



## Business Software Tools, COA

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|---|---|
| <input type="checkbox"/> CS 113 Introduction to Computers                               | 4 |
| <input type="checkbox"/> CS 119 Spreadsheets - EXCEL                                    | 4 |
| <input type="checkbox"/> CS 211 Relational Databases                                    | 4 |
| <input type="checkbox"/> AC 207 Accounting Information Systems or<br>CS ___ CS Elective | 3 |
| <input type="checkbox"/> BU 123 Personal & Professional Branding                        | 1 |

**TOTAL CREDITS: 16**

[BUSS.COA; CIP Code 11.0201]  
**Certificate of Achievement**



This certificate program is designed to strengthen students' business software application skills that are utilized in most work environments in today's organizations. A Certificate of Achievement also allows working professionals the opportunity to obtain additional knowledge and skills while earning college credits.

*This certificate of achievement stacks into the Computer Information Systems, A.S. program.*

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