

GLOUCESTER COUNTY COLLEGE
1400 Tanyard Road
Sewell, NJ 08080-9518

April 11, 2012

WORK & REGULAR SESSION MINUTES

Chair Gene J. Concordia called the Work Session of the Board of Trustees of Gloucester County College to order at 6:17 p.m. in the Library Board Room.

Members Present:

Mr. Gene J. Concordia, Chair
Mr. Douglas J. Wills, Esq., Treasurer
Mr. Andrew A. DiNardo
Ms. Jean L. DuBois
Mr. Robert L. Bumpus
Dr. James Lavender
Mrs. Virginia Scott
Mr. Fred Keating, ex-officio

Members Absent:

Ms. Yolette C. Ross, Vice Chair
Dr. George J. Scott

Advisors Present:

Mr. Dave Rapuano, Esq.
Dr. Geraldine Martin
Mr. Mike Rossini

Cabinet Present:

Ms. Judy Atkinson
Mr. Nick Burzichelli
Ms. Patty Claghorn
Ms. Karen Durkin
Mr. Joseph Getsinger
Ms. Beth Hall
Mr. John Henzy
Ms. Almarie Jones
Ms. Danielle Morganti
Mr. Josh Piddington
Ms. Eileen Shute

Chair Gene J. Concordia called the meeting to order and Meg Resue, Executive Assistant to the Board of Trustees recorded roll. Chair Concordia acknowledged Dr. Geraldine Martin, Faculty Board Representative, and Mr. Mike Rossini, Student Government Representative, as well as, Freeholder Lyman Barnes, Education Liaison, who was able to attend this evening meeting. Chair Concordia turned the meeting over to President, Mr. Fred Keating for the President's Report and College Community Recognition.

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President Keating's report was an overview of the fiscal year 2013 budget, which was moved to occur later in the evening before the start of the *Finance/Property* report. At this point, President Keating went into the *Community Recognition* portion of his presentation. The following individuals were recognized:

- Student Recognition:
 - President Keating presented **Mary A. Malinconico**, Associate Professor/Program Coordinator, Computer Graphic Arts, who introduced **Dawn Gariano**, a CGA Print Major. Ms. Gariano is a successful nontraditional student, who was selected as a finalist in the 2012 Photography Forum Collegiate Photo Contest. Ms. Gariano graciously donated her winning art work to the College's Permanent Art Collection and the Board was honored to accept.
 - President Keating then presented **Pete DiPol**, Head Wrestling Coach and **Matt Morganstern**, Assistant Wrestling Coach, who introduced the Board to the following NJCAA Eastern District Championship award winning wrestlers: **John Chillem, Anthony Dawson, Alex Green, Charlie Huff, Brian Lussier, Ray Martinez, Hugh Nawn, Justin Pencook, Josh Ploof, Lou Shearer, Gustavo Ibarra, and Jeremy Reese**. President Keating provided the Board Members with a copy of an article out of the March 2012 *NJCAA Review*, with highlights of the wrestling team's success (attached).
- Employee of the month:
 - Danielle Morganti, Executive Director, Human Resources, introduced **Dave Comfort**, Administrator, Web & Portal Systems, as a second time recipient for the "Employee of the Month" award.
- New Employees
 - Danielle Morganti, Executive Director, Human Resources, introduced to the Board Gloucester County College's three (3) new employees: **Carlos Lugo**, Applications and Systems Administrator; **Betty Magjuka**, Assistant Dean of Developmental Education; **Dr. Paul Rufino**, Dean of Liberal Arts.

After introductions, photographs were taken by staff member, Vaughn Hampton, Instructional Technology, as a memento of the occasion for the individuals being presented.

- Presentation – Josh Piddington, Chief Information Officer, Office of Technology, provided a presentation (attached) highlighting the key points of the Worldwide Banner Summit 2012 Conference.

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The above presentation completed the *Work Session* agenda at 6:58p.m.

As there was no Executive Session, the Board Chair called to order the *Regular Session* at 7:00 p.m., and Mr. Wills lead the Board in the Pledge of Allegiance. Meg Resue, Executive Assistant to the Board of Trustees proceeded with regular session roll call, which remained as noted above.

Communications

Meg Resue, Executive Assistant, Board of Trustees, read a letter (attached), addressed to the Board Chair, from Dr. Susan Glenn, Associate Professor, STEM Division, in appreciation for the Board's decision approving the continued application process involved in applying for Employer-based Permanent Residency. Her application was approved as a result.

FACILITIES/PROPERTY

Bid Award: Ultrasound Equipment

On the recommendation of the President, Mr. Wills made a motion, seconded by Ms. DuBois and unanimously accepted the lowest responsive, responsible bid for the purchase and delivery of Ultrasound Equipment and awarded a contract to GE Healthcare of Wauwatosa, Wisconsin for a total of \$39,324.

Bid Waiver: University Center Furniture

On the recommendation of the President, Mr. Wills made a motion, seconded by Mr. DiNardo and unanimously approving a resolution and the purchase, for The University Center computer laptop tables and instructor desks from Computer Comforts, Inc. of Mokena, IL in the amount of \$56,342.30.

Bid Rejection: Printing Services

On the recommendation of the President, Mr. Wills made a motion, seconded by Ms. Dubois approving rejection of all bids for the absence of Consent of Surety. In lieu of rebid, the College will exercise, under County Contract's law, exemption *N.J.S.A. 18A:64A-25.5* "Exceptions to requirements for advertising" which exempts from the bidding requirement "printing, including without limitation catalogs, yearbooks and course announcements;"

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ACADEMIC & STUDENT AFFAIRS

Approval to Apply: GCC F&S Consortia Workforce Training Grant

On the recommendation of the President, Dr. Lavender made a motion, seconded by Mrs. Scott with unanimous approval to apply for a workforce grant funded through the New Jersey Department of Labor Customized Training Office titled *GCC F&S Consortia Workforce Training Grant* and approve Gloucester County College (Division of Continuing Education) as the lead applicant partnering with F&S Produce, Pipco Transportation, and Mid-Eastern Cold Storage. Funding is for FY April 1, 2012- April 1, 2013 in the amount of \$348,800.

Approval to Partner: Trade Adjustment Assistance Community College and Career Training Grants Program (Camden County College)

On the recommendation of the President, Dr. Lavender made a motion, seconded by Mr. Bumpus unanimously approving to adopt a resolution to partner with Camden County College Consortia for the U.S. Department of Labor, Employment and Training Administration (ETA) grant titled *Trade Adjustment Assistance Community College and Career Training Grants Program (TAACCCT)* as a sub-contracted community college partner. Camden County College is the lead applicant. The total amount of funding to be requested is \$5 million-\$15 million.

Approval to Partner: Trade Adjustment Assistance Community College and Career Training Grants Program (Onondaga Community College)

On the recommendation of the President, Dr. Lavender made a motion, seconded by Mr. Bumpus unanimously approving to adopt a resolution to partner with Onondaga Community College Consortia (*consortia title to be confirmed*) for the U.S. Department of Labor, Employment and Training Administration (ETA) grant titled *Trade Adjustment Assistance Community College and Career Training Grants Program (TAACCCT)* as a sub-contracted community college partner. Onondaga Community College is the lead applicant. The total amount of funding to be requested is \$5 million-\$15 million.

FINANCE

Presentation

- President Fred Keating provided a PowerPoint presentation entitled, "State of the College Budget Presentation FY2013 (attached).

Operating Budget FY 2013

On the recommendation of the President, Mr. Wills made a motion, seconded by Mr. Bumpus unanimously approving the approving the proposed FY 2013 operating budget as shown on the attached pages as the official College budget for the fiscal year.

