



Rowan College
of **SOUTH JERSEY**
BOARD OF TRUSTEES MEETING

REGULAR SESSION MINUTES
August 9, 2023

Chair Gene Concordia called the Regular Session of the Board of Trustees of Rowan College of South Jersey to order at 6:35 p.m., which was held in-person on the Gloucester Campus.

Meg Resue, Special Assistant to President and Board of Trustees, read the Open Public Meetings Act Statement: “In compliance with the ‘Open Public Meetings Act’ of the State of New Jersey, adequate notice of this meeting of the Rowan College of South Jersey Board of Trustees was provided by the forwarding of a notice on July 11, 2023, to *The South Jersey Times*, and *The Daily Journal*, the Gloucester and Cumberland County Commissioner Directors, Education Liaisons, Administrators, and both campus college communities.”

Meg Resue led the Pledge of Allegiance.

Roll call followed by Meg Resue.

Members Present:

Ms. Lita Abele
Mr. Bob Bumpus
Mr. Gene Concordia
Rev. Dr. James Dunkins
Ms. Yolanda Garcia Balicki, Esq.
Ms. Ruby Love
Mr. Ken Mecouch
Dr. Frederick Keating, President, Ex-Officio

Members Absent:

Ms. Ave’ Altersitz
Ms. Jennica Bileci
Mr. Len Daws
Dr. Edward Geletka*
Dr. Warren Wallace
Mr. Douglas Wills, Esq.

Advisor Present:

Mr. Dave Rapuano, Esq

*Currently non-voting member pending NJ Governor’s confirmation.

Chair Concordia welcomed everyone to the meeting and introduced Dr. Keating for the President’s report.

PRESIDENT’S REPORT

Dr. Keating discussed the NJ.com article, *Crisis in Cumberland* with the Board, and reviewed NJ’s degree attainment rates by county as published in OSHE’s *Where Opportunity Meets Innovation*. From there he talked about potential remedies to improve these rates in the southern NJ region through opportunities in advanced manufacturing arena.

Dr. Keating presented to the Board RCSJ’s proposal to develop an Institute of Advanced Manufacturing on the Cumberland Campus. To that end, Dr. Keating informed the Trustees he was invited to participate as a panelist to the NJMEP 2023 South Jersey Manufacturing Revitalization Summit along with Senator Michael Testa, Jr. to communicate the effort underway to “revitalize underserved and disconnected areas of manufacturing in Southern NJ with focus areas of supply chain, technology, and workforce development” to develop and/or enhance industry relationships.

After the proposal was thoroughly discussed in detail, the Trustees unanimously gave Dr. Keating permission to move forward with the concept as presented. (see attachments)

ACCEPTANCE OF MINUTES

The June 20, 2023 Regular Session Meeting minutes were approved as published.

FINANCE

Nick Burzichelli, Executive Vice President/COO, presented the financial statements as listed below and reviewed the finance resolution for approval.

Informational Item: Combined RCSJ Financial Statement and separate campus Financial Statements for the month ending June 30, 2023. (attached)

On the recommendation of the President, Trustee Mecouch made a motion, seconded by Trustee Balicki, approving item 1 below: (resolution attached)

1. MOU between the Boys & Girls Club of Cumberland County, RCSJ and the Rowan College Foundation

PLANNING/FACILITIES

Nick Burzichelli, Executive Vice President/COO, noted there was nothing unusual to point out regarding the Campus Safety Report and went on to review the details of items 2, 3, and 8. The balance of the resolutions were routine purchasing of goods and services.

Informational Item: Campus Safety Crime Statistics -Report – Rowan College of South Jersey Campus Safety Crime Statistics for June & July 2023 for both campuses (attached).

On the recommendation of the President, Trustee Mecouch made a motion, seconded by Trustee Balicki, approving the following items 1 through 15: (resolutions attached)

1. Purchase of Certain Goods & Services: Bottino's Shoprite
2. Purchase Agreement: Applied Video Technology AVTQ25095-08
3. Purchase Agreement: Applied Video Technology AVTQ25254-04
4. Purchase Agreement: Computer Comforts
5. Contract Agreement: Driveway Express
6. Contract Agreement: Edward Keith & Son
7. Contract Agreement: Gillespie Group – Gloucester Campus
8. Contract Agreement: Arthur J. Ogren – Gloucester Campus
9. Contract Agreement: Gourmet Dining – Cumberland Campus
10. Purchase Agreement: Hillrom
11. Contract Agreement: Patrick Breen Masonry & Concrete
12. Contract Agreement: Patriot Roofing
13. Contract Agreement: Pennoni Associates
14. Purchase Agreement: Pocket Nurse
15. Contract Agreement: Schnoll & Sons – Gloucester

PERSONNEL

Nick Burzichelli, Executive Vice President/COO, presented the personnel actions and noted the employment contracts on the Gloucester campus were settled and pointed out the other resolutions annually appointing ADA/Section 504 Officers and Certifying Officers.

On the recommendation of the President, Trustee Love made a motion, seconded by Trustee Mecouch, unanimously approving the Personnel Actions and the associated resolutions, as presented in item 1: (documents/resolutions attached)

1. Personnel Actions and President's Recommendations for the RCSJ Gloucester and Cumberland Campuses

ACADEMIC SERVICES

Dr. Brenden Rickards, Vice President / Provost, Academic Services noted the college had two successful Gloucester Campus accreditation site visits, both with minimal corrective action needed for either the DMS Program and the ACT Internships and Career Services program. Dr. Rickards thanked both programs' leadership efforts that resulted in the positive outcomes and from there he continued his report to briefly explain the items listed for action.

On the recommendation of the President, Trustee Balicki made a motion, seconded by Trustee Bumpus, approving the following items 1 through 13, with Trustee Bumpus abstaining for items 12 & 13. (resolutions attached)

1. Agreement for services: RCSJ and County College of Morris (Career Advance)
2. Apply, upon award, accept funding: Gloucester County WDB WOIA Grant (out of school youth)
3. Agreement for services: RCSJ and Bergen Community College (Health Works)
4. Apply, upon award, accept grant funding: Workforce & Economic Development NJ Pathways to Career Program
5. Apply, upon award, accept grant funding: Gloucester County RSVP AmeriCorps Seniors Friendly Visitors Program
6. Apply, upon award, accept grant funding: Gloucester County RSVP AmeriCorps Seniors Stress Busters Caregivers Program
7. Apply, upon award, accept grant funding: Gloucester County RSVP AmeriCorps Seniors Volunteer Education Program
8. Contract for services agreement: RCSJ-Cumberland and Camden County (WIOA & WFNJ/credit bearing)
9. Contract for services agreement: RCSJ-Gloucester and Camden County (WIOA & WFNJ/credit bearing)
10. Contract for services agreement: RCSJ-Cumberland and Camden County (WIOA & WFNJ/One Stop)
11. Contract for services agreement: RCSJ and Camden County (WIOA & WFNJ/non-credit)
12. Apply, upon award, accept grant funding: Perkins Career & Technical Education Program - Cumberland
13. Apply upon award, accept grant funding: Perkins Career & Technical Education Program - Gloucester

POLICY

Sandy Evans, Director, President's Office presented the listed policies below.

On the recommendation of the President, Trustee Mecouch made a motion, seconded by Trustee Love, approving the following policies: (copies attached)

1. Reaffirm Policies:
 - 3003 Grading System & Grade Point Average (GPA)
 - 3301 Academic Progress, Probation & Leave
2. Revised Policy:
 - 8405 Tuition Waivers & Discounts for Students & Community

STUDENT SERVICES

Judy Atkinson, Vice President, Student Services provided the following report.

- The College is preparing for the September 5th start of the 2023 fall semester.

- The College will host two Welcome Back events from 10am to 12:30pm, August 30 (CC) and August 31 (GC). Welcome Back Event will include the following:
 - Welcome Message:** Hear from college officials about what's in store for Fall 2023 and how RCSJ's programs are designed to help you thrive.
 - Academic Focus Sessions:** Meet with the Deans and Faculty from your program to find out more about your program of study, find out about internship opportunities, and explore career and transfer pathways.
 - Resource Fair:** Ask questions and find about more from the college departments and our campus partners here to help you succeed in the classroom and stay well outside of the classroom. Representatives from the Sewell Rowan Medicine offices will also be on hand to provide information about the great healthcare services now available on the RCSJ campus!
 - Free refreshments and giveaways:** Grab a snack and some free college swag while you're here on campus.
- Adult Literacy is moving from Dean Satchell's CTE area to Student Services, in Megan Ruttler's area. Joe Spencer as the Director will lead this initiative.
- WIOA Out of School Youth Program

Under the Workforce Innovation and Opportunity ACT (WIOA) of 2014, the Gloucester County Workforce Development Board (GCWDB), has approved Rowan College of South Jersey – Gloucester Campus to administer the WIOA Out of School Youth Program for Gloucester County residents

BRANCH CAMPUS

Dr. Jim Piccone, Vice President/CAO, Branch Campus provided the following report.

Facilities Update

- Military Veterans' Wall is complete, and we will have a Ceremony on Nov. 9th at 2:30 pm.
- Our two biggest projects on campus are new HVAC Controls for buildings and a new Energized Radiography lab and equipment in the Navone Healthcare Bld. Funded by Chapter 12.
- We received \$250,000 from the (ELF Equipment Leasing Fund) to be used for classroom technology upgrades in the Alampi Science Building.
- Rowan Medicine Building should be completed February or March 2024.
- 8 Cohorts finishing up their summer programs - Gear Up, EOF, Trio, AJ, La Vias, BHS ECHS/HSOP, and ACT. It's nice to see the campus active with students during the summer. Many of these students will enroll for the fall.

National Institute of Health (NIH) Grant

We have had a very successful grant, in partnership with Rowan University, that has allowed our students to do research at Rowan University during the summer with a pathway to Rowan and beyond. This grant is coming to an end, and we have had a few of our students receive a bachelor's degree from Rowan and moved on to receive master's degrees and some are in doctoral programs now.

We are working on another NIH grant that will be even more student focused. The grant will pay 60% of their tuition, give students a stipend of \$13,000 a year and allow them to take

Rowan University courses. This will prepare our students well for the areas in biology, health, and medicine.

INNOVATION & TECHNOLOGY

Josh Piddington, Vice President/CIO, Innovation & Technology, mentioned that his area has had a busy summer in preparation for September and discussed the effort by his team to get technology updated and ready to go with a focus on the GCIT Advanced Manufacturing building to be able to accommodate the needs of GCIT day students and RCSJ's evening students requiring two distinct technology systems. Mr. Piddington spoke highly of his team's performance in completing the task.

ROWAN COLLEGE FOUNDATION

Cody Miller, Director, Foundation & Alumni Relations, thanked the Board for their support and ratifying the MOU with the Boys and Girls Club of Cumberland County and informed the Board that the Foundation continues to develop strategic relationships with other community organizations. Mr. Miller mentioned the Foundation's Annual Golf Classic to take place on Wednesday, October 18, 2023.

PUBLIC PORTION

Chair Concordia asked for Public comment, none was received.

ADJOURNMENT

At 7:55 p.m., Trustee Bumpus made a motion, seconded by Trustee Dunkins. The motion was unanimously approved to adjourn the regular meeting.

Respectfully submitted,

Notes taken by: M. Resue

Attested:



Meg Resue, Special Assistant to the Board of Trustees



SUBSCRIBER EXCLUSIVE 

Crisis in Cumberland

This forgotten N.J. county is worse off than parts of Appalachia. How can that be?

Today 7:02 AM

IMPROVING COLLEGE ATTAINMENT IN NEW JERSEY

In a competitive world, the state and its institutions of higher education must do better to address the needs of students and employers and the realities of a changing economy. In 2017, 48% of working-age New Jersey adults held a college degree, and another 3% held a high-value non-degree credential.⁹ That places New Jersey seventh among all states for postsecondary attainment. Yet although New Jersey's higher education attainment rate is generally high, it is nonetheless uneven across the state (Figure 2). In Somerset and Morris Counties, 63% of people ages 25-64 have at least an associate degree.¹⁰ By contrast, Cumberland County has an attainment rate of just 22%.¹¹ Work must be done to close this gap.


