

 **Rowan College**
of SOUTH JERSEY
BOARD OF TRUSTEES MEETING

REGULAR SESSION MINUTES
March 10, 2020

Chair Gene Concordia called the Regular Session of the Board of Trustees of Rowan College of South Jersey to order at 6:04 p.m. in the Cafeteria Annex in the College Center on the Gloucester Campus.

Meg Resue, Special Assistant to President and Board of Trustees, read the Open Public Meetings Act Statement: “In compliance with the ‘Open Public Meetings Act’ of the State of New Jersey, adequate notice of this meeting of the Rowan College of South Jersey Board of Trustees was provided by the forwarding of a notice on November 21, 2019, to *The South Jersey Times*, *The Courier Post*, *The Daily Journal*, the Gloucester and Cumberland County Freeholder Directors, Education Liaisons, Administrators, and both campus college communities.” Meg Resue then led the Pledge of Allegiance.

Roll call followed by Trustee Jean DuBois:

Members Present:

Mr. Gene Concordia
Ms. Jean DuBois
Rev. Dr. James Dunkins*
Mr. Len Daws
Ms. Garcia Balicki, Esq.
Mr. Benjamin Griffith
Ms. Ruby Love
Ms. Donna Perez
Mr. Ken Mecouch
Mr. Douglas Wills, Esq.
Dr. Frederick Keating, President, Ex-Officio (r)

Members Absent:

Ms. Ave’ Altersitz
Ms. White-Coursey

Advisors Present:

Ms. Jen Hoxworth, Faculty Representative
Ms. Jen Yager, College Assembly
Ms. Harleigh Strubinger, Student Government President

*Currently non-voting member pending NJ Governor’s confirmation.
(r) via conference call

Chair Gene Concordia welcomed everyone for the evening and acknowledged Faculty representative, Ms. Jen Hoxworth, the College Assembly representative, Jen Yager, and Student Government Association President, Harleigh Strubinger.

STUDENT RECOGNITION – GLOUCESTER CAMPUS

Nick Burzichelli, VP & COO introduced Dr. Patty Claghorn, Dean, Business Studies to present Associate Professor Diane Trace and Instructor I Stacey Calloway, Esq. the DECA Advisors and following DECA Club students:

- Marla Hughes – 1st Place in Marketing & Merchandising
- Jose Caltzalco-Gutierrez- 1st Place in Hospitality & Tourism

Both students won 1st Place awards at the November national DECA ENGAGE Conference in Chicago, where they showcased their skills. In solidarity, Marla and Jose were

accompanied this evening by the rest of the DECA club members and officers. Marla, an Arts & Sciences major and Jose, a Business Administration major were both presented with Barnes & Noble gift cards, after which photos were taken with their presenters and members of the RCSJ Board of Trustees.

FISCAL YEAR 2019 AUDIT PRESENTATIONS-BOWMAN & COMPANY LLP

Carol McAllister, CPA presented the 2019 audit report for Rowan College at Gloucester County (RCGC) and **Robert Nehila, Jr., CPA** presented the 2019 audit report for Cumberland County College (CCC). Both audit reports were filed with the appropriate state and federal agencies and there were no findings or formal corrective actions required for either college, but it was noted that the merger of the two colleges as of July 1, 2019, was when both stand-alone colleges ceased to exist.

At 6:19 p.m. there was a brief pause in the meeting to allow the students and presenters to exit meeting.

PRESIDENT'S REPORT

- **Budget Presentation** - On behalf of Dr. Keating, Nick Burzichelli, VP & COO, provided a PowerPoint presentation on the proposed 2021 RCSJ Budget for both the Gloucester and Cumberland campuses (attached).

AGENDA SPECIFIC PUBLIC COMMENT

No comments were received when asked by Chair Concordia.

ACCEPTANCE OF MINUTES

- The RCSJ January 14, 2020 Regular and Closed Session Meeting Minutes were approved as published.

FINANCE

Cheryl Lewis, Executive Director, Financial Services gave an update on the College's finances and reviewed the budget items for action.

Informational Item: Combined RCSJ Financial Statements (inclusive of separate campus statements) for the month ending January 31, 2020: The monthly operating reports of revenues and expenditures were presented to the Board. (Statements attached)

On the recommendation of the President, Trustee Griffith made a motion, seconded by Trustee Wills and passed, to approve the following items (resolutions attached):

1. FY2019 Rowan College at Gloucester County Audit Report
2. FY2019 Cumberland County College Audit Report
3. FY2020 RCSJ-Gloucester Revised Operating Budget
4. FY2020 RCSJ-Cumberland Revised Operating Budget
5. FY2021 RCSJ-Gloucester Operating Budget
6. FY2021 RCSJ-Cumberland Operating Budget
7. FY2021 RCSJ-Gloucester Tuition & Fee Schedule
8. FY2021 RCSJ-Cumberland Tuition & Fee Schedule
9. FY2021 RCSJ-Gloucester Capital Budget (Chapter 12)
10. FY2021 RCSJ-Cumberland Capital Budget (Chapter 12)

PLANNING/FACILITIES

Mr. Burzichelli, VP & COO reviewed the Campus Security Crime Statistics for both campuses and provided an overview of the listed agenda items.

Informational Items: Campus Safety Crime Statistics Reports – Rowan College of South Jersey Campus Safety Crime Statistics for January 2020 (both campuses). (attached)

On the recommendation of the President, Trustee Griffith made a motion, seconded by Trustee Perez and passed, to approve the following items (resolutions attached):

1. Penn Credit Corporation for collection agency services
2. Construction contact award to W. J. Gross Inc.
3. Integrity Interpreting for interpreting services
4. Agreement with Schuibbeo Holdings Inc., DBA Event Central Rental & Sales

PERSONNEL

On the recommendation of the President, Trustee Perez made a motion, seconded by Trustee DuBois, with the following unanimously approved as presented: (attached)

1. Personnel Actions for the RCSJ Gloucester and Cumberland Campuses

ACADEMIC SERVICES

Dr. Brenden Rickards, Vice President, Academic Services mentioned, as the Board was aware, that a three-person team from Middle States visited the college for the day and met with various groups across both campuses as a follow-up to the college merger July 1, 2019. Dr. Rickards does not anticipate any significant issues to come out of this visit. Dr. Rickards proceeded to review the various action items on the agenda.

On the recommendation of the President, Trustee Balicki made a motion, seconded by Trustee Perez, to approve the following: (resolutions and MOU's attached)

1. Chair appointment to Gloucester County Cultural & Heritage Commission
2. Accept art donation to the RCSJ-Gloucester Permanent Art Collection
3. Approve application, upon award, accept Gloucester County funding for RSVP Senior Corps State Health Insurance Assistance Program-Gloucester Campus
4. Update the name & mission of the Workforce Development Division to the Career & Technical Education Division
5. Update the name of the Communications, Fine & Performing Arts Division to the Communication & Creative & Performing Arts Division
6. Offer an Associate in Applied Science Degree – Cumberland Campus in Computer Graphics Arts: Game Interactive Design
7. Offer an Associate in Applied Science Degree – Cumberland Campus in Computer Graphics Arts: Print Design Option
8. Offer an Associate in Science Degree - Cumberland Campus in Business Administration
9. Offer an Associate in Science Degree - Cumberland Campus in Chemistry
10. Offer an Associate in Science Degree - Cumberland Campus in Chemistry: Pre-Pharm.D.
11. Offer an Associate in Science Degree - Cumberland & Gloucester Campuses in Alcohol & Drug Counseling
12. Offer a Certificate in Alcohol & Drug Counseling - Gloucester Campus

13. Offer an Associate in Science Degree - Cumberland Campus in Human Resource Management
14. In collaboration with Rowan University, approve application, upon award, accept funding NSF's Training-based Workforce Development for Advanced Cyberinfrastructure
15. Approve MOU between Gloucester County Workforce Development Board, One Stop Career Center, and RCSJ-Gloucester Campus
16. Approve application, upon award, accept funding from the Cumberland County Cultural & Heritage Commission and The NJ State Council on the Arts – Cumberland Campus
17. Approve application, upon award, accept funding from the NJ Dept. of Workforce Development – Opportunity Partnership Training Grant (CNA) – Cumberland Campus
18. Approve application, upon award, accept funding from the U.S. Dept. of Education, for the Cumberland Campus TRIO Program Support Services
19. Approve application, upon award, accept funding from the NJ Council for the Humanities for the Cumberland Campus One Book, One College Program
20. Approve application, upon award, accept funding from the U.S. Dept. of Education, Title V Hispanic-Serving Institution Program – Cumberland Campus.
21. Contract between RCSJ-Cumberland Campus and EC-Council paid for with Perkins Grant funds

BOARD UPDATE

Meg Resue, Special Assistant to President and Board of Trustees reminded the Trustees that a hardcopy of events was left at their places and that the next board meeting will be Tuesday, April 14 on the Cumberland Campus.

