

# Rowan College South Jersey

## Documentation of Disability

Students with disabilities who are seeking special services (accommodations) from Rowan College South Jersey, must submit the documentation outlined below in order to receive reasonable accommodations under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990.

### Learning Disabilities

Students are required to submit documentation to the Department of Special Services to verify eligibility to receive special services. The documentation must be current, within 3 years, and include the following.

1. Full Individualized Education Plan (IEP).
2. Aptitude Assessment: The Weschler Adult Intelligence Scale III and or the Woodcock Johnson Standard Achievement Battery. These evaluations are typically a part of the Triannual Reevaluation for the IEP.
3. Documentation should provide clear evidence of a disability and the functional limitations of the disability as it pertains to an academic setting.

### Psychological/Psychiatric Disorders

Students are required to submit documentation to the Department of Special Services to verify eligibility to receive special services. The documentation must be current, within 1 year, and include the following.

1. Diagnosis; A diagnosis must be given by a qualified professional; psychologist, counselor or psychiatrist, indicating the need for service.
2. Documentation must be on office or practice letterhead, dated and signed by a professional who is licensed or certified in the area for which the diagnosis is made.
3. Documentation should provide clear evidence of a disability and the functional limitations of the disability as it pertains to an academic setting.

### High School 504 Plan

Students are required to submit documentation to the Department of Special Services to verify eligibility to receive special services. The documentation must be current, within 3 year, and include the following.

1. Provide a copy of the 504 Plan from High School
2. Provide the documentation from which the 504 Plan was developed. (See the above items, to determine what documentation is required)