

**GLOUCESTER COUNTY COLLEGE**  
**1400 Tanyard Road**  
**Sewell, NJ 08080-9518**

August 4, 2010

**WORK SESSION MINUTES**

Chair Gene J. Concordia called the Work Session of the Board of Trustees of Gloucester County College to order at 6:15 p.m. in the Library Board Room.

**Members Present:**

Mr. Gene J. Concordia, Chair  
Mr. Edward J. Campbell, Vice Chair  
Mr. Joseph A. Scaffidi, Treasurer  
Ms. Yolette C. Ross, Secretary  
Mr. Andrew A. DiNardo  
Dr. George J. Scott  
Mrs. Virginia N. Scott  
Mr. Douglas J. Wills, Esq.  
Dr. Russell A. Davis

**Cabinet Present:**

Mr. Nick Burzichelli  
Ms. Patty Claghorn  
Ms. Karen Durkin  
Mr. Joseph Getsinger  
Mr. John Henzy  
Ms. Elizabeth Hall  
Ms. Almarie Jones  
Ms. Danielle Morganti  
Mr. Josh Piddington  
Ms. Eileen Shute

**Members Absent:**

Ms. Isabelita M. Abele  
Mr. Grant W. Keller, Esq.

**Advisors Present:**

Mr. Chris Gibson, Esq.  
Dr. Geraldine Martin  
Mr. Cody Miller  
Mr. Frederick Keating

Chair Gene J. Concordia called the meeting to order and roll was taken. Chair Concordia recognized the Faculty Board Representative, Dr. Geraldine Martin, Mr. Frederick Keating, County Education Liaison, and Mr. Cody Miller, the Student Government President. In addition, Mr. Concordia noted and congratulated Mr. Christopher Gibson, Board of Trustees legal advisor on his recent appointment to President of Archer & Greiner, P.C. Dr. Davis added his congratulations to Mr. Gibson, and proceeded to give the *President's Report* (attached).

**President's Report**

**Liberal Arts**

Dr. Davis introduced Dean Barbara Nienstedt, who provided an update outlining the various programs and courses offered by the Liberal Arts Division. Dean Nienstedt provided a 'Fact Sheet' with a summary of the material she covered during her presentation (attached).

**Retired and Senior Volunteer Program**

Dr. Davis introduced Ms. Helen Antonucci, Coordinator of the Retired and Senior Volunteer Program (RSVP), who presented an overview on the many community services made available to its clients. Ms. Antonucci provided Board Members with a sample of the department's prospective volunteer informational packet.

After the presentations, Dr. Davis continued with the President's Report.

**WORK SESSION MINUTES**

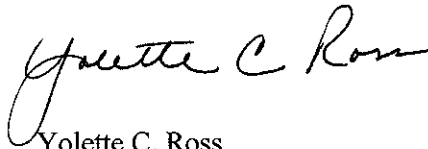
**August 4, 2010**

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At 6:54 p.m., Mr. Concordia read a resolution to go into Closed Session. Mr. Campbell made a motion, seconded by Ms. Ross, to approve the resolution. It was unanimously passed.

At 7:34 p.m., Mr. DiNardo made a motion to end both the Closed Session and the Work Session. Ms. Ross seconded the motion, and it was unanimously passed.

Respectfully submitted,

A handwritten signature in cursive script that reads "Yvette C. Ross". The signature is written in black ink and is positioned above the printed name and title.

Yvette C. Ross  
Secretary

Notes taken by M. Resue



# Gloucester County College

## The President's Report

August 4, 2010

### Liberal Arts:

Dean Barbara Nienstedt will present an update on the Liberal Arts department.

### Retired and Senior Volunteer Program

Ms. Helen Antonucci, Coordinator of the Retired and Senior Volunteer Program, will provide an update on the RSVP department.

### Employee Recognition:

Congratulations to head baseball coach and full-time faculty member Mike Dickson on being named the NJCAA Division III National Coach of the Year! He has also been selected as an ABCA/Diamond Sports Company Regional Coach of the Year. Coach Dickson recently celebrated his first National Championship when the Roadrunner Baseball team won their sixth NJCAA Division III Championship earlier this year.

### Enrollment:

Enrollment figures for Summer II show that compared to last year, Summer II enrollments increased - 28.78%, with 1,481 students enrolled (331 additional students), and 1,614 credit hours – an increase of 36.38%. Final Summer II enrollment figures will be captured on Friday, August 6<sup>th</sup>. Fall enrollment is currently at 79.43% of our headcount enrollment goal and 83.05% of our credit hour goal with 3,278 full-time and 1,980 part-time students registered for a total of 57,624 credit hours.

### All College Day

On Wednesday, September 1, Gloucester County College will host our first annual “*All College Day*”, a celebration to officially begin the new academic year. The daylong festivities will begin at 10 a.m. in the Physical Education Center with greetings and featured speakers. Following at 11:30 a.m., the College Plaza and Fine Arts Center will become a myriad of activity as students socialize and familiarize themselves with campus life. I hope you will be able to join us for *All College Day* as we showcase our wonderful college to our first time and returning students, as well as to help usher in a new GCC tradition.