OTHER BUSINESS

Darlene Barber, Cumberland County Freeholder Education Liaison via conference call addressed the meeting to congratulate Nick Buzichelli and his finance team for their hard work on the budget and the dual campus audit reports. She also congratulated everyone for where the merged college is today and that she proud to have been part of this concept coming to fruition.

Harleigh Strubinger, Student Government Association President, was asked by the Chair for any comments this evening. Ms. Strubinger continued on a prior conversation with the Board and presented a number inventory of the gender neutral/family bathrooms across the Gloucester main campus, which was felt to be insufficient toward creating an atmosphere of safety and inclusion for not only students, but staff as well. The SGA proposes that the College donate a portion of its fundraising money to establish more single stall, gender neutral/family bathrooms across the campus. The proposal was turned over to Nick Burzichelli. Future SGA activity plans include a Spring Dance and a Spring Kick-Off (a kickball game) instead of baseball.

Jen Hoxworth, Faculty Representative, was asked by the Chair for comments this evening. Ms. Hoxworth said she had nothing to report at this time.

Jen Yager, Gloucester College Assembly, was asked by the Chair if she had any comments.

Ms. Yager informed the Board that she continues to work on getting a quorum of the Assembly to vote of seven revision to its constitution.

Trustee Ben Griffith mentioned that the Gloucester Foundation's Gala on April 17th has been postponed to October 16, 2020.

President Keating via conference call addressed the Board on the College's Coronavirus (COVID-19) planning strategy, indicating that a Medical Advisory Group was developed that includes key internal cabinet members and external members inclusive of Gloucester and Cumberland County Departments of Health representatives, representation from both Counties' Offices of Education, and Rowan Medicine. Nick Burzichelli, VP & COO and Dr. Sue Hall, Dean, Nursing and Health Professions serve as co-chairs. This advisory group will lead the College forward as this issue develops at the national, state and county level. Gloucester and Cumberland counties do not have any positive COVID-19 cases at this time, but it is recognized the health risk will eventually move south.

Moving on to the college calendar, which is unified with Rowan University's (RU) calendar, the College will enter spring break next week. With the week off, the College's 12-month employees will gain a cushion to be available to monitor and continue oversight with the Medical Advisory Group should the COVID-19 situation change abruptly. The only curve throw at the College yesterday was that RU announced they would be extending their spring break an additional week. This was not due to contagion, but to allow their faculty time to be train and move their courses online should the situation turn dire and a complete online delivery became necessary. Otherwise, the RU campus will remain open, including campus housing and the cafeteria.

RCSJ has elected to stay the course, remaining open while actively preparing the academic side of the house to convert material online, so we are ready for plan B, if it comes to a non-face-to face class scenario.

PUBLIC PORTION

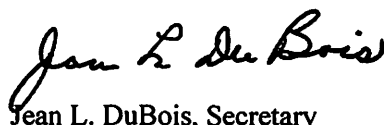
Chair Concordia asked Public comment

Dr. Geraldine Martin expressed how much she has enjoyed her 45 years working at the College and considered it her second home and second family. She voiced her gratitude to Dr. Keating and Coryndi McFadden for facilitating a workplan given her current circumstances, despite their being extremely busy with everything that was happening all around us.

ADJOURNMENT

At 7:32 p.m., Trustee Perez made a motion, seconded by Trustee Balicki. The motion was unanimously approved to adjourn the Regular meeting.

Respectfully submitted,


Jean L. DuBois, Secretary




Board Meeting – March 10, 2020
President Frederick Keating, Ed.D.

Proud to be Ranked

#1 in SCHOOLS.COM **NJ**

2019 - 20
BEST COMMUNITY COLLEGES
NEW JERSEY
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 **Rowan College**
SOUTH JERSEY

RCSJ.edu

Cumberland Campus
Gloucester Campus

THE CHRONICLE OF HIGHER EDUCATION*

Sustaining the College Business Model

How to shore up institutions now and reinvent them for the future

Grow Tuition Revenue

Streamline Operations

Reinvent Yourself

Collaborate & Consolidate



Budget Components 2021

Gloucester Campus

State Funding	Flat Funding	
County Funding	Flat Funding	
College Funding	Flat Enrollment	
Anticipated Revenue	\$45,045,112	
	\$155/ Credit (Tuition & Fees) \$3.00 Increase	
Reserve	\$500,000	
	\$45,231,823	Balance Budget
Carryover	0	
Labor Contracts	All Units Under Contract 6/30/21	1 Year Extension
Benefit Costs	Six-month contract	
Reserve Capital	\$ 313,289	

Cumberland Campus

State Funding	Flat Funding	
County Funding	Flat Funding	
College Funding	Flat Enrollment	
Anticipated Revenue	\$23,586,032	
	\$155/ Credit (Tuition & Fees) \$3.00 increase	
Reserve	\$575,000	
	\$23,911,032	Balance Budget
Carryover	0	
Labor Contracts	All Units Under Contract 6/30/21	1 Year Extension
Benefit Costs	Six month contract	
Reserve Capital	\$ 250,000	

Budget Development: Financial Reallocation Continue the "Modified Growth Model"

Revenue Projections 2021

Gloucester Campus

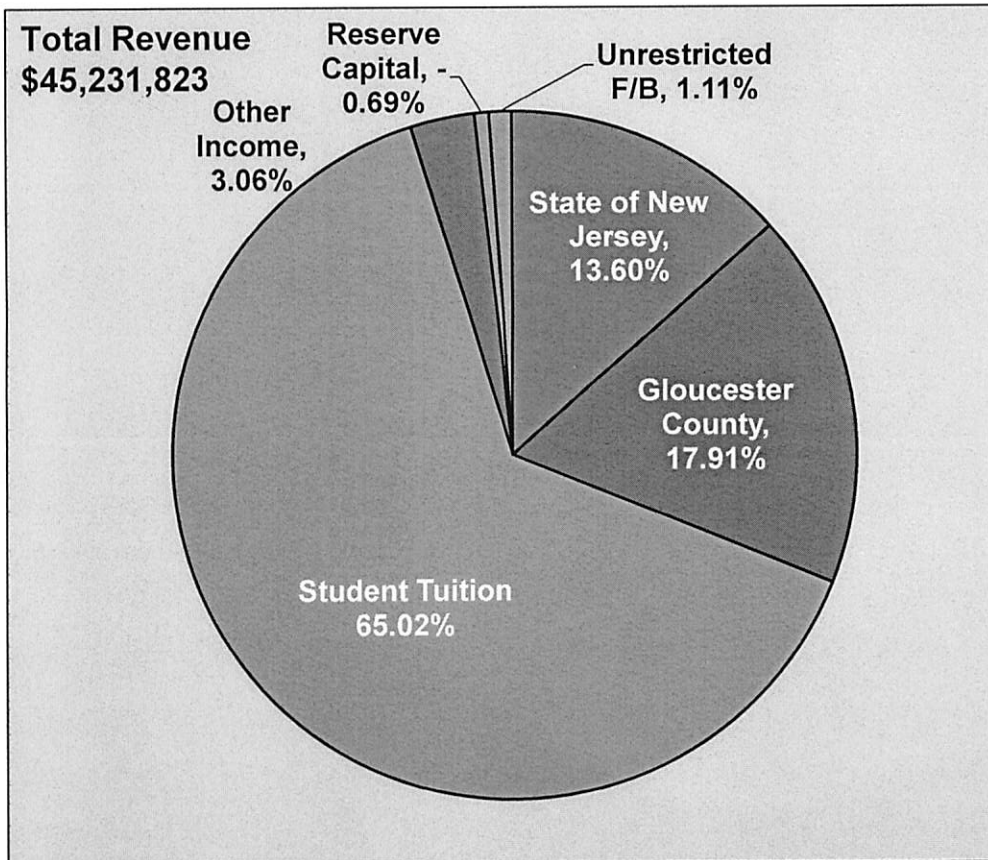
Government Allocations		
	State of New Jersey	\$ 6,149,402
	Gloucester County	\$ 8,100,000
Student Tuition		\$ 29,411,436
Other Income		\$ 1,384,274
Reserve Capital		\$ (313,289)
Unrestricted F/B		\$ 500,000
Total Revenue		\$ 45,231,823