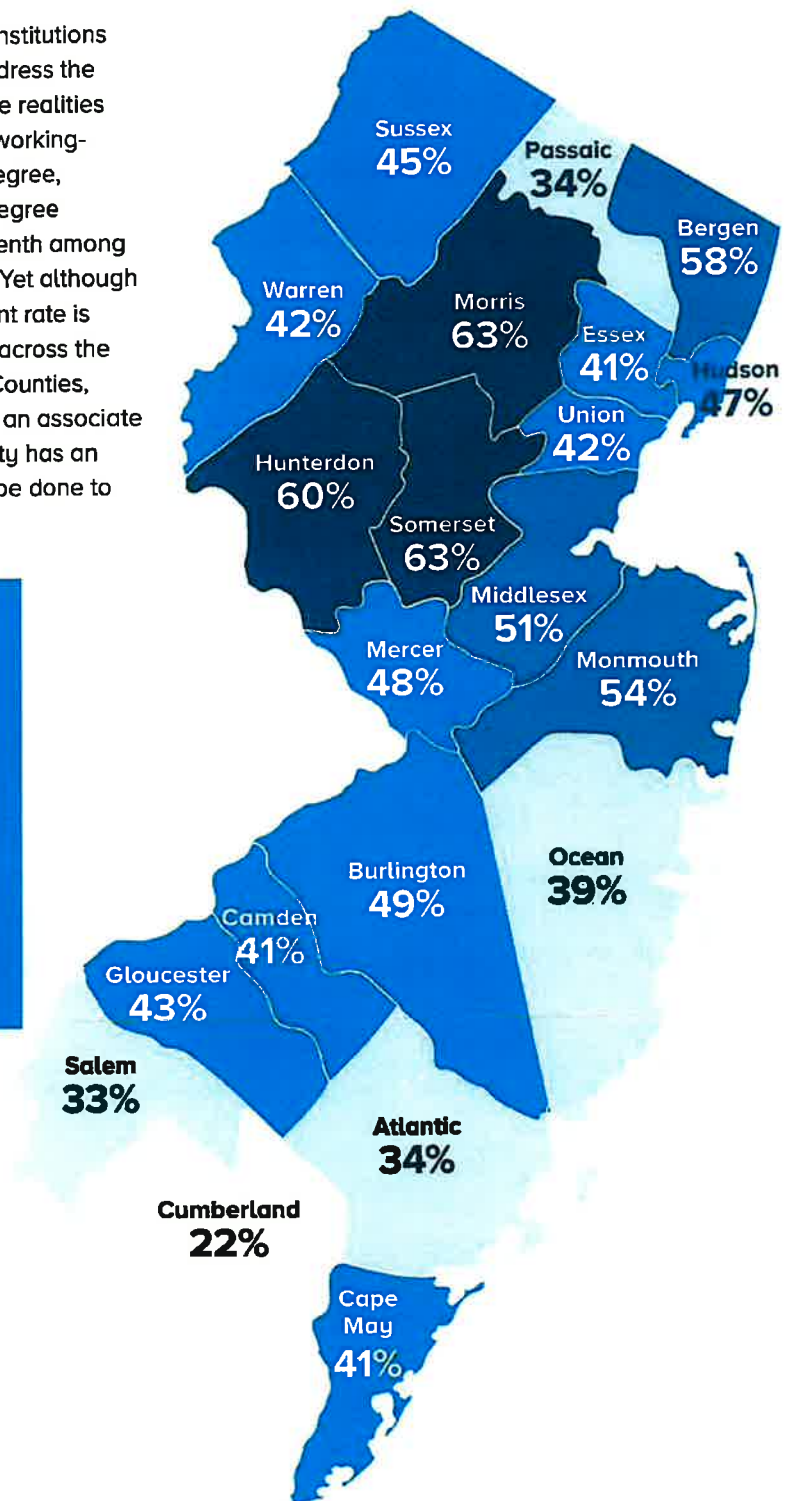
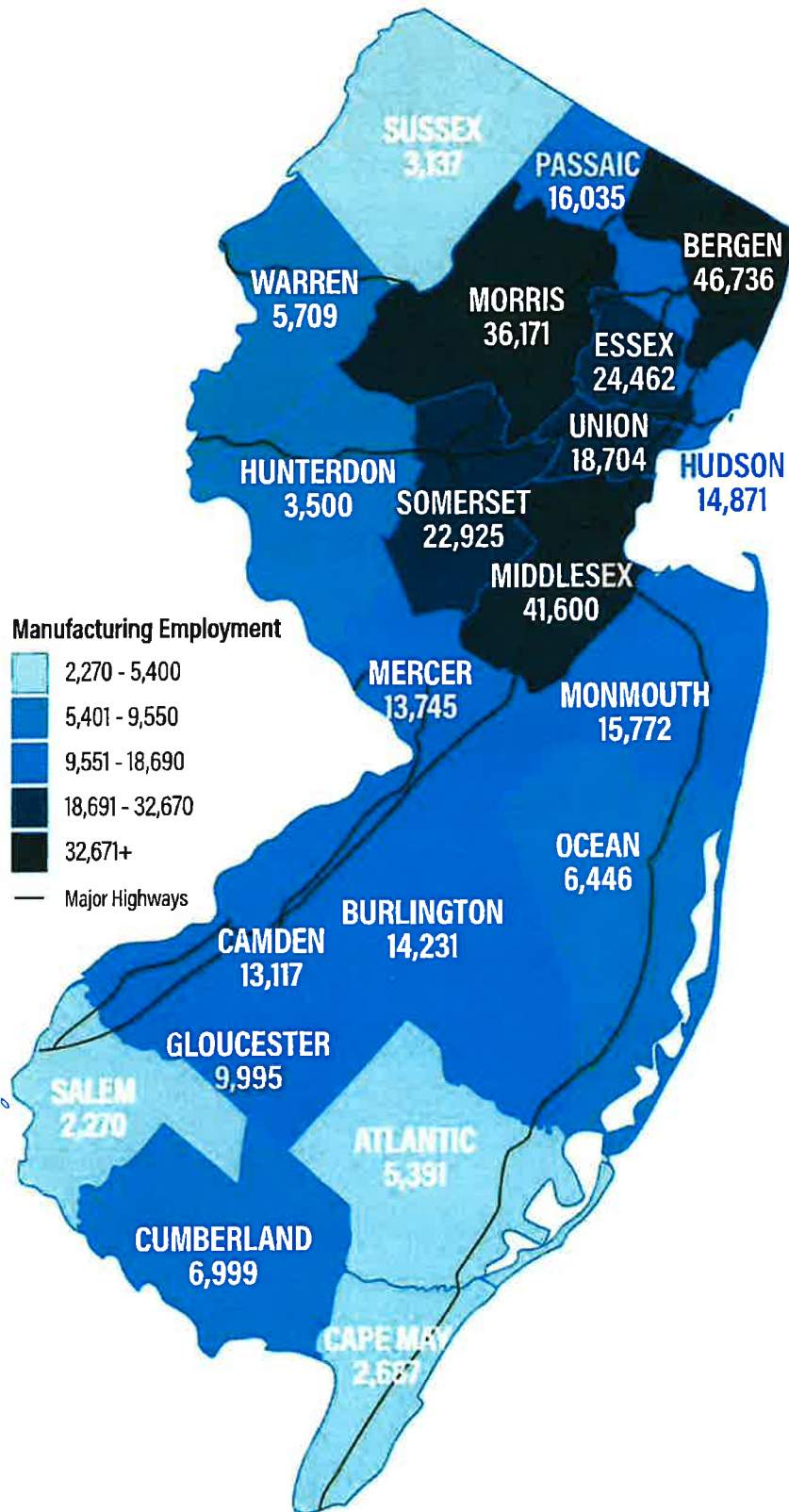
 Attainment rates by county reflect gaps based on a variety of social and economic factors. Closing these equity gaps is a central theme of the plan and needed to reach the state's attainment goal.

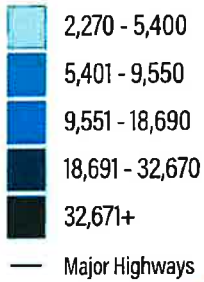
FIGURE 2: DEGREE ATTAINMENT RATES BY COUNTY



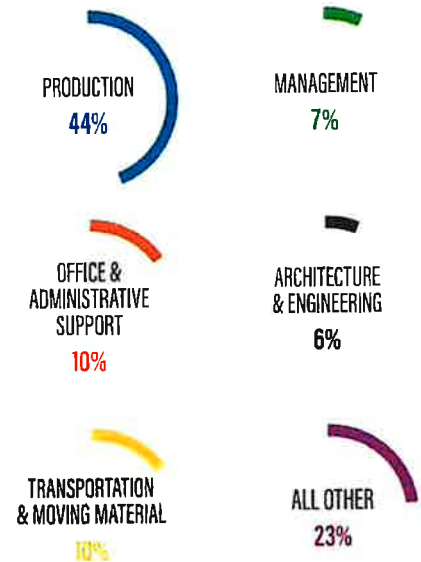
MANUFACTURING EMPLOYMENT NEW JERSEY, 2020



Manufacturing Employment



BREAKDOWN OF MAJOR OCCUPATIONAL GROUPS WITHIN THE MANUFACTURING INDUSTRY NEW JERSEY, 2020



Employment in manufacturing is highly concentrated in New Jersey's most populous counties and along the Interstate 95 corridor, however, manufacturing in many of New Jersey's more sparsely populated counties makes up a larger percentage of total private sector employment.

New Jersey offers unique business advantages including

- Geographic proximity to roughly 40% of the US population, or around 100 million potential consumers.
- Highly educated and diverse workforce.
- Extensive transportation network in place to carry goods by land, air, and sea.

Passaic, Bergen, Morris, Essex, Union, Hudson, Somerset, and Middlesex Counties make up the largest concentration of manufacturing employment.

Bergen County has the largest share of manufacturing of total employment, nearly 14.4%, followed by Middlesex and Morris Counties.

Bergen, Morris, Middlesex, and Somerset Counties have a large and diverse mix of manufacturing industries.

Source: BLS, Quarterly Census of Employment and Wages, 2020 Annual Averages

Prepared by: New Jersey Department of Labor and Workforce Development, December 2020

INSTITUTE OF ADVANCED MANUFACTURING



Partnerships

- John F. Scarpa Technical Education Center of Cumberland County (CCTEC)
- South Jersey High Schools
- RCSJ Evening /Adult Technical Education Program (CCTEC)
- Rowan University
- The Advanced Materials and Manufacturing Institute (AMMI) at Rowan University
- Cumberland County Workforce Development Board
- Southern New Jersey Development Council
- South Jersey Chambers of Commerce
- Southern New Jersey Trades Association
- New Jersey Department of Labor and Workforce Development
 - New Jersey Division of Vocational Rehabilitation Services (DVRS)
- Community and Faith-based Organizations



*Serving the
South Jersey Region*

RCSJ.edu | Cumberland Campus
3322 College Drive, Vineland, NJ 08360



Advanced Manufacturing



Infrastructure & Energy



Transportation, Logistics & Distribution



Innovation & Technology

Advanced Manufacturing and Labor Demand

Rowan College of South Jersey has a history of investing in, and staying current with, manufacturing in order to adequately train South Jersey residents and exceed employer expectations. Advancements have led to Industry 4.0 which builds on the second and third industrial revolutions to "take what was started in the third with the adoption of computers and automation and enhance it with smart and autonomous systems fueled by data and machine learning" (Barr, 2018). These advancements led to developments in four areas of manufacturing that RCSJ already focuses on, and plans to expand through the Institute of Advanced Manufacturing. The Institute will focus on Advanced Manufacturing; Infrastructure & Energy; Innovation & Technology; and Transportation, Logistics & Distribution. According to NJMEP, "manufacturing organizations that approach Industry 4.0 with an open mind, who are willing to work with trusted partners to ensure they are not distracted by fads—and to ensure their investments are put to the best use—will find themselves outpacing both foreign and domestic competition." This means at RCSJ, we must also keep pace with, and embrace Industry 4.0 in the classroom making our graduates more marketable and employable.

The Institute's industry sectors of focus align with the NJCCC Collaboratives, input from key industry partners, and an analysis of labor market data for the region. The nine industry sectors accounted for 22.5% of actual New Jersey employment in 2018. Each of the existing and proposed College programs in the nine sectors will offer the opportunity for stackable credential pathways and advancement of employees, and all are undergoing rapid change. The nine industry sectors are expected to grow at a faster than average rate by 2028.

The Institute will serve the South Jersey region drawing students from Atlantic, Camden, Cape May, Cumberland, Gloucester, and Salem counties, which will fulfill occupational needs throughout our region allowing for business expansion and growth.

Industry and Occupational Employment Projections

Occupations	Industry Sectors	Employment		
		2018 Actual	2028 Projection	Growth %*
Total NJ Occupations	All Industries	4,400,060	4,649,570	5%
Total Advanced Manufacturing Programs	All Programs	992,650	1,064,590	7.2%
Automotive and Related Body Repairers	Transportation, Logistics and Distribution	4,190	4,380	4.5%
Logistics & Supply Chain Management	Transportation, Logistics and Distribution	318,830	345,950	8%
Manufacturing Production & Engineering	Advanced Manufacturing	152,840	157,240	3%
Construction	Infrastructure & Energy	184,710	198,090	7%
Renewable Energy	Infrastructure & Energy	17,470	19,030	8%
Cybersecurity	Innovation & Technology	21,280	21,920	3%
Data Science	Innovation & Technology	19,080	20,350	6%
Programming & Software Development	Innovation & Technology	242,980	263,930	8%
Research & Development	Innovation & Technology	31,270	33,700	7%

Source: Industry and Occupational Employment Projections / Prepared by: New Jersey Department of Labor and Workforce Development
*2028 Projected Growth as a percentage

Subsector Details of Advanced Manufacturing Establishments and Employment

NJMEP State of New Jersey Manufacturing Industry Report 2023

	Establishments	Employment	Employment Per Establishment
Food Manufacturing			
2015	1,096	31,508	29
2020	1,272	35,418	28
Change	+176	+3,910	-1
Chemical Manufacturing			
2015	809	43,173	53
2020	874	43,774	50
Change	+65	+601	-3
Computer and Electronic Product Manufacturing			
2015	689	22,978	33
2020	703	23,531	33
Change	+14	+553	-
Fabricated Metal Product Manufacturing			
2015	1,136	20,003	18
2020	1,131	21,036	19
Change	-5	+1,033	+1
Medical Device Manufacturing			
2015	390	11,862	30
2020	353	11,045	31
Change	-37	-817	+1

Source: BLS/DWD Quarterly Census of Employment and Wages, Annual Average
Prepared by: New Jersey Department of Labor and Workforce Development, December 2021

Institute of Advanced Manufacturing Programs

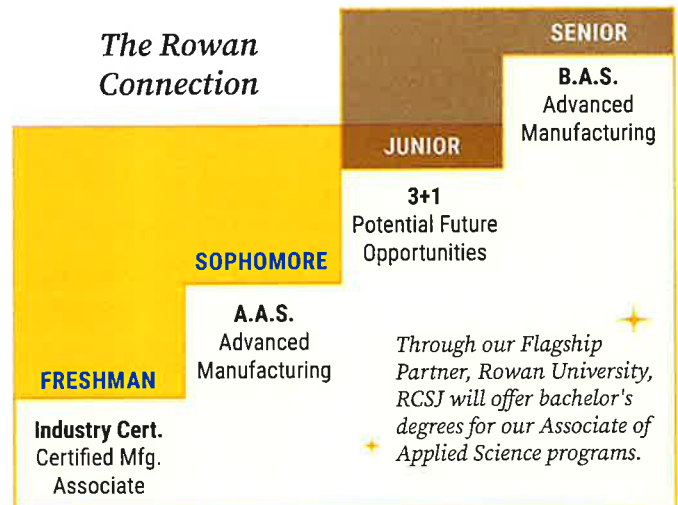
Advanced Manufacturing (Mfg.)		
Credential	Current Offerings	Proposed Offerings
Associate of Applied Science (A.A.S.)	<ul style="list-style-type: none"> Process Technology Technical Studies Electrical Engineering Technology Mechanical Engineering Technology 	<ul style="list-style-type: none"> Additive Manufacturing Design Technology Advanced Manufacturing Industrial Maintenance/Electrical Industrial Maintenance/Mechanical Machine Tool Technology Welding Technology Photonics
Academic Certificates (AC)	<ul style="list-style-type: none"> Engineering Technology Electronics Technology 	<ul style="list-style-type: none"> Additive Manufacturing Design Technology Process Technology Photonics
Career Certificates (CC)	<ul style="list-style-type: none"> Engineering Technology/Electronics Technology 	<ul style="list-style-type: none"> Advanced Manufacturing Basic Welding Automation Machine Tool Technology Lean Manufacturing Project Management Manufacturing Apprenticeship Manufacturing Management
Non-Credit Certificates and Micro-credentials	<ul style="list-style-type: none"> Industrial Maintenance Welding Certified Production Technician Six Sigma (white, green, yellow, and black belt) OSHA Pre-Apprenticeship and Apprenticeship PLC Bootcamp AutoCAD Bootcamp CNC Bootcamp Certified Mfg. Associate 	<ul style="list-style-type: none"> Machine Tool Technology/Geometric Dimension & Tolerancing Basic Welding MIG/TIG Welding Intro to Precision Measurement Intro to Advanced Mfg. Intro to Industrial Blueprint Shop Math Basics Machine Shop Basics Machining Fundamentals Technical Sales Machine Operator

Transportation, Logistics & Distribution		
Credential	Current Offerings	Proposed Offerings
Associate of Applied Science (A.A.S.)		<ul style="list-style-type: none"> Logistics & Supply Chain Management
Non-Credit Certificates and Micro-credentials	<ul style="list-style-type: none"> Certified Logistics Associate Certified Logistics Technician Logistics & Supply Chain Management Supply Chain Mgm., CSCMP/APICS Cert. 	

