chairman Concordia opened the public portion of the meeting for comment. None was received.

At 7:34 p.m., in the form of a public announcement, Chairman Concordia stated that the Board would go into Executive Session per the reading of the resolution authorizing a closed session. He indicated no other business would come before the Board. No further action was to be taken for the balance of the evening and the regular meeting would adjourn right after the completion of the Executive Session. This allowed folks the opportunity to choose to leave for the evening instead of waiting for the Board to formally come out of closed only to adjourn the regular meeting immediately.

At 7:35 p.m., Mr. Concordia read a resolution to go into Closed Session. Ms. Ross made a motion, seconded by Mr. Wills to approve the resolution. It was unanimously passed.

At 8:24 p.m., Ms. Ross made a motion to adjourn, seconded by Dr. Lavender and unanimously passed to end the Closed Session and re-enter and close the Regular Session.

Respectfully submitted,

  
Jean L. DuBois, Secretary  
Board of Trustees



GLOUCESTER  
COUNTY COLLEGE

# State of the College

May 2013

# Higher Education Climate

The Philadelphia Inquirer

## OPINION

801 Market St., Philadelphia, Pa., 19107 | ☎ 215-854-2000 | f inquire

### College tuition is too high

It took the recession to do it, but it looks like America's colleges and universities are finally coming to their senses when it comes to the ever-increasing tuitions they have been charging students.

A study by Moody's Investor Service says the demand for four-year college degrees is softening. Stagnant family incomes and poor job prospects in this economy are leading more young people to choose community college, if they choose college at all.

Universities are responding to fewer student applications by freezing or reducing tuition and offering more scholarships. But that is affecting their bottom lines. Moody's said a third of the 292 schools it surveyed expect inflation to exceed their net revenue.



JOHN OVERMYER

#### EDITORIAL

The cost of four-year schools has prompted more students to choose community colleges.

## Cutbacks continue in higher ed

### Tuition increases fail to halt reductions

By KRISTEN WYATT

Associated Press

FORT COLLINS, Colo. — America's public colleges and universities have burned through nearly \$10 billion in government stimulus money and are still facing more tuition hikes, fewer course offerings and larger class sizes.

*"This next academic year is going to be the hardest one on record."*

DAN HURLEY, director of state relations for the American Association of State Colleges and Universities



# Enrollment Trends

## Five-Year Fall Enrollment Trends

Headcount	2008	2009	2010	2011	2012	Rate of Change	
Full-Time Students	3,435	3,805	3,990	3,995	3,943	508	14.8 %
Part-Time Students	2,700	2,685	2,619	2,834	2,819	119	4.4 %
Total	6,135	6,490	6,609	6,829	6,762	627	10.2 %

- Fall enrollment increased 10.2 percent between 2008–2012



# Academic Programs

- Business Studies
- Health, Physical Education & Recreation
- Law & Justice
- Liberal Arts
- Nursing & Allied Health
- Science, Technology, Engineering & Mathematics (STEM)
- Continuing Education

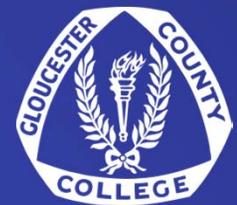
## Supported By:

- Curriculum & Instruction
- Institutional Research & Assessment



# Continuing Education

- **Adult Education Program**
  - Gloucester County GED Test Center
  - Programs: GED preparation, ESL
- **Customized Training**
  - Free grant training for businesses
  - Five companies have customized programs serving 611 employees
- **Safety**
  - TSA Transportation Workers Identification Credential (TWIC) Center
- **New Certificate Programs**
- **New Initiatives**
  - Academy for Lifelong Learning — Plus 50 (Fall 2013)
  - Leadership Institute (Spring 2013)
- **New Grants**
  - Literacy4Jersey



# Student Success

- Graduation rate increased 17 to 28 percent in last three years
- GCC ranks third in state with respect to graduation rates

Source: IPEDS Graduation Survey,  
2008 Cohort



# Athletic Successes

- Awarded third-consecutive NATYCAA Cup
- Awarded 11th CAANJ Cup
- 2012 Male and Female CAANJ Scholar-Athletes of the Year
- Four National NJCAA Team Championships
  - Women's Cross Country
  - Women's Softball
  - Women's Tennis
  - Men's Tennis



# Enhanced Student Services

- Career & Academic Planning Center
- Special Services Center
- Student Assistance Center
- Student Development Program
- Student Life
- Tutoring Center
- Veteran Student Services



# Student Satisfaction

- 90 percent of graduates “satisfied” or “very satisfied” with GCC experience
  - Students consistently rate instructional effectiveness at/above national baseline defined as “excellence of teacher” or “excellence of course”
- When compared to regional and national averages, GCC students indicated higher levels of overall satisfaction with college experience
  - More than 72 percent of Student Satisfaction Inventory respondents indicated that GCC was their first choice when deciding which college to attend
  - Only 8 percent said it was their third or lower choice