Cumberland Campus

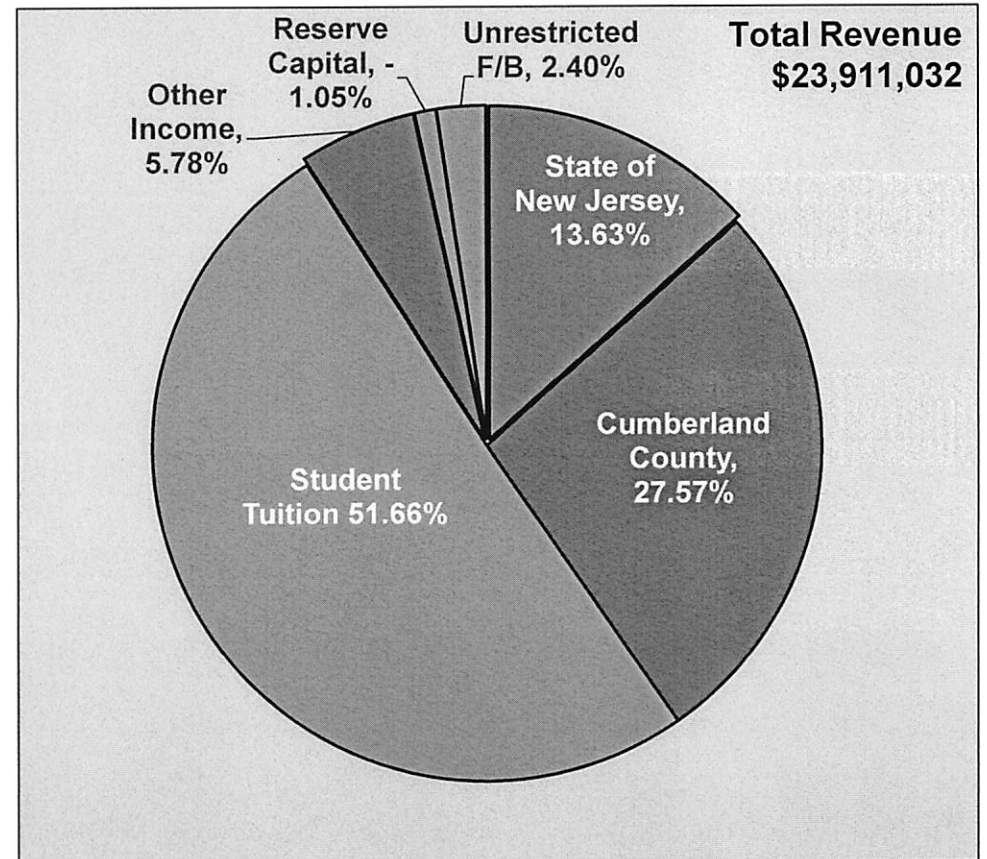
Government Allocations		
	State of New Jersey	\$ 3,259,603
	Cumberland County	\$ 6,592,600
Student Tuition		\$ 12,352,329
Other Income		\$ 1,381,500
Reserve Capital		\$ (250,000)
Unrestricted F/B		\$ 575,000
Total Revenue		\$ 23,911,032

Revenue Projections 2021

Gloucester Campus



Cumberland Campus



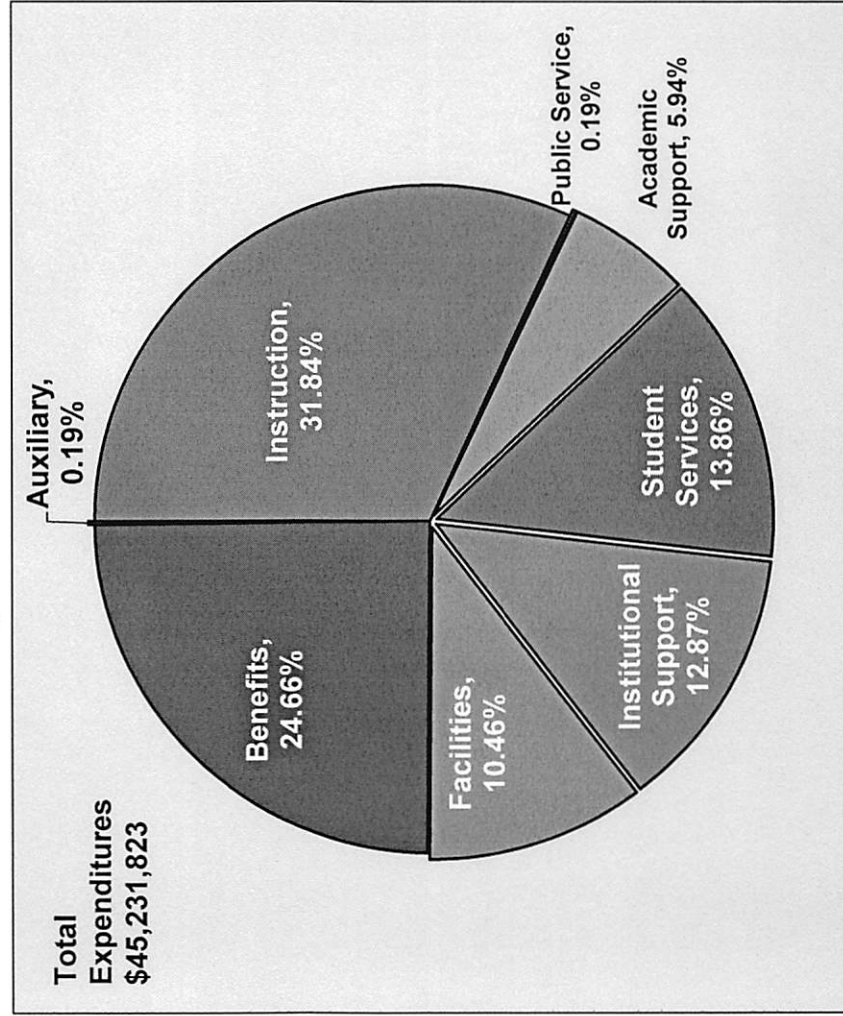


Expenditure Projections 2021

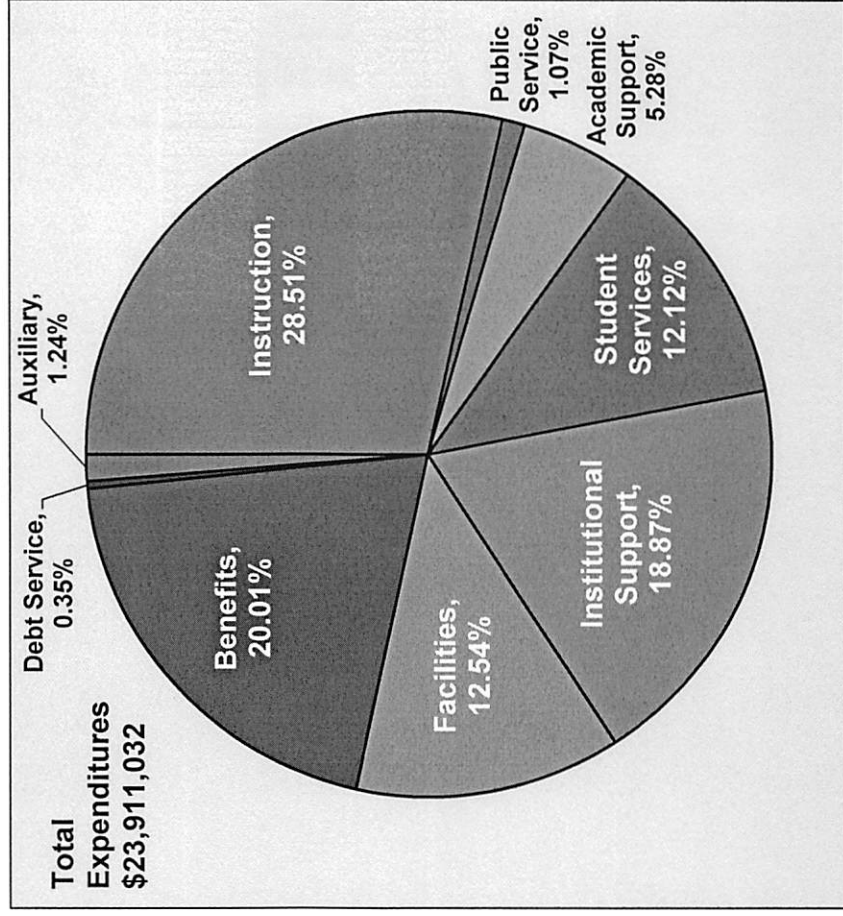
	Gloucester Campus	Cumberland Campus
Instruction	\$ 14,402,904	\$ 6,817,954
Public Service	\$ 83,794	\$ 256,777
Academic Support	\$ 2,684,552	\$ 1,262,764
Student Services	\$ 6,267,798	\$ 2,897,146
Institutional Support	\$ 5,822,030	\$ 4,512,803
Facilities	\$ 4,732,667	\$ 2,998,540
Benefits	\$ 11,153,127	\$ 4,785,142
Debt Service	\$ -	\$ 83,656
Auxiliary	\$ 84,952	\$ 296,250
Total Expenditures	\$ 45,231,823	\$ 23,911,032