### *Dates to Remember:*

#### August

- 2 Summer Session III begins
- 4 Board of Trustee meeting, 6:15 p.m., Library Board Room

#### September

- 1 *All College Day*, 10:00 a.m., Physical Education Center
- 1 Board of Trustee meeting, 6:15 p.m., Library Board Room
- 2 First day of fall semester classes
- 6 College closed – Labor Day

**Gloucester County College**  
**Liberal Arts Division – Fact Sheet**

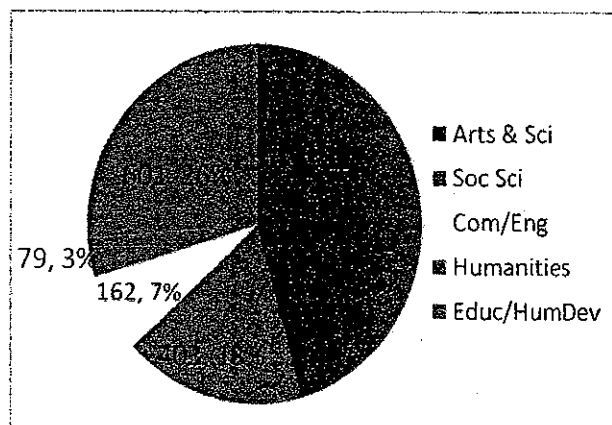
August 4, 2010

**Division Programs and Fall 2009 Number of Declared Majors**

Liberal Arts Programs	Fall 2009
A.A. Arts and Sciences	962
– Art Option	43
– Communications Option	108
– English Option	54
– History Option	81
– Music Option (was Fine & Performing Arts)	17
– Pre-Law Option (was Government/Law)	20
– Psychology Option	221
– Sociology Option	31
– Social and Human Services Option	50
– Theatre, Drama Option	19
A.A. Education	519
A.S. Human Development	2
– Early Childhood Education Option	48
– Special Education Option	32

Liberal Arts Majors divided into 5 main disciplines  
 (Census Day Enrollment Fall 2009 IR)

- Arts and Sciences
- Education & Human Development
- Social Science
- Communications & English
- Humanities



All programs in the Division are in compliance with the New Jersey General Education Foundation established by the New Jersey President's Council.

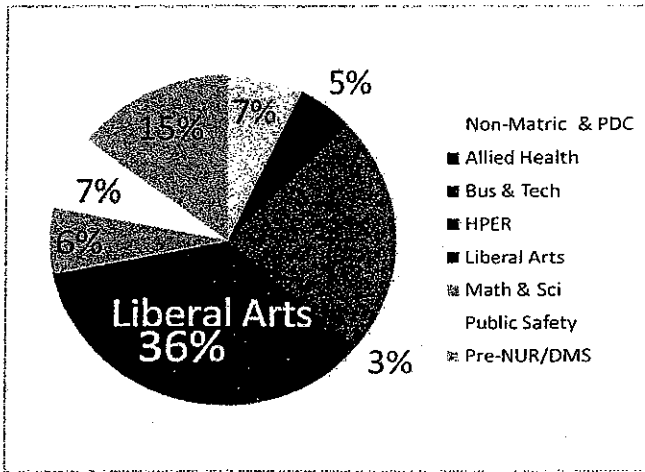
General Education Courses
Art
American Sign Language
College Studies
Communications
English
Geography
History
Human Development
Languages (Spanish, French, German, Italian)
Music
Philosophy
Political Science
Psychology
Reading
Sociology
Speech
Theatre

Gen. Ed. Foundation Course Categories	NJCC Goal Categories*
1 Communications	1 Written and Oral Communications
2 Mathematics	2 Quantitative Knowledge and Skills
3 Science	3 Scientific Knowledge and Reasoning
4 Technology	4 Technological Competency or Information Literacy
5 Social Science	5 Society and Human Behavior
6 Humanities	6 Humanistic Perspective
7 History	7 Historical Perspective
8 Diversity courses	8 Global and Cultural Awareness
	9 Ethical Reasoning and Action

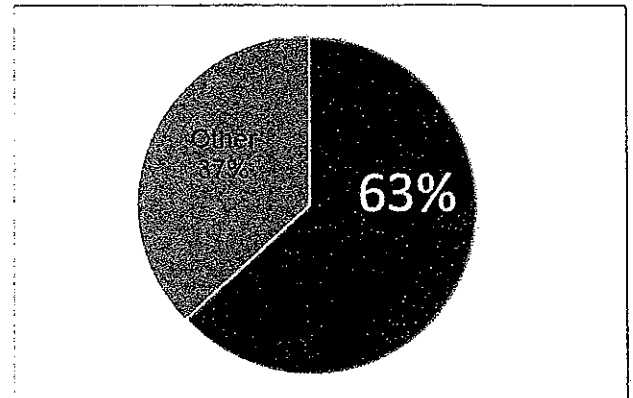
Gloucester County College is ranked 9<sup>th</sup> in the nation for the number of Education degrees conferred

# Liberal Arts is the Largest Division of the College

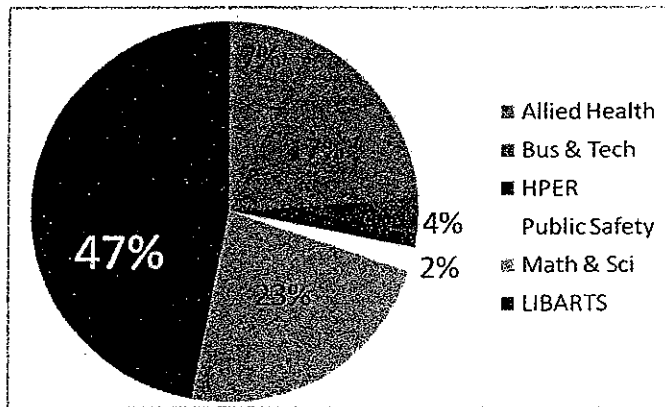
**Declared Majors – 2315 (36%)**  
(Census Day Enrollment Fall 2009 IR)