# High School Partnerships

- Partnerships with area high schools on the rise
- Programs
  - High School Option Program (HSOP)
  - Dual Credit/Advanced Placement (DC/AP)
  - Customized Program Articulation (CPA)
  - Academy For College Readiness— **New**
    - Credit/Non-Credit Options
    - Academic/Behavioral Support
    - Remediation Programs
    - Seminar Series
    - Bridge Program



# University Partnerships

- 60 percent of GCC graduates transfer to four-year institutions
- 50 percent increase in last three years
- **Dual Advantage Partners**
  - Fairleigh Dickinson University
  - Neumann University
  - Rowan University
  - Rutgers University – Camden
  - University of Maryland – University College (UMUC)
  - Wilmington University
- 75 articulation agreements



# The Rowan Partnership

- **County Resident Conditional Acceptance**
- **GCC (1+3) and (2+2) Transfer Options**
- **GCC @Rowan Boulevard**
  - Continuing Education
  - Business Studies
  - Liberal Arts (Education)
- **Rowan @GCC**
  - Liberal Studies
  - Law and Justice
  - Education
  - Business Administration
- **BSN Relationship**

# Revenue Projections

- **Government Allocations**
    - State of New Jersey \$5,076,491
    - Gloucester County \$7,654,944
    - Represents level funding
  - **Student Tuition and Fees** \$24,442,938
    - Represents \$3/\$3/\$1.50 increase
    - \$93 per credit = 3.3% increase
    - Lowest in New Jersey
  - **Auxiliary Enterprises** \$842,179
- 
- TOTAL REVENUE** \$38,016,552



# Capital Projects

- Chapter 12 FY 2013
  - \$1.5 million
  - Library; heat/hot water repair
  - \* Cafeteria addition  
(GCC Capital Fund)
- Chapter 12 FY 2014
  - \$4.25 million



**Four-Year Total:  
\$19.75 million**



# Capital Projects

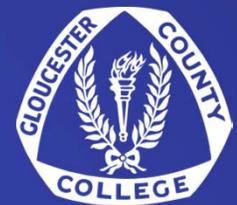
- **Higher Education Bond**
  - Nursing and Allied Health Center
  - Business and Corporate Center
  - Law and Justice Center
  - Student Services Center
- **Higher Education Trust Fund**
  - Adult Center for Transition

**Application Amount: Approx \$24 million**



# Strategic Plan 2011-2014

- **The Strategic Priorities**
  - Increase Student Success
  - Invest in Programs that Matter
  - Increase Alternative Funding Streams
  - Demonstrate Quality and Effectiveness
- **Presidential Guidelines**
  - Organizational Reinvestment
  - Reallocation of Existing Resources



# Vision Statement

- Accreditation — Middle States Report
- Capital Projects Profile — Construction Planning
- Finance — 2014 Budget Development
- Academic Design — Academic Program Divisions
- Enrollment Management — Build High School Relationships and Non-Traditional Strategies
- Transfer Strategies — University/ Employee Relationships
- College Brand — New Marketing Approach
- Strategic Plan — New Plan Design



# Student-Centered Culture



GLOUCESTER COUNTY COLLEGE  
MONTHLY OPERATING REPORT  
FOR THE MONTH ENDING MARCH 31, 2013

	3/31/2013		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
<b>Current Operating Revenues</b>			
<b>Educational and General</b>			
Student Tuition - Credit	\$ 13,246,796	\$ 13,443,853	\$ 197,057
Police Academy - Tuition	58,000	80,455	22,455
Fire Academy - Tuition	55,000	48,286	(6,714)
Continuing Education	2,157,160	2,329,418	172,258
Summer Camps	205,656	200,055	(5,601)
ECEC	90,000	78,725	(11,275)
Fees	7,536,214	7,181,192	(355,022)
Out of County	30,000	30,242	242
<b>Government Appropriations</b>			
State	4,761,370	3,609,809.25	(1,151,561)
Police Academy - State Funding	198,523	148,892	(49,631)
Fire Academy - State Funding	9,430	7,072	(2,357)
Continuing Ed - State Funding	107,168	80,376	(26,792)
County	7,654,944	3,827,472	(3,827,472)
Other Revenues	39,779	27,939	(11,840)
Auxiliary Enterprises**	803,400	337,265	(466,135)
Reserve for FY13	636,052	-	(636,052)
Reserve for FY14	(503,870)		
Reserve for Capital Projects	(77,464)	-	77,464
<b>Total Revenues</b>	<b>\$ 37,008,158</b>	<b>\$ 31,431,053</b>	<b>\$ (6,080,975)</b>
<b>Current Operating Expenditures</b>			
Instruction - Total	\$ 14,436,031	\$ 10,294,438	\$ 4,141,592
Personnel - FT	6,205,193	4,300,556	1,904,637
Personnel - FT OT, OL, Misc	1,551,773	985,361	566,412
Benefits	3,501,043	2,535,301	965,742
Personnel - PT	2,875,609	2,285,740	589,869
Expenses	302,413	187,480	114,933
Continuing Education - Total	\$ 2,169,296	\$ 1,731,843	\$ 437,454
Personnel - FT	394,487	266,651	127,836
Personnel - FT OT, OL, Misc	-	826	(826)
Benefits	240,116	155,852	84,264
Personnel - PT	334,740	197,974	136,766
Expenses	1,199,953	1,110,540	89,413