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FINANCE – con't

Capital Budget / Chapter 12 FY2013

On the recommendation of the President, Mr. Wills made a motion, seconded by Ms. DuBois unanimously approving the proposed Chapter 12 FY 2013 \$1,200,000 capital projects as outlined on the attached schedule (attached).

Tuition & Fee Schedule

On the recommendation of the President, Mr. Wills made a motion, seconded by Dr. Lavender unanimously approving the Tuition and Fee Schedule, effective July 1, 2012 as presented in the attached schedule (attached).

Reserve Account FY2013 – Barnes & Noble

On the recommendation of the President, Mr. Wills made a motion, seconded by Mrs. Scott unanimously approving carryover of \$50,000 from the Barnes & Noble to create a reserve in FY 2013.

Financial Statements

Information: The Comparative Statement of Revenue & Expenditures for the month ending February 29, 2012 was presented to the Board. (attached)

PERSONNEL

Education/General Fund Actions

On the recommendation of the President, Ms. DuBois made a motion, seconded by Mr. DiNardo and unanimously passed to approve the following Education/General Fund Actions (see attached):

Non-Represented Salary Administration Program

Summer Schedule

Five (5) Appointments

- Warren Alderman Jr.
- Felicia Carroll
- Robert Lore
- Pamela McEvoy
- Domenick Russo

Two (2) Promotions

- Tom Capaccio
- Carthornia Kouroupos

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Education/General Fund Actions – con't

One (1) Resignation:

- Ritamarie Giosa

Two (2) Retirements

- Jeanne Castagnoli
- Susan Redfield

One (1) Leave of Absence

- Susan Allen

One (1) Termination

- Ashley Yahrling

Six (6) Part Time Hires:

- Michelle Emmons
- Kristin Foti
- Elizabeth Policella
- Jesus Sisco
- David Sitarski
- Ellyse Stanton

Three (3) Additions to the 2011-12 Adjunct List:

- Michael D'Andrea, Liberal Arts
- Tino Monti, Liberal Arts
- Jared Price, HPER/Athletics

Public Portion

Freeholder Education Liaison, Lyman Barnes addressed the Board and praised President Keating for his candid communication and thanked the College Community as a whole for their hard work. Chair Gene Concordia thanked Mr. Barnes for attending and his involvement as Education Liaison.

At 7:48 p.m., Mr. Bumpus made a motion to end the Work and Regular Session. Mrs. Scott seconded the motion, and it was unanimously passed to adjourn.

Respectfully submitted,



Meg Resue
Executive Assistant to the Board of Trustees

2012 NJCAA

WRESTLING CHAMPIONSHIP

FEB. 23-25, 2012 // UCR REGIONAL SPORTS CENTER // ROCHESTER, MINN.



Nine Labette wrestlers earned All-American status to lead the Cardinals to their first national championship since 2005.

Labette Captures 2012 NJCAA Wrestling Championship

ROCHESTER, MINN.

Labette Community College (Kan.) claimed its second NJCAA wrestling national championship in school history (2005, 2011) on Feb. 25 in Rochester, Minn. The Cardinals vaulted to the top of the team standings due to having five wrestlers reach the semifinals and nine total individuals finish in the top five of their respective weight classes to earn All-American honors.

Labette had two individuals claim national titles. At 157 pounds, Devin Aquirre posted a 12-6 decision over Justin Pencook of Gloucester (N.J.) in the title match. Then in the championship bout at 165 pounds Ethan Orr defeated Kris Schimek of Niagara County (N.Y.) with a 4-0 decision.

Two Cardinals came up just short in their respective divisions and posted national runner-up finishes. Zach Anderson was edged by Mike Johnson of Lincoln (Ill.) in the 197 pound title match by a 3-1 score. At heavyweight, Curtis Blaydes of Harper (Ill.) defeated Trey Page of the Cardinals with a narrow 6-5 decision.

Other notable finishes for Labette were Garrett Jones (5th place - 125#), Eric Hughes (5th place - 133#), Jordan Basks (3rd place - 141#), Jeremy Davenport (5th place - 149#) and Ray Hall (3rd - 174#).

The 10 championship matches of each weight class were broadcasted live on NJCAA TV. Fans can access a video archive of the broadcast at www.njcaatv.lhigh.com.

Visit www.njcaa.org for full team results and final brackets.



NJCAA wrestling committee chair Al Williams (left) presents Labette head coach Joe Renfro with the scholarship Coach of the Year award.

FINAL TEAM RESULTS (TOP 20)

Place	College	Score
1.	Labette Community College, Kan.	161.5
2.	Iowa Central Community College	145.0
3.	Lincoln College, Ill.	111.0
4.	Clackamas Community College, Ore.	97.0
5.	Nassau Community College, N.Y.*	87.5
6.	North Idaho College	86.0
7.	Northwest College, Wyo.	79.0
8.	Harper College, Ill.	58.5
9.	Middlesex County College, N.J.	52.0
10.	Colby Community College, Kan.	51.5
11.	Neosho County Community College, Kan.	47.0
12.	Gloucester County College, N.J.	42.0
13.	Niagara County Community College, N.Y.	41.0
14.	Highline Community College, Wash.	38.0
15.	Iowa Lakes Community College	38.0
15.	North Iowa Area Community College	35.0
17.	Muskegon College, Mich.	33.5
18.	Western Wyoming Community College	32.5
19.	Pratt Community College, Kan.	25.5
20.	Ellsworth Community College, Iowa	22.0

*Top Non-scholarship Team

Awards

NJCAA WRESTLING MAN OF THE YEAR
Wayne Peterson, Neosho

BRUCE TRAPHAGEN AWARD (FALLS)
Garrett Jones (125#),
Labette (4 pins, 11:49)

JOSEPH A. ROCKENBACK SPORTSMANSHIP AWARD
Austin Morehead (184#), Clackamas

ERNEST B. GOULD OUTSTANDING WRESTLER AWARD
John McArdle (184#), Middlesex

COACHES OF THE YEAR
Joe Renfro, Labette
Paul Schmidt, Nassau

HALL OF FAME INDUCTEES
Steven L. Williams (wrestler),
Iowa Central
Anton Hall (wrestler), Muskegon
Matt Hughes (wrestler), Belleville Area
CC & Lincoln
Edward Kochakji (coach), Bergen

All action photos by Travis Johnson

FINAL INDIVIDUAL RESULTS

125 Pounds

CHAMPIONSHIP		
Jeff Vesta (Neosho County)	DEF. Steven Romero (Highline)	3-2
THIRD/FOURTH PLACE MATCH		
Jacob Colon (Iowa Central)	DEF. Jose Torres (Triton)	5-2
FIFTH/SIXTH PLACE MATCH		
Garrett Jones (Labette)	DEF. Andrew Clark (Ellsworth)	3-2
SEVENTH/EIGHTH PLACE MATCH		
Joseph Deangelo (Nassau)	DEF. Marco Tamayo (Colby)	10-2 (MD)



Jeff Vesta (top) was able to edge Highline's Steven Romero for the 125# title.