Expenditure Projections 2021

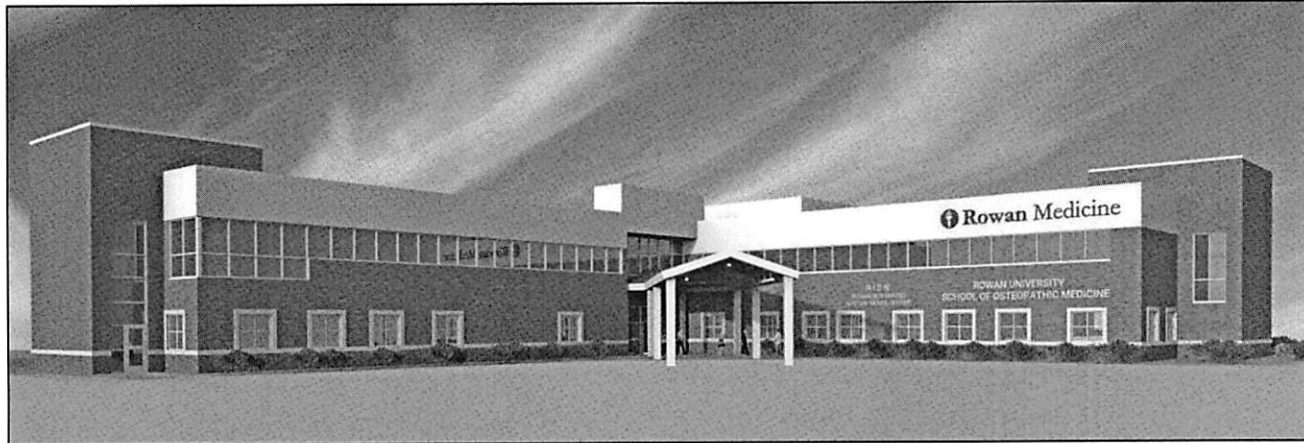
Gloucester Campus



Cumberland Campus



Capital Projects 2020 – 2021



Gloucester Campus

\$5.2 million

Chapter 12 Redevelopment

Allied Health Center

- Eds and Meds Buildings as well as renovations and repairs

Cumberland Campus

\$4.45 million

New Behavioral Health Center

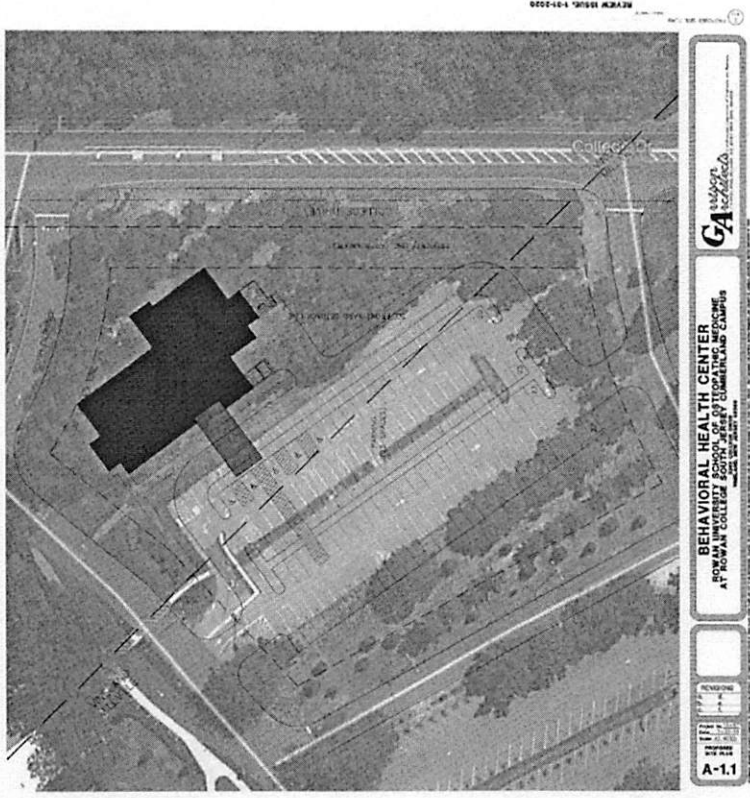
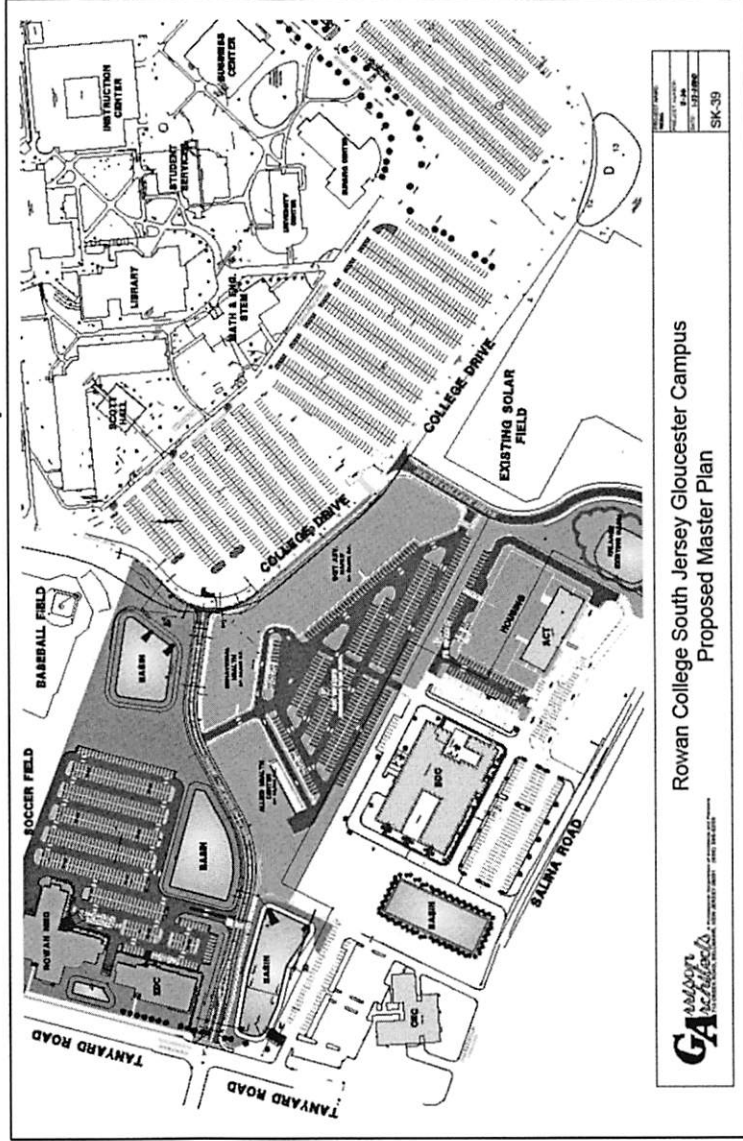
- Inspira Health Network
- Rowan University

Capital Projects

Public-Private

Partnerships Redevelopment

Gloucester Campus



Cumberland Campus



Combined Budget Overview 2021

Cumberland & Gloucester Campuses	
Anticipated Revenue	\$ 68,631,144
Reserve Capital	\$ (563,289)
Unrestricted F/B	\$ 1,075,000
Total Budget	\$ 69,142,855

ROWAN COLLEGE OF SOUTH JERSEY
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING JANUARY 31, 2020

	1/31/2020		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 24,944,624	\$ 23,570,685	\$ (1,373,939)
Police Academy - Tuition	80,000	43,483	(36,517)
Fire Academy - Tuition	52,000	29,960	(22,040)
Continuing Education	2,296,000	1,033,060	(1,262,940)
Fees	14,136,654	13,109,853	(1,026,801)
Out of County	290,000	78,867	(211,133)
Government Appropriations			
State	8,787,610	5,011,313	(3,776,297)
Police Academy - State Funding	198,523	115,805	(82,718)
Fire Academy - State Funding	9,430	5,501	(3,929)
Continuing Ed - State Funding	107,168	62,515	(44,653)
County	14,692,600	9,116,978	(5,575,622)
Other Revenues	964,300	420,266	(544,034)
Auxiliary Enterprises	1,365,500	797,640	(567,860)
Reserve from FY19	500,000		(500,000)
Drawdown from Unrestricted Fund Balance	390,025		(390,025)
Total Revenues	\$ 68,814,434	\$ 53,395,926	\$ (15,418,508)
Current Operating Expenditures			
Instruction - Total	\$ 22,234,861	\$ 12,606,396	\$ 9,628,465
Personnel - FT	10,089,024	5,328,326	4,760,698
Personnel - FT OT, OL, Misc	3,161,449	1,871,217	1,290,232
Benefits	3,673,629	2,613,858	1,059,771
Personnel - PT	4,613,839	2,420,826	2,193,013
Expenses	696,920	372,169	324,751
Continuing Education - Total	\$ 2,292,565	\$ 1,192,207	\$ 1,100,358
Personnel - FT	653,428	385,858	267,570
Personnel - FT OT, OL, Misc	2,780	1,547	1,233
Benefits	476,996	176,438	300,558
Personnel - PT	534,786	313,137	221,649
Expenses	624,575	315,227	309,348