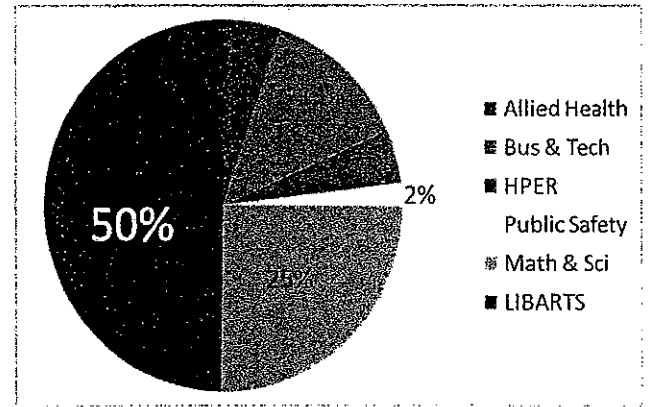
**General Education Courses – 101 (63%)**  
(College Catalog)



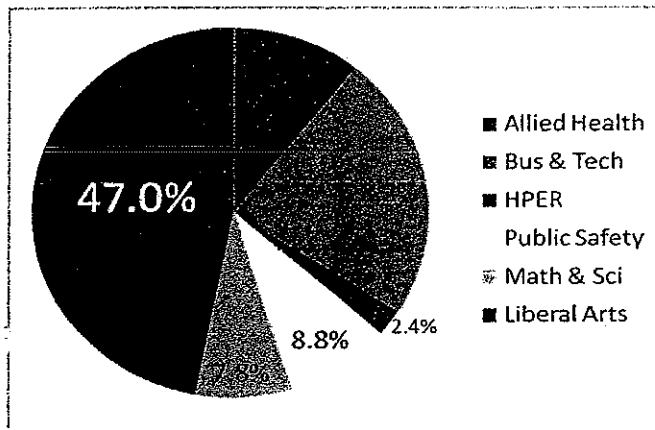
**Sections Offered – 833 (47%)**  
AY 2008-2009 (Census Day Enrollment Files IR)



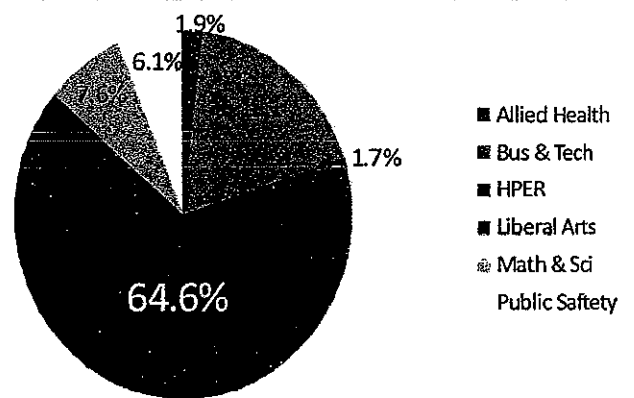
**Students Registered – 20,011 (50%)**  
AY 2008-2009 (Census Day Enrollment Files IR)



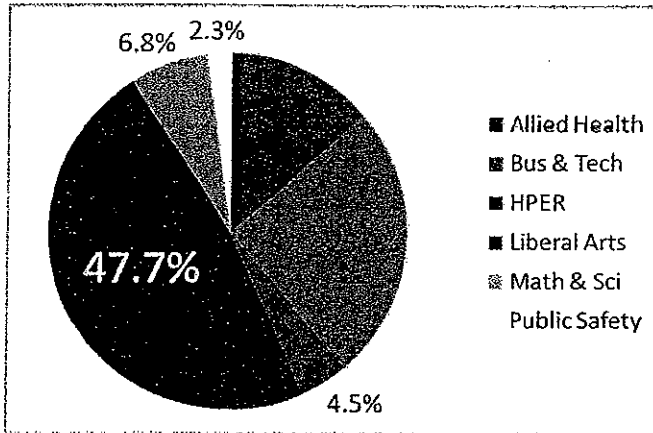
**Degrees Awarded – 427 (47%)**  
(Commencement Program 2010)



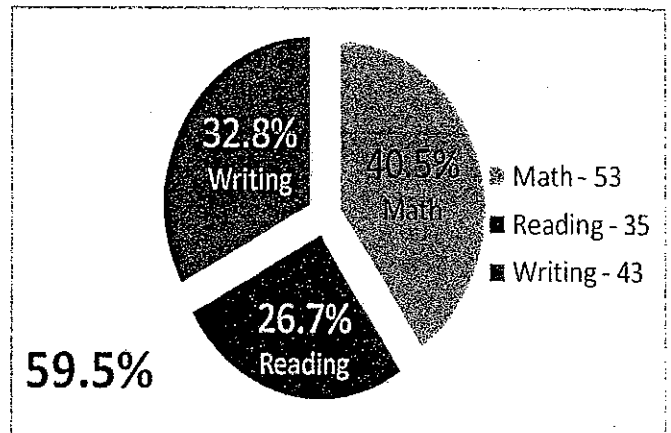
**Graduates Transferring – 1282 (64.6%)**  
(National Student Clearing House 2000-2007)



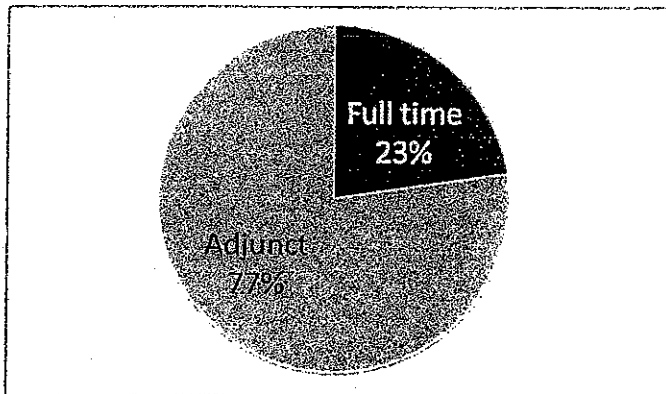
**Online Courses – 21 (47.7%)**  
(Alternate Delivery Committee IR Report)