GLOUCESTER COUNTY COLLEGE  
MONTHLY OPERATING REPORT  
FOR THE MONTH ENDING MARCH 31, 2013

	3/31/2013		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
Police Academy - Total	\$ 380,807	\$ 283,596	\$ 97,211
Personnel - FT	219,012	159,073	59,939
Personnel - FT OT, OL, Misc	-	8,486	(8,486)
Benefits	81,006	62,609	18,397
Personnel - PT	27,000	19,422	7,578
Expenses	53,789	34,006	19,783
Fire Academy - Total	\$ 355,940	\$ 232,728	\$ 123,212
Personnel - FT	116,382	84,102	32,280
Personnel - FT OT, OL, Misc	-	-	-
Benefits	61,366	43,825	17,540
Personnel - PT	69,984	46,783	23,201
Expenses	108,208	58,018	50,190
Academic Support - Total	\$ 3,320,646	\$ 2,380,600	\$ 940,046
Personnel - FT	1,434,316	1,026,265	408,051
Personnel - FT OT, OL, Misc	98,370	50,047	48,323
Benefits	686,517	481,915	204,602
Personnel - PT	552,248	362,923	189,325
Expenses	549,195	459,449	89,746
Student Services - Total	\$ 5,238,210	\$ 3,824,212	\$ 1,413,998
Personnel - FT	2,700,351	1,889,810	810,541
Personnel - FT OT, OL, Misc	6,450	11,629	(5,179)
Benefits	1,063,642	776,231	287,411
Personnel - PT	523,450	416,768	106,682
Expenses	944,317	729,774	214,543
Institutional Support - Total	\$ 5,496,802	\$ 3,728,930	\$ 1,767,873
Personnel - FT	2,491,324	1,793,575	697,749
Personnel - FT OT, OL, Misc	6,384	2,554	3,830
Benefits	863,422	627,594	235,829
Personnel - PT	124,482	78,175	46,307
Expenses	2,011,190	1,227,032	784,158
Operating & Maintenance - Total	\$ 5,194,674	\$ 3,440,547	\$ 1,754,126
Personnel - FT	1,509,677	1,066,948	442,729
Personnel - FT OT, OL, Misc	58,103	55,215	2,888
Benefits	551,496	396,848	154,647
Personnel - PT	107,097	63,022	44,075
Expenses	2,968,301	1,858,514	1,109,787
Leasing Expenses	20,000	-	\$ 20,000
Retiree Benefits	395,753	265,511	\$ 130,242
<b>Total Operating Expenditures</b>	<b>\$ 37,008,158</b>	<b>\$ 26,182,405</b>	<b>\$ 10,825,753</b>

\*\* The Y-T-D for Auxiliary Enterprises for 3/31/2013 is detailed on page 2.



**RESOLUTION OF THE GLOUCESTER COUNTY COLLEGE  
BOARD OF TRUSTEES AWARDED CONTRACT TO  
NICKOLAUS CONSTRUCTION COMPANY, INC.  
TO REPAIR TENNIS COURTS**

**WHEREAS**, in accordance with N.J.S.A. 40-8A-1 *et seq.*, the New Jersey Uniform Shared Services and Consolidation Act, local governmental units are permitted to enter into agreements with other local governmental unit; and

**WHEREAS**, Gloucester County College has a need to enter into a contract for the repair of tennis courts; and

**WHEREAS**, the County of Gloucester acts as lead agency in a county cooperative contract purchasing system. Under this system, the County solicits competitive bids for certain items to be purchased. Local contracting units within the County may purchase under the terms and conditions of selected contracts awarded by the County without the necessity of securing formal bids. This is a county cooperative contract purchasing system as defined and regulated by N.J.A.C. 5:34-7. The System Name is Gloucester County Cooperative Contract Purchasing System. The System Identifier is CK-01-GC. The Systems' establishment was approved by the Director of the Division of Local Government Services; and

**WHEREAS**, Gloucester County College was a part of the proposal for the cooperative purchasing for the repair and recoating of tennis and basketball courts at Atkinson Park and Gloucester County College, PD 013-019; and

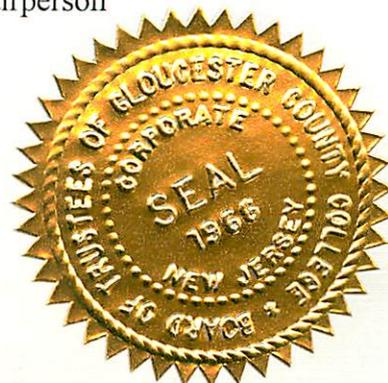
**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Gloucester County College on this 14<sup>th</sup> day of May, 2013 that Gloucester County College shall enter into an Agreement, under the Uniform Shared Services and Consolidation Act, and the County of Gloucester as lead county cooperative purchasing agent, with Nickolaus Construction Company of Vincentown, NJ for the repair of six (6) tennis courts at a cost of \$39,800;