Police Academy - Total	\$ 538,030	\$ 266,198	\$ 271,832
Personnel - FT	258,312	152,801	105,511
Personnel - FT OT, OL, Misc	-		-
Benefits	203,683	71,105	132,578
Personnel - PT	34,529	20,937	13,592
Expenses	41,506	21,355	20,151
Fire Academy - Total	\$ 319,289	\$ 168,336	\$ 150,953
Personnel - FT	137,321	81,011	56,310
Personnel - FT OT, OL, Misc	6,049	2,216	3,833
Benefits	101,525	37,698	63,827
Personnel - PT	43,323	28,538	14,785
Expenses	31,071	18,873	12,198
Academic Support - Total	\$ 6,676,016	\$ 3,253,204	\$ 3,422,812
Personnel - FT	2,950,646	1,461,476	1,489,170
Personnel - FT OT, OL, Misc	83,129	43,136	39,993
Benefits	1,927,050	725,164	1,201,886
Personnel - PT	839,456	406,958	432,498
Expenses	875,735	616,470	259,265
Student Services - Total	\$ 13,548,964	\$ 6,888,025	\$ 6,660,939
Personnel - FT	6,513,363	3,723,400	2,789,963
Personnel - FT OT, OL, Misc	72,324	44,024	28,300
Benefits	4,559,941	1,848,004	2,711,937
Personnel - PT	871,387	476,480	394,907
Expenses	1,531,949	796,117	735,832
Institutional Support - Total	\$ 12,655,455	\$ 6,827,318	\$ 5,828,137
Personnel - FT	4,723,169	2,878,738	1,844,431
Personnel - FT OT, OL, Misc	940	4,006	(3,066)
Benefits	3,223,548	1,335,482	1,888,066
Personnel - PT	327,682	117,411	210,271
Expenses	4,380,116	2,491,681	1,888,435
Operating & Maintenance - Total	\$ 9,295,646	\$ 5,019,125	\$ 4,276,521
Personnel - FT	2,102,462	1,236,637	865,825
Personnel - FT OT, OL, Misc	112,455	54,799	57,656
Benefits	1,306,438	566,386	740,052
Personnel - PT	63,945	18,483	45,462
Expenses	5,710,346	3,142,820	2,567,526
Auxiliary Enterprises	\$ 379,508	\$ 173,346	\$ 206,162
Debt Service		50,010	
Leasing Expenses	\$ 58,000	28,688	\$ 29,312
Minor Capital	\$ 250,000	65,463	\$ 184,537
Retiree Benefits	\$ 566,100	204,686	\$ 361,414
Total Operating Expenditures	\$ 68,814,434	\$ 36,743,002	\$ 32,121,442

ROWAN COLLEGE OF SOUTH JERSEY
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING JANUARY 31, 2020
Gloucester Campus

	1/31/2020		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 17,592,912	\$ 16,064,000	\$ (1,528,912)
Police Academy - Tuition	80,000	43,483	(36,517)
Fire Academy - Tuition	52,000	29,960	(22,040)
Continuing Education	1,250,000	576,182	(673,818)
Fees	10,727,684	9,933,604	(794,080)
Out of County	40,000	25,974	(14,026)
Government Appropriations			
State	5,487,610	2,985,471	(2,502,139)
Police Academy - State Funding	198,523	115,805	(82,718)
Fire Academy - State Funding	9,430	5,501	(3,929)
Continuing Ed - State Funding	107,168	62,515	(44,653)
County	8,100,000	4,172,528	(3,927,472)
Other Revenues	246,800	125,640	(121,160)
Auxiliary Enterprises	605,500	445,812	(159,688)
Reserve from FY19			-
Drawdown from Unrestricted Fund Balance	390,025		(390,025)
Total Revenues	\$ 44,887,652	\$ 34,586,475	\$ (10,301,177)
Current Operating Expenditures			
Instruction - Total	\$ 13,850,763	\$ 8,780,692	\$ 5,070,071
Personnel - FT	7,197,908	3,930,022	3,267,886
Personnel - FT OT, OL, Misc	2,180,449	1,353,762	826,687
Benefits	1,331,629	1,828,811	(497,182)
Personnel - PT	2,802,457	1,452,519	1,349,938
Expenses	338,320	215,578	122,742
Continuing Education - Total	\$ 1,625,212	\$ 751,692	\$ 873,520
Personnel - FT	459,350	269,034	190,316
Personnel - FT OT, OL, Misc	2,780	1,547	1,233
Benefits	376,996	125,193	251,803
Personnel - PT	245,811	119,146	126,665
Expenses	540,275	236,772	303,503

Police Academy - Total	\$ 538,030	\$ 266,198	\$ 271,832
Personnel - FT	258,312	152,801	105,511
Personnel - FT OT, OL, Misc	-		-
Benefits	203,683	71,105	132,578
Personnel - PT	34,529	20,937	13,592
Expenses	41,506	21,355	20,151
Fire Academy - Total	\$ 319,289	\$ 168,336	\$ 150,953
Personnel - FT	137,321	81,011	56,310
Personnel - FT OT, OL, Misc	6,049	2,216	3,833
Benefits	101,525	37,698	63,827
Personnel - PT	43,323	28,538	14,785
Expenses	31,071	18,873	12,198
Academic Support - Total	\$ 4,001,266	\$ 2,164,197	\$ 1,837,069
Personnel - FT	1,622,357	933,556	688,801
Personnel - FT OT, OL, Misc	70,529	40,700	29,829
Benefits	1,225,400	434,425	790,975
Personnel - PT	478,190	261,553	216,637
Expenses	604,790	493,963	110,827
Student Services - Total	\$ 9,891,837	\$ 4,827,709	\$ 5,064,128
Personnel - FT	4,611,041	2,692,870	1,918,171
Personnel - FT OT, OL, Misc	68,425	42,815	25,610
Benefits	3,703,141	1,253,111	2,450,030
Personnel - PT	416,234	252,781	163,453
Expenses	1,092,996	586,132	506,864
Institutional Support - Total	\$ 7,728,637	\$ 4,049,892	\$ 3,678,745
Personnel - FT	2,896,405	1,814,093	1,082,312
Personnel - FT OT, OL, Misc	940	232	708
Benefits	2,433,748	844,177	1,589,571
Personnel - PT	146,542	76,032	70,510
Expenses	2,251,002	1,315,358	935,644
Operating & Maintenance - Total	\$ 6,218,010	\$ 3,293,716	\$ 2,924,294
Personnel - FT	1,987,395	1,167,454	819,941
Personnel - FT OT, OL, Misc	112,455	54,799	57,656
Benefits	1,253,538	543,268	710,270
Personnel - PT	45,315	18,483	26,832
Expenses	2,819,307	1,509,712	1,309,595
Leasing Expenses	\$ 58,000	28,688	\$ 29,312
Retiree Benefits	\$ 566,100	204,685	\$ 361,415
Auxiliary Enterprises	\$ 90,508	58,220	\$ 32,288
Total Operating Expenditures	\$ 44,887,652	\$ 24,594,025	\$ 20,293,627

ROWAN COLLEGE OF SOUTH JERSEY
CUMBERLAND CAMPUS
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING JANUARY 31, 2020

	1/31/2020		
	Budget Amount	Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 7,501,712	\$ 7,600,054	\$ 98,342
Continuing Education	1,046,000	456,878	(589,122)
Fees	3,408,970	3,176,249	(232,721)
Out of County (Charge back)	250,000	52,893	(197,107)
Waivers	(150,000)	(93,368)	56,632
Government Appropriations			
State	3,300,000	2,025,842	(1,274,158)
County	6,592,600	4,944,450	(1,648,150)
Other Revenues	717,500	294,626	(422,874)
Auxiliary Enterprises	760,000	351,828	(408,172)
Reserve from FY19	500,000		(500,000)
Drawdown from Unrestricted Fund Balance			-
Total Revenues	\$ 23,926,782	\$ 18,809,451	\$ (5,117,331)
Current Operating Expenditures			
Instruction - Total	\$ 8,384,099	\$ 3,825,705	\$ 4,558,394
Personnel - FT	2,891,117	1,398,304	1,492,813
Personnel - FT OT, OL, Misc	981,000	517,455	463,545
Benefits	2,342,000	785,047	1,556,953
Personnel - PT	1,811,382	968,307	843,075
Expenses	358,600	156,591	202,009
Continuing Education - Total	\$ 667,353	\$ 440,515	\$ 226,838
Personnel - FT	194,078	116,824	77,254
Personnel - FT OT, OL, Misc		-	-
Benefits	100,000	51,245	48,755
Personnel - PT	288,975	193,991	94,984
Expenses	84,300	78,455	5,845
Academic Support - Total	\$ 2,337,666	\$ 952,637	\$ 1,385,029
Personnel - FT	1,216,300	462,593	753,707
Personnel - FT OT, OL, Misc	12,600	2,436	10,164
Benefits	634,500	249,589	384,911
Personnel - PT	251,466	123,305	128,161
Expenses	222,800	114,714	108,086