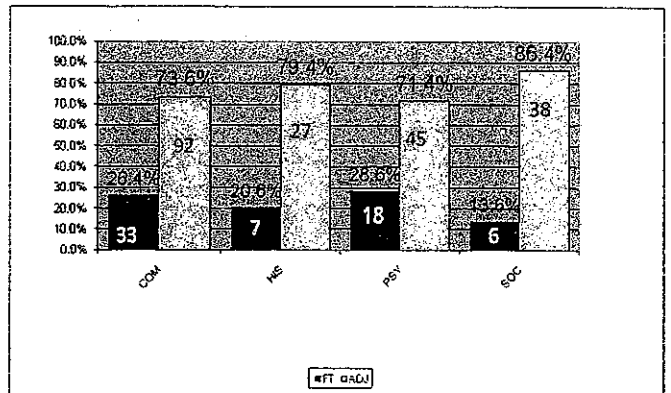
**Developmental Sections – 78 (59.5%)**  
(Master Schedule Fall 2009)



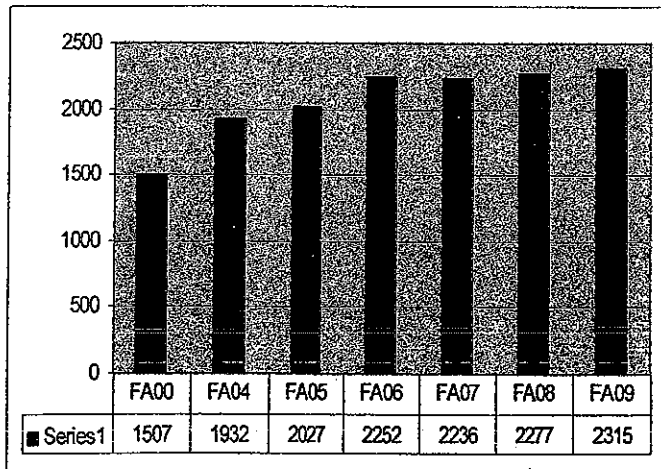
**Liberal Arts Adjunct/FT Instruction Faculty –**  
(Master Schedule Fall 2009)



**4 Areas with Highest % or Number of Adjunct Instruction**  
(Master Schedule Fall 2009)



**Enrollment Growth**



% Chg 5 YR	% Chg 9 YR
19.82%	53.62%

**GLOUCESTER COUNTY COLLEGE**  
**1400 Tanyard Road**  
**Sewell, NJ 08080-9518**

August 4, 2010

**REGULAR SESSION MINUTES**

Chair Gene J. Concordia, who advised that proper notification of the meeting had been given in accordance with the Sunshine Law Requirements, called the Regular Session of the Board of Trustees of Gloucester County College to order at 7:37 p.m. in the Library Board Room.

**Members Present:**

Mr. Gene J. Concordia, Chair  
Mr. Edward J. Campbell, Vice Chair  
Mr. Joseph A. Scaffidi, Treasurer  
Ms. Yolette C. Ross, Secretary  
Mr. Andrew A. DiNardo  
Dr. George J. Scott  
Mrs. Virginia N. Scott  
Mr. Douglas J. Wills, Esq.  
Dr. Russell A. Davis

**Members Absent:**

Ms. Isabelita M. Abele  
Mr. Grant W. Keller, Esq.

**Advisors Present:**

Mr. Chris Gibson, Esq.  
Dr. Geraldine Martin  
Mr. Cody Miller  
Mr. Frederick Keating

**Cabinet Present:**

Mr. Nick Burzichelli  
Ms. Patty Claghorn  
Ms. Karen Durkin  
Mr. Joseph Getsinger  
Mr. John Henzy  
Ms. Elizabeth Hall  
Ms. Almarie Jones  
Ms. Danielle Morganti  
Mr. Josh Piddington  
Ms. Eileen Shute

Vice Chair Campbell lead the Pledge of Allegiance and roll was taken.

**COMMUNICATIONS**

A letter from the Students and Staff of the Special Needs Services Department was read by Meg Resue, Liaison to the President and the Board of Trustees (attached).

**ACCEPTANCE OF MINUTES**

Chair Concordia declared minutes accepted as presented.

**FACILITIES/PROPERTY**

**Purchase/Delivery of New Holland G6030 Tractor**

On the recommendation of the President, Mr. Campbell made a motion, seconded by Ms. Ross and unanimously passed, to approve contract for purchase/delivery of Holland G6030 Tractor for \$24,454.50.

**REGULAR SESSION MINUTES**

**August 4, 2010**

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**FACILITIES/PROPERTY** (continued)

Bid Waiver: 20 Ton Chiller Unit for ECEC

On the recommendation of the President, Mr. Campbell made a motion, seconded by Mrs. Scott and unanimously passed, to approve the purchase and installation of 20 ton chiller unit for \$44,450.00 from Tozour-Trane.