**BE IT FURTHER RESOLVED** that this resolution is being made in accordance with all applicable New Jersey law.

  
Gene J. Concordia, Chairperson  
Board of Trustees

Attested:

  
Jean L. DuBois, Secretary  
Board of Trustees





**RESOLUTION OF THE GLOUCESTER COUNTY COLLEGE  
BOARD OF TRUSTEES AWARDED CONTRACT TO TESCO LEARNING ENVIRONMENT  
FOR THE PURCHASE OF VARIOUS LIBRARY FURNISHINGS**

**WHEREAS**, in accordance with NJSA 52:34-6.2 Cooperative purchasing agreements with other states for the purchase of goods, services; and

**WHEREAS**, Gloucester County College has a need to purchase steel shelving, equipment, circulation and reference desks and other library furnishings for the library interior renovation project; and

**WHEREAS**, the Chief Financial Officer of the College has certified that funds are available for this purchase; and

**WHEREAS**, The Cooperative Purchasing Network (TCPN) is a national governmental purchasing cooperative. Under this cooperative, Region 4 Education Service Center serves as the primary lead agency for TCPN contracts. All TCPN contracts are competitively bid and evaluated, and Gloucester County College, as a member in accordance with NJSA 52:34-6.2, can utilize these contracts without the necessity of securing formal bids; and

**WHEREAS**, TESCO Learning Environment is an approved vendor of TCPN; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Gloucester County College on the 14<sup>th</sup> day of May, 2013 Gloucester County College as an active member of TCPN, shall enter into an agreement with TESCO Learning Environment for a total of \$394,095.99 as follows: Proposal Number: TCPN Number R4995 for steel shelving and equipment \$90,740.66, Proposal Number: TCPN Number R4995 for circulation and reference desks for \$29,330.60 and Proposal Number: TCPN Number R4995 for library furnishings for \$27,024.73.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Gloucester County College held May 14, 2013.

Attested:

  
Jean L. DuBois, Secretary  
Board of Trustees

  
Gene J. Concordia, Chairperson  
Board of Trustees





**RESOLUTION**

**RESOLUTION OF GLOUCESTER COUNTY COLLEGE  
AUTHORIZING AGREEMENT FOR INSTALLATION OF CURBING AND SIDEWALKS**

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**WHEREAS**, in accordance with N.J.S.A. 40-8A-1 *et seq.*, the New Jersey Uniform Shared Services and Consolidation Act, local governmental units are permitted to enter into agreements with other local governmental unit; and

**WHEREAS**, Gloucester County College has a need to enter into a contract for the installation of curbing and sidewalks; and

**WHEREAS**, the County of Gloucester acts as lead agency in a county cooperative contract purchasing system. Under this system, the County solicits competitive bids for certain items to be purchased. Local contracting units within the County may purchase under the terms and conditions of selected contracts awarded by the County without the necessity of securing formal bids. This is a county cooperative contract purchasing system as defined and regulated by N.J.A.C. 5:34-7. The System Name is Gloucester County Cooperative Contract Purchasing System. The System Identifier is CK-01-GC. The Systems' establishment was approved by the Director of the Division of Local Government Services; and

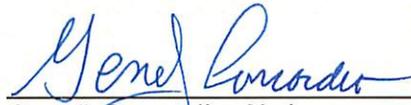
**WHEREAS**, Gloucester County College was a part of the proposal for the cooperative purchasing of miscellaneous concrete replacement and pedestrian facilities upgrade projects in various locations, Gloucester County Public works Project #12-08; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Gloucester County College on this 14th day of May, 2013 that Gloucester County College shall enter into an Agreement, under the Uniform Shared Services and Consolidation Act, and the County of Gloucester as lead county cooperative purchasing agent, with Bud Concrete of Sewell, NJ for installation of curbing and sidewalks not to exceed \$50,000;

**BE IT FURTHER RESOLVED** that this resolution is being made in accordance with all applicable New Jersey law.

**GLOUCESTER COUNTY COLLEGE  
BOARD OF TRUSTEES**

By:

  
Gene J. Concordia, Chair

ATTEST:

  
Jean L. DuBois, Secretary





**RESOLUTION OF THE GLOUCESTER COUNTY COLLEGE  
BOARD OF TRUSTEES AUTHORIZING THE AWARD OF A  
NON-FAIR AND OPEN CONTRACT FOR LSRP/REMEDIAL  
INVESTIGATION SERVICES**

**WHEREAS**, Gloucester County College has a need to acquire professional services for LSRP/Remedial investigation services pursuant to the provisions of County Contract Law (18A:64A-25.5a) "exceptions to requirements for advertising, professional services, in excess of \$32,000 and as a non-fair and open contract for contracts exceeding \$17,500 as allowed by N.J.S.A. 19:44A-20.4; and

**WHEREAS**, the Vice President and Chief Operating Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is one year from the date of the contract, and may be extended as approved by the College; and

**WHEREAS**, TTI Environmental, Inc., has submitted a proposal indicating they will provide environmental services (attached); and

**WHEREAS**, TTI Environmental, Inc. has completed and submitted a Business Entity Disclosure Certification, Political Contribution Disclosure, and Stockholder Disclosure which certifies it has not made any reportable contributions to a political committee in the County of Gloucester in the previous one year, and that the contract will prohibit TTI Environmental, Inc. from making any reportable contributions through the term of the contract; and

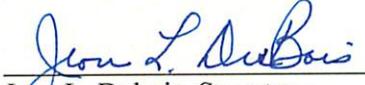
**WHEREAS**, Executive Director, Financial Services of Gloucester County College certifies the funds are available for this service;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of the Gloucester County College on the 14th day of May, 2013 that the President or his designee are authorized to enter into a contract with TTI Environmental, Inc., 1253 N. Church Street, Moorestown, NJ, as described herein; and

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Gloucester County College held May 14, 2013.