Student Services - Total	\$ 3,657,134	\$ 2,060,316	\$ 1,596,818
Personnel - FT	1,902,322	1,030,530	871,792
Personnel - FT OT, OL, Misc	3,899	1,209	2,690
Benefits	856,800	594,893	261,907
Personnel - PT	455,153	223,699	231,454
Expenses	438,960	209,985	228,975
Public Service - Total	\$ 337,089	\$ 136,371	\$ 200,718
Personnel - FT	111,989	65,327	46,662
Personnel - FT OT, OL, Misc		-	-
Benefits	67,150	41,150	26,000
Personnel - PT	109,800	22,100	87,700
Expenses	48,150	7,793	40,357
Institutional Support - Total	\$ 4,926,804	\$ 2,777,426	\$ 2,149,378
Personnel - FT	1,826,764	1,064,645	762,119
Personnel - FT OT, OL, Misc		3,774	(3,774)
Benefits	789,800	491,305	298,495
Personnel - PT	181,140	41,379	139,761
Expenses	2,129,100	1,176,323	952,777
Operating & Maintenance - Total	\$ 3,077,637	\$ 1,725,409	\$ 1,352,228
Personnel - FT	115,067	69,183	45,884
Personnel - FT OT, OL, Misc		-	-
Benefits	52,900	23,118	29,782
Personnel - PT	18,630	-	18,630
Expenses	2,891,040	1,633,108	1,257,932
Debt Service	\$ -	50,010	\$ (50,010)
Retiree Benefits	\$ -	-	\$ -
Minor Capital	\$ 250,000	65,463	\$ 184,537
Auxiliary Enterprises	\$ 289,000	115,126	\$ 173,874
Total Operating Expenditures	\$ 23,926,782	\$ 12,148,977	\$ 11,777,805



RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO ACKNOWLEDGE AND ACCEPT THE ROWAN COLLEGE AT GLOUCESTER COUNTY FISCAL YEAR 2019 AUDIT REPORT.

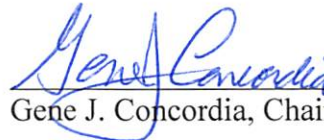
WHEREAS, Rowan College at Gloucester County needed to perform an annual audit in accordance with Generally Accepted Accounting Standards (GAAS) of the American Institute of CPA's; and

WHEREAS, the Board of Trustees at their July 24, 2018 meeting appointed Bowman and Company LLP to conduct the annual FY19 audit of Rowan College at Gloucester County; and

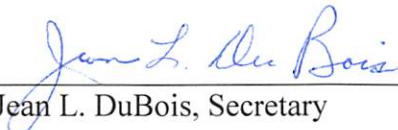
WHEREAS, the Financial Statements subjected to this audit were prepared following Generally Accepted Accounting Principles (GAAP) as promulgated by the Government Auditing Standards Board (GASB).

NOW, THEREFORE, BE IT RESOLVED by the Rowan College of South Jersey Board of Trustees on the 10th day of March, 2020 that the fiscal year 2019 audit report for Rowan College at Gloucester County has been acknowledged and accepted.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 10, 2020.


Gene J. Concordia, Chair

Attested:


Jean L. DuBois, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO ACKNOWLEDGE AND ACCEPT THE CUMBERLAND COUNTY COLLEGE FISCAL YEAR 2019 AUDIT REPORT.

WHEREAS, Cumberland County College needed to perform an annual audit in accordance with Generally Accepted Accounting Standards (GAAS) of the American Institute of CPA's; and


WHEREAS, the Board of Trustees at their March 16, 2017 meeting appointed Bowman and Company LLP to conduct the annual FY19 audit of Cumberland County College; and

WHEREAS, the Financial Statements subjected to this audit were prepared following Generally Accepted Accounting Principles (GAAP) as promulgated by the Government Auditing Standards Board (GASB).

NOW, THEREFORE, BE IT RESOLVED by the Rowan College of South Jersey Board of Trustees on the 10th day of March, 2020 that the fiscal year 2019 audit report for Cumberland County College has been acknowledged and accepted.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 10, 2020.


Gene J. Concordia, Chair

Attested: 
Jean L. DuBois, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE PROPOSED ROWAN COLLEGE OF SOUTH JERSEY - GLOUCESTER CAMPUS FISCAL YEAR 2020 REVISED BUDGET.

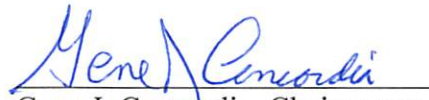
WHEREAS, Rowan College of South Jersey - Gloucester Campus has a need to revise the FY2020 operating budget; and

WHEREAS, the revised FY2020 operating budget calls for anticipated unrestricted revenue (including a reserve for capital projects, a reserve from the FY2019 budget, and a drawdown from unrestricted fund balance) totaling \$44,823,584; and


WHEREAS, the budget includes pension and health benefit increases, continued funding of approved positions at contracted rates, as well as the continuation of current vendor contracts.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees on the 10th day of March, 2020 that the Fiscal Year 2020 revised operating budget had been acknowledged and accepted.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 10, 2020.


Gene J. Concordia, Chairperson

Attested:


Jean L. DuBois, Secretary



**ROWAN COLLEGE OF SOUTH JERSEY
GLOUCESTER CAMPUS
FY20 BUDGET – REVISED**

BUDGET TOTALS

Category	FY20	FY20 Adjust	FY20 Revised	FY21
Anticipated Revenue	44,822,829	(253,914)	44,568,915	45,045,112
Budget Appropriations	(44,887,653)	64,068	(44,823,584)	(45,231,823)
Reserve Capital Proj.	(325,202)	11,914	(313,288)	(313,289)
Drawdown from Unrestricted Fund Balance	390,025	109,975	500,000	500,000
Reserve for FY20		67,957	67,957	
Surplus Increase / (Utilized)	-	-	-	-

Surplus Used as a % of Budget 0.00% 0.00%

\$ Increase from prior year, Revenue including reserve (132,025) 408,239

% Increase from prior year, Revenue including reserve -0.29% 0.91%

OPERATING BUDGET BY FUNCTION

Program Code	Program Description	FY20	FY20 Adjust	FY20 Revised	FY21
10	Instruction	14,319,460	(373,624)	13,945,836	14,282,009
30	Public Service	82,523	(38)	82,485	83,369
40	Academic Support	2,693,338	(4,354)	2,688,984	2,681,833
50	Student Services	6,188,689	61,056	6,249,745	6,238,260
60	Institutional Support	5,294,903	671,098	5,966,001	5,978,127
70	Physical Plant	4,964,471	(214,006)	4,750,465	4,730,147
80	Employee Benefits	11,195,760	(204,200)	10,991,560	11,153,127
85	Debt Service	58,000	0	58,000	0
90	Auxiliary Services	90,508	0	90,508	84,952
Grand Total		44,887,653	(64,068)	44,823,585	45,231,823

\$ Increase (Decrease) over PY (64,067) 408,238

% Increase (Decrease) over PY -0.14% 0.91%

**ROWAN COLLEGE OF SOUTH JERSEY
GLOUCESTER CAMPUS
FY20 BUDGET – REVISED**

OPERATING SALARIES & BENEFITS

Program Code	Program Description	FY20	FY20 Adjust	FY20 Revised	FY21
10	Instruction	13,368,290	(324,926)	13,043,363	13,367,543
30	Public Service	67,096	0	67,096	66,618
40	Academic Support	2,103,980	(10,766)	2,093,214	2,178,799
50	Student Services	5,095,700	56,239	5,151,939	5,207,253
60	Institutional Support	3,043,887	243,285	3,287,173	3,298,086
70	Physical Plant	2,145,164	(35,271)	2,109,893	2,210,559
80	Employee Benefits	11,195,760	(204,200)	10,991,560	11,153,127
90	Auxiliary Services	9,700		9,700	9,700
Grand Total		37,029,578	(275,639)	36,753,938	37,491,685