RFQ Award: Pest Control Services

On the recommendation of the President, Mr. Campbell made a motion, seconded by Dr. Scott and unanimously passed, to approve the contract for pest control services as follows:

APM Pest Management	\$4800.00	July 1010 – June 2011
Second year option	\$4800.00	July 2011 – June 2012
Third year option	\$4800.00	July 2012 – June 2013

RFQ Award: Uniform Services

On the recommendation of the President, Mr. Campbell made a motion, seconded by Mr. Wills and unanimously passed, to approve the contract for uniform services as follows:

G & K Services, Inc.	\$6370.00	July 2010 – June 2011
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RFQ Award: Science Supplies

On the recommendation of the President, Mr. Campbell made a motion, seconded by Mr. Wills and unanimously passed, to approve the contract for science supplies as follows:

Biorad	\$788.60
Carolina Biological	\$379.00
Frey Scientific	\$55.78
Fisher Scientific	\$1057.48
Nasco	\$1235.43
Para Scientific	\$2033.40
Sargent Welch	\$1896.88
Science Purchase.com	\$1781.30
Science Kit and Boreal Laboratories	\$783.66
Wards Scientific	\$2576.01

**ACADEMIC AND STUDENT SERVICES**

Grant Acceptance: *Adult Basic Skills and Integrated English Literacy and Civics Education Grant Program FY11*

On the recommendation of the President, Mrs. Scott made a motion, seconded by Mr. Campbell and unanimously passed, to accept the Adult Basic Skills and Integrated English Literacy and Civics Education Grant in the amount of \$408,925.00.



## REGULAR SESSION MINUTES

August 4, 2010

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### ACADEMIC AND STUDENT SERVICES (con't)

Grant Acceptance: United Way of Gloucester County for The Center for People in Transition FY11

On the recommendation of the President, Mrs. Scott made a motion, seconded by Ms. Ross and unanimously passed, approving the acceptance of the United Way of Gloucester County for The Center for People in Transition grant in the amount of \$42,000.00.

Approval of Grant Application: Senior Service State Health Insurance Program Grant FY 2100-12

On the recommendation of the President, Mrs. Scott made a motion, seconded by Mr. Campbell and unanimously passed approving the application for the Senior Service State Health Insurance Program Grant in the amount of \$28,000.00.

Approval of Grant Application: Senior Service Friendly Visitor Grant FY 2011-12

On the recommendation of the President, Mrs. Scott made a motion, seconded by Dr. Scott and unanimously passed approving the application for the Senior Service Friendly Visitor Grant in the amount of \$2,500.00.

Approval of Grant Application: Senior Service Wellness Grant FY 2011-12

On the recommendation of the President, Mrs. Scott made a motion, seconded by Mr. Wills and unanimously passed approving the application for the Senior Service Wellness Grant in the amount of \$4,500.00.

### FINANCE

Financial Statements

Information: The Comparative Statement of Revenue & Expenditures for the month ending June 30, 2010, was presented to the Board. (Attached)

Adoption of GCIC Notice of Claim Form

On the recommendation of the President, Mr. Scaffidi made a motion, seconded by Mr. Campbell and unanimously passed, adopting the GCIC Notice of Tort Claim form.

Appointments to GCIC Representative and Alternate

On the recommendation of the President, Mr. Scaffidi made a motion, seconded by Dr. Scott and unanimously passed, appointing a GCIC representative and alternate as follows:

Elizabeth Hall - Representative

Danielle Morganti - Alternate

## REGULAR SESSION MINUTES

August 4, 2010

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### PERSONNEL

#### Education/General Fund Actions

##### Seven (7) Appointments

On the recommendation of the President, Mr. DiNardo made a motion, seconded by Mrs. Scott and unanimously passed, to approve the seven (7) appointments. (Detail attached)

- Michael Slater
- Sharon Downs Thomas
- Bryan Buttler
- Dawn Conley
- Eileen Mantici
- Lisa DiGregorio
- Catherine DeMartino

##### Four (4) Promotions

On the recommendation of the President, Mr. DiNardo made a motion, seconded by Mr. Wills and unanimously passed to approve four (4) promotions. (Detail attached)

- Richard Brown
- Cheryl Budd
- Elizabeth Hall
- Courtney Taormina

##### Two (2) Resignations

On the recommendation of the President, Mr. DiNardo made a motion, seconded by Mr. Campbell and unanimously passed, to accept two (2) resignations. (Detail attached)

- Matthew Libetti
- Diane Trace

##### Two (2) Retirements

On the recommendation of the President, Mr. DiNardo made a motion, seconded by Mr. Scaffidi and unanimously passed, to accept two (2) retirements. (Detail attached)

- Maureen D'Andrea
- Earl Divens

##### One (1) Transfer

On the recommendation of the President, Mr. DiNardo made a motion, seconded by Mr. Campbell and unanimously passed, to accept one (1) transfer. (Detail attached)

- Cheryl Fletcher

##### One (1) Termination

On the recommendation of the President, Mr. DiNardo made a motion, seconded by Ms. Ross and unanimously passed, to accept one (1) termination. (Detail attached)

- Natasha Singh

## REGULAR SESSION MINUTES

August 4, 2010

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### PERSONNEL (con't)

#### Four (4) Part Time Hires

On the recommendation of the President, Mr. DiNardo made a motion, seconded by Mrs. Scott, and unanimously passed, to approve four (4) part time hires. (Detail attached)

- Carla Butts
- Paris Lewis
- Diane Saunders
- June Bretz

#### Fourteen (14) Additions & Sixty-six (66) Deletions to 2010-11 Adjunct List

On the recommendation of the President, Mr. DiNardo made a motion, seconded by Mr. Wills and unanimously passed, to approve fourteen (14) additions & sixty-six (66) deletions to 2010-11 adjunct list. (See attached for listing)

### OTHER

#### Instructional/Information Technology – Bid Award Audio Visual Equipment

On the recommendation of the President, Mr. Scaffidi made a motion, seconded by Mr. DiNardo and unanimously passed to accept the lowest responsive, responsible bid for the purchase, delivery and installation of audio visual equipment from Total Video Products LLC for a total of \$90,964.00.