  
Gene J. Concordia, Chair  
Board of Trustees

Attested:

  
Jean L. Dubois, Secretary  
Board of Trustees





**BOARD RESOLUTION TO APPLY FOR A GRANT FROM THE WOMEN'S LEADERSHIP COUNCIL OF THE UNITED WAY OF GLOUCESTER COUNTY**

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to apply for the

**WOMEN'S LEADERSHIP COUNCIL OF THE UNITED WAY OF GLOUCESTER COUNTY GRANT**

**For the Period of**

**FY 2013- FY 2014**

This grant will provide revenue to assist women in reaching higher self-worth and self-sufficiency through Life Skills Workshops.

**In the amount of**

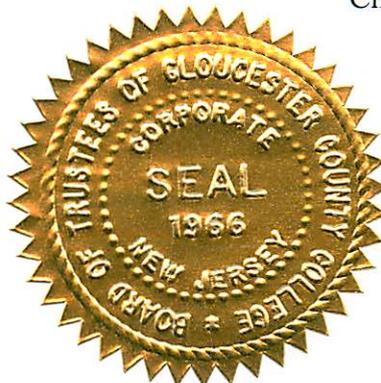
**\$5,000**

The approval of the resolution for The Center for People in Transition to apply for a grant from the Women's Leadership Council of the United Way of Gloucester County for FY 2013-FY 2014 in the amount of \$5,000 was authorized at the Gloucester County College Board of Trustees meeting held on

**May 14, 2013**

  
Jean L. DuBois, Secretary  
Board of Trustees

  
Gene J. Concordia  
Chairman of the Board





**BOARD RESOLUTION TO ACCEPT A GRANT FOR THE DISPLACED  
HOMEMAKERS PROGRAM FROM THE UNITED WAY OF  
GLOUCESTER COUNTY**

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to The Center for People in Transition to accept a grant from the United Way of Gloucester County for the

**DISPLACED HOMEMAKERS PROGRAM**

**For the period of**

**July 1, 2013 – June 30, 2014**

The Center for People in Transition will assist displaced homemakers to become emotionally and economically self-sufficient through life skills training, education or vocational training and supportive services.

**In the amount of**

**\$40,000**

The approval of the resolution for The Center for People in Transition to accept a grant from United Way of Gloucester County for the Displaced Homemakers Program for the period of July 1, 2013 – June 30, 2014 in the amount of \$40,000 was authorized at the Gloucester County College Board of Trustees meeting held on

**May 14, 2013**

A handwritten signature in blue ink that reads "Gene J. Concordia".

Gene J. Concordia  
Chairman of the Board

A handwritten signature in blue ink that reads "Jean L. DuBois".  
Jean L. DuBois, Secretary  
Board of Trustees



**BOARD RESOLUTION TO APPLY FOR A GRANT FROM THE UNITED WAY  
OF GLOUCESTER COUNTY TO "PROVIDE SUPPORTIVE SERVICES FOR  
ACTIVE MILITARY, VETERANS AND THEIR FAMILIES"**

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to The Center for People in Transition to apply for a grant from the United Way of Gloucester County to

**PROVIDE SUPPORTIVE SERVICES FOR ACTIVE MILITARY, VETERANS  
AND THEIR FAMILIES**

**For the period of**

**September 1, 2013 – August 31, 2014**

The Center for People in Transition was invited on March 28, 2013 by the United Way of Gloucester County to submit a proposal to "Provide Supportive Service for Active Military, Veterans and their Families"

**In the amount of**

**\$50,000**

The approval of the resolution for The Center for People in Transition to apply for a grant from United Way of Gloucester County to "Provide Supportive Services for Active Military, Veterans and their Families" for the period of September 1, 2013- August 31, 2014 in the amount of \$50,000 was authorized at the Gloucester County College Board of Trustees meeting held on

**May 14, 2013**



Gene J. Concordia  
Chairman of the Board

  
Jean L. DuBois, Secretary  
Board of Trustees





**BOARD RESOLUTION TO ACCEPT THE TIDEWATER COMMUNITY COLLEGE HEALTH INFORMATION TECHNOLOGY (HIT) CONSORTIA GRANT AMENDMENT AND THE GLOUCESTER COUNTY COLLEGE HEALTH INFORMATION TECHNOLOGY CONSORTIA GRANT AWARD**

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to accept the

**1. TIDEWATER COMMUNITY COLLEGE HEALTH IT CONSORTIA (HIT) GRANT AMENDMENT**

In the amount of  
**\$803,603**

And to accept the grant award for the

**2. GLOUCESTER COUNTY COLLEGE HEALTH INFORMATION TECHNOLOGY (HIT) CONSORTIA GRANT**

In the amount of  
**\$139,647**

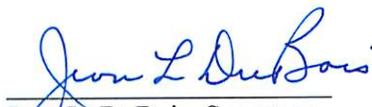
For the period of  
**April 2, 2013 – September 30, 2013**

This grant will expand health information education programs, including certification, for both health care and information technology students, maintain the current Health Information Technology (HIT) academic programs, and create high quality, modular educational materials designed for use to support both distance and on campus learning that can be completed in six months.