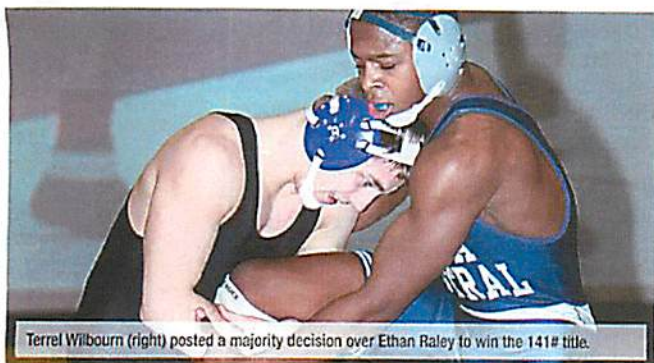
133 Pounds

CHAMPIONSHIP		
Anthony Abidin (Nassau)	DEF. Brandon Wright (Iowa Central)	7-4
THIRD/FOURTH PLACE MATCH		
LeRoy Barnes (Neosho County)	DEF. Michael Rodriguez (North Idaho)	FALL (4:08)
FIFTH/SIXTH PLACE MATCH		
Eric Hughes (Labette)	DEF. Martin Gonzales (Clackamas)	INJURY DEFAULT
SEVENTH/EIGHTH PLACE MATCH		
Phillippe Walker (Minn. West)	DEF. Josh Martinez (Colby)	11-7



Nassau's Anthony Abidin (left) took the 133# championship with an upset win over Iowa Central's Brandon Wright.

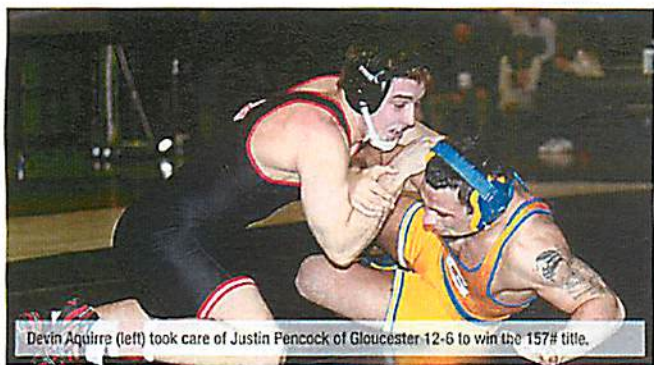
*NOTE: All individual champions are NJCAA 1st Team All-Americans; Second place finishers are NJCAA 2nd Team All-Americans; Third place finishers are NJCAA 3rd Team All-Americans; and Fourth & Fifth place finishers are NJCAA Honorable Mention All-Americans.

WRESTLING CHAMPIONSHIP *CONT.*

Terrel Wilbourn (right) posted a majority decision over Ethan Raley to win the 141# title.



Edwin Cooper (right) of Iowa Central posted the Tritons' second individual title by winning the 149# championship.



Devin Aquirre (left) took care of Justin Pencook of Gloucester 12-6 to win the 157# title.



Niagara County's Kris Schimek (bottom) was blanked by Labette's Ethan Orr in the 165# title match.

All action photos by Travis Johnson

FINAL INDIVIDUAL RESULTS *(CONT.)*

141 Pounds

CHAMPIONSHIP

Terrel Wilbourn (Iowa Central) *DEF.* Ethan Raley (Lincoln) 11-3 (MD)

THIRD/FOURTH PLACE MATCH

Jordan Basks (Labette) *DEF.* Cody Randall (Clackamas) FALL (1:50)

FIFTH/SIXTH PLACE MATCH

Wismit Moinius (N. Iowa Area) *DEF.* Simeon Everett (Springfield Tech) 6-2

SEVENTH/EIGHTH PLACE MATCH

Sam Emburgia (Middlesex Co.) *DEF.* Jarrett Morrill (North Idaho) 9-2

149 Pounds

CHAMPIONSHIP

Edwin Cooper (Iowa Central) *DEF.* Mac Malderelli (Nassau) 11-8

THIRD/FOURTH PLACE MATCH

Mark Marianovich (Lincoln) *DEF.* Sean Turner (Muskegon) FALL (6:00)

FIFTH/SIXTH PLACE MATCH

Jeromy Davenport (Labette) *DEF.* Nick Bendon (SW Oregon) 4-2

SEVENTH/EIGHTH PLACE MATCH

Nathaniel Garcia (Northwest) *DEF.* Casey Williams (Itasca) 8-6

157 Pounds

CHAMPIONSHIP

Devin Aquirre (Labette) *DEF.* Justin Pencook (Gloucester County) 12-6

THIRD/FOURTH PLACE MATCH

Ryan Zumwalt (North Idaho) *DEF.* Michael Perez (Iowa Central) FALL (0:58)

FIFTH/SIXTH PLACE MATCH

Jaksen Cottrell (Northwest) *DEF.* Billy Bonnette (Middlesex County) 9-1 (MD)

SEVENTH/EIGHTH PLACE MATCH

Mike Togher (Lincoln) *DEF.* Chris Gonzalez (Harper) 7-5 (OT)

165 Pounds

CHAMPIONSHIP

Ethan Orr (Labette) *DEF.* Kris Schimek (Niagara County) 4-0

THIRD/FOURTH PLACE MATCH

Ryan Fox (Nassau) *DEF.* Bryce Lewis (Colby) 14-2 (MD)

FIFTH/SIXTH PLACE MATCH

Oshea Smith-Taylor (Rend Lake) *DEF.* Dylan Bushby (Western Wyoming) 18-8 (MD)

SEVENTH/EIGHTH PLACE MATCH

Bernie Dupuy (Northwest) *DEF.* Trent Williams (Spartanburg Methodist) FALL (4:54)

**NOTE: All individual champions are NJCAA 1st Team All-Americans; Second place finishers are NJCAA 2nd Team All-Americans; Third place finishers are NJCAA 3rd Team All-Americans; and Fourth & Fifth place finishers are NJCAA Honorable Mention All-Americans.*

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Summit 2012

Worldwide Banner Conference

Presentation by:

Josh R. Piddington • Chief Information Officer • Gloucester County College

What is Summit?

- o Summit is the annual world wide user conference for SunGard Higher Education products, such as:
 - o Banner Enterprise Information System
 - o Banner Document Management Suite
 - o Luminis Portal
 - o Third-party Banner products

What is Summit?

- o More than 7200 higher education professionals from around the world attended Summit 2012
- o Over 600 sessions were delivered by peers and SunGard employees
- o Met with third-party SunGard vendors:

Evisions <i>(transcripts & checks)</i>	Ad Astra <i>(room scheduling)</i>
Blackboard <i>(analytics and eLearning)</i>	Oracle <i>(Banner database software)</i>
Dell <i>(server hardware for Banner)</i>	TouchNet <i>(payment gateway)</i>

Why GCC's Participation is Vital

- o GCC's Enterprise Information System (EIS) is Banner. GCC owns the following Banner modules:
 - o Finance / AR
 - o Financial Aid
 - o Human Resources / Payroll
 - o Student
- o Banner Document Management Suite (BDMS)
- o Luminis Portal = used to access all modules

GCC must continue to invest in our Information Technology Infrastructure in order to meet tomorrow's needs and remain *"A Student-Centered Culture"*

The foundation of GCC's information infrastructure is Banner

Cost of Ownership

Cost of Banner annually

- o \$500,000
- o Banner Modules
- o 3rd Party Add-ons
- o Oracle database
- o SunGard T&M contract

Est. Cost to Attend

- o \$15,000
- o Cost for five attendees

Cost for five attendees is 3% of the annual Banner budget

Summit 2012 Attendees

Name	Position	Area of Focus
Judith Atkinson	Vice President, Student Services	Student, Flexible Registration, Banner 9
David Comfort	Administrator, Web & Portal Systems	Portal, Mobile Applications
Kelly E'we	Administrator, Financial Aid	Financial Aid
Josh R. Piddington	Chief Information Officer	Banner 9, Flexible Registration, Mobile Applications, Portal, eLearning connector
Sherri Pratt	Director, Business Services	Finance, A/R

Important Takeaways

- o Flexible Registration - allows Continuing Education to use Banner for registration
- o Blackboard Learn 9 eLearning integration
- o Major upgrade to Oracle 11gR2.0.3 for Internet Native Banner (INB) & Self Service Banner (SSB)
- o Review and evaluate upgrade to Banner 9
- o Financial Aid
 - o Return to Title IV
 - o Moving from term based to enrollment periods
- o Potential upgrade to Luminis 5 Portal
- o Mobile Application Development - iPhone & Android

The Merger

- SunGard Higher Education recently merged with Datatel
- New combined company is known as Ellucian
- Both flagship products (SunGard Banner & Datatel Colleague) will continue to be developed and supported under the Ellucian Brand

Gene Concordia
Chair, Gloucester County College Board of Trustees
1400 Tanyard Road
Sewell NJ 08080

Dear GCC Board of Trustees:

I appreciate the GCC Board of Trustees decision last year to continue the process to file my application for Employer-based Permanent Residency. I also extend my appreciation to the staff and faculty who were involved in the process, as well as the expertise of Archer and Griener. This was a community effort and its magnitude is not lost on me.