#### Shared Services Agreement – Part-Time Security Personnel

On the recommendation of the President, Mr. Campbell made a motion, seconded by Mr. DiNardo and unanimously passed to acceptance of a resolution stating that Gloucester County College will work with The County of Gloucester, The Board of Education of the Special Services District, the Vocational School District of Gloucester County and Gloucester County College to implement the sharing of security personnel December 31, 2010 to the benefit of all participants.

#### Art Donations

On the recommendation of the President, Mr. Wills made a motion, seconded by Ms. Ross and unanimously passed to accept the following art donations from Dr. Ross Beitzel, Professor Emeritus and Curator of the GCC Permanent Art Collection for a value of \$1,265.00 to \$1,500.00.

1. Fifty-one (51) matted and framed ***“Playbills”*** (see attached listing), donated by Mrs. Joan Welch of Mt. Laurel, New Jersey. The collection represents plays and musicals seen in numerous venues throughout the world. The difference in value is attributed to the fact that many are old and collectable for those who are “theater buffs”. (See attached listing)

## REGULAR SESSION MINUTES

August 4, 2010

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### Public Portion

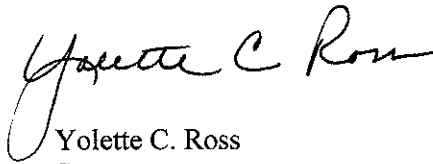
Mr. Cody Miller, Student Government President, presented to the Board of Trustees a petition signed by his fellow students over concerns about the College's 'no smoking' policy which goes into effect in September. On behalf of his fellow students, he proposed consideration of outside designated smoking areas away from populated areas. The Board Chair said he would review his proposal.

Dr. Geraldine Martin, Faculty Board Representative, thanked the Board of Trustees for respect shown to Dr. Deshbandu and indicated his family has donated an endowment of \$10,000.00 to establish a scholarship in his name.

Mr. Ron Case, Director/Dean, Athletics, took a moment to make everyone aware of the announcement on the GCC Portal about the 2009-10 NATYCAA Cup 'recognizing GCC as the best overall non-scholarship NJCAA program in the country'. Dean Case brought the trophy to the meeting for Trustees to be able to appreciate. He also provided the Trustees and the Public, in attendance, with a NATYCAA Awards Program fact sheet as well as a bound booklet titled 'Gloucester County College Athletics 2009 - 2010', which highlighted all of our athletes' accomplishments.

At 8:10 p.m., Mr. Concordia made a motion, seconded by Mr. DiNardo and unanimously passed, to end Regular Session and adjourn.

Respectfully submitted,



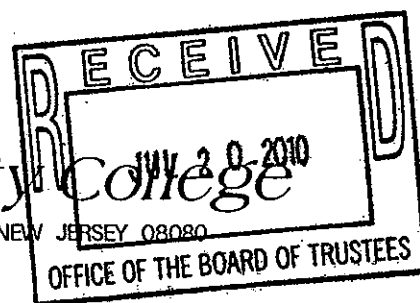
Yvette C. Ross  
Secretary

Gloucester



County College

SEWELL, NEW JERSEY 08080



July 20, 2010

Dear Gloucester County College Board Member,

On Monday, July 26, our nation will celebrate the 20<sup>th</sup> year anniversary of the Americans with Disabilities Act of 1990 (ADA).

For much of our history, barriers to education, employment, transportation and public accommodations have imposed staggering social and economic costs on American society and have undermined our well-intentioned efforts to educate, rehabilitate, and employ individuals with disabilities. By breaking down these barriers, the Americans with Disabilities Act (ADA) is enabling society to benefit from the skills and talents of individuals with disabilities, allowing us all to gain from their increased purchasing power and ability to use it, and is leading to fuller, more productive lives for all Americans.

The Gloucester County College Department of Special Needs Services is currently serving over 400 eligible students with a documented disability such as special learning, emotional and physical needs. Support services include, but are not limited to, advisement, tutoring, notetakers, scribes, advocacy, extended time on tests and the use of adaptive and assistive equipment and devices.

This program is your program, and it is a program which you can be very proud of. Thank you for your steadfast support of this program over many years.

On this, the 20<sup>th</sup> anniversary of the Americans with Disabilities Act, we pledge to continue to dedicate ourselves to the most supportive and effective services possible.

Sincerely,

The Students and Staff of the Special Needs Services Department

*"We know that equality of individual ability has never existed and never will, but we do insist that equality of opportunity still must be sought."*

*Franklin D. Roosevelt*

GLOUCESTER COUNTY COLLEGE  
 COMPARATIVE STATEMENT OF REVENUE AND EXPENDITURES  
 FOR THE MONTH ENDING JUNE 30, 2010 - Unaudited  
 FY 2010