1. Approval of the resolution to accept an amendment to the Tidewater Community College Health Information Technology Consortia grant to adjust the total amount of the subaward from \$663,956 to \$803,603, and to extend the end date by 6 months from April 2, 2013 through September 30, 2013;
2. Approval of the resolution to accept a grant award for the Gloucester County Health Information Technology (HIT) Program Consortia grant in the amount of \$139,647 to provide service from April 2, 2013 through September 30, 2013.

was authorized at the Gloucester County College Board of Trustees meeting held on

**May 14, 2013**

  
Jean L. DuBois, Secretary  
Board of Trustees

  
Gene J. Concordia  
Chairman of the Board





**BOARD RESOLUTION TO APPLY FOR A GRANT FROM THE NEW JERSEY  
DEPARTMENT OF LABOR & WORKFORCE DEVELOPMENT FOR THE  
OPPORTUNITY4JERSEY TRAINING GRANT PROGRAM**

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to apply for a grant for the

**OPPORTUNITY4JERSEY TRAINING GRANT PROGRAM**

**For the Period of**

**FY 2013 – FY 2014**

The purpose of the Opportunity4 Jersey Training Grant Program is to provide training in the area of Food Service under the Hospitality Tourism Career Cluster for unemployed and/or underemployed New Jersey residents. Heritage Dairy Stores in West Deptford is the grant partner.

**In the amount of**

**\$150,000**

The approval of the resolution to apply for a grant from the New Jersey Department of Labor & Workforce Development for the Opportunity4Jersey Training Grant Program for FY 2013- FY 2014 in the amount of \$150,000 was authorized at the Gloucester County College Board of Trustees meeting held on

**May 14, 2013**

  
Jean L. DuBois, Secretary  
Board of Trustees



  
Gene J. Concordia  
Chairman of the Board



**BOARD RESOLUTION TO MODIFY THE BUDGET OF THE CAREER & TECHNICAL EDUCATION PARTNERSHIPS GRANT: ENHANCING TEACHING AND STUDENT LEADERSHIP IN THE CAREER CLUSTER OF HEALTH (CTEP)**

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to modify the existing Budget of the

**CAREER & TECHNICAL EDUCATION PARTNERHIPS GRANT:  
ENHANCING TEACHING AND STUDENT LEADERSHIP IN THE CAREER  
CLUSTER OF HEALTH SCIENCE  
(CTEP)**

For the period of

**September 1, 2012 through August 31, 2013**

**Function and Object Code 200-320 change - \$10,000**

Request reduction in this line item due to the fewer than anticipated Pilot Schools enrolled and need for funds to support teacher stipends for summer professional development that was previously not budgeted.

**Function and Object Code 200-800 change +\$10,000**

Request the addition of a new line item to cover the cost of stipends to be paid to teachers attending the Summer Professional Development workshops. Previously this cost was not projected based on a policy shift which would disallow stipends for professional development attendees.

The approval of the resolution to modify the Budget of the Career and Technical Education Partnership Health Science Grant for the period of September 1, 2012 through August 31, 2013, to facilitate additional professional development opportunities that have become available since the approval of the originally submitted budget was authorized at the Gloucester County College Board of Trustees meeting held on

**May 14, 2013**

  
**Jean L. DuBois, Secretary  
Board of Trustees**

  
**Gene J. Concordia  
Chairman of the Board**





**RESOLUTION TO APPLY FOR FUNDING FOR THE HEART OF  
GLOUCESTER COUNTY RESOURCE SYSTEM  
BUILDING FAMILY SELF-SUFFICIENCY**

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to the Center for People in Transition to apply for funding from:

the

**Pascale Sykes Foundation**

**with**

**People for People Foundation as the lead agency of the collaborative effort  
Heart of Gloucester County Resource System  
Building Family Self-Sufficiency**

for

**July 1, 2013-June 30, 2014**

The Center for People in Transition will provide life skills educational workshops to Gloucester County families in building self-sufficiency

in the amount of

**\$16,800**

The approval of the resolution for The Center for People in Transition to apply funding from Pascale Sykes Foundation with the People for People Foundation as the lead agency of the collaborative effort with the Heart of Gloucester County Resource System Building Family Self-Sufficiency for the period of July 1, 2013-June 30, 2014 in the amount of \$16,800 was authorized at the Gloucester County College Board of Trustees meeting held on,