I am pleased to announce that my application was approved and a copy of my green card has been given to Human Resources.

I enjoy working with the students at Gloucester County College and appreciate the opportunity to continue with this work. The delights of interactions with student clubs and activities make this a special place to work. All the support I have received allowed us to do some great things. In addition, my family appreciates the security we now have with my Permanent Residency status.

Sincerely,

A handwritten signature in black ink that reads "Susan Glenn". The signature is written in a cursive style with a large, sweeping flourish at the end.

Susan Glenn, Ph.D.
Associate Professor
STEM Division

ANGELINI, VINIAR & FREEDMAN, L.L.P.

Attorneys at Law

70 Euclid Street
Woodbury, NJ 08096

(856) 853-8500
FAX (856) 394-1230

Cherry Hill Office:

413 Route 70 East
Cherry Hill, NJ 08034

(856) 429-0020
FAX (856) 429-0070

Michael A. Angelini*
Carl B. Viniar*
Richard P. Freedman**
James P. Pierson

Jeffrey A. Daniels
Alicia D. Hoffmeyer*

*Members of
NJ & PA Bars

+ L.L.M. in Taxation

March 27, 2012

via email and regular mail
Dominick J. Burzichelli, Vice President College Operations
Gloucester County College
1400 Tanyard Road
Sewell, New Jersey 08080

**Re: Gloucester County College Rebid:
Purchase and Delivery of Ultrasound Equipment
Bid #B-A320**

Dear Mr. Burzichelli:

We have reviewed the bid specifications and the only bid which was submitted by GE Healthcare. We offer no opinion as to the compliance of the bid with the technical requirements of the equipment or warranty period and understand staff is conducting such review. The bid is substantially compliant and we do not take exception to the award of the bid to GE Healthcare. Prior to the execution of a contract with GE Healthcare, GE Healthcare should provide a New Jersey Affirmative Action Employee Information Report and a New Jersey Business Registration Certificate, which the bid indicates will be provided upon receipt.

If you need anything further, please do not hesitate to contact me.

Very truly yours,

ANGELINI, VINIAR & FREEDMAN, LLP

By:

JAMES P. PIERSON, ESQUIRE
For the Firm

JPP/dls

cc: Sherri Pratt, Director, Business Services (via email only)



**RESOLUTION OF THE GLOUCESTER COUNTY COLLEGE
BOARD OF TRUSTEES AWARDING CONTRACT TO GE HEALTHCARE
FOR THE PURCHASE AND DELIVERY OF ULTRASOUND EQUIPMENT**

WHEREAS, there exists a need by Gloucester County College, for the procurement of Ultrasound Equipment to expand the College's educational resources and for said expansion equipment to be fully compatible with existing educational resources; and

WHEREAS, the College has advertised for bids, pursuant to the provisions of New Jersey Public Contracts Law and New Jersey Public Contracts Law for County Colleges; and

WHEREAS, one (1) sealed bid was received and publically opened on March 20, 2012 in accordance with a fair and open process; and

WHEREAS, the Chief Financial Officer of the College has certified that funds are available for this purchase; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees on the 11th day of April, 2012 that the College shall award a contract to GE Healthcare of Wauwatosa, Wisconsin in the amount of \$39,324. for the procurement and delivery of Ultrasound Equipment.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Gloucester County College held April 11, 2012.


Gene J. Concordia, Chairperson
Board of Trustees

Attested:


Meg Resue, Executive Assistant
Board of Trustees



Computer Comforts, Inc.
8453 W 191st Street
Mokena, IL 60448

County College Contracts Law 18A:64-25.5 "Exceptions to requirements for advertising," and
18A:64A-25.9b, purchasing through the Federal Supply Schedules of the General Services
Administration

University Center Furniture

Vendor	GSA & State Contract #s	Product Name	Cost
Computer Comforts	GSA# GS28F006M	Instructor Tables	\$40,767.20
Computer Comforts	GSA# GS28F006M	Laptop Tables	\$15,575.10
Total			\$56,342.30



**RESOLUTION OF THE GLOUCESTER COUNTY COLLEGE
BOARD OF TRUSTEES AUTHORIZING CONTRACTS
WITH CERTAIN APPROVED FEDERAL SUPPLY SCHEDULES
OF THE GENERAL SERVICES ADMINISTRATION FOR CONTRACTING UNITS
PURSUANT TO N.J.S.A. 18A; 64A-25.9b**

WHEREAS, Gloucester County College, pursuant to 18A: 64A-25.9b, may without advertising for bids, or having rejected all bids obtained pursuant to advertising, the Federal Supply Schedules of the General Services Administration as permitted by the "Federal Acquisition Streamlining Act of 1994," Pub.L.103-335, and federal regulations adopted thereunder from other federal procurement programs; and


WHEREAS, Gloucester County College has the need on a timely basis to purchase goods or services utilizing the Federal Supply Schedules of the General Services Administration; and

WHEREAS, Gloucester County College intends to enter into contracts with the attached referenced Federal Contract Vendor through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current federal supply schedules; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this purchase;

NOW, THEREFORE, BE IT RESOLVED, that Gloucester County College authorizes the Purchasing Officer to purchase certain goods or services from those approved Federal Supply Schedules of the General Services Administration on the attached list, pursuant to all conditions of the individual Federal contracts.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Gloucester County College held April 11, 2012.


Gene J. Concordia, Chairperson
Board of Trustees

Attested:


Meg Resnie, Executive Assistant
Board of Trustees





**BOARD RESOLUTION TO APPLY FOR FUNDING FOR THE GCC F&S
CONSORTIA WORKFORCE TRAINING GRANT**

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to apply for funding through the New Jersey Department of Labor Customized Training Office for
the

GCC F&S CONSORTIA WORKFORCE TRAINING GRANT

for

FY APRIL 1, 2012 – APRIL 1, 2013

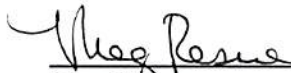
This grant is designed to provide training and instructors to train on a new ERP, MRP System, Food Safety courses, Team Building, Leadership Training, and other technical and soft skills courses for employees of F&S Produce, Pipco Transportation and Mid-Eastern Cold Storage, with Gloucester County College (Division of Continuing Education) as the lead agency and training provider.