	6/30/2010		6/30/2009	
	Budget Amount	% of Budget By Category	08/09* Actuals	% of Actual By Category
<b>Current Operating Revenues</b>				
Educational and General				
Student Tuition	\$ 11,815,823	101.93%	\$ 10,440,601	100.00%
Fees	5,564,132	101.37%	4,866,731	100.00%
Out of County	30,000	84.87%	40,364	100.00%
Government Appropriations				
State	5,240,524	100.00%	5,672,283	100.00%
County	8,454,942	100.00%	8,954,944	100.00%
Other Revenues	201,059	72.57%	155,962	100.00%
Auxiliary Enterprises**	585,800	41.92%	672,779	100.00%
<b>Total Budgeted Operating Revenues</b>	<b>\$ 31,892,280</b>	<b>99.70%</b>	<b>\$ 30,803,664</b>	<b>100.00%</b>
<b>Current Operating Expenditures</b>				
Instruction	\$ 13,483,910	99.07%	\$ 13,141,791	100.00%
Academic Support	3,115,962	84.45%	2,765,369	100.00%
Student Services	3,889,645	101.14%	4,106,027	100.00%
Institutional Support	5,583,635	88.82%	5,822,845	100.00%
Operating & Maintenance	4,615,254	81.48%	4,308,526	100.00%
Leasing Expenses	141,000	63.70%	138,660	100.00%
Retiree Benefits	314,512	102.00%	290,184	100.00%
<b>Total Budgeted Operating Expenditures</b>	<b>\$ 31,143,918</b>	<b>93.29%</b>	<b>\$ 30,573,402</b>	<b>100.00%</b>

\$ 748,362 \$ 2,741,902 \$ 230,262 \$ 230,262

Budget Subsidy  
 FY10 Excess - reserve for FY11 budget

\*\* The Y-T-D for Auxiliary Enterprises for 6/30/2010 is detailed on page 2.  
 Balances reported are as of 7/21/10

GLOUCESTER COUNTY COLLEGE  
Deptford Township  
Sewell, NJ 08080

BOARD MEETING

DATE: 8/4/10

PERSONNEL ACTIONS

**STATEMENT OF FACTS:**

The following Education/General Fund Actions are presented for Board of Trustee approval.

**BACKGROUND:**

**Seven (7) Appointments:**

Michael Slater. Mr. Slater has his B.S. degree from Rowan University and has been working as a Security Officer for Gloucester County College for the past year. Mr. Slater has been a Special Officer for the Point Pleasant Beach Police Department for the past four years and also was a volunteer EMT-B for Rowan University for two years.

Reason: Cover weekend college hours and fill in schedule gaps  
Title: Sergeant  
Salary Band: S3 \$26,700 - \$33,400 - \$40,100  
Salary: \$29,232 per annum, prorated  
Start Date: 8/9/10

Sharon Downs Thomas. Ms. Thomas has her B.A. degree from Neumann University. She has worked as a Computer Consultant/Trainer for the past 10 years. Prior to that she worked as a Director for Youth in Action where she oversaw the daily operations of the organization.

Reason: New Grant  
Title: Manager – HIT Grant  
Salary Band: S9 \$40,000 - \$52,500 - \$65,000  
Salary: \$40,000 per annum, prorated  
Start Date: 8/5/10

Bryan Buttler. Mr. Buttler has his B.A. and M.A. degrees from Rutgers University. He has been a communications adjunct for the past five years, and worked at Gloucester County College for three years as an adjunct for the Liberal Arts Division.

Reason: New position  
Title: Assistant Professor, Communications  
Salary Band: S9 \$42,500 – 74,091 – 105,682  
Salary: \$45,000 per annum  
Start Date: 9/1/10

Dawn Conley. Ms. Conley has a B.A. degree from University of Cincinnati and her M.S. and Ph.D. from Northwestern University. She has been teaching Sociology for the past three years. Prior to that, Ms. Conley worked in the field as a social worker for ten years.

Reason: Replace retired faculty member  
Title: Assistant Professor, Sociology  
Salary Band: S9 \$42,500 – 74,091 – 105,682  
Salary: \$47,500 per annum  
Start Date: 9/1/10

Eileen Mantici. Ms. Mantici has her B.A. degree from Widener University. She has worked the past year assisting individuals with the financial aid process. Prior to that Ms. Mantici worked as a Case Manager.

Reason: Replace terminated employee  
Title: Financial Aid Technician  
Salary Band: H3 \$14.94 – 21.96 – 28.97  
Salary: \$14.94 per hour  
Start Date: 8/23/10

Lisa DiGregorio. Ms. DiGregorio has a B.S. degree from Rowan University. She has over 10 years of experience with payroll where her positions ranged from Payroll Systems Supervisor to Manager of Benefits and Compensation.

Reason: Replace resigned employee  
Title: Payroll Supervisor  
Salary Band: S6 \$36,200 – 46,200 – 56,200  
Salary: \$36,200 per annum, prorated  
Start Date: 8/23/10

Catherine DeMartino. Ms. DeMartino has her B.S. degree from Rowan University. She has been working as an accountant for Underwood Memorial Hospital for the past year. Prior to that Ms. DeMartino had worked as a cashier in the Business Office for two years.

Reason: New position  
Title: Assistant Bursar  
Salary Band: S3 \$26,700 – 33,400 – 40,100  
Salary: \$31,000 per annum, prorated  
Start Date: 8/23/10

#### **Four (4) Promotions:**

Richard Brown, from Counseling Advisor, \$65,682 per annum, to Director II, Advising, \$66,982 per annum, prorated, effective 8/9/10

Cheryl Budd, from Coordinator, Student Activities, \$35,152 per annum, to Administrator, Student Activities, \$40,000 per annum, prorated, effective 8/9/10

Elizabeth Hall, from Controller, \$85,633 per annum, to Executive Director, Financial Services, \$90,000 per annum, effective 7/1/10

Courtney Taormina, from Project Clerk, Level II, \$14.80 per hour, to Team Coordinator, Level III, \$15.24 per hour, effective 8/9/10

