



## **Rowan College of South Jersey**

Administrative Procedure: 3301

### **ACADEMIC PROGRESS, PROBATION, AND LEAVE**

#### Academic Progress

A student at the College is deemed to be making satisfactory progress toward the completion of program requirements when the student has earned a cumulative grade point average of 2.000 or higher. Such determination will be made at the conclusion of every semester (fall, winter, spring, and summer).

#### Academic Probation

A student will be placed on academic probation when the cumulative GPA falls below 2.000 after a minimum of 12 college-level credits have been attempted. Academic probation and leave credit restrictions apply to every semester.

#### Credit Restrictions and Requirements While on Probation

During the first semester on academic probation, the student may enroll for no more than 14 credits. This credit restriction will continue as long as the student is on probation and the semester GPA is at least 2.000.

During any semester on academic probation, should the semester GPA fall below 2.000, the student will be further restricted to 12 credits for subsequent semesters while on probation.

Students on academic probation do not qualify for the President's or Deans' list. While on probation, the student will be advised to participate in advising sessions with a counseling advisor.

#### Removal from Probation Status

A student will be removed from academic probation status when the cumulative GPA has risen to 2.000 or higher. Once removed from probation status for one semester, any student returned to probation status will begin the probation cycle again.

Academic Leave

A student restricted to 12 credits who receives a semester GPA of less than 2.000 will be placed on academic leave from the College through the next full academic semester. A student placed on academic leave will be provided counseling/advisement with appropriate College personnel regarding reinstatement procedures.

Reinstatement

Following academic leave, the student may initiate readmission to the College by making an appointment with a counseling advisor. The student will return on 12 credit probation restriction and must earn a semester GPA of 2.000 or higher. The student will remain on restricted probation until the cumulative GPA has risen to 2.000 or higher. Failure to earn a semester GPA of 2.000 or higher while on restricted probation will result in another semester of academic leave.

Area: Academic Services

Approved: 07/01/19

Reaffirmed: 08/09/23

President's Authorization: \_\_\_\_\_

A handwritten signature in black ink, appearing to read "Jim Keating", is written over a horizontal line.

References:

Rowan College of South Jersey Board of Trustees Policy Manual, *3301 Academic Progress, Probation, and Leave*