In the amount of

\$348,800

The approval of the resolution to apply for funding for the *GCC F&S Consortia Workforce Training Grant*, through the New Jersey Department of Labor Customized Training Office, and approve Gloucester County College (Division of Continuing Education) as the lead applicant partnering with F&S Produce, Pipco Transportation and Mid-Eastern Cold Storage for FY April 1, 2012-April 1, 2013 in the amount of \$348,800 was authorized at the Gloucester County College Board of Trustees meeting held on,

April 11, 2012


Meg Resue
Executive Assistant to the
Board of Trustees


Gene J. Concordia
Chairman of the Board





GLOUCESTER COUNTY COLLEGE

RESOLUTION APPROVING PARTNERSHIP WITH CAMDEN COUNTY COLLEGE CONSORTIA FOR THE TRADE ADJUSTMENT ASSISTANCE COMMUNITY COLLEGE AND CAREER TRAINING GRANTS PROGRAM (TAACCCT)


WHEREAS, The U.S. Department of Labor, Employment and Training Administration grant titled *Trade Adjustment Assistance Community College and Career Training Grants Program (TAACCCT)* is offering funds in the amount of \$5 million-\$15 million for a 48 month grant to develop, offer, or improve educational or career training programs that are targeted to (but not limited to) TAACCCT-certified workers and provides educational and/or career training needs; and

WHEREAS, Camden County College is the lead applicant of a consortia comprised of 19 New Jersey Community Colleges; and

WHEREAS, Gloucester County College seeks approval from the Gloucester County College Board of Trustees to partner with the Camden County College Consortia as a sub-contractor community college partner;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Gloucester County College, County of Gloucester and State of New Jersey that permission is given to partner with the Camden County College Consortia to submit an application to the U.S. Department of Labor, Employment and Training Administration for the *Trade Adjustment Assistance Community College and Career Training Grants Program* in the amount of \$5 million-\$15 million for a 48 month grant.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Gloucester County College held April 11, 2012.


Meg Resue
Executive Assistant to the
Board of Trustees


Gene J. Concordia
Chairman of the Board





GLOUCESTER COUNTY COLLEGE

RESOLUTION APPROVING PARTNERSHIP WITH ONONDAGA COMMUNITY COLLEGE CONSORTIA FOR THE TRADE ADJUSTMENT ASSISTANCE COMMUNITY COLLEGE AND CAREER TRAINING GRANTS PROGRAM (TAACCCT)

WHEREAS, The U.S. Department of Labor and Employment and Training Administration (ETA) grant titled *Trade Adjustment Assistance Community College and Career Training Grants Program (TAACCCT)* is offering funds in the amount of \$5 million-\$15 million for a 48 month grant to develop, offer, or improve educational or career training programs that are targeted to (but not limited to) TAACCCT-certified workers and provides educational and/or career training needs; and

WHEREAS, Onondaga Community College is the lead applicant of a TAACCCT consortia; and

WHEREAS, Gloucester County College seeks approval from the Gloucester County College Board of Trustees to partner with Onondaga Community College Consortia as a sub-contractor community college partner;

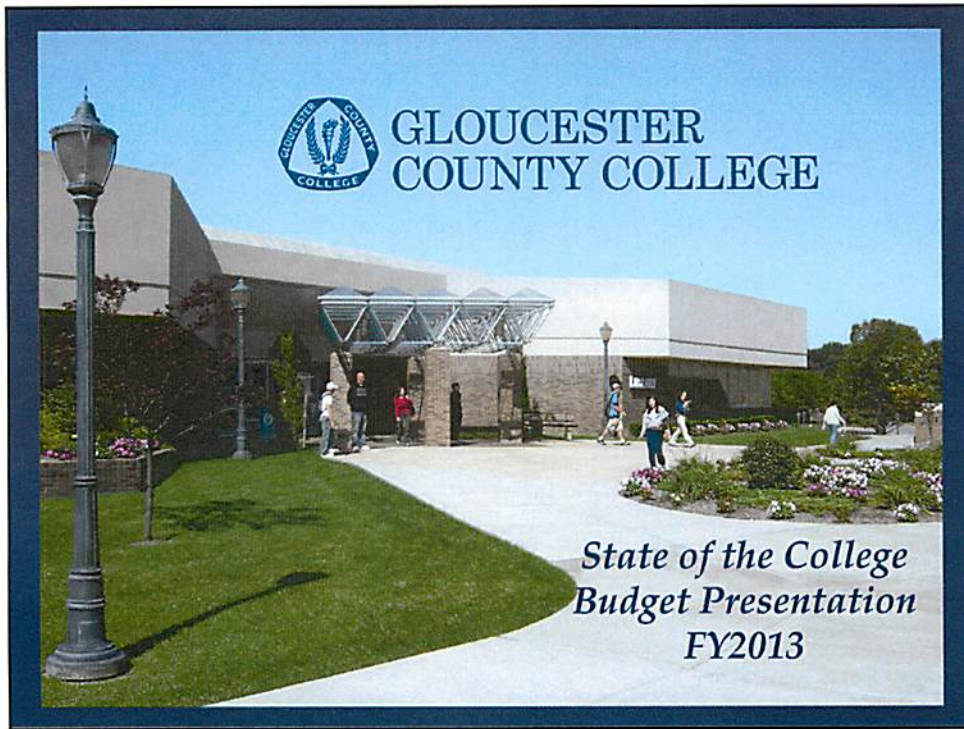
NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Gloucester County College, County of Gloucester and State of New Jersey that permission is given to partner with the Onondaga Community College Consortia to submit an application to the U.S. Department of Labor and ETA for the *Trade Adjustment Assistance Community College and Career Training Grants Program* in the amount of \$5 million-\$15 million for a 48 month grant.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Gloucester County College held April 11, 2012.


Meg Resue
Executive Assistant to the
Board of Trustees


Gene J. Concordia
Chairman of the Board





Educational Climate

Cutbacks continue in higher ed

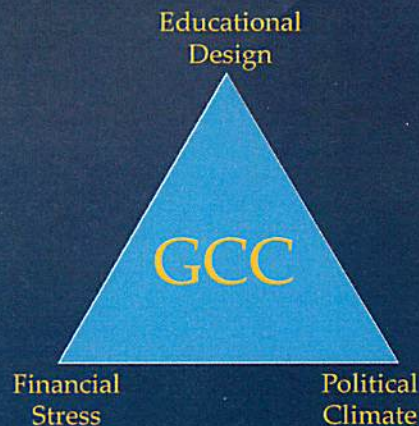
Tuition increases fail to halt reductions

By **KRISTEN WYATT**
Associated Press

FORT COLLINS, Colo. — America's public colleges and universities have burned through nearly \$10 billion in government stimulus money and are still facing more tuition hikes, fewer course offerings and larger class sizes. Many college students

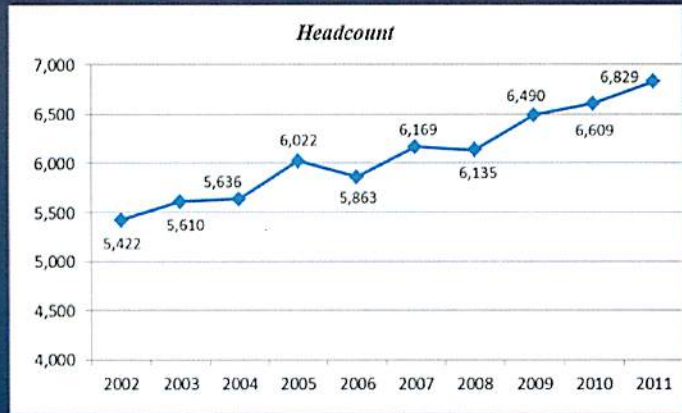
"This next academic year is going to be the hardest one on record."

