

International Student Responsibility Form

Please initial and sign that you understood and read each responsibility.

_____ I understand that Rowan College is a commuter school, and I am solely responsible to find adequate housing and transportation **to attend college**.

_____ I understand I am responsible for successfully completing a minimum of 12 credits in the fall and spring semesters of each academic year. If I fail to do this, I understand that I may become “out of status” and will need to apply to the United States Customs and Immigration Service (US CIS) for reinstatement.

_____ I understand that I must make every effort to complete my studies within the time period specified on the I-20. The new Immigration Act holds students to their completion date except in cases of legitimate academic or medical need. Academic probation or suspension is not considered legitimate.

_____ I will seek advisement from the International Student Advisor for all course registrations or if I am having difficulty with any of my courses. If I do not do this and fail or withdraw from one or more courses, I understand that I may become “out of status” and will need to apply to the US CIS for reinstatement.

_____ I understand that if I wish to change my major I must see the International Student Advisor for a new I-20.

_____ I understand that I must attend classes in a traditional setting and may not take more than one online course per semester.

_____ I understand that an F-1 student visa is **not a work visa**. An F-1 student may not work off campus during the first 12 months. I understand that I cannot work without permission. I will refer to the International Student Advisor for **guidance** in this manner.

_____ I am solely responsible for the timely submission of all my documents to the US CIS. The International Student Advisor will assist by providing information and direction, but will not send any documents.

_____ I am solely responsible for making sure that my passport and visa are current and in order, and for providing the International Student Advisor with copies of any changes, such as new I-94 and updated visa. I will notify the International Student Advisor within 10 days of any change to my visa status.

_____ I will notify the International Student Advisor and the Admissions Office of any change in address within 10 days of the event of moving.

_____ I must consult with the International Student Advisor prior to any travel outside of the United States. I will not travel during any academic term without the approval of both my instructors and the International Student Advisor.

_____ I will not engage in any activity that might endanger my visa status. Examples of these activities include committing, or helping to commit a crime or illegally working.

_____ I understand that I am fully responsible for all finances, and that International students are not eligible to apply for financial federal and state aid and are restricted to campus base employment opportunities.

As an International Student at Rowan College of South Jersey, I understand and agree to adhere to the above Citizenship and Immigration Service rules regarding maintaining my student visa status. Failure to comply with US CIS rules and regulations may result in my becoming “*out of status*” and result in a possible US CIS action against me. Additionally, Rowan College of South Jersey has specific rules that help students comply with these guidelines.

PRINT FULL NAME

SIGNATURE

DATE

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The Board of Trustees is committed to providing a work and academic environment that maintains and promotes affirmative action and equal opportunity for all employees and students without discrimination on the basis of certain enumerated and protected categories. These categories are race, creed (religion), color, national origin, nationality, ancestry, age, sex (including pregnancy and sexual harassment), marital status, domestic partnership or civil union status, affectional, or sexual orientation, gender identity or expression, atypical hereditary cellular or blood trait, genetic information, liability for military service, or mental or physical disability, including AIDS or HIV related illnesses. For questions concerning discrimination, contact Almarie J. Jones, Special Assistant to the President, Diversity and Equity/Title IX/Compliance at 856-415-2154 or ajones@rcsj.edu. For disability issues, contact Dennis M. Cook, Director, Department of Special Services, ADA/504 Officer at 856-415-2265 or dcook@rcsj.edu.