Infrastructure & Energy		
Credential	Current Offerings	Proposed Offerings
Associate of Applied Science (A.A.S.)	<ul style="list-style-type: none"> Technical Studies 	<ul style="list-style-type: none"> Welding and Fabrication Construction Management
Non-Credit Certificates and Micro-credentials	<ul style="list-style-type: none"> Basic Welding Fabrication Welding Carpenter Electrician Plumber HVAC OSHA 10 Construction OSHA 30 Construction Forklift Operator Training Uniform Construction Code 	<ul style="list-style-type: none"> Operator Qualification Program (NGA) Project Management for Construction Facility Maintenance Fundamentals Certified Apartment Facilities Manager

Innovation & Technology		
Credential	Current Offerings	Proposed Offerings
Associate of Science (A.S.)	<ul style="list-style-type: none"> Comp. Info. Systems Cybersecurity 	
Associate of Applied Science (A.A.S.)	<ul style="list-style-type: none"> Digital Marketing Network Management 	
Academic Certificates (AC)	<ul style="list-style-type: none"> Bus. Software Tools Certified Ethical Hacker (CEH) Digital Marketing Tech. Help Desk Support Website Development 	
Non-Credit Certificates and Micro-credentials	<ul style="list-style-type: none"> Certified Computer, Network and Cyber-security Technician CompTIA A+ CompTIA Network+ CompTIA Security+ Microsoft Office Spec. 	

The Rowan Connection



Proposed pathway in development.



**Cumberland County
Board of County Commissioners**

Douglas Albrecht, *Director,
Co-Education Liaison*
Antonio Romero, *Deputy Director*
John Capizola, Jr.
Victoria Groetsch-Lods,
Co-Education Liaison
Carol Musso
Donna Pearson
Joseph V. Sileo

**Gloucester County
Board of County Commissioners**

Frank J. DiMarco, *Director*
Heather Simmons, *Deputy Director*
Lyman Barnes, *Education Liaison*
Nicholas DeSilvio
Denice DiCarlo
Jim Jefferson
Christopher Konawel, Jr.

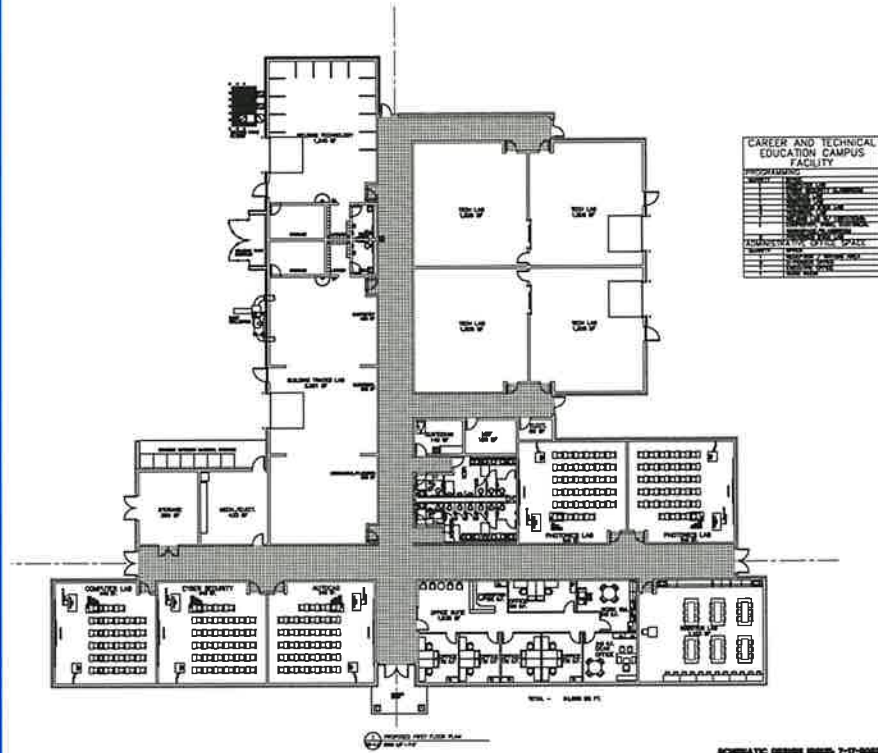
**Rowan College of South Jersey
Board of Trustees**

Gene J. Concordia, *Chair*
Ruby Love, *Vice Chair*
Kenneth Mecouch, *Treasurer*
Len Daws, *Secretary*
Lita M. Abele
Avé Altersitz
Jennica L. Bileci
Dr. Robert L. Bumpus
Reverend Dr. James A. Dunkins
Yolanda Garcia Balicki, Esq.
Dr. Warren S. Wallace
Douglas J. Wills, Esq.
Frederick Keating, Ed.D., *ex officio*

Cumberland Campus
3322 College Drive
Vineland, NJ 08360

Gloucester Campus
1400 Tanyard Road
Sewell, NJ 08080

RCSJ.edu



Concept

- Stackable Credentials – Industry Valued
- National Accreditations
- Middle States Commission on Higher Education
- Work & Learn Model – Prior Learning Assessment

Enrollment

- Post-secondary Students – Adult Population
- Non-traditional Environment
- Seeking Employment, Modification of Employment or Unemployed
- Workforce Development Referrals
- CCTEC and GCIT Graduate Referrals
- Regional High School Post-graduate Referrals

Center Location Option

- New construction on the RCSJ-Cumberland campus

Funding Options

- State Economic Development Administration (EDA) Grants
- County Government
- College Chapter 12 Funds
- College Operating Budget
- Private Donor(s)
- Industry Donations

References

Marr, B. (2018). *What is Industry 4.0? Here's a Super Easy Explanation for Anyone*. Forbes.com. <https://www.forbes.com/sites/bernard-marr/2018/09/02/what-is-industry-4-0-heres-a-super-easy-explanation-for-anyone/?sh=7b63be69788a>

NJMEP. (2023). *State of New Jersey New Jersey Manufacturing Industry Report 2023*. https://www.njmep.org/wp-content/uploads/2023/02/2023_IndustryReport_FINAL_022422a.pdf

**Rowan College of South Jersey (RCSJ)
Advanced Manufacturing Education Center
Cumberland County Campus
Financial Plan**

Project:

- Establish a post-secondary adult Career Technical Education Center in partnership with the Cumberland County Workforce Development Board and Morris County Community College.
- The Center will provide technical education training for residents seeking employment in the many emerging fields as part of a regional economic recovery plan.

Approximate Cost:

- \$15 million dollars (Construction)
- RCSJ - Cumberland Main Campus (Site)

Funding Sources:

- | | |
|--|-------------|
| • State of New Jersey Economic Development Authority Grant | TBD million |
| • Cumberland County Board of Commissioners | TBD million |
| • RCSJ - Cumberland Campus, Chapter 12* | \$4 million |
| *College Chapter 12 funds annually available | |
| • RCSJ – Cumberland Campus, Capital Account | \$1 million |

Expenditures:

- Labor -Instruction - College Accounts*
- *RCSJ currently employs all the needed administration and support staff. Faculty and staff will be added during program start-up.

Revenue:

- Tuition & fees
- Cumberland County Workforce Development Board Grants
- New Jersey Department of Labor Grants – New Jersey Economic Development Authority Grants
- Joint Foundations student scholarships
- Miscellaneous third-party scholarships and grants

Building Site:

- Construct a 25,000 square foot facility on 1 acre of the main campus (Concept attached)

ROWAN COLLEGE OF SOUTH JERSEY
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING JUNE 30, 2023

	6/30/2023		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 18,322,614	\$ 20,543,441	\$ 2,220,827
Police Academy - Tuition	48,000	77,690	29,690
Fire Academy - Tuition	70,000	90,045	20,045
Continuing Education	1,362,500	1,290,513	(71,987)
GCIT	125,000		(125,000)
Fees	12,807,867	12,880,409	72,542
Out of County	75,000	79,635	4,635
Government Appropriations			
State			
State	11,146,273	10,971,273	(175,000)
Police Academy - State Funding	60,000	60,000	-
Fire Academy - State Funding	9,430	9,430	-
Continuing Ed - State Funding	107,168	107,168	-
Act - State Funding	87,500	87,500	-
County			
EDC - County Funding	15,368,993	15,368,993	-
Rowan Medicine - County Funding	275,000	275,000	-
Police Academy - County Funding	75,000	75,000	-
Fire Academy - County Funding	132,245	132,245	-
ACT Center - County Funding	193,000	193,000	-
	205,762	205,762	-
			-
Federal			
		-	-
Other Revenues	455,500	744,244	288,744
Auxiliary Enterprises	796,550	558,373	(238,177)
Administrative Revenue	300,000	272,365	(27,635)
Other Revenues	230,000		(230,000)
Drawdown from Unrestricted Fund Balance	1,445,210		(1,445,210)
County Debt Forgiveness	270,000		(270,000)
Cumberland Chargeback			-
Reserve for Admin Systems Fee	(230,076)		230,076
Reserve for Capital Project	462,501		(462,501)
Total Revenues	\$ 64,201,037	\$ 64,022,086	\$ (178,951)

Current Operating Expenditures

Instruction - Total	\$ 23,645,007	\$ 21,208,373	\$ 2,436,634
Personnel - FT	10,515,746.00	10,287,999.00	227,747.00
Personnel - FT OT, OL, Misc	3,541,753	3,634,521	(92,768)
Benefits	5,305,447	3,410,054	1,895,393
Personnel - PT	3,979,631	3,601,728	377,903

Expenses		302,430		274,071		28,359
Continuing Education - Total	\$	2,330,434	\$	2,250,052	\$	80,382
Personnel - FT		839,647		823,612		16,035
Personnel - FT OT, OL, Misc		225		11,250		(11,025)
Benefits		393,214		322,567		70,647
Personnel - PT		444,291		440,411		3,880
Expenses		653,057		652,212		845
Police Academy - Total	\$	197,938	\$	211,490	\$	(13,552)
Personnel - FT		69,164.10		89,156.00		(19,991.90)
Personnel - FT OT, OL, Misc		-		-		-
Benefits		35,009		21,112		13,897
Personnel - PT		66,506		80,263		(13,757)
Expenses		27,259		20,959		6,300
Fire Academy - Total	\$	204,208	\$	235,339	\$	(31,131)
Personnel - FT		62,988		62,881		107
Personnel - FT OT, OL, Misc		6,049		-		6,049
Benefits		31,882		18,503		13,379
Personnel - PT		64,881		118,333		(53,452)
Expenses		38,408		35,622		2,786
Academic Support - Total	\$	4,190,627	\$	4,579,843	\$	(389,216)
Personnel - FT		2,151,094		2,166,796		(15,702)
Personnel - FT OT, OL, Misc		70,904		62,565		8,339
Benefits		1,085,439		1,407,573		(322,134)
Personnel - PT		481,928		517,081		(35,153)
Expenses		401,262		425,828		(24,566)
Student Services - Total	\$	11,460,091	\$	12,356,343	\$	(896,252)
Personnel - FT		6,293,315		5,987,657		305,658
Personnel - FT OT, OL, Misc		94,666		118,625		(23,959)
Benefits		3,063,092		4,299,724		(1,236,632)
Personnel - PT		829,201		840,120		(10,919)
Expenses		1,179,817		1,110,217		69,600
Institutional Support - Total	\$	11,906,978	\$	12,451,575	\$	(544,597)
Personnel - FT		4,794,785		5,108,900		(314,115)
Personnel - FT OT, OL, Misc		23,500		165,483		(141,983)
Benefits		2,429,466		3,405,951		(976,485)
Personnel - PT		179,628		210,389		(30,761)
Expenses		4,479,599		3,560,852		918,747
Operating & Maintenance - Total	\$	9,629,430	\$	9,613,969	\$	15,461
Personnel - FT		2,014,812		1,864,580		150,232
Personnel - FT OT, OL, Misc		79,439		129,326		(49,887)
Benefits		1,016,988		1,134,652		(117,664)
Personnel - PT		112,685		142,834		(30,149)
Expenses		6,405,506		6,342,577		62,929
Leasing Expenses			\$	-	\$	-
Retiree Benefits	\$	414,657		425,973	\$	(11,316)
Auxiliary Enterprises	\$	100,917		142,830	\$	(41,913)
Debt Payments	\$	120,750		120,750	\$	-
Total Operating Expenditures	\$	64,201,037	\$	63,596,537	\$	604,500