DAN HURLEY, director of state relations for the American Association of State Colleges and Universities



Ten-Year Enrollment Trends

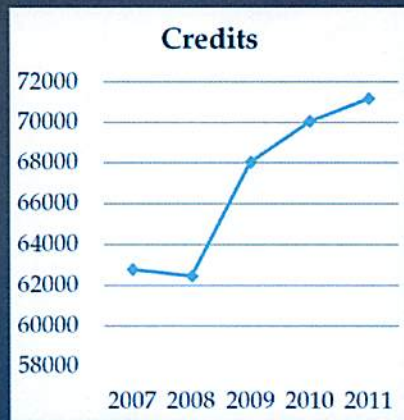
Fall Headcount									
2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
5,422	5,610	5,636	6,022	5,863	6,169	6,135	6,490	6,609	6,829



Fall 2011 Highlights

GCC continues to set enrollment records for students and credits.

The College enrolled 6,829 (+3.3%) students taking 71,173 (+1.6%) credits in Fall 2011.



Fall 2011 Highlights

- GCC's fall-to-fall retention rate dropped slightly to 47.0%. This after a five-year high of 47.6%.



Framework of Findings

Enrollment Patterns

- Public Information/Branding
- High School Capture
- Non-Traditional Recruitment

Budget

- Balance the Pattern (Federal, State, County, Local)
- Rethink the Spending Profile
- Grant & Foundation Involvement

Program Design

- Enrollment Evaluation/Division Design
- University Linkages/Employment
- Market Relevance (Degree/Certificate)

Capital Infrastructure

- Chapter 12 Balance
- Utilization Pattern
- Focus on the 5-Year Plan

Exit Strategies

- University & Employment Relations
- Transfer/Degree
- Employment/Certificate

- 2011-2014 Strategic Plan -

Presidential Guidelines

- Organizational reinvestment
- Reallocation of existing resources
- More communicative administrative pattern
- Stronger connections with senders/receivers
- Better design for IR, Accreditation, Curriculum and Instruction
- More comprehensive student services programs
- Redesign for academic programs
- Activate planning of capital renovations and repairs



Gloucester County College

Budget Overview FY13

\$37,495,165

Revenue Projections

• Government Allocations		
County of Gloucester	\$	7,654,944
State of New Jersey		5,076,491
<i>(Represents level funding)</i>		
• Student Tuition and Fees		23,243,649
<i>(Represents \$3/\$3 increase)</i>		
\$90 per credit = ¾% - lowest in New Jersey		
• Auxiliary Enterprises		960,179
TOTAL REVENUE	\$	36,935,263

Expenditure Projections

• Instruction	\$	13,630,694
• Public Service		127,218
• Academic Support		2,402,557
• Student Services		4,020,915
• Institutional Support		4,762,428
• Facilities		4,629,323
• Benefits		7,626,130
• Debt Service		295,900
TOTAL EXPENDITURES	\$	37,495,165

Total Budget

TOTAL BUDGET	(\$ 37,495,165)
▪ Anticipated Revenue	36,935,263
▪ Carryover from FY12	636,052
▪ Reserve Capital Project	(76,150)

Impact Factors

- Labor – All units are in the 2/3 year contract – 2.25%
- Benefits – Six month lock – back six @ 10% increase
- Spending – Reduced 3% from proposed budget
- Debt – Debt service increased for new building
- Reserve – Maintain current level
- Enrollment – Budget based on flat enrollment
- Attrition – No staff changes at this time
- Capital Improvement – HVAC/roofing/parking
- Land Acquisition and Relationship

Capital Projects

- FY11 - \$6,500,000 (University Center)
- FY12 - \$7,551,800 (Scott Hall and Other)
- FY13 - \$1,200,000 (Proposed)

Timeline

- February 21 Governor's Budget Address
- February 22 GCC will be informed of funding allocation from the State
- February 25 County budget meeting; GCC will be informed of funding allocation from the County
- March 7 GCC Board meeting; close FY12 budget
- March 22 Open budget discussion with the College community regarding the FY13 budget
- April 11 GCC Board meeting; present FY13 budget
- April 18 County Board of School Estimate meeting for GCC FY13 budget approval

Tuition & Fees

Tuition and Required Fees — Academic Year 2011–2012

NJ COMMUNITY COLLEGES	Annual Tuition	Full-time Annual Fees	Total
GLOUCESTER COUNTY COLLEGE	\$2,610	\$789	\$3,399
Atlantic Cape Community College	\$2,216	\$642	\$3,558
Burlington County College	\$2,760	\$855	\$3,615
Ocean County College	\$2,820	\$840	\$3,660
Warren County Community College	\$3,188	\$713	\$3,900
Salern Community College	\$2,940	\$964	\$3,924
Camden County College	\$3,230	\$900	\$3,930
Raritan Valley Community College	\$3,060	\$870	\$3,930
Morris County College of	\$3,420	\$518	\$3,938
Passaic County Community College	\$3,015	\$939	\$3,954
Mercer County Community College	\$3,195	\$795	\$3,990
Cumberland County College	\$3,150	\$870	\$4,020
Middlesex County College	\$3,030	\$1,035	\$4,065
Essex County College	\$3,255	\$975	\$4,230
Union County College	\$3,270	\$983	\$4,253
Hudson County Community College	\$3,195	\$1,203	\$4,398
Brookside Community College	\$3,555	\$833	\$4,408
Sussex County Community College	\$3,600	\$840	\$4,440
Bergen Community College	\$3,744	\$1,140	\$4,884
COMMUNITY COLLEGES AVERAGE	\$3,145	\$881	\$4,026

Source: IPEDS Form #14 (Tuition and Required Fees)

Gloucester County College

"A Student-Centered Culture"



PUBLIC HEARING GLOUCESTER COUNTY COLLEGE

Please take note that the Board of School Estimate of Gloucester County College, pursuant to Chapter 271, Laws of 1967, and in accordance with NJSA 18A-64A-17, will hold and conduct a Public Hearing with respect to the amount of money deemed to be necessary for operating expenses for the year 2012-2013. Said Public Hearing will be held in the Ceremonial Courtroom, Second Floor, of the Old Court House, Broad Street, in Woodbury, NJ, on the evening of Wednesday, April 18, 2012, at 7:00 p.m.

Set forth, herewith, is an itemized statement of the operating expenses for the ensuing year. Said itemized statement will be on file and open to the public for examination in the office of Ms. Meg Resue, Executive Assistant, Gloucester County College Board of Trustees, Gloucester County College, 1400 Tanyard Road, Sewell, NJ, from 9:00 a.m. to 5:00 p.m., from the date of this publication until the date of the Public Hearing, except Saturday and Sunday.

GLOUCESTER COUNTY COLLEGE 1400 TANYARD ROAD SEWELL, NJ 08080

PROPOSED OPERATING BUDGET FOR SCHOOL YEAR July 1, 2012 to June 30, 2013

	Operating Appropriations for <u>School Year 2012-2013</u>
<u>CURRENT OPERATING INCOME</u>	
County Appropriation for Current Operating Expenses	\$ 7,654,944
State Appropriation for Current Operating Expenses	5,076,491
Student Tuition and Fees Collected from Students	23,243,649
Other Income	960,179
Reserve from FY 2012	636,052
Reserve for Capital Projects	(76,150)
TOTAL OPERATING INCOME	<u>\$ 37,495,165</u>
<u>CURRENT OPERATING EXPENSES</u>	
Instruction	\$ 13,630,694
Public Service	127,218
Academic Support	2,402,557
Student Services	4,020,915
Institutional Support	4,762,428
Operation/Maintenance of Plant/Capital	4,629,323
Fringe Benefits	7,626,130
Debt Service	295,900
TOTAL OPERATING EXPENSES	<u>\$ 37,495,165</u>

PUBLIC HEARING GLOUCESTER COUNTY COLLEGE

Please take note that the Board of School Estimate of Gloucester County College, pursuant to Chapter 271, Laws of 1967, and in accordance with NJSA 18A-64A-17, will hold and conduct a Public Hearing with respect to the amount of money deemed to be necessary for capital expenses for the year 2012-2013. Said Public Hearing will be held in the Ceremonial Courtroom, Second Floor, of the Old Court House, Broad Street, in Woodbury, NJ, on the evening of Wednesday, April 18, 2012, at 7:00 p.m.