**May 14, 2013**

  
Jean DuBois  
Secretary, Board of Trustees



  
Gene J. Concordia  
Chairman of the Board



**BOARD RESOLUTION TO ACCEPT THE NOTICE OF OBLIGATION FROM  
THE NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE  
DEVELOPMENT FOR THE CONSOLIDATED ADULT BASIC SKILLS  
INTEGRATED ENGLISH LITERACY AND CIVICS EDUCATION GRANT  
PROGRAMS**

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to accept funding for the:

**Adult Basic Skills and Integrated English Literacy  
And Civics Education Grant Program**

**For the period of**

**July 1, 2013 – June 30, 2014**

This Notice of Obligation authorizes Gloucester County College to provide adult basic skills and literacy programs and services, and to request reimbursements for grant expenditures incurred

**In the amount of**

**\$319,776**

The approval of the resolution to accept the Notice of Obligation from the New Jersey Department of Labor and Workforce Development for the Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Programs for the period of July 1, 2013 – June 30, 2014 in the amount of \$319,776 was authorized at the Gloucester County College Board of Trustees meeting held on,

**May 14, 2013**

  
Jean L. DuBois, Secretary  
Board of Trustees



  
Gene J. Concordia  
Chairman of the Board



**BOARD RESOLUTION TO APPLY FOR FUNDING FROM THE CARL D. PERKINS CAREER AND TECHNICAL EDUCATION IMPROVEMENT ACT OF 2006 GRANT PROGRAM**

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to apply for funding from the:

**The Carl D. Perkins Career and Technical Education Improvement Act of 2006**

**For the period of**

**July 1, 2013 – June 30, 2014**

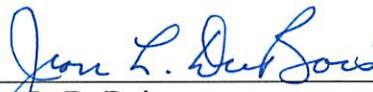
This grant program provides funds to states for distribution to educational agencies with approved programs in career and technical education. The purpose of the funding is to develop more fully the academic and career and technical skills of postsecondary students enrolled in career and technical education programs.

**In the amount of**

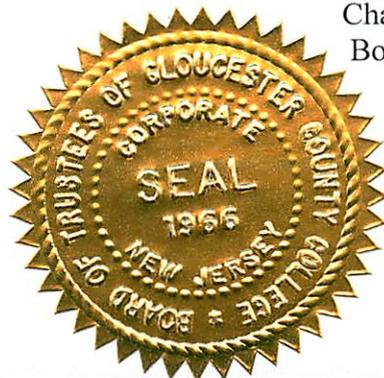
**\$211,808**

The approval of the resolution to apply for funding from The Carl D. Perkins Career and Technical Education Improvement Act of 2006 for the period of July 1, 2013 – June 30, 2014 in the amount of \$211,808 was authorized at the Gloucester County College Board of Trustees meeting held on,

**May 14, 2013**

  
\_\_\_\_\_  
Jean L. DuBois  
Secretary  
Board of Trustees

  
\_\_\_\_\_  
Gene J. Concordia  
Chairman  
Board of Trustees



GLOUCESTER COUNTY COLLEGE

Deptford Township  
Sewell, NJ 08080

BOARD MEETING

DATE: 5/14/13

PERSONNEL ACTIONS

**STATEMENT OF FACTS:**

The following Education/General Fund Actions are presented for Board of Trustee approval.

**BACKGROUND:**

**Holiday Calendar Fiscal Year 2013-14**

Thursday	July 4, 2013	Holiday, Independence Day
Monday	September 2, 2013	Holiday, Labor Day
Thursday	November 28, 2013	Holiday, Thanksgiving Day
Friday	November 29, 2013	College Holiday
Wednesday	December 25, 2013	Holiday, Christmas Day
Wednesday	January 1, 2014	Holiday, New Year's Day
Monday	January 20, 2014	Holiday, Martin Luther King
Thursday	March 13, 2014	College Holiday
Friday	March 14, 2014	College Holiday
Friday	April 18, 2014	College Holiday
Monday	May 26, 2014	Holiday, Memorial Day

Three (3) Floating Holidays

**Six (6) Appointments:**

Dr. Brenden Rickards. Dr. Rickards has his M.A., and a Ph.D. in Molecular Biology from Princeton University. He received his B.S. degree in Biology from West Virginia University. He has worked at GCC the past five years as an active faculty member of the STEM division and currently holds the rank of Associate Professor. In addition to his teaching responsibilities Dr. Rickards has also designed and implemented a new course offering and a new program option, completed a comprehensive review of the Biology Program, and has co-chaired numerous committees including the Middle States PRR subcommittee for Standards 7 and 17 and the Faculty Senate Program Review Committee.

Reason: Replacement  
Title: Dean, STEM  
Salary Band: S16 \$89,200 – \$115,600 – \$142,000  
Salary: \$90,984 per annum  
Start Date: 7/1/2013

Darlene Berger. Ms. Berger has her B.S. from LaSalle University and her M.B.A. from Trident University. She has been an adjunct instructor at GCC for the past two years teaching Accounting I, Managerial Accounting and Intro to Business. She has also taught various Business and Computer Classes for Bridgeton High School, Camden County Technical School, Washington Township High School and Riverside High School. She also has over six years of experience in the Accounting field.