ROWAN COLLEGE OF SOUTH JERSEY
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING JUNE 30, 2023
Gloucester Campus

	6/30/2023		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 13,303,132	\$ 15,133,841	\$ 1,830,709
Police Academy - Tuition	48,000	77,690	29,690
Fire Academy - Tuition	70,000	90,045	20,045
Continuing Education	725,000	614,984	(110,016)
GCIT	125,000		(125,000)
Fees	9,469,971	9,541,426	71,455
Out of County	25,000	22,456	(2,544)
Government Appropriations			
State			
State	6,888,508	6,713,508	(175,000)
Police Academy - State Funding	60,000	60,000	-
Fire Academy - State Funding	9,430	9,430	-
Continuing Ed - State Funding	107,168	107,168	-
Act - State Funding	87,500	87,500	-
County			
County	8,118,993	8,118,993	-
EDC - County Funding	275,000	275,000	-
Rowan Medicine - County Funding	75,000	75,000	-
Police Academy - County Funding	132,245	132,245	-
Fire Academy - County Funding	193,000	193,000	-
ACT Center - County Funding	205,762	205,762	-
Federal		-	-
Other Revenues	87,000	538,087	451,087
Auxiliary Enterprises	488,300	247,448	(240,852)
Administrative Revenue	300,000	272,365	(27,635)
Other Revenues	230,000		(230,000)
Drawdown from Unrestricted Fund Balance	1,445,210		(1,445,210)
County Debt Forgiveness	270,000		(270,000)
Cumberland Chargeback			-
Reserve for Admin Systems Fee	(230,076)		230,076
Reserve for Capital Project	(230,076)		230,076
Total Revenues	\$ 42,279,067	\$ 42,515,948	\$ 236,881
Current Operating Expenditures			
Instruction - Total	\$ 16,403,585	\$ 14,460,919	\$ 1,942,666
Personnel - FT	7,610,886	7,387,146	223,740
Personnel - FT OT, OL, Misc	2,249,253	2,520,631	(271,378)
Benefits	3,852,401	2,066,656	1,785,745

Personnel - PT Expenses	2,506,065 184,980	2,324,456 162,030	181,609 22,950
Continuing Education - Total	\$ 1,592,713	\$ 1,469,775	\$ 122,938
Personnel - FT	603,893	614,189	(10,296)
Personnel - FT OT, OL, Misc	225	5,850	(5,625)
Benefits	305,672	183,214	122,458
Personnel - PT Expenses	245,540 437,384	219,504 447,018	26,036 (9,634)
Police Academy - Total	\$ 197,938	\$ 211,490	\$ (13,552)
Personnel - FT	69,164	89,156	(19,992)
Personnel - FT OT, OL, Misc	-	-	-
Benefits	35,009	21,112	13,897
Personnel - PT Expenses	66,506 27,259	80,263 20,959	(13,757) 6,300
Fire Academy - Total	\$ 204,208	\$ 235,339	\$ (31,131)
Personnel - FT	62,988	62,881	107
Personnel - FT OT, OL, Misc	6,049	-	6,049
Benefits	31,882	18,503	13,379
Personnel - PT Expenses	64,881 38,408	118,333 35,622	(53,452) 2,786
Academic Support - Total	\$ 2,921,694	\$ 3,337,188	\$ (415,494)
Personnel - FT	1,492,310	1,536,864	(44,554)
Personnel - FT OT, OL, Misc	58,304	62,565	(4,261)
Benefits	755,362	1,072,448	(317,086)
Personnel - PT Expenses	292,632 323,087	335,088 330,223	(42,456) (7,136)
Student Services - Total	\$ 7,598,607	\$ 8,506,622	\$ (908,015)
Personnel - FT	4,134,585	3,918,074	216,511
Personnel - FT OT, OL, Misc	88,166	87,964	202
Benefits	2,092,802	3,185,388	(1,092,586)
Personnel - PT Expenses	426,472 856,581	455,017 860,179	(28,545) (3,598)
Institutional Support - Total	\$ 6,802,316	\$ 7,695,554	\$ (893,238)
Personnel - FT	3,002,910	3,012,818	(9,908)
Personnel - FT OT, OL, Misc	3,000	99,107	(96,107)
Benefits	1,519,982	2,460,738	(940,756)
Personnel - PT Expenses	65,010 2,211,414	140,653 1,982,238	(75,643) 229,176
Operating & Maintenance - Total	\$ 6,038,006	\$ 6,228,383	\$ (190,377)
Personnel - FT	1,941,403	1,791,171	150,232
Personnel - FT OT, OL, Misc	79,439	128,787	(49,348)
Benefits	982,680	1,107,611	(124,931)
Personnel - PT Expenses	89,478 2,945,007	123,587 3,077,227	(34,109) (132,220)
Leasing Expenses		-	\$ -
Retiree Benefits	\$ 414,657	425,973	\$ (11,316)
Auxiliary Enterprises	\$ 20,817	54,057	\$ (33,240)
Debt Payments	\$ 84,525	84,525	\$ -
Total Operating Expenditures	\$ 42,279,067	\$ 42,709,825	\$ (430,758)

ROWAN COLLEGE OF SOUTH JERSEY
CUMBERLAND CAMPUS
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING June 30, 2023

	6/30/2023		
	Budget Amount	Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 5,019,482	\$ 5,409,600	\$ 390,118
Continuing Education	637,500	675,529	38,029
Fees	3,337,896	3,338,983	1,087
Out of County (Charge back)	50,000	57,179	7,179
	-		-
Government Appropriations			
State	4,257,765	4,257,765	-
County	7,250,000	7,250,000	-
Other Revenues	368,500	206,157	(162,343)
Auxiliary Enterprises	308,250	310,925	2,675
Reserve Capital Proj	692,577		(692,577)
Reserve from FY19	-		-
Drawdown from Unrestricted Fund Balance			-
Federal (CARES Act)	-	-	-
Total Revenues	\$ 21,921,970	\$ 21,506,138	\$ (415,832)
Current Operating Expenditures			
Instruction - Total	\$ 7,241,422	\$ 6,747,454	\$ 493,968
Personnel - FT	2,904,860	2,900,853	4,007
Personnel - FT OT, OL, Misc	1,292,500	1,113,890	178,610
Benefits	1,453,046	1,343,398	109,648
Personnel - PT	1,473,566	1,277,272	196,294
Expenses	117,450	112,041	5,409
Continuing Education - Total	\$ 737,720	\$ 780,277	\$ (42,557)
Personnel - FT	235,754	209,423	26,331
Personnel - FT OT, OL, Misc	-	5,400	(5,400)
Benefits	87,542	139,353	(51,811)
Personnel - PT	198,751	220,907	(22,156)
Expenses	215,673	205,194	10,479
Academic Support - Total	\$ 1,268,932	\$ 1,242,655	\$ 26,277
Personnel - FT	658,784	629,932	28,852
Personnel - FT OT, OL, Misc	12,600	-	12,600
Benefits	330,077	335,125	(5,048)
Personnel - PT	189,296	181,993	7,303

Expenses	78,175	95,605	(17,430)
Student Services - Total	\$ 3,861,486	\$ 3,849,721	\$ 11,765
Personnel - FT	2,158,730	2,069,583	89,147
Personnel - FT OT, OL, Misc	6,500	30,661	(24,161)
Benefits	970,290	1,114,336	(144,046)
Personnel - PT	402,729	385,103	17,626
Expenses	323,237	250,038	73,199
Institutional Support - Total	\$ 5,104,661	4,756,021	\$ 348,640
Personnel - FT	1,791,875	2,096,082	(304,207)
Personnel - FT OT, OL, Misc	20,500	66,376	(45,876)
Benefits	909,484	945,213	(35,729)
Personnel - PT	114,618	69,736	44,882
Expenses	2,268,184	1,578,614	689,570
Operating & Maintenance - Total	\$ 3,591,424	\$ 3,385,586	\$ 205,838
Personnel - FT	73,409	73,409	-
Personnel - FT OT, OL, Misc	-	539	(539)
Benefits	34,308	27,041	7,267
Personnel - PT	23,207	19,247	3,960
Expenses	3,460,500	3,265,350	195,150
Debt Service	\$ 36,225	36,225	\$ -
Retiree Benefits			\$ -
Auxiliary Enterprises	\$ 80,100	88,773	\$ (8,673)
Total Operating Expenditures	\$ 21,921,970	\$ 20,886,712	\$ 1,035,258



RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE A MEMORANDUM OF UNDERSTANDING BETWEEN THE BOYS AND GIRLS CLUB OF CUMBERLAND COUNTY (BGCCC), ROWAN COLLEGE OF SOUTH JERSEY (RCSJ), AND THE ROWAN COLLEGE FOUNDATION (RCF)

WHEREAS, the Rowan College Of South Jersey Board Of Trustees, the Boys and Girls Club of Cumberland County (BGCCC), Rowan College of South Jersey (RCSJ), and the Rowan College Foundation (RCF) deem it in the best interests of all parties to enter into an Memorandum Of Understanding (MOU);

WHEREAS, this agreement will allow BGCCC to utilize tuition assistance and scholarship support, use of facilities, and programmatic support;

WHEREAS, this agreement will allow greater access and collaboration among a well-respected non-profit community partner in Cumberland County that serves children ages 5-18 and supports youth in their educational endeavors;

WHEREAS, BGCCC will be required to follow all college policies and procedures, in addition to furnishing the necessary insurance requirements for utilization of college facilities/space.

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees approves the MOU between the BGCCC, RCSJ, and RCF and authorizes the College President the execute the agreement.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held August 9, 2023.


Gene J. Concordia, Chair

Attested: 
Len Daws, Secretary



SAFETY AND SECURITY DEPARTMENT



REPORT

TO: Meg Resue, Special Assistant to the President
FROM: Paul Babcock, Director of Campus Safety and Security
DATE: August 2nd, 2023
SUBJECT: **CRIME STATISTICS for the month of July 2023**

In accordance with New Jersey Statute P.L. 2015, Chapter 220, S485, supplementing Chapter 3b of Title 18A, enacted January 19, 2016 the President of each public institution of higher education shall report to the governing board of the institution, at each of its regular meetings, all crimes, fires and other emergencies which occurred on campus during the previous reporting period. For the purpose of this report, Rowan College of South Jersey is following the Clery Act definitions for reporting crime statistics.

DESCRIPTION	GLOUCESTER	CUMBERLAND
Burglary	0 Incidents	0 Incidents
Criminal Trespass/Trespassing	0 Incidents	0 Incidents
Possession of Controlled Dangerous Substances	0 Incidents	0 Incidents
Underage Alcohol Consumption	0 Incidents	0 Incidents
Thefts	0 Incidents	0 Incidents
Harassment	0 Incidents	0 Incidents
Criminal Mischief	0 Incidents	0 Incidents
Receiving Stolen Property	0 Incidents	0 Incidents
False Public Alarms	0 Incidents	0 Incidents
Emergency Notifications	0 Incidents	0 Incidents
Assault	0 Incidents	0 Incidents
Sexual Assault/Contact	0 Incidents	0 Incidents
Hate Crimes	0 Incidents	0 Incidents
Violence Against Women	0 Incidents	0 Incidents
Timely Warnings	0 Incidents	0 Incidents
Motor Vehicle Accidents/Incidents	0 Incidents	0 Incidents
Fire	0 Incidents	0 Incidents
Medical Assist/Incidents	0 Incidents	0 Incidents
Other Incidents	1 Incidents	1 Incidents

SAFETY AND SECURITY DEPARTMENT



REPORT

TO: Meg Resue, Special Assistant to the President
FROM: Paul Babcock, Director of Campus Safety and Security
DATE: July 12th, 2023
SUBJECT: **CRIME STATISTICS for the month of June 2023**

In accordance with New Jersey Statute P.L. 2015, Chapter 220, S485, supplementing Chapter 3b of Title 18A, enacted January 19, 2016 the President of each public institution of higher education shall report to the governing board of the institution, at each of its regular meetings, all crimes, fires and other emergencies which occurred on campus during the previous reporting period. For the purpose of this report, Rowan College of South Jersey is following the Clery Act definitions for reporting crime statistics.

DESCRIPTION	GLOUCESTER	CUMBERLAND
Burglary	0 Incidents	0 Incidents
Criminal Trespass/Trespassing	0 Incidents	0 Incidents
Possession of Controlled Dangerous Substances	0 Incidents	0 Incidents
Underage Alcohol Consumption	0 Incidents	0 Incidents
Thefts	0 Incidents	0 Incidents
Harassment	0 Incidents	0 Incidents
Criminal Mischief	0 Incidents	0 Incidents
Receiving Stolen Property	0 Incidents	0 Incidents
False Public Alarms	3 Incidents	0 Incidents
Emergency Notifications	0 Incidents	0 Incidents
Assault	0 Incidents	0 Incidents
Sexual Assault/Contact	0 Incidents	0 Incidents
Hate Crimes	0 Incidents	0 Incidents
Violence Against Women	0 Incidents	0 Incidents
Timely Warnings	0 Incidents	0 Incidents
Motor Vehicle Accidents/Incidents	0 Incidents	0 Incidents
Fire	0 Incidents	0 Incidents
Medical Assist/Incidents	2 Incidents	0 Incidents
Other Incidents	1 Incidents	1 Incidents



RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES AUTHORIZING THE PURCHASE OF CERTAIN GOODS OR SERVICES FROM VENDORS WHO, IN THE AGGREGATE, MAY EXCEED THE PAY TO PLAY THRESHOLD OF \$17,500

WHEREAS, County Contract Law (18A:64A-25.3) does not require public advertising if the purchases do not exceed \$37,500; and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq* provides that when values of aggregate contracts exceed \$17,500, the vendor is subject to the Pay-to-Play law; and

WHEREAS, Rowan College of South Jersey, pursuant to 18A:64A-25.19, allows the Board of Trustees the authority to approve the purchase, contract or agreements which may, in the aggregate, exceed of \$17,500 (current pay to play threshold) that are negotiated or awarded without public advertising; and

WHEREAS, the Executive Vice President and Chief Operating Officer has determined that the total value of contracts awarded may exceed \$17,500 and funds are available; and

WHEREAS, Rowan College of South Jersey intends to enter into contracts with Bottino's Shoprite through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to County Contract Law; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Rowan College of South Jersey authorizes the purchase of goods or services from Bottino's Shoprite without the need of advertising as allowed by County College Contract Law in accordance with all applicable New Jersey Statutes and subject to the availability of funds.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held August 9, 2023.