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**GLOUCESTER COUNTY COLLEGE
1400 TANYARD ROAD
SEWELL, NJ 08080**

PROPOSED CAPITAL BUDGET FOR SCHOOL YEAR July 1, 2012 to June 30, 2013

	<u>Capital Appropriations for School Year 2012-2013</u>
<u>CAPITAL SOURCES</u>	
County Share of Capital Bonds	\$600,000
Anticipated State Reimbursement of Bond Principal	<u>600,000</u>
TOTAL CAPITAL SOURCES – COUNTY BOND ISSUE	<u>\$1,200,000</u>
<u>CAPITAL USES</u>	
Replace underground piping from power house valves throughout campus	<u>\$1,200,000</u>
TOTAL CAPITAL USES	<u>\$1,200,000</u>

**GLOUCESTER COUNTY COLLEGE
TUITION AND FEES SCHEDULE
(Effective July 1, 2012)**

<u>A) TUITION:</u>	<u>PER CREDIT</u>
Gloucester County residents	\$ 90.00
Out-of-County residents	105.00 (1)
Out-of-State residents	210.00
NJVCC on-line courses	100.00 (2)

<u>B) REQUIRED FEES:</u>	<u>PER CREDIT</u>
General Service Fee	\$ 28.50
Capital Construction Fee	0.50
Developmental Fee (remedial classes only)	12.00

<u>C) OTHER FEES:</u>	<u>PER OCCURRENCE</u>
Application Fee (nonrefundable)	\$ 20.00
Late Registration Fee (Full or Part-time)	20.00
Course Change Fee	20.00
Graduation Fee	63.00
Payment Plan Fee	40.00
Transcripts	5.00 per request

Lexis-Nexis Annual Fee	cost pass-through (3) currently \$40 per year
Nursing Curriculum Software Fee year	cost pass-through (3) currently \$184 per year
Nurse Entrance Test fee	cost pass-through + \$25 administration (3)
HESI Exam Fee	cost pass-through + \$25 administration (3)
Other Standardized Tests	cost pass-through + \$25 administration (3)

Nursing, Allied Health	\$1,000 per semester
Automotive Technology (beginning second academic term)	\$1,000 per semester (term)

Late Payment Fee	20.00
Stop & Reissue Check Fee	cost pass-through + \$30 administration fee
Returned Check Fee	cost pass-through + \$30 administrative fee
ID card	No charge (4)
ID card replacement fee (lost cards)	10.00 per card
Parking Decal	No charge (4)
Accident Insurance (on premises)	No charge (4)
Health Insurance (full-time & all N/AH students)	cost pass-through (5)
Liability Insurance (N/AH students only)	cost pass-through (5)
Library Membership Fee – NON-STUDENT County Residents	\$10 per year (6)

**GLOUCESTER COUNTY COLLEGE
TUITION AND FEES SCHEDULE
(Effective July 1, 2012)**

(Continued)

D) COURSE FEES:

<u>Fee Category</u>	<u>Courses Included</u>	
A	Materials Fee - Computer laboratory	\$20.00
B	Materials Fee - Art (some courses) Civil Engineering, Drafting Computer Graphic Arts	35.00 (7)
C	Materials Fee - Automotive Technology, Science	60.00
D	Video Course Fee	50.00
E	Materials Fee - Nursing, NMT, DMS	50.00 (7)
F	Reserved for future use	
G	Lab Fee – 1 Contact	80.00 (7)
H	Lab Fee – 2 Contacts	160.00 (7)
I	Lab Fee – 3 Contacts	240.00 (7)
J	Materials Fee – DMS 209	80.00
O	On-line Technology Fee	50.00
W	Materials Fee – BIO 212 (Wetlands Institute)	250.00

REFUND SCHEDULE – APPROVED WITHDRAWALS ONLY

Fall/Spring 100% refund before semester begins
50% refund during first or second week of the term

Summer/Interterm 100% refund before semester begins
50% refund during first or second day of term

Refunds are limited to per credit tuition charges and course materials fees.

GLOUCESTER COUNTY COLLEGE
TUITION AND FEES SCHEDULE
(Effective July 1, 2012)

(Continued)

EARLY CHILDHOOD EDUCATION CENTER (ECEC) DAILY FEES:

Full Day (7am – 5pm)	\$31.00
½ Day (7:30am – 12pm)	\$25.00

Late Pick-up Fee \$1.00 per minute not to exceed \$25.00 per incident

Notes

- (1) Out-of-county residents must apply for a Certificate of Residence (charge-back) from their home county as required by State statute 18A:64A-23 and 18A:64B-4.
- (2) The NJVCC on-line course fee is an estimate for informational purposes only. The actual rate is set by the Council of County Colleges.
- (3) Processing and administering of all standardized tests are charged for the actual cost to purchase the test (approximately \$30 to \$50 per test) plus a \$25 fee to administer the test.

Lexis-Nexis subscriptions are charged to the student at the actual cost of the subscription. This cost is currently \$40 per year. This subscription is optional for paralegal students who desire off-campus access to Lexis-Nexis.

Nursing Curriculum Software Fee is charged to Nursing students at the actual cost. This cost is currently \$184 per year.
- (4) These services are included as part of the General Service Fee.
- (5) Health insurance is mandated by statute for full-time students (12 or more credits), unless the student is privately insured and presents proof of insurance. The \$113 assessment is a current estimate. The actual fee will reflect the actual pass-through cost of insurance.

Liability insurance is mandated for all Nursing and Allied Health students. The \$50 assessment is a current estimate. The actual fee will reflect the actual pass-through cost of insurance.
- (6) Annual Library membership fee applies to NON-STUDENT County residents. This fee is waived for residents whose municipal library participates in the LOGIN Consortium. Access to the Library is included in the base tuition for all students, in-county and out-of-county.
- (7) These course fees are in accordance with programs listed in the College Catalog.

GLOUCESTER COUNTY COLLEGE
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING FEBRUARY 29, 2012

	2/29/2012		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 13,137,123	\$ 12,802,202	\$ 334,921
Police Academy - Tuition	58,000	31,330	26,670
Fire Academy - Tuition	65,000	33,186	31,814
Continuing Education	1,788,760	1,992,318	(203,558)
Fees	6,821,033	6,401,155	419,878
Out of County	40,000	25,358	14,642
Government Appropriations			
State	4,711,370	3,140,911	1,570,459
Police Academy - State Funding	198,523	132,349	66,174
Fire Academy - State Funding	9,430	6,286	3,143
Continuing Ed - State Funding	107,168	71,446	35,723
County	7,654,944	5,741,208	1,913,736
Other Revenues			
Auxiliary Enterprises**	81,779	49,498	32,281
	839,000	465,958	373,042
Total Revenues	\$ 35,512,130	\$ 30,893,205	\$ 4,618,925
Current Operating Expenditures			
Instruction - Total			
Personnel - FT	\$ 13,643,564	\$ 8,379,883	\$ 5,263,681
Personnel - FT OT, OL, Misc	6,495,354	3,770,582	2,724,772
Benefits	1,363,492	829,381	534,111
Personnel - PT	2,913,699	1,634,869	1,278,830
Expenses	2,547,792	1,927,937	619,855
	323,227	217,114	106,113
Continuing Education - Total			
Personnel - FT	\$ 1,925,770	\$ 1,547,843	\$ 377,927
Personnel - FT OT, OL, Misc	466,237	361,929	104,308
Benefits	-	-	-
Personnel - PT	242,079	156,486	85,593
Expenses	339,290	262,906	76,384
	878,164	766,521	111,643
Police Academy - Total			
Personnel - FT	\$ 533,407	\$ 215,082	\$ 318,325
Personnel - FT OT, OL, Misc	213,339	139,501	73,838
Benefits	-	-	-
Personnel - PT	218,495	38,907	179,588
Expenses	28,373	15,851	12,522
	73,200	20,823	52,377