#### **Two (2) Resignations:**

Matthew Libetti, Payroll Supervisor, effective 7/20/10

Diane Trace, Research Assistant, effective 8/15/10

#### **Two (2) Retirements:**

Maureen D'Andrea, Dean of Admissions/Registration, effective 9/1/10

Earl Divens, Dean of Students, effective 9/1/10



**One (1) Transfer:**

Cheryl Fletcher, Evening/Weekend Support Svcs Assistant, to Student Services Assistant, effective 8/2/10

**One (1) Termination:**

Natasha Singh, Technician, Student Services, effective 7/21/10

**Four (4) Part Time Hires:**

Carla Butts, ABE Site Coordinator, \$23.40 per hour  
Paris Lewis, LLL Instructor, \$35.00 per hour  
Diane Saunders, Cashier, Budgeting, \$10.49 per hour  
June Bretz, Coordinator, Volunteer Center, \$ 25.00 per hour

**Fourteen (14) Additions and Sixty Six (66) Deletions to the 2010-11 Adjunct list:**

See attached listing

**PRESIDENT'S RECOMMENDATION:**

Recommend approval of actions listed above.

GLOUCESTER COUNTY COLLEGE  
Academic Services  
M E M O R A N D U M

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TO: Dr. Russell Davis, President

FROM: John Henzy  
Provost and Vice President, Academic Services

RE: Additions to Adjunct List

DATE: July 27, 2010

Listed below are additions to our approved adjunct list. These candidates are recommended for Board approval at their next Board of Trustees meeting.

**MARCIA ASHURST-WHITING**  
**STACEY CALLAWAY**  
**KIM CAPRI**  
**PETER DILORENZO**  
**MARK DONOHUE**  
**SEAN KENNEDY**  
**KATHLEEN O'SHEA**  
**SUSAN VAN ATTA**

**Academy High School Adjuncts**

**NICHOLAS DiARENZO**  
**KAREN GRANT**  
**ROBERT KIJEWski**  
**KIMBERLY PALOMO**  
**MARIA SOBOLEWSKI**  
**DANIELLE TAULANE**

**GLOUCESTER COUNTY COLLEGE**  
**Academic Services**  
**M E M O R A N D U M**

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TO: Dr. Russell Davis, President  
FROM: John Henzy, Provost and Vice President  
Academic Services  
RE: Deletions from Approved Adjunct List  
DATE: July 26, 2010

**ATHLETICS**

Grady Armstrong  
Robert Baumgartner  
Richard Cooper  
Stephen Gangloff  
Danielle Maye  
John McElrath  
Daniel Roberts  
David Sheridan  
Dana Siciliano

**BUSINESS STUDIES**

Christine Boucher  
Delroy Graham  
Azi Hamou-Lhadj  
Roland Hardy  
Robert Manieri  
Kenneth Phillips  
Carl Place  
Dean Sommers

**LIBERAL ARTS**

David Anderson  
Diana Bailey  
Sonia Beach  
Erin Charles  
Rosanna Conti  
David Davenport

## LIBERAL ARTS

Hanshi Deshbandhu  
Gail Dodge  
Jane Dorey  
Kristen Haase  
Elizabeth Lavertu  
Stacey Lodge  
James Oriolo  
Mark Peon  
Michael Petrongolo  
Maunie Sgobbo  
Dale Taylor  
Andrea Watkins  
Michael Welsh  
Vippy Yee

## MATHEMATICS

Stephanie Anderson  
Laura Friedrich  
Walter Friedrich  
Sharon Lee  
Lenora Sheppard

## NURSING/ALLIED HEALTH

Jill Ballenger  
Kelly Carbone  
Catherine Cheeseman  
Theresa Covello  
Susan Egger  
Barbara Ladzinski  
Catherine MacMillan  
Ruthanne McKnight-Chelius  
Aleesa Mae Mobley  
Kristin Siedlarz-Tabor  
Debra Trerotola

## PUBLIC SAFETY AND SECURITY

Joseph Martin

## SCIENCE

Roberta Batorsky  
Linda Canobbio  
Jenna Connolly  
Maria DeAngelo  
Sunday Eke-Okoro  
Karen Klein  
Donna McMahon  
Radovan Milinic  
Thomas Miller  
John Millili  
John Poliero  
Meredith Wesolowski

Donated Playbills 6/28/2010

1. Mame
2. Aspects of Love
3. Amadeus
4. City of Angels
5. Lettice and Lovage
6. Pirates of Penzance
7. I Ought to be in Pictures
8. Cats
9. 42<sup>nd</sup> Street
10. Joseph and the Amazing Technicolor Dream Coat
11. Sherlock's Last Case
12. Guys and Dolls
13. Madame Butterfly
14. Biloxi Blues
15. A Chorus Line
16. Nunsense
17. Starlight Express
18. Kiss of the Spider Woman
19. Nine
20. No Sex Please, We're British
21. Me and My Girl
22. Brighten Beach Memoirs
23. Death of a Salesman
24. Les Miserables
25. La Cage Aux Folles
26. Phantom of the Opera
27. The Civil War
28. The Mystery of Edwin Drood
29. Titanic
30. Lost in Yonkers
31. Shear Madness
32. Will Rogers Follies
33. My One and Only
34. Evita
35. Jekyll and Hyde
36. Woman of the Year
37. Miss Saigon
38. Do Black Patten Leather Shoes Really Reflect Up?
39. Once Upon a Mattress
40. Song and Dance
41. Grand Hotel
42. Big
43. Meet Me in St. Louis
44. The Scarlet Pimpernel

45. Sunset
46. Agnes of God
47. Crazy for You
48. Tango Argentina
49. Hotel H 2 \$
50. Broadway Bound
51. Conversation with My Father

Donated playbills