Gene J. Concordia, Chairperson

Attested: 
Len Daws, Secretary





RESOLUTION TO AUTHORIZE CONTRACT BETWEEN APPLIED VIDEO TECHNOLOGY AND ROWAN COLLEGE OF SOUTH JERSEY PURSUANT TO N.J.S.A. 52:34-6.2 AND LFN 2012-10

WHEREAS, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, by resolution and without advertising for bids, may purchase any materials, supplies, goods, services, or equipment entered into under a National Cooperative Purchasing Program; and

WHEREAS, Rowan College of South Jersey intends to enter into contracts with National Cooperative Vendor, Applied Video Technology, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, the college will purchase audio visual items, associated hardware, and installation from Applied Video Technology as per quote number AVTQ25095-08 in the amount of \$314,585 using OMNIA contract R200803.

WHEREAS, the financial obligation will be paid from Securing our Children's Future Bond Act and 2022 Chapter 12; and

WHEREAS, the Executive Vice President and Chief Operating Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby authorizes the purchase of audio-visual items, associated hardware, and installation from Applied Video Technology using OMNIA Partners Contract number R200803 in the amount of \$314,585.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held August 9, 2023.


Gene J. Concordia, Chairperson

Attested: 
Len Daws, Secretary





RESOLUTION TO AUTHORIZE CONTRACT BETWEEN APPLIED VIDEO TECHNOLOGY AND ROWAN COLLEGE OF SOUTH JERSEY PURSUANT TO N.J.S.A. 52:34-6.2 AND LFN 2012-10

WHEREAS, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, by resolution and without advertising for bids, may purchase any materials, supplies, goods, services, or equipment entered into under a National Cooperative Purchasing Program; and

WHEREAS, Rowan College of South Jersey, Cumberland Campus, intends to enter into contracts with National Cooperative Vendor, Applied Video Technology, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, the college will purchase audio visual items, associated hardware, and installation from Applied Video Technology as per quote number AVTQ25254-04 in the amount of \$272,635 using OMNIA contract R200803.

WHEREAS, the financial obligation will be paid from the Higher Education Equipment Leasing Fund grant (\$250,000) and institutional funds (\$22,635); and

WHEREAS, the Executive Vice President and Chief Operating Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby authorizes the purchase of audio-visual items, associated hardware, and installation from Applied Video Technology using OMNIA Partners Contract number R200803 in the amount of \$272,635.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held August 9, 2023.


Gene J. Concordia, Chairperson

Attested:


Len Daws, Secretary





RESOLUTION TO AUTHORIZE CONTRACT BETWEEN COMPUTER COMFORTS AND ROWAN COLLEGE OF SOUTH JERSEY PURSUANT TO N.J.S.A. 18A:64A-25.10

WHEREAS, N.J.S.A. 18A:64A-25.10 authorizes the board of trustees of county colleges, other institutions of higher education and other units of government to provide jointly by agreement for the purchase of work, materials, or supplies for their respective agencies; and

WHEREAS, Rowan College of South Jersey has joined The Educational Services Commission of New Jersey, (ESCNJ), for the purpose to work together to negotiate the best rates and costs for the benefit of the participating agencies; and

WHEREAS, Computer Comforts goods and services are provided under ESCNJ Furniture & Accessories contract number ESCNJ 22/23-08; and

WHEREAS, Rowan College of South Jersey intends to purchase lecterns, associated hardware, and installation from Computer Comforts as per quote number AAAQ19521-03 in the amount of \$33,566.60 using ESCNJ award 22/23-08; and

WHEREAS, the financial obligation will be paid from Securing our Children's Future Bond Act and 2022 Chapter 12; and

WHEREAS, the Executive Vice President and Chief Operating Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby authorizes the purchase of lecterns, associated hardware, and installation from Computer Comforts using ESCNJ award 22/23-08 in the amount of \$33,566.60.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held August 9, 2023.


Gene J. Concordia, Chairperson

Attested: 
Len Daws, Secretary





RESOLUTION TO AUTHORIZE CONTRACT BETWEEN DRIVEWAY EXPRESS AND ROWAN COLLEGE OF SOUTH JERSEY

WHEREAS, Rowan College of South Jersey, Gloucester Campus, needs a contractor to remove concrete and replace with asphalt; and

WHEREAS, county college contract law (18A:64A-25.3) does not require public advertising if the purchases do not exceed \$37,500; and

WHEREAS, since the anticipated aggregate expense will exceed the quote threshold of \$7,500 three quotes were solicited; and

WHEREAS, Rowan College of South Jersey intends to enter into a contract with Driveway Express for concrete removal and asphalt work in the amount of \$25,500 subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, the financial obligation will be paid from 2023 Chapter 12 funds; and

WHEREAS, the Executive Vice President and Chief Operating Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees hereby authorizes entering into an agreement with Driveway Express for concrete removal and asphalt work in the amount of \$25,500.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held August 9, 2023.


Gene J. Concordia, Chair

Attested: 
Len Daws, Secretary





RESOLUTION TO AUTHORIZE CONTRACT BETWEEN EDWARD KURTH & SONS AND ROWAN COLLEGE OF SOUTH JERSEY

WHEREAS, Rowan College of South Jersey, Gloucester Campus, needs a contractor to perform handrail repair, welding, and concrete work; and

WHEREAS, county college contract law (18A:64A-25.3) does not require public advertising if the purchases do not exceed \$37,500; and

WHEREAS, since the anticipated aggregate expense will exceed the quote threshold of \$7,500 three quotes were solicited; and

WHEREAS, Rowan College of South Jersey intends to enter into a contract with Edward Kurth & Sons for the handrail repair, welding, and concrete work in the amount of \$26,675 subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, the financial obligation will be paid from 2023 Chapter 12 funds; and

WHEREAS, the Executive Vice President and Chief Operating Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees hereby authorizes entering into an agreement with Edward Kurth & Sons for college handrail repair, welding, and concrete work in the amount of \$26,675.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held August 9, 2023.


Gene J. Concordia, Chair

Attested:


Len Daws, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO REMOVE AND REPLACE CARPET TO THE GILLESPIE GROUP

WHEREAS, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, may by resolution and without advertising for bids, purchase any materials, supplies, goods, services, or equipment entered under a National Cooperative Purchasing Program; and

WHEREAS, the vendor selected has a contract with E&I Cooperative Services, which Rowan College of South Jersey is a member utilizing contract # EI00120; and

WHEREAS Rowan College of South Jersey intends to enter contracts with the Gillespie Group in an amount of \$462,446.75 through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, the financial obligation will be paid from 2023 Chapter 12 funds; and

WHEREAS, the Executive Vice President and Chief Operating Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to enter into an agreement with the Gillespie Group in the amount of \$462,446.75 for carpeting on the Gloucester Campus.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held August 9, 2023.


Gene J. Concordia, Chair

Attested:


Len Daws, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES AWARDING A CONTRACT TO ARTHUR J. OGREN, INC. FOR GLOUCESTER CAMPUS RENOVATIONS

WHEREAS, Rowan College of South Jersey (hereinafter "College") publicly solicited bids for Gloucester Campus Renovations; and

WHEREAS, the College advertised for bids pursuant to the County College Contracts Law N.J.S.A. 18A:64A-25.1, et seq.; and

WHEREAS, three (3) sealed bids were received and publicly opened on July 12, 2023; and

WHEREAS, the three (3) lowest bids are as follows:

Bidders	Base Bid
Arthur Ogren	\$2,594,090
Aliano Brothers	\$2,852,000
Nacom	\$3,139,290

WHEREAS, the bid of Arthur J. Ogren Inc. (hereinafter "Arthur J. Ogren") has been reviewed by the College's professionals who have recommended an award to Arthur Ogren for the Base Bid of \$2,563,000 plus Alternate #1 for \$31,090 for a total bid of \$2,594,090 as the lowest responsive bidder; and

WHEREAS, the low bid of Arthur J. Ogren is compliant in all material, non-waivable respects; and

WHEREAS, the financial obligation will be paid from Chapter 12 funds; and

WHEREAS, the Executive Vice President and Chief Operating Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Rowan College of South Jersey on the 9th day of August 2023 that the College hereby awards a contract to Arthur J. Ogren for Gloucester Campus Renovations for the Base Bid and alternate #1 amount of \$2,594,090 and the Chairman of the Board of Trustees and/or the College's Chief Operating Officer are hereby authorized and directed to execute such contracts and documents as are necessary or convenient to effectuate the within award.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held August 9, 2023.

Attested:

Signature of Len Daws, Secretary

Signature of Gene J. Concordia, Chairman





RESOLUTION AUTHORIZING A CONTRACT EXTENSION AND AMENDMENT BETWEEN THE ROWAN COLLEGE OF SOUTH JERSEY, CUMBERLAND CAMPUS, AND GOURMET DINING FOR THE ADMINISTRATION OF FOOD SERVICES IN THE STUDENT DINING AREA

WHEREAS, Rowan College of South Jersey, Cumberland Campus, requires that a food service vendor be available for the student dining area; and

WHEREAS, pursuant to 18A:64A-25.5 (7), the Board of Trustees has the authority to approve a contract or agreement in excess of \$37,500 (current bid threshold) which may be negotiated or awarded without public advertising for bids for “Food supplies and services including food supplies and management contracts for student centers, dining rooms and cafeterias”; and

WHEREAS, the initial contract was awarded for one (1) year on June 8, 2021 with two (2) optional one-year extensions at the sole option of the college; and

WHEREAS, the college wishes to extend the contract for the second one-year extension per the initial agreement and the attached first amendment; and

WHEREAS, the Executive Vice President and Chief Operating Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Rowan College of South Jersey hereby authorizes the approval of the resolution to accept the agreement between the Gourmet Dining and Rowan College of South Jersey, Cumberland Campus, for food services encompassing the period of July 1, 2023 to June 30, 2024.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held August 9, 2023.


Gene J. Concordia, Chairperson

Attested:


Len Daws, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO AUTHORIZE ENTERING INTO AN AGREEMENT WITH HILLROM BASED ON GSA CONTRACT 36F79721D0160

WHEREAS, Rowan College of South Jersey, pursuant to 18A:64A-25.9 may purchase any materials, supplies, goods, services or equipment by resolution, without advertising for bids, the Federal Supply Schedules of the General Services Administration as permitted by the "Federal Acquisition Streamlining Act of 1994," Pub.L. 103-355, and federal regulations adopted thereunder or schedules from other federal procurement programs; and

WHEREAS, Rowan College of South Jersey intends to enter into contracts with General Services Administration Vendor, Hillrom, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, the college will purchase Hospital Beds, associated hardware, and installation from Hillrom as per proposal number SP 34658144 in the amount of \$213,439.42 using GSA contract 36F79721D0160; and

WHEREAS, the financial obligation will be paid from Securing our Children's Future Bond Act; and

WHEREAS, the Executive Vice President and Chief Operating Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby authorizes the purchase of Hospital Beds, associated hardware, and installation from Hillrom using GSA Contract number 36F79721D0160 in the amount of \$213,439.42.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held August 9, 2023.


Gene J. Concordia, Chairperson

Attested:


Len Daws, Secretary





RESOLUTION TO AUTHORIZE CONTRACT BETWEEN PATRICK BREEN MASONRY & CONCRETE AND ROWAN COLLEGE OF SOUTH JERSEY

WHEREAS, Rowan College of South Jersey, Gloucester Campus, needs a contractor to perform concrete replacement work; and

WHEREAS, county college contract law (18A:64A-25.3) does not require public advertising if the purchases do not exceed \$41,600; and

WHEREAS, since the anticipated aggregate expense will exceed the quote threshold of \$8,320 three quotes were solicited; and

WHEREAS, Rowan College of South Jersey intends to enter into a contract with Patrick Breen Masonry & Concrete for concrete replacement work in the amount of \$39,350 subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, the financial obligation will be paid from 2023 Chapter 12 funds; and

WHEREAS, the Executive Vice President and Chief Operating Officer has certified that the funds are available for this project.

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees hereby authorizes entering into an agreement with Patrick Breen Masonry & Concrete for concrete replacement work in the amount of \$39,350.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held August 9, 2023.


Gene J. Concordia, Chair

Attested:


Len Daws, Secretary





**RESOLUTION TO AUTHORIZE CONTRACT BETWEEN PATRIOT ROOFING
AND ROWAN COLLEGE OF SOUTH JERSEY**

WHEREAS, Rowan College of South Jersey, Gloucester Campus, needs gutters replaced on two pole barns; and

WHEREAS, county college contract law (18A:64A-25.3) does not require public advertising if the purchases do not exceed \$37,500; and

WHEREAS, since the anticipated aggregate expense will exceed the quote threshold of \$7,500 three quotes were solicited; and

WHEREAS, Rowan College of South Jersey intends to enter into a contract with Patriot Roofing for the replacement of gutters on two pole barns in the amount of \$17,500 subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, the financial obligation will be paid from institutional funds; and

WHEREAS, the Executive Vice President and Chief Operating Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees hereby authorizes entering into an agreement with Patriot Roofing for the replacement of gutters on two pole barns in the amount of \$17,500.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held August 9, 2023.