Fire Academy - Total	\$ 430,362	\$ 191,048	\$ 239,314
Personnel - FT	116,985	73,644	43,341
Personnel - FT OT, OL, Misc	-	-	-
Benefits	124,063	27,407	96,656
Personnel - PT	69,984	35,791	34,193
Expenses	119,330	54,206	65,124
Academic Support - Total	\$ 3,175,501	\$ 1,787,248	\$ 1,388,253
Personnel - FT	1,391,621	887,654	503,967
Personnel - FT OT, OL, Misc	92,870	44,165	48,705
Benefits	585,527	310,833	274,694
Personnel - PT	463,873	309,313	154,560
Expenses	641,610	235,282	406,328
Student Services - Total	\$ 4,596,793	\$ 2,679,131	\$ 1,917,662
Personnel - FT	2,507,537	1,561,143	946,394
Personnel - FT OT, OL, Misc	16,900	8,269	8,631
Benefits	865,174	441,026	424,148
Personnel - PT	354,463	191,568	162,895
Expenses	852,719	477,126	375,593
Institutional Support - Total	\$ 5,262,912	\$ 2,811,663	\$ 2,451,249
Personnel - FT	2,317,185	1,423,232	893,953
Personnel - FT OT, OL, Misc	17,385	1,019	16,366
Benefits	720,635	369,082	351,553
Personnel - PT	63,370	49,461	13,909
Expenses	2,144,337	968,868	1,175,469
Operating & Maintenance - Total	\$ 5,318,202	\$ 2,990,087	\$ 2,328,115
Personnel - FT	1,512,422	874,353	638,069
Personnel - FT OT, OL, Misc	31,000	32,266	(1,266)
Benefits	502,762	253,765	248,997
Personnel - PT	129,539	106,645	22,894
Expenses	3,142,479	1,723,059	1,419,420
Leasing Expenses	142,550	-	\$ 142,550
Retiree Benefits	406,753	229,730	\$ 177,023
Total Operating Expenditures	\$ 35,435,815	\$ 20,831,715	\$ 14,604,100

** The Y-T-D for Auxiliary Enterprises for 1/31/2012 is detailed on page 2.

GLOUCESTER COUNTY COLLEGE

Deptford Township

Sewell, NJ 08080

BOARD MEETING

DATE: 4/11/2012

PERSONNEL ACTIONS

STATEMENT OF FACTS:

The following Education/General Fund Actions are presented for Board of Trustee approval.

BACKGROUND:

Non-Represented Salary Administration Program*

A two and one-quarter (2.25) percent increase for non-represented full-time employees

A \$.51 per hour increase for non-represented permanent part-time employees

*Grant funded employees may be eligible for an increase, depending on the conditions of the grant. Grant funded employees shall not receive salary increases in excess of amounts approved for other employees.

Summer Schedule

Implement a four day summer schedule beginning Monday June 4, 2012 and ending Friday August 24, 2012.

The College has long offered many employees the ability to work a flexible work week during the summer and a majority of employees offered this option work a four day work week during the designated summer months. A uniform four day workweek during the summer months would allow the College to close certain buildings on the fifth weekday and achieve substantial energy savings. Full time employees shall be scheduled to work the normal number of work hours during each week (35 hours/week or 8.75 hour/day).

Five (5) Appointments:

Warren Alderman Jr. Mr. Alderman worked as a Watch Engineer for over fifteen years at Sony Music where his duties included boiler watch, maintenance and monitoring of all building systems, preventive and daily maintenance throughout the facility and securing all the facilities and grounds.

Reason: New position for new building
Title: Maintenance/Fireman
Salary Band: H11 \$15.65 – 20.12 – 24.59
Salary: \$15.65 per hour
Start Date: April 16, 2012

Felicia Carroll. Ms. Carroll has worked for the past fourteen years as a clerical aide for West Deptford High School and the past two years as a Clerk/Typist for Gloucester County College. Her duties have included attendance office duties as well as registration of safety students for classes and labs.

Reason: Resignation
Title: Team Coordinator, Level III
Salary Band: H7 \$14.12 – 19.01 – 23.90
Salary: \$14.12 per hour
Start Date: April 23, 2012

Robert Lore. Mr. Lore has worked for the past five years as a Sr. Systems Technician for Infocures LLC. His duties included leading a team that provides Server/Desktop for over a dozen companies comprising nearly 100 servers and 400 workstations. He was responsible for LAN/WAN, voice, video and security administration as well as leading a project to upgrade corporate servers from physical devices to VM's using VMware ESXi.

Reason: Resignation

Title: Applications and Systems Administrator

Salary Band: S13 \$50,200 – 68,300 – 77,800

Salary: \$52,000 per annum, prorated

Start Date: April 30, 2012

Pamela McEvoy. Ms. McEvoy has her BSN from Chamberlain College of Nursing and will complete her MSN this month from Chamberlain College of Nursing. She has 27 years experience as a Registered Nurse in various clinical and education positions. Ms. McEvoy also has experience with low and high fidelity simulation activities including pre and post simulation activities.

Reason: Retirement

Title: Nursing/Allied Health Clinical Simulation Coordinator

Salary Band: S9 \$40,000 – 52,500 – 65,000

Salary: \$42,000 per annum, prorated

Start Date: May 14, 2012

Domenick Russo. Mr. Russo worked for Clearview High School for four years as a Custodian. His duties included general custodial work where he was responsible for classrooms, gymnasiums, hallways and offices. He was also responsible for set ups and breakdowns for school functions.

Reason: New position for new building

Title: Custodian/Utility Person

Salary Band: H6 \$14.00 – 18.75 – 23.49

Salary: \$14.88 per hour

Start Date: April 16, 2012

Two (2) Promotions:

Tom Capaccio, from Security Officer, \$12.30 per hour, to Sergeant, \$29,232 per annum, prorated, effective 4/16/2012

Nicholas Manogue, from Security Officer (part time), \$11.00 per hour, to Security Officer (full time), \$12.00 per hour, effective 4/16/2012

One (1) Resignation:

Ritamarie Giosa, Assistant Dean, Nursing & Allied Health, effective 3/30/2012

Two (2) Retirements:

Jeanne Castagnoli, Nursing and Allied Health Project Supervisor, effective 12/1/2012

Susan Redfield, Team Coordinator Level V, effective 4/1/2012

One (1) Leave of Absence:

Susan Allen, Team Coordinator Level V, effective 3/28/2012

One (1) Termination:

Ashley Yahrling, Team Coordinator Level IV, effective 3/26/2012

Six (6) Part Time Hires:

Michelle Emmons, Technician, Financial Aid, \$8.25 per hour
Kristin Foti, Technician, Financial Aid, \$8.25 per hour
Elizabeth Policella, Technician, Enrollment Services, \$8.75 per hour
Jesus Sisco, Testing Proctor, \$10.00 per hour
David Sitarski, Testing Proctor, \$10.00 per hour
Ellyse Stanton, Testing Proctor, \$10.00 per hour

Three (3) Addition to the 2011-12 Adjunct List:

Michael D'Andrea, Liberal Arts
Tino Monti, Liberal Arts
Jared Price, HPER/Athletics

PRESIDENT'S RECOMMENDATION:

Recommend approval of actions listed above.