\$ Increase (Decrease)
over PY

(275,639) 737,747

% Increase (Decrease)
over PY

-0.74% 2.01%

OPERATING EXPENSES

Program Code	Program Description	FY20	FY20 Adjust	FY20 Revised	FY21
10	Instruction	951,170	(48,698)	902,473	914,466
30	Public Service	15,427	(38)	15,389	16,751
40	Academic Support	589,358	6,412	595,770	503,034
50	Student Services	1,092,989	4,817	1,097,806	1,031,007
60	Institutional Support	2,251,016	427,813	2,678,829	2,680,042
70	Physical Plant	2,819,307	(178,735)	2,640,572	2,519,588
85	Debt Service	58,000	0	58,000	0
90	Auxiliary Services	80,807	0	80,807	75,252
Grand Total		7,858,075	211,571	8,069,646	7,740,138

\$ Increase (Decrease)
over PY

211,571 (329,508)

% Increase (Decrease)
over PY

2.69% -4.08%

**ROWAN COLLEGE OF SOUTH JERSEY
GLOUCESTER CAMPUS
FY20 BUDGET – REVISED**

REVENUE SUMMARY

Source of Revenue	FY20 Initial	FY20 Adjust	FY20 Revised	FY21 Initial
Government Allocation				
County of Gloucester	8,100,000		8,100,000	8,100,000
State of New Jersey	5,802,731	578,758	6,381,489	6,149,402
	13,902,731	578,758	14,481,489	14,249,402
Tuition				
Academic	17,592,912	(870,564)	16,722,348	17,198,636
Out-of-County (charge back)	40,000		40,000	40,000
Police Academy	80,000		80,000	80,000
Fire Academy	52,000		52,000	52,000
Continuing Ed Catalog	600,000		600,000	600,000
ACT Center	200,000		200,000	200,000
Customized Training	450,000		450,000	450,000
Fees				
General Service Fee	6,829,242	(250,194)	6,579,048	6,579,069
Construction Fee	325,202	(11,914)	313,288	313,289
Nursing Program Fee	550,000		550,000	550,000
Ford Asset Program Fee	60,000		60,000	60,000
Material Fee	1,324,356		1,324,356	1,324,356
Lab Instruction Fee	1,639,846		1,639,846	1,639,846
Graduation Fees	73,000		73,000	73,000
Transcript Fee	64,000		64,000	64,000
Miscellaneous Fees - Returned Check	15,240		15,240	15,240
Late Registration Fee	23,000		23,000	23,000
Payment Plan Enrollment Fee	149,000		149,000	149,000
Total Tuition & Fees	30,067,798	(1,132,672)	28,935,126	29,411,436

**ROWAN COLLEGE OF SOUTH JERSEY
GLOUCESTER CAMPUS
FY20 BUDGET – REVISED**

REVENUE SUMMARY (CONTINUED)

Source of Revenue	FY20 Initial	FY20 Adjust	FY20 Revised	FY21 Initial
Auxiliary Revenue				
Cell Tower Commissions	21,800		21,800	21,800
Vending	25,000		25,000	25,000
Book Store	400,000		400,000	400,000
Facilities Usage	10,000		10,000	10,000
Wilmington University	95,000		95,000	95,000
Library Fees & Fines	2,000		2,000	2,000
Entrance & Proficiency Tests:				
ACT Testing	20,000		20,000	20,000
Outside Testing	1,500		1,500	1,500
Nursing HESI Test	3,000		3,000	3,000
Nursing HESI Assessment A-2	50,000		50,000	50,000
NCLEX Review	10,000		10,000	10,000
GED Testing	6,500		6,500	6,500
TEAS Test	5,500		5,500	5,500
CLEP Testing	2,000		2,000	2,000
Other Revenue:				
Miscellaneous Revenue	40,000		40,000	40,000
Interest Revenue	160,000		160,000	160,000
Shared Employees -				
Cumberland County Chargeback		300,000	300,000	288,974
Gloucester County Forgiveness of Debt				243,000
	852,300	300,000	1,152,300	1,384,274
TOTAL REVENUE	44,822,829	(253,914)	44,568,915	45,045,112

\$ Change over PY	(253,914)	476,197
% Change over PY	-0.57%	1.07%



RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE PROPOSED ROWAN COLLEGE OF SOUTH JERSEY - CUMBERLAND CAMPUS FISCAL YEAR 2020 REVISED BUDGET.

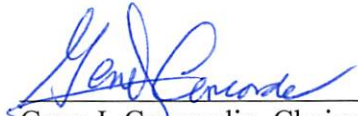
WHEREAS, Rowan College of South Jersey - Cumberland Campus has a need to revise the FY2020 operating budget; and

WHEREAS, the revised FY2020 operating budget calls for anticipated unrestricted revenue (including a reserve for capital projects, a reserve from the FY2019 budget, and a drawdown from unrestricted fund balance) totaling \$23,293,152; and

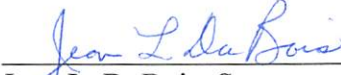
WHEREAS, the budget includes pension and health benefit increases, continued funding of approved positions at contracted rates, as well as the continuation of current vendor contracts.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees on the 10th day of March, 2020 that the Fiscal Year 2020 revised operating budget had been acknowledged and accepted.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 10, 2020.


Gene J. Concordia, Chairperson

Attested:


Jean L. DuBois, Secretary



**ROWAN COLLEGE OF SOUTH JERSEY
CUMBERLAND CAMPUS
FY20 BUDGET – REVISED**

BUDGET TOTALS

Category	FY20	FY20 Adjust	FY20 Revised	FY21
Anticipated Revenue	23,426,782	(377,000)	23,049,782	23,586,032
Budget Appropriations	(23,676,782)	383,630	(23,293,152)	(23,911,032)
Reserve Capital Proj.	(250,000)	(150,000)	(400,000)	(250,000)
Drawdown from Unrestricted Fund Balance	500,000	(6,630)	493,370	575,000
Reserve for FY20		150,000	150,000	
Surplus Increase / (Utilized)	-	-	-	-

Surplus Used as a % of Budget	0.00%	0.00%
\$ Increase from prior year, Revenue including reserve	(533,630)	617,880
% Increase from prior year, Revenue including reserve	-2.25%	2.65%

OPERATING BUDGET BY FUNCTION

Program Code	Program Description	FY20	FY20 Adjust	FY20 Revised	FY21
10	Instruction	6,609,452	(10,000)	6,599,452	6,817,954
30	Public Service	269,939	(50,000)	219,939	256,777
40	Academic Support	1,703,166	(187,472)	1,515,694	1,262,764
50	Student Services	2,800,334	(10,000)	2,790,334	2,897,146
60	Institutional Support	4,137,004	102,094	4,239,098	4,512,803
70	Physical Plant	3,024,737	(18,630)	3,006,107	2,998,540
80	Employee Benefits	4,843,150	(250,000)	4,593,150	4,785,142
85	Debt Service	0	85,378	85,378	83,656
90	Auxiliary Services	289,000	(45,000)	244,000	296,250
Grand Total		23,676,782	(383,630)	23,293,152	23,911,032

\$ Increase (Decrease) over PY	(383,630)	617,880
% Increase (Decrease) over PY	-1.62%	2.65%

**ROWAN COLLEGE OF SOUTH JERSEY
CUMBERLAND CAMPUS
FY20 BUDGET – REVISED**

OPERATING SALARIES & BENEFITS

Program Code	Program Description	FY20	FY20 Adjust	FY20 Revised	FY21
10	Instruction	6,166,552	0	6,166,552	6,455,754
30	Public Service	221,789	(20,000)	201,789	213,997
40	Academic Support	1,480,366	(187,472)	1,292,894	1,110,314
50	Student Services	2,361,374	0	2,361,374	2,473,903
60	Institutional Support	2,007,904	187,472	2,195,376	2,139,678
70	Physical Plant	133,697	(18,630)	115,067	91,868
80	Employee Benefits	4,843,150	(250,000)	4,593,150	4,785,142
90	Auxiliary Services	0		0	18,000
Grand Total		17,214,832	(288,630)	16,926,202	17,288,656

\$ Increase (Decrease)
over PY

(288,630) 362,454

% Increase
(Decrease) over PY

-1.68% 2.14%

OPERATING EXPENSES

Program Code	Program Description	FY20	FY20 Adjust	FY20 Revised	FY21
10	Instruction	442,900	(10,000)	432,900	362,200
30	Public Service	48,150	(30,000)	18,150	42,780
40	Academic Support	222,800	0	222,800	152,450
50	Student Services	438,960	(10,000)	428,960	423,243
60	Institutional Support	2,129,100	(85,378)	2,043,722	2,373,125
70	Physical Plant	2,891,040	0	2,891,040	2,906,672
85	Debt Service	0	85,378	85,378	83,656
90	Auxiliary Services	289,000	(45,000)	244,000	278,250
Grand Total		6,461,950	(95,000)	6,366,950	6,622,376

\$ Increase (Decrease)
over PY

(95,000) (255,426)