Reason: New position  
Title: Instructor I, Cooperative Education  
Salary Band: S8 \$40,000 – \$68,941.50 – \$97,883  
Salary: \$42,500 per annum  
Start Date: 9/1/2013

George Gaines. Mr. Gaines has worked as a Custodian for the Woodbury Board of Education for the past five years. His duties include cleaning and maintaining classrooms, scrubbing and waxing floors, and general maintenance. He has also worked for Norman Smith Enterprises for the past twenty years as a Sales Warehouse Supervisor.

Reason: Replacement  
Title: Custodian  
Salary Band: H6 \$14.00 – \$18.75 – \$23.49  
Salary: \$14.00 per hour  
Start Date: TBD

Lawrence Beach. Mr. Beach worked for over thirteen years as a Plumber for Camden County. His duties included maintenance and repair of plumbing systems in various county owned buildings; installing and repairing water systems, heating systems, waste lines and various fixtures. Prior to that, Mr. Beach worked for Camden County Hospital as a Plumbers Helper for over six years.

Reason: Combination of part time positions  
Title: Custodian  
Salary Band: H6 \$14.00 – \$18.75 – \$23.49  
Salary: \$14.00 per hour  
Start Date: TBD

Samantha VanKooy. Ms. VanKooy has her B.A. and M.A. from Rowan University. She has worked at GCC for the past year as the Education Navigator where her duties included developing and implementing the Graduation Positioning Strategy, recruiting former students to return to college to complete their degrees, and preparing reports related to the grant. Prior to coming to GCC Ms. VanKooy worked at Rowan University for four years where her positions ranged from Resident Assistant to Graduate Coordinator. As Graduate Coordinator she was responsible for assisting in the preparation of the annual Clery crime report, revising the student handbook to maintain compliance with federal and state laws, assisting with the administration of the Campus Hearing Board and adjudicated hearings for students cited for violations of the University's Code of Conduct.

Reason: Replacement  
Title: Director II, Student Affairs  
Salary Band: S13 \$50,200 – \$75,050 – \$99,900  
Salary: \$50,200 per annum, prorated  
Start Date: 4/15/2013

Sheryl Ratcliffe. Ms. Ratcliffe has her B.A. from Richard Stockton College of NJ and her M.P.A. from Rutgers University. She worked for three years at UMDNJ as a Research Call Center Supervisor and a Program Assistant where her duties included supervising staff research assistants; recruiting, hiring, and training students and staff members; and implementing a data entry program and overseeing data entry accuracy.

Reason: Replacement  
Title: EOF Recruiter (Grant Funded)  
Salary Band: S2 \$24,100 – \$30,100 – \$36,100  
Salary: \$28,000 per annum, prorated  
Start Date: 5/20/2013

**Three (3) Faculty Promotions:**

Sarah Baxter, from Instructor I to Assistant Professor, effective 9/1/13  
Namorah Byrd, from Assistant Professor to Associate Professor, effective 9/1/13  
Edward LaBelle, from Assistant Professor to Associate Professor, effective 9/1/13

**One (1) Unpaid Leave for Advanced Study:**

Robert Freeman, Instructor I, effective 9/1/13 through 6/30/14

**Two (2) Retirements:**

Elaine Charlesworth, Safety & Security Assistant, effective 7/1/13  
Rosemarie Hudson, Team Coordinator, Level III, effective 7/1/13

**One (1) Resignation:**

Robert Berezny, Director, CTE Grant, effective 6/1/13

**Two (2) Part Time Hires:**

Jeffrey Burns, Education Navigator (resignation – grant funded), \$23.43 per hour  
Joshua Lopez, Testing Proctor (resignation), \$10.00 per hour

**PRESIDENT'S RECOMMENDATION:**

Recommend approval of actions listed above.

**Morganti, Danielle**

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**From:** Keating, Fred  
**nt:** Wednesday, April 24, 2013 3:40 PM  
**.o:** Subotich, Carole  
**Cc:** Nahom, Oron; Claghorn, Patricia; Doyle, Chara; Hall, Susan; Mishler, Mary; Nienstedt, Barbara; Rongione-D'Argenio, Gina; Rufino, Paul; Henzy, John; Turner, Barbara; Morganti, Danielle; Sitarski, Karen  
**Subject:** Faculty Promotions



## MEMORANDUM

**TO:** Dr. Carole Subotich, Chair, Promotions Committee 2013  
**FROM:** Frederick Keating, President  
**DATE:** April 24, 2013  
**RE:** Faculty Promotions

It is my pleasure to endorse the following recommendations of the Promotions Committee to the Board of Trustees for promotion:

Sarah Baxter  
Namorah Byrd  
Edward LaBelle

Thank you, and thank you to each of the committee members for their professional efforts in this process.

cc: O. Nahom, President, GCCFA  
Faculty Promotions Committee Members: P. Claghorn, C. Doyle, S. Hall, M. Mishler, B. Nienstedt, G. Rongione-D'Argenio, P. Rufino  
J. Henzy, Provost and Vice President, Academics, and Dean B. Turner  
D. Morganti, Executive Director, Human Resources