Gene J. Concordia, Chair

Attested: 
Len Daws, Secretary





RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LIMITED ENGINEERING SERVICES RELATED TO ASBESTOS ABATEMENT DESIGN AND MONITORING TO PENNONI ASSOCIATES

WHEREAS, the Rowan College of South Jersey has a need to engage an engineering consultant for asbestos abatement design and monitoring; and

WHEREAS, the provisions of County Contract Law, specifically 18A:64A-25.5 (1) and 18A:64A-25.5 (15), allow for the award of non-fair and open contracts for “Professional Services” and “Consulting Services”; and

WHEREAS, the college administration has determined that Pennoni Associates can perform the necessary professional services and consulting on a timely basis; and

WHEREAS, Pennoni Associates has agreed to perform the necessary services for \$14,400 as per proposal number RCOSJ23002P; and

WHEREAS, the financial obligation will be paid from 2023 Chapter 12 funds; and

WHEREAS, the Executive Vice President and Chief Operating Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to enter into an agreement with Pennoni Associates in the amount of \$14,400 for engineering consulting related to asbestos abatement design and monitoring.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held August 9, 2023.


Gene J. Concordia, Chair

Attested: 
Len Daws, Secretary





RESOLUTION TO AUTHORIZE CONTRACT BETWEEN POCKET NURSE AND ROWAN COLLEGE OF SOUTH JERSEY PURSUANT TO N.J.S.A. 52:34-6.2 AND LFN 2012-10

WHEREAS, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, by resolution and without advertising for bids, may purchase any materials, supplies, goods, services or equipment entered into under a National Cooperative Purchasing Program; and

WHEREAS, Rowan College of South Jersey intends to enter into contracts with National Cooperative Vendor, Pocket Nurse, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, the college will purchase hospital bed headwalls and associated hardware from Pocket Nurse as per quote number 1335608-0 in the amount of \$52,385.70 using OMNIA contract R190201.

WHEREAS, the financial obligation will be paid from Securing our Children's Future Bond Act; and

WHEREAS, the Executive Vice President and Chief Operating Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby authorizes the purchase of hospital bed headwalls with associated accessories from Pocket Nurse using OMNIA Partners Contract number R190201 in the amount of \$52,385.70.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held August 9, 2023.


Gene J. Concordia, Chairperson

Attested:


Len Daws, Secretary





**RESOLUTION TO AUTHORIZE CONTRACT BETWEEN SCHNOLL & SONS
AND ROWAN COLLEGE OF SOUTH JERSEY**

WHEREAS, Rowan College of South Jersey, Gloucester Campus, needs a contractor to perform various exterior painting projects; and

WHEREAS, county college contract law (18A:64A-25.3) does not require public advertising if the purchases do not exceed \$37,500; and

WHEREAS, since the anticipated aggregate expense will exceed the quote threshold of \$7,500 three quotes were solicited; and

WHEREAS, Rowan College of South Jersey intends to enter into a contract with Schnoll & Sons for various exterior painting projects in the amount of \$27,290 subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, the financial obligation will be paid from 2023 Chapter 12 funds; and

WHEREAS, the Executive Vice President and Chief Operating Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees hereby authorizes entering into an agreement with Schnoll & Sons for various exterior painting projects on the Gloucester Campus in the amount of \$27,290.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held August 9, 2023.


Gene J. Concordia, Chair

Attested:


Len Daws, Secretary



RCSJ - GLOUCESTER - PERSONNEL ACTIONS

DATE: 8/9/2023

Non-Represented Salary Administration Program*:

A three-point five (3.50) percent increase for non-represented full-time and regular part-time employees

*Grant-funded employees may be eligible for an increase, depending on the conditions of the grant. Grant funded employees shall not receive salary increases in excess of amounts approved for other employees.

This increase does not apply to student worker or work study employee categories.

The following Education/General Fund Actions are presented for Board of Trustee approval.

(10) Ten Full-Time New Hires:

Title	Name	Rationale	Employment Pool	Salary	Effective Date
Administrator, Financial Aid	Dana Johnson	Resignation	External Hire	\$40,000.00 per year	7/31/2023
Coordinator, Financial Aid	Tawanda Swann	Resignation	External Hire	\$16.01 per hour	7/17/2023
Instructor, Advanced Manufacturing	Kasra Houshmand	New Position	External Hire	\$38,000.00 per year	7/1/2023
Team Coordinator IV, Admissions	Deanna Davenport	Reassignment	External Hire	\$15.06 per hour	7/10/2023
Outreach Recruiter	Lauren Brassill	Reassignment	External Hire	\$40,000.00 per year	7/24/2023
Outreach Recruiter	Bailey Heiney	Resignation	External Hire	\$40,000.00 per year	7/24/2023
Instructor, Community Health & Peer Recovery	Brandy Mullin	New Position	External Hire	\$62,000.00 per year (grant-funded)	8/7/2023
Nursing & Health Professions Laboratory Manager	Rebecca Drames	Reassignment	External Hire	\$50,000.00 per year	8/21/2023
Custodian	Andrew DeJohn	Resignation	External Hire	\$16.50 per hour	7/31/2023
Purchasing Specialist	Holly Sparks	Resignation	External Hire	\$40,000.00 per year	8/7/2023

***Shared Services Agreement - Cumberland Campus - Chargeback**

(10) Ten Employee Transitions:

Title	Name	Rationale	Employment Pool	Salary	Effective Date
*Director, Academic Support	Nicholas Shepherd	Dual Campus	Internal Candidate	\$57,487.40 per year	8/1/2023
*Director, Selective Entry Programs	Samantha Wagner	Dual Campus	Internal Candidate	\$55,120.00 per year	8/1/2023
ACT Job Coach, Special Olympics and Unified Sports	Matthew Corsi	Reassignment	Internal Candidate	\$40,000.00 per year (no salary change)	7/31/2023
ACT Program Instructor	Gabrielle Razzo	Reassignment	Internal Candidate	\$40,000.00 per year	7/31/2023
*Associate Accountant	Darlene Rooney	Reassignment	Internal Candidate	\$43,386.72 per year (no salary change)	12/1/2023
*Executive Director, Curriculum & Academic Records	Jacqueline Butler	Reassignment	Internal Candidate	\$80,386.05 per year (no salary change)	9/1/2023
*Director, Academy of Adult Literacy (GED & ESL)	Joseph Spencer	Title Change	Internal Candidate	\$63,614.99 per year (grant-funded)	7/1/2023
*Assistant Director, Accounts Payable	Donna Salvia	Title Change	Internal Candidate	\$46,500.00 per year	7/1/2023
*Director, Payroll	Gina Forte	Title Change	Internal Candidate	\$65,000.00 per year	7/1/2023
Dean, Academic Advancement and Special Services	Guy Davidson	Title Change	Internal Candidate	\$90,000.00 per year	7/1/2023

***Shared Services Agreement - Cumberland Campus - Chargeback**

(3) Three Part-Time Hires:

Title	Name	Rationale	Employment Pool	Salary	Effective Date
Part-Time Manager, Design & Marketing	Jeanette Iverson-Rattle	New Position	Internal Candidate	\$38.46 per hour	7/17/2023
Temporary, Part-Time Groundskeeper	Clarke Lowery	New Position	External Hire	\$14.13 per hour	7/10/2023
Assistant Women's Soccer Coach- 1st Assistant	Kenyatta Collins	Resignation	Internal Candidate	\$5,664.00 per year	8/1/2023

RCSI - GLOUCESTER - PERSONNEL ACTIONS

DATE: 8/9/2023

(7) Seven Resignations:

Title	Name	Rationale	Salary	Effective Date
ACT Job Coach	James Capanna	Resignation	\$18,36 per hour	8/5/2023
Web Developer	Cory Monteleone-Haught	Resignation	\$48,367.46 per year	7/8/2023
Assistant Professor, STEM	Steven Furyk	Resignation	\$46,818.00 per year	9/1/2023
Research Analyst	Valery Jules	Resignation	\$61,295.61 per year	8/10/2023
Assistant Director, Rowan Choice	Christian Davidson	Resignation	\$47,960.94 per year	8/1/2023
Administrator, Financial Aid	Kahlyl Wilson	Resignation	\$46,106.35 per year	8/10/2023
Assistant Professor, Behavioral Science & Law/Justice	Chara Doyle	Resignation	\$63,393.75 per year	9/1/2023

(8) Eight Adjunct 2023-2024 New Hires:

Name	Division
Olivia Dunn	Communications/Creative & Perf. Arts
Destiny Hill	Behavioral Sci and Law & Social Justice
Andrea Dougherty	Education & Humanities
Dana Lamonica	Education & Humanities
Cindy Fomes	Education & Humanities
James Cooper	Business Studies
Henry Matlack	Nursing & Health Professions
Kavita Patel	Nursing & Health Professions

Reorganization of Diversity, Equity, and Inclusion - Institute of Diversity, Equity, and Achievement- (Eight Cohorts)

Title	Name	Rationale	Salary	Effective Date
Associate VP, Institute of Diversity, Equity, & Achievement	Almarie Jones	Title Change	\$121,588.16 per year	7/1/2023
Dean, Institute of Diversity, Equity, and Achievement	Kenyatta Collins	Title Change	\$90,000.00 per year	7/1/2023
Exec. Director, EOF & Inclusion, Diversity, Equity & Achievement Acad.	Tiffany Williams	Title Change	\$80,000.00 per year	7/1/2023

(2) Two President Recommendations:

Resolution to Ratify and Authorize Execution GC Collective Bargaining Agreements
2023- 2024 - RCSI-GC Special Services Contract

(2) Two Annual Appointments:

Resolution to Approve Affirmative Action/Title IV Officer and ADA/Section 504 Officer
Resolution to Approve Certifying Officer and Supervisor of Certifying Officer



**RESOLUTION TO APPROVE AFFIRMATIVE ACTION/TITLE IX OFFICERS
and ADA/SECTION 504 OFFICERS**

WHEREAS, Rowan College of South Jersey is a recipient of federal financial assistance;
and

WHEREAS, Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 – 1688
states that no person in the United States shall, on the basis of sex, be excluded from
participation in, be denied the benefits of, or be subjected to discrimination under any
education program or activity receiving Federal financial assistance; and

WHEREAS, Title VII prohibits employment discrimination based on race, color, religion,
sex, and national origin; and

WHEREAS, in accordance with Board Policy 7001, the College shall annually appoint
individuals who will be responsible for oversight of Affirmative Action (AA), Equal
Employment Opportunity (EEO), Title IX, and the Americans with Disabilities Act (ADA)
and Section 504 of the Rehabilitation Act of 1973.; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan
College of South Jersey hereby appoints Almarie Jones, Special Assistant to The
President, Diversity, and Equity/Title IX and Compliance (Main Campus), and Nathaniel
Aldridge, Jr. JD, Director Diversity, Equity, Title IX, and Judicial Affairs (Branch
Campus), as Affirmative Action/Title IX Officers and Carol Weinhardt, Director II,
Special Services (Main Campus) and Meredith Vicente, Senior Director I, Testing &
Tutoring (Branch Campus), as the ADA/Section 504 Officers.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College
of South Jersey held August 9, 2023.

Attested:


Len Daws, Secretary


Gene J. Concordia, Chair



ROWAN COLLEGE of SOUTH JERSEY - GLOUCESTER
Schedule of Special Service Contracts
FISCAL YEAR: 2023 - 2024

STUDENT SERVICES

PTK Advisor	\$5,000.00
PTK Advisor	\$3,000.00
Designated International Student Liaison	\$3,000.00
Designated Veterans Services Liaison	\$3,000.00
New Student Orientation Liaison	\$2,500.00

PRESIDENT'S OFFICE

Social Media Liaison	\$3,000.00
Liaison - Institutional Advancement	\$2,500.00
NJ State Special Olympics Liaison (Rowan University)	\$2,500.00
Equity and Recruitment Project	\$5,000.00

ACADEMICS

The SPOT Coordinator	\$1,600.00
----------------------	------------

OPERATIONS

Liaison - Payroll	\$2,500.00
Liaison - Gloucester Workforce Development Board	\$2,500.00

INFORMATION TECHNOLOGY

Online Campus	\$5,000.00
Chairman - ERP Implementation Team Member	\$10,000.00
ERP Implementation Team Member	\$5,000.00

INTERNSHIP AND CAREER PLANNING

PT/Director/Intern/Scholarship	\$10,000.00
--------------------------------	-------------

FINE ARTS

Art Gallery Curator	\$2,500.00
---------------------	------------

CHORUS

Community Chorus Director	\$4,900.00
Conductor of Community Chorus	\$1,300.00
Community Chorus Assistant	\$1,700.00
Community Chorus Accompanist	\$2,300.00

Music Society Club Coordinator

\$2,500.00



RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE MEMORANDUM OF AGREEMENTS TO THE NEW JERSEY EDUCATION ASSOCIATION BARGAINING UNITS, AND AUTHORIZING EXECUTION OF COLLECTIVE BARGAINING AGREEMENTS CONSISTENT WITH THE TERMS OF THE RATIFIED MEMORANDUM OF AGREEMENTS

WHEREAS, The New Jersey Education Association (NJEA) is the recognized bargaining agent for The Faculty Association - GC, Directors Association – GC, Administrators Association - GC, Technical/Academic Staff Professional Association - GC, Educational Association Facilities Group - GC, Education Association Support Staff Group – GC, and Regular Part-time Employees - GC of Rowan College of South Jersey;

WHEREAS, Rowan College of South Jersey and the New Jersey Education Association (NJEA) have engaged in good faith negotiations in an effort to reach a settlement of all outstanding issues related to the expired collective bargaining agreements;

WHEREAS, on July 26, 2023, the proposals of the Board of Trustees' were accepted by the negotiation committees for the College and NJEA for successor collective bargaining agreements for the period from July 1, 2023, through June 30, 2026 (see attached documents);

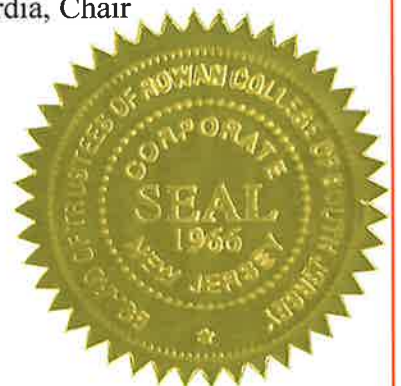
WHEREAS, the College negotiating committee recommends and endorses the terms of the agreement for each bargaining unit; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes and directs Gene J. Concordia, Chairperson of the Rowan College of South Jersey Board of Trustees, and Len Daws, Secretary of the Board of Trustees, to execute collective bargaining agreements between the College and each of the NJEA Gloucester bargaining units which are consistent with the terms of the ratified agreements referenced herein.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held August 9, 2023.

Attested: 
Len Daws, Secretary


Gene J. Concordia, Chair





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE CERTIFYING OFFICER AND SUPERVISOR OF CERTIFYING OFFICER

WHEREAS, Rowan College of South Jersey is a participating member of the New Jersey Division of Pensions and Benefits; and

WHEREAS, the New Jersey Division of Pensions and Benefits (NJDPB) is duly constituted as the Administrator of Pensions and Benefits pursuant to N.J.S.A. 43:3C-15 et. seq.; and

WHEREAS, the NJDPB has adopted Chapter 52, P.L. 2011 effective June 19, 2011; and

WHEREAS, in accordance with said pension laws the NJDPB has requested participating members designate a Certifying Officer and a Supervisor of the Certifying Officer for all enrollments and/or transfers of employees into the State-administered retirement systems; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes and directs:

The following persons are designated as Certifying Officer and Supervisor of Certifying Officer:

1. Lauren Vilimas Certifying Officer (Main and Branch Campus)
2. Coryndi McFadden Supervisor of Certifying Officer (Main and Branch Campus)

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held August 9, 2023.

Attested: 
Len Daws, Secretary


Gene J. Concordia, Chair



RCSJ - CUMBERLAND - PERSONNEL ACTIONS

DATE: 8/9/2023

Non-Represented Salary Administration Program*:

A three-point five (3.50) percent increase for non-represented full-time and regular part-time employees

*Grant-funded employees may be eligible for an increase, depending on the conditions of the grant. Grant funded employees shall not receive salary increases in excess of amounts approved for other employees. This increase does not apply to student worker or work study employee categories.

The following Education/General Fund Actions are presented for Board of Trustees approval.

(3) Three Full-Time New Hires:

Title	Name	Rationale	Employment Pool	Salary	Effective Date
Case Manager, ACT Program	Xiara Maldonado	New Position	Internal Candidate	\$19.23 per hour	7/13/2023
Outreach Recruiter	Jennifer Bates	Reassignment	External Hire	\$40,000.00 per year	7/17/2023
Assistant Professor II, Education & Humanities	Toni DiTomo	New Position	Internal Candidate	\$55,499.00 per year	9/1/2023

(7) Seven Employee Transitions:

Title	Name	Rationale	Employment Pool	Salary	Effective Date
Student Development Advisor, Advisement & Retention	Albert Price	Resignation	Internal Candidate	\$52,185.00 per year	7/15/2023
Assistant Professor II, Business Studies	James Celia	Transfer	Internal Candidate	\$55,499.00 per year	9/1/2023
*Executive Director, Registrar	Tiffany Bonsall	Title Change	Internal Candidate	\$80,000.00 per year	9/1/2023
*Supervisor, Purchasing Services	Maria Giordano	Contract Modification	Internal Candidate	\$48,654.00 per year	7/31/2023
*Director, Accounting Services	Tracy Butcher	Contract Modification	Internal Candidate	\$65,000.00 per year	7/1/2023
*Staff Accountant	Dina Jeffreys	Contract Modification	Internal Candidate	\$52,000.00 per year	7/1/2023
*Assistant Director, Digital Strategy	Kyle Dodge	Title Change	Internal Candidate	\$60,832.34 per year	8/14/2023

***Shared Services Agreement - Gloucester Campus - Chargeback**

(4) Four Part-Time Hires:

Title	Name	Rationale	Employment Pool	Salary	Effective Date
Part-Time Instructor, CTE	Dwayne Hendricks	New Position	External Hire	\$50.00 per hour (grant-funded)	7/3/2023
Part-Time ACT Program Assistant	Patricia Allen	New Position	External Hire	\$14.13 per hour	7/3/2023
Men's Head Baseball Coach- Fall	Joseph Gorman	Termination	External Hire	\$5,000.00 per year	7/31/2023
Men's Head Baseball Coach- Spring	Joseph Gorman	Termination	External Hire	\$7,000.00 per year	7/31/2023

(4) Four Resignation:

Title	Name	Rationale	Salary	Effective Date
Senior Supervisor, Student Life & Alumni Relations	Candice Powell-Caldwell	Resignation	\$43,377.00 per year	8/7/2023
Library Services Assistant	Carmen Cattafi	Resignation	\$37,980.00 per year	8/3/2023
Nursing & Health Professions Lab Manager	Jill Agosto	Resignation	\$50,000.00 per year	8/30/2023
Behavioral Services Case Manager	Isabelle Nicholas	Resignation	\$40,000.00 per year	8/18/2023

(1) One Personal Leave

Title	Name	Rationale	Effective Date
Assistant Professor, English	John Lore	Personal and Military Leave	Fall 2023 - January 2024

RCSJ - CUMBERLAND - PERSONNEL ACTIONS

DATE: 8/9/2023

(1) One Adjunct 2023-2024 New Hires:

Name	Division
Mark Renner	Nursing & Health Professions

(2) Two President's Recommendations:

2023-2024 RCSJ Cumberland Coaches Salary
2023-2024 RCSJ-CC Special Services Contract

ROWAN COLLEGE of SOUTH JERSEY - CUMBERLAND
Schedule of Special Service Contracts
FISCAL YEAR: 2023- 2024

STUDENT SERVICES

PTK Advisor	\$3,000.00
Transfer Credit Evaluation	\$3,000.00
Liaison - NJ State Corrections	\$3,000.00

OPERATIONS

Campus Compliance NJRTK	\$5,400.00
NJRTK, Graduation, Band, EMOP	\$6,000.00

ACADEMICS

Liaison - Advanced Manufacturing	\$2,000.00
----------------------------------	------------

CHORUS

Concert Band Director	\$4,200.00
Jazz Ensemble	\$2,800.00
College Chorus	\$4,200.00
College Chorus Accompaniment	\$2,800.00



**BOARD RESOLUTION TO ACCEPT AND SIGN THE AGREEMENT
BETWEEN THE COUNTY COLLEGE OF MORRIS AND ROWAN COLLEGE
OF SOUTH JERSEY FOR THE SCALING APPRENTICESHIP THROUGH
SECTOR-BASED STRATEGIES PROJECT (CAREER ADVANCE) FOR BOTH
CAMPUSES**

WHEREAS, Rowan College of South Jersey Board of Trustees hereby certifies that permission has been granted to accept and sign the Agreement between the County College of Morris and Rowan College of South Jersey for the Scaling Apprenticeship through Sector-Based Strategies Project (CareerAdvance); and

WHEREAS, the period of the Agreement will be July 15, 2023 through June 30, 2024; and

WHEREAS, the total funding of this program is \$119,319; and

WHEREAS, this funding and agreement is for Rowan College of South Jersey to provide direct training and/or education, and related supportive activities that prepare individuals for apprenticeships and employment in the manufacturing sector; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees hereby authorizes the approval of the resolution to accept and sign the Agreement between the County College of Morris and Rowan College of South Jersey in the amount of \$119,319 for the period of July 15, 2023 through June 30, 2024.

ADOPTED at the regularly scheduled meeting of the Board of Trustees of Rowan College of South Jersey held August 9, 2023.


Gene J. Concordia, Chair

Attested:


Len Daws, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY (RCSJ) BOARD OF TRUSTEES TO APPROVE APPLICATION AND ACCEPTANCE OF UP TO \$350,000 FROM THE GLOUCESTER COUNTY WORKFORCE DEVELOPMENT BOARD'S (GCWDB) WORKFORCE INNOVATION OPPORTUNITY ACT (WIOA) FUNDING FOR YOUTH TRAINING AND EMPLOYMENT SERVICES

WHEREAS, The GCWDB has announced a request for proposals to identify service providers for WIOA Out of School Youth Training and Employment Services; and

WHEREAS, RCSJ has a strong history of supporting out of school youth with attaining high school equivalency, workforce training, and recognized post-secondary credentials; and

WHEREAS, providers will be selected for a two-year period with programs beginning September 1, 2023, receiving funding allocated on an annual basis; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees approves application and acceptance of up to \$350,000 from the Gloucester County Workforce Development Board's Workforce Innovation Opportunity ACT funding for youth training and employment services.

ADOPTED at the regularly scheduled meeting of the Board of Trustees of Rowan College of South Jersey held August 9, 2023.


Gene J. Concordia, Chair

Attested: 
Len Daws, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY
BOARD OF TRUSTEES TO ACCEPT AND SIGN THE AGREEMENT BETWEEN
THE BERGEN COMMUNITY COLLEGE AND ROWAN COLLEGE OF SOUTH
JERSEY FOR THE FOR THE SCALING APPRENTICESHIP THROUGH SECTOR
BASED STRATEGIES PROJECT (HEALTH WORKS)**

WHEREAS, Rowan College of South Jersey Board of Trustees hereby certifies that permission has been granted to accept and sign the agreement between Bergen Community College and Rowan College of South Jersey for the Scaling Apprenticeship through Sector-Based Strategies Project (Health Works); and

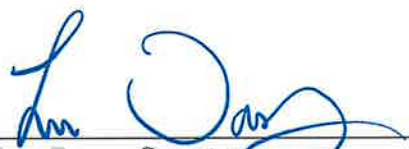
WHEREAS, the period of the agreement will be July 15, 2023 through July 14, 2024 in the amount of \$239,373; and

WHEREAS, this agreement is for Rowan College of South Jersey to provide direct training and/or education, and related supportive activities that prepare individuals for apprenticeships and employment in the healthcare sector; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby authorizes the approval of the resolution to accept and sign the agreement between the Bergen Community College and Rowan College of South Jersey for the Scaling Apprenticeship through Sector-Based Strategies Project (Health Works) in the amount of \$239,373 for the period of July 15, 2023 through July 14, 2024.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held August 9, 2023.


Gene J. Concordia, Chair

Attested: 
Len Daws, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE APPLICATION AND ACCEPTANCE OF UP TO \$22,000 FROM THE COMMUNITY COLLEGE CONSORTIUM FOR WORKFORCE AND ECONOMIC DEVELOPMENT NEW JERSEY PATHWAYS TO CAREER OPPORTUNITIES PROGRAM FOR DELIVERY OF GENERAL EDUCATION COURSES FOR EASTERN ATLANTIC STATES CARPENTERS TECHNICAL COLLEGE (EASCTC)

WHEREAS, the New Jersey Community College Consortium for Workforce and Economic Development New Jersey Pathways to Career Opportunities released funds for the Center of Workforce Innovation Construction Pathway Project; and

WHEREAS, Eastern Atlantic States Carpenters Technical College is newly accredited and needs support with general education requirements and degree conferral for their Hammonton cohort; and

WHEREAS, Rowan College of South Jersey will develop an MOU to provide general education courses and confer degrees in collaboration with EASCTC until such time they become a degree-granting institution; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees approves application and acceptance of up to \$22,000 from the Community College Consortium for Workforce and Economic Development New Jersey Pathways to Career program for delivery of general education courses for Eastern Atlantic States Carpenters Technical College.

ADOPTED at the regularly scheduled meeting of the Board of Trustees of Rowan College of South Jersey held August 9, 2023.


Gene J. Concordia, Chair

Attested: 
Len Daws, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY
BOARD OF TRUSTEES FOR APPROVAL TO APPLY FOR AND UPON
AWARD ACCEPT FUNDING FOR RCSJ, CUMBERLAND FROM THE N.J.
DEPARTMENT OF EDUCATION PERKINS CAREER AND
TECHNICAL EDUCATION GRANT PROGRAM**

WHEREAS, the Rowan College of South Jersey Board of Trustees hereby certifies that permission is granted to apply for, and upon award accept, \$468,349 in funding from the New Jersey Department of Education 2024 Perkins Career and Technical Education Grant Program; and

WHEREAS, authorization is needed to apply for, and upon award, accept this funding for the period of July 1, 2023 to June 30, 2024; and

WHEREAS, these funds will be utilized to develop more fully the academic, career and technical skills of postsecondary students enrolled in approved career and technical education programs on the RCSJ-Cumberland campus; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees hereby authorizes the approval of the resolution for Academic Services to apply for, and upon award, accept up to \$468,349 in funding from the New Jersey Department of Education 2024 Perkins Career and Technical Education Grant Program for the period of July 1, 2023 to June 30, 2024.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held on Wednesday, August 9, 2023.


Gene J. Concordia, Chair

Attested: 
Len Daws, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY
BOARD OF TRUSTEES FOR APPROVAL TO APPLY FOR AND UPON
AWARD ACCEPT FUNDING FOR RCSJ, GLOUCESTER
FROM THE N.J. DEPARTMENT OF EDUCATION PERKINS
CAREER AND TECHNICAL EDUCATION GRANT PROGRAM**

WHEREAS, the Rowan College of South Jersey Board of Trustees hereby certifies that permission is granted to apply for, and upon award accept, \$318,374 in funding from the New Jersey Department of Education 2024 Perkins Career and Technical Education Grant Program; and

WHEREAS, authorization is needed to apply for, and upon award, accept this funding for the period of July 1, 2023 to June 30, 2024; and

WHEREAS, these funds will be utilized to develop more fully the academic, career and technical skills of postsecondary students enrolled in approved career and technical education programs on the RCSJ-Gloucester campus; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees hereby authorizes the approval of the resolution for Academic Services to apply for, and upon award, accept up to \$318,374 in funding from the New Jersey Department of Education 2024 Perkins Career and Technical Education Grant Program for the period of July 1, 2023 to June 30, 2024.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held on Wednesday, August 9, 2023.


