

GLOUCESTER COUNTY COLLEGE

**1400 Tanyard Road
Sewell, NJ 08080-9518**

March 27, 2012

SPECIAL SESSION MINUTES

Chair Gene J. Concordia, who advised that proper notification of the meeting had been given in accordance with the Sunshine Law Requirements, called a Special Session of the Board of Trustees of Gloucester County College to order at 6:32 p.m. in the Library Board Room.

Members Present:

Mr. Gene J. Concordia, Chair
Ms. Yolette C. Ross, Vice Chair
Mr. Douglas J. Wills, Esq., Treasurer
Ms. Jean L. DuBois
Mr. Andrew A. DiNardo
Mr. Fred Keating, ex-officio

Members Absent:

Mr. Robert L. Bumpus
Dr. James J. Lavender
Mrs. Virginia N. Scott
Dr. George J. Scott

Cabinet Present:

Mr. Nick Burzichelli
Ms. Beth Hall

Advisors Present:

Dr. Geraldine Martin
Mr. Christopher Gibson, Esq.

Chair Gene J. Concordia called the meeting to order at 6:32 p.m. Chair Concordia acknowledged Dr. Geraldine Martin, Faculty Board Representative, and Mr. Lyman Barnes, Freeholder Liaison, who was also present for the meeting. Ms. Ross, Vice Chair, led the Pledge of Allegiance and roll call was taken by Meg Resue, Executive Assistant to the Board of Trustees.

A summary overview of the findings of the *Gloucester County College Report of Audit, Fiscal Years Ended June 30, 2011 and 2010* was given by Carol McAllister, CPA, of Bowman & Company LLP. (Copy of the report is on file in the Office of the Board of Trustees at the College)

Mr. Jeremy Mayernik of Smart Dezin, a consulting firm hired by GCC, was asked to address the Board by Trustee Wills regarding the progress and status of the *Corrective Action Plan: Unofficial Withdrawals – Return of Title IV Funds Processing* (on file in Office of the Board of Trustees). This plan was developed as a resolution to a Title IV finding of the Bowman Audit Report. He indicated positive progress has been made, processes have been put in place and continue to be adjusted. Mr. Mayernik found the College staff to be cooperative and on the right corrective track.

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FINANCE

Acknowledge Receipt of and Accept the FY2011 Audit Report

On the recommendation of the President, Mr. Wills made a motion, seconded by Ms. DuBois unanimously acknowledging the receipt of and accepting the FY2011 Audit Report by the College's independent auditor, Bowman & Company, LLP, as presented, to be distributed to various public entities as required.

Public Portion

Dr. Geraldine Martin thanked the Board and the College Administration on their transparency during this audit process.

Hearing no further comments, at 6:51 p.m., Ms. Ross made a motion, seconded by Ms. DuBois and unanimously passed, to end Special Session and adjourn.

Respectfully submitted,



Meg Resue
Executive Assistant to the Board of Trustees