% Increase
(Decrease) over PY

-1.47% -4.01%

**ROWAN COLLEGE OF SOUTH JERSEY
CUMBERLAND CAMPUS
FY20 BUDGET – REVISED
REVENUE SUMMARY**

Source of Revenue	FY20 Initial	FY20 Adjust	FY20 Revised	FY21 Initial
Government Allocation				
County of Cumberland	6,592,600		6,592,600	6,592,600
State of New Jersey	3,300,000		3,300,000	3,259,603
	9,892,600		9,892,600	9,852,203
Tuition				
Academic	7,501,712	334,000	7,835,712	7,017,671
Out-of-County (charge back)	250,000	(125,000)	125,000	200,000
Police Academy	0		0	0
Fire Academy	0		0	0
Continuing Ed Catalog	1,046,000	(510,000)	536,000	600,000
ACT Center	0		0	37,500
Customized Training	0	150,000	150,000	150,000
Fees				
General Service Fee	1,171,380	40,000	1,211,380	2,435,244
Construction Fee	585,690	20,000	605,690	115,964
Nursing Program Fee	501,000		501,000	507,000
Ford Asset Program Fee	0		0	0
Material Fee	114,000		114,000	142,500
Lab Instruction Fee	559,400		559,400	905,650
Graduation Fees	17,500		17,500	42,250
Transcript Fee	20,000	(5,000)	15,000	21,000
Miscellaneous Fees - Returned Check	100,500	(100,500)	0	0
Drop/Add Fee	16,500		16,500	14,550
Late Registration Fee	13,000		13,000	13,000
Registration Fee	160,000	(45,000)	115,000	150,000
Payment Plan Enrollment Fee	0		0	0
Total Tuition & Fees	12,056,682	(241,500)	11,815,182	12,352,329

**ROWAN COLLEGE OF SOUTH JERSEY
CUMBERLAND CAMPUS
FY20 BUDGET – REVISED
REVENUE SUMMARY (CONTINUED)**

Source of Revenue	FY20 Initial	FY20 Adjust	FY20 Revised	FY21 Initial
Auxiliary Revenue				
Food Service	270,000	(45,000)	225,000	265,000
Vending	15,000		15,000	15,000
Book Store	275,000	(70,000)	205,000	247,000
Luciano Center Rental	150,000	(30,000)	120,000	85,000
University Center	0	350,000	350,000	305,000
Student Productions	0	15,000	15,000	20,000
Clay College	50,000	30,000	80,000	80,000
Library Fees & Fines	0	2,000	2,000	2,000
Entrance & Proficiency Tests:				
ACT Testing	0		0	0
Outside Testing	0	5,000	5,000	5,000
Nursing HESI Test	0		0	0
Nursing HESI Assessment A-2	0		0	0
NCLEX Review	0		0	0
GED Testing	0		0	0
TEAS Test	0		0	0
CLEP Testing	0		0	0
Other Revenue:				
Miscellaneous Revenue	60,000	3,500	63,500	62,000
Interest Revenue	9,000	54,000	63,000	72,000
University Center	450,000	(450,000)		
Indirect Service Income	50,000		50,000	75,000
Foundation Support	148,500		148,500	148,500
Shared Employees - Gloucester County Chargeback				
Cumberland County Forgiveness of Debt				
	1,477,500	(135,500)	1,342,000	1,381,500
TOTAL REVENUE	23,426,782	(377,000)	23,049,782	23,586,032

\$ Change over PY	(377,000)	536,250
% Change over PY	-1.61%	2.33%



RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE ROWAN COLLEGE OF SOUTH JERSEY - GLOUCESTER CAMPUS PROPOSED FISCAL YEAR 2021 BUDGET.

WHEREAS, Rowan College of South Jersey - Gloucester Campus has a need to adopt the FY2021 operating budget; and

WHEREAS, the FY2021 operating budget calls for anticipated unrestricted revenue (including a reserve for capital projects and a drawdown from unrestricted fund balance) totaling \$45,231,823; and

WHEREAS, the budget includes pension and health benefit increases, continued funding of approved positions at contracted rates, as well as the continuation of current vendor contracts.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees on the 10th day of March, 2020 that the Fiscal Year 2021 operating budget had been acknowledged and accepted.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 10, 2020.


Gene J. Concordia, Chairperson

Attested:


Jean L. DuBois, Secretary



PUBLIC HEARING ROWAN COLLEGE OF SOUTH JERSEY

Please take note that the Board of School Estimate of Rowan College of South Jersey, pursuant to Chapter 271, Laws of 1967, and in accordance with NJSA 18A-64A-17, will hold and conduct a Public Hearing with respect to the amount of money deemed to be necessary for operating expenses for the year 2020-2021. Said Public Hearing will be held on the Rowan College of South Jersey Gloucester County Campus in the Library Board Room in the Leaning Commons building on the evening of Thursday, March 12, 2020, at 6:00 p.m.

Set forth, herewith, is an itemized statement of the operating expenses for the ensuing year. Said itemized statement will be on file and open to the public for examination in the office of Mrs. Cheryl Y. Lewis, Executive Director, Financial Services, Rowan College of South Jersey, Gloucester Campus 1400 Tanyard Road, Sewell, NJ, from 9:00 a.m. to 4:00 p.m., from the date of this publication until the date of the Public Hearing, except Saturday and Sunday.

**ROWAN COLLEGE OF SOUTH JERSEY
GLOUCESTER CAMPUS
1400 TANYARD ROAD
SEWELL, NJ 08080**

**PROPOSED OPERATING BUDGET FOR SCHOOL YEAR
July 1, 2020 to June 30, 2021**

	<u>Operating Appropriations for School Year 2020-2021</u>
<u>CURRENT OPERATING INCOME</u>	
County Appropriation for Current Operating Expenses	\$ 8,100,000
State Appropriation for Current Operating Expenses	6,149,402
Student Tuition and Fees Collected from Students	29,411,436
Other Income	1,384,274
Drawdown from Unrestricted Fund Balance	500,000
Reserve for Capital Projects	<u>(313,289)</u>
TOTAL OPERATING INCOME	<u>\$ 45,231,823</u>
<u>CURRENT OPERATING EXPENSES</u>	
Instruction	\$ 14,282,009
Public Service	83,369
Academic Support	2,681,833
Student Services	6,238,260
Institutional Support	5,978,127
Operation/Maintenance of Plant/Capital	4,730,147
Fringe Benefits	11,153,127
Auxiliary	<u>84,952</u>
TOTAL OPERATING EXPENSES	<u>\$ 45,231,823</u>

**Rowan College of South Jersey
Gloucester Campus
FY21 Budget**

Budget Totals

	FY20 Revised	FY 21
Anticipated Revenue.....	44,568,915	45,045,112
Budget Appropriations.....	(44,823,584)	(45,231,823)
Reserve Capital Proj. Reserve for FY20	(313,288) 67,957	(313,289)
Surplus Utilized.....	(500,000)	(500,000)
Surplus Used as a % of Budget.....		1.11%
\$ Increase from prior year, Revenue including reserve.....		408,240
% Increase from prior year, Revenue including reserve.....		0.92%

Operating Budget By Function

	FY20 Revised	FY 21
Instruction.....	13,945,833	14,282,009
Public Service.....	82,487	83,369
Academic Support.....	2,688,946	2,681,833
Student Services.....	6,249,753	6,238,260
Institutional Support.....	5,966,033	5,978,127
Facilities.....	4,750,466	4,730,147
Benefits.....	10,991,560	11,153,127
Debt Service.....	58,000	0
Auxiliary Services.....	90,507	84,952
TOTAL.....	44,823,584	45,231,823
\$ Increase(Decrease) compared to previous year.....		408,239
% Increase (Decrease) compared to previous year.....		0.91%

**Rowan College of South Jersey
Gloucester Campus
FY21 Budget**

Operating Budget - Salaries & Expenses

	FY20 Revised	FY 21
<u>Operating Salaries & Benefits</u>		
Instruction.....	13,043,362	13,367,543
Public Service.....	67,096	66,618
Academic Support.....	2,093,214	2,178,799
Student Services.....	5,151,941	5,207,253
Institutional Support.....	3,287,171	3,298,086
Facilities.....	2,109,894	2,210,559
Benefits.....	10,991,560	11,153,127
Auxiliary.....	9,700	9,700
TOTAL SALARIES.....	36,753,938	37,491,685
% of Salaries & Benefits to total Budget.....	82.00%	82.89%
\$ Increase(Decrease) compared to previous year - Salaries & Benefits...		737,747
% Increase (Decrease) compared to previous year - Salaries & Benefits...		2.01%
<u>Operating Expenses</u>		
Instruction.....	902,470	914,466
Public Service.....	15,391	16,751
Academic Support.....	595,732	503,034
Student Services.....	1,097,812	1,031,007
Institutional Support.....	2,678,862	2,680,042
Facilities.....	2,640,572	2,519,588
Debt.....	58,000	0
Auxiliary.....	80,