Gene J. Concordia, Chair

Attested:


Len Daws, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES FOR APPROVAL TO APPLY FOR AND UPON AWARD ACCEPT FUNDING FROM THE GLOUCESTER COUNTY DIVISION OF SENIOR SERVICES FOR THE R.S.V.P. AMERICORPS SENIORS EVIDENCE BASED HEALTH PROMOTION (FRIENDLY VISITOR PROGRAM) FOR THE GLOUCESTER CAMPUS

WHEREAS, Rowan College of South Jersey’s Board of Trustees hereby certifies that permission has been granted to apply, and upon award, accept funding for the R.S.V.P. AmeriCorps Seniors “Evidence Based Health Promotion” (Friendly Visitor Program) for the period of January 1, 2024 to December 31, 2024 in the amount of \$2,500; and

WHEREAS, this program is designed to provide monetary funds for R.S.V.P. AmeriCorps Seniors to provide Evidence Based Health Promotion to Gloucester County residents; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees hereby authorizes the approval of the resolution that permission has been granted to apply, and upon award, accept funding from the Gloucester County Division of Senior Services for the R.S.V.P. AmeriCorps Seniors “Evidence Based Health Promotion” (Friendly Visitor Program) – Gloucester Campus for the period of January 1, 2024 – December 31, 2024 in the amount of \$2,500.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held August, 9 2023.


Gene J. Concordia, Chair

Attested: 
Len Daws, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE APPLICATION AND ACCEPTANCE FROM THE GLOUCESTER COUNTY DIVISION OF SENIOR SERVICES FOR THE R.S.V.P. AMERICORPS SENIORS EVIDENCE BASED HEALTH PROMOTION (STRESS BUSTING FOR CAREGIVERS PROGRAM) FOR THE GLOUCESTER CAMPUS

WHEREAS, Rowan College of South Jersey’s Board of Trustees hereby certifies that permission has been granted to apply, and upon award, accept funding for the R.S.V.P. AmeriCorps Seniors “Evidence Based Health Promotion” (Stress Busting for Caregivers Program) for the period of January 1, 2024 to December 31, 2024 in the amount of \$28,900; and

WHEREAS, this program is designed to provide monetary funds for R.S.V.P. AmeriCorps Seniors to provide Evidence Based Health Promotion to Gloucester County residents; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees hereby authorizes the approval of the resolution that permission has been granted to apply, and upon award, accept funding from the Gloucester County Division of Senior Services for the R.S.V.P. AmeriCorps Seniors “Evidence Based Health Promotion” (Stress Busting for Caregivers Program) – Gloucester Campus for the period of January 1, 2024 – December 31, 2024 in the amount of \$28,900.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held August 9, 2023.


Gene J. Concordia, Chair

Attested: 
Len Daws, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES FOR APPROVAL TO APPLY FOR AND UPON AWARD ACCEPT FUNDING FROM THE GLOUCESTER COUNTY DIVISION OF SENIOR SERVICES FOR THE R.S.V.P. AMERICORPS SENIORS EVIDENCE BASED HEALTH PROMOTION (WELLNESS EDUCATION) FOR THE GLOUCESTER CAMPUS

WHEREAS, Rowan College of South Jersey’s Board of Trustees hereby certifies that permission has been granted to apply for, and upon award, accept funding for the R.S.V.P. AmeriCorps Seniors “Evidence Based Health Promotion” (Volunteer Education) program for the period of January 1, 2024 to December 31, 2024 in the amount of \$4,300; and

WHEREAS, this program is designed to provide monetary funds for R.S.V.P. AmeriCorps Seniors to provide Evidence Based Health Promotion to Gloucester County residents; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees hereby authorizes the approval of the resolution that permission has been granted to apply, and upon award, accept funding from the Gloucester County Division of Senior Services for the R.S.V.P. AmeriCorps Seniors “Evidence Based Health Promotion” (Volunteer Education) – Gloucester Campus for the period of January 1, 2024 – December 31, 2024 in the amount of \$4,300.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held August 9, 2023.


Gene J. Concordia, Chair

Attested: 
Len Daws, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE CONTRACT BETWEEN THE COUNTY OF CAMDEN AND ROWAN COLLEGE OF SOUTH JERSEY - CUMBERLAND FOR THE PROVIDER OF CREDIT BEARING COURSES TO INDIVIDUALS THROUGH WORKFORCE INNOVATIONAL OPPORTUNITY ACT (WIOA) AND WORK FIRST NEW JERSEY (WFNJ) BEGINNING JULY 1, 2023 THROUGH JUNE 30, 2024

WHEREAS, Rowan College of South Jersey’s Board of Trustees hereby certifies that permission has been granted to Academic Services to accept and sign the Contract between the County of Camden and Rowan College of South Jersey, Cumberland Campus, as a provider of occupational & educational training services; and

WHEREAS, the period of the contract will begin July 1, 2023 through June 30, 2024; and

WHEREAS, this program is for the continuation to allow the County of Camden to refer appropriate candidates to RCSJ for the provision of credit bearing courses within academic programs to individuals who cannot obtain employment without said training; and

WHEREAS, these services shall be paid via the Workforce Innovational Opportunity Act (WIOA) and Work First New Jersey (WFNJ) “training” funds; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby authorizes the approval of the resolution for Academic Services to accept and sign the Contract between the County of Camden and Rowan College of South Jersey-Cumberland Campus as a provider of WFNJ credit bearing occupational & educational services for the period of July 1, 2023 through June 30, 2024.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held August 9, 2023.


Gene J. Concordia, Chair

Attested: 
Len Daws, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE CONTRACT BETWEEN THE COUNTY OF CAMDEN AND ROWAN COLLEGE OF SOUTH JERSEY - GLOUCESTER FOR THE PROVIDER OF CREDIT BEARING COURSES TO INDIVIDUALS THROUGH WORKFORCE INNOVATIONAL OPPORTUNITY ACT (WIOA) AND WORK FIRST NEW JERSEY (WFNJ) BEGINNING JULY 1, 2023 THROUGH JUNE 30, 2024

WHEREAS, Rowan College of South Jersey’s Board of Trustees hereby certifies that permission has been granted to Academic Services to accept and sign the Contract between the County of Camden and Rowan College of South Jersey, Gloucester Campus, as a provider of occupational & educational training services; and

WHEREAS, the period of the contract will begin July 1, 2023 through June 30, 2024; and

WHEREAS, this program is for the continuation to allow the County of Camden to refer appropriate candidates to RCSJ for the provision of credit bearing courses within academic programs to individuals who cannot obtain employment without said training; and

WHEREAS, these services shall be paid via the Workforce Innovational Opportunity Act (WIOA) and Work First New Jersey (WFNJ) “training” funds; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby authorizes the approval of the resolution for Academic Services to accept and sign the Contract between the County of Camden and Rowan College of South Jersey-Gloucester Campus as a provider of WFNJ credit bearing occupational & educational services for the period of July 1, 2023 through June 30, 2024.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held August 9, 2023.


Gene J. Concordia, Chair

Attested: 
Len Daws, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY (RCSJ) BOARD OF TRUSTEES FOR APPROVAL TO APPLY FOR AND UPON AWARD, ACCEPT FUNDING FOR THE COUNTY OF CAMDEN AND ROWAN COLLEGE OF SOUTH JERSEY, CUMBERLAND (RCSJ, CUMBERLAND) FOR THE PROVIDER OF OCCUPATIONAL AND EDUCATIONAL TRAINING SERVICES TO INDIVIDUALS THROUGH WORKFORCE INNOVATIONAL OPPORTUNITY ACT (WIOA) AND WORK FIRST NEW JERSEY (WFNJ) BEGINNING JULY 1, 2023 THROUGH JUNE 30, 2024.

WHEREAS, Rowan College of South Jersey’s Board of Trustees hereby certifies that permission has been granted to apply and upon award, accept funding from County of Camden for RCSJ, Cumberland as a provider of Occupational and Educational services; and

WHEREAS, the period of the contract will begin July 1, 2023 through June 30, 2024; and

WHEREAS, this program is to allow the County of Camden to continue to refer appropriate candidates to RCSJ, Cumberland for the provision of educational and/or occupational training services to individuals who cannot obtain employment without said training. These services shall be paid via the Workforce Innovation Opportunity Act (WIOA) and Work First New Jersey (WFNJ) “training” funds; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby authorizes RCSJ, Cumberland to accept and sign the contract between the County of Camden and RCSJ, Cumberland as a provider of Occupational and Educational services.

ADOPTED at the regularly scheduled meeting of the Board of Trustees of Rowan College of South Jersey held August 9, 2023.

Attested:


Len Daws, Secretary


Gene J. Concordia, Chair





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE CONTRACT BETWEEN THE COUNTY OF CAMDEN AND ROWAN COLLEGE OF SOUTH JERSEY FOR THE PROVIDER OF NON-CREDIT BEARING OCCUPATIONAL / EDUCATIONAL TRAINING SERVICES TO INDIVIDUALS THROUGH WORKFORCE INNOVATIONAL OPPORTUNITY ACT (WIOA) AND WORK FIRST NEW JERSEY (WFNJ) BEGINNING JULY 1, 2023 THROUGH JUNE 30, 2024

WHEREAS, Rowan College of South Jersey’s Board of Trustees hereby certifies that permission has been granted to accept and sign the Contract between the County of Camden and Rowan College of South Jersey as a provider of occupational & educational services; and

WHEREAS, the period of the contract will begin July 1, 2023 through June 30, 2024; and

WHEREAS, this program is for the continuation to allow the County of Camden to refer appropriate candidates to RCSJ for the provision of educational and/or occupational training services in classroom to individuals who cannot obtain employment without said training, these services shall be paid via the Workforce Innovation Opportunity Act (WIOA) and Work First New Jersey (WFNJ) “training” funds; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby authorizes and directs the approval of the resolution to accept and sign the Contract between the County of Camden and Rowan College of South Jersey as a provider of non-credit occupational & educational services for the period of July 1, 2023 through June 30, 2024.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held August 9, 2023.


Gene J. Concordia, Chair

Attested: 
Len Daws, Secretary





Board of Trustees Policy Synopsis

Reaffirm Policy:

**3003 Grading System and Grade Point Average (GPA)
3301 Academic Progress, Probation, and Leave**

Background for policy reaffirmations:

The policy owners on both the Cumberland and Gloucester campuses worked collaboratively to review and reaffirm the policies as listed above.

Revise Policy:

8405 Tuition Waivers and Discounts for Students and Community

Background for policy revision:

This policy was revised to include the delineation of discounts offered by RCSJ in addition to the waivers offered.



1
2 **Rowan College**
3 **of South Jersey**

4 REAFFIRM

5 Policy: 3003
6 Title: **GRADING SYSTEM AND GRADE POINT AVERAGE (GPA)**
7 Area: Academic Services
8 Approved: 09/08/20
9 Reaffirmed: TBD

10
11 Grading System

12
13 The College will employ a grading system consisting of a letter grade (A to I), a significance
14 descriptor (excellent to incomplete), and a corresponding quality point value (4.000 to 0.000) to
15 evaluate a student's performance with coursework. This grading system is applicable to all
16 students of the College.

17
18 Grade Point Average (GPA)

19
20 Grade Point Average (GPA) is a standard way of measuring academic achievement on a course
21 taken by a student. The importance of a students' GPA cannot be overstated. The GPA is the
22 only quantitative assessment of the student's achievement with courses completed. Students are
23 encouraged to work as hard as possible to earn the highest GPA.

24
25 Administrative procedures have been developed to provide additional information.
26
27
28
29
30
31
32
33
34
35
36

37 References:

38
39 Rowan College of South Jersey Administrative Procedure, *3003 Grading System and Grade*
40 *Point Average (GPA)*



1
2 **Rowan College**
3 **of South Jersey**

4 REAFFIRM

5 Policy: 3301
6 Title: **ACADEMIC PROGRESS, PROBATION, AND LEAVE**
7 Area: Academic Services
8 Approved: 07/01/19
9 Reaffirmed: TBD

10
11
12 A student at the College is deemed to be making satisfactory progress toward the
13 completion of program requirements when he/she has earned a cumulative grade point
14 average of 2.000 or higher.

15
16 Federal regulations associated with minimal levels of progress application to financial aid
17 students will be administered through the College's Financial Aid Office.

18 A student will be placed on academic probation when his/her cumulative GPA falls
19 below 2.000 after a minimum of 12 college-level credits have been attempted. Credit
20 restrictions apply when students are on academic probation. A student will be removed
21 from academic probation when his/her cumulative GPA has risen to 2.000 or above.
22 Students on academic probation do not qualify for the President's or Dean's list.

23
24 While on probation, the student will be advised to participate in advising sessions with a
25 counseling advisor. Those who continue to demonstrate unsatisfactory progress will be
26 placed on academic leave from the College through the next full academic semester and
27 may subsequently initiate readmission to the College by making an appointment with a
28 counseling advisor.

29
30 The President will direct the development of administrative procedures to further define
31 the process associated with this policy.

32
33
34
35
36 **References:**

37
38 Rowan College of South Jersey Administrative Procedure, *3301 Academic Progress,*
39 *Probation, and Leave*



1
2 **Rowan College**
3 **of South Jersey**

4 REVISE

5 Policy: 8405
6 Title: **TUITION WAIVERS AND DISCOUNTS FOR STUDENTS AND**
7 **COMMUNITY**
8 Area: Student Services
9 Approved: 06/09/20, 07/13/21
10 Revised: TBD

11
12
13 The Board of Trustees in fulfilling Rowan College of South Jersey’s (“College”) mission
14 to enhance the quality of life for ~~its students~~ the student body and community ~~provides~~
15 offers limited tuition and fee waivers or discounts ~~for senior citizens, active National~~
16 ~~Guardsmen, the unemployed, and others~~ as set forth in administrative procedure. Please
17 refer to administrative procedure *8405 Tuition Waivers and Discounts for Students and*
18 *Community* for information regarding waivers and discounts the College ~~provides~~ offers.

19
20 All tuition waivers and discounts cannot be combined with any other college waivers or
21 credits.

22
23 Nothing herein shall preclude the Trustees from amending these provisions as budget and
24 the College’s class availability dictate.

25
26
27
28
29
30
31
32
33
34
35 References:

36
37 Rowan College of South Jersey Administrative Procedures, *8405 Tuition Waivers and*
38 *Discounts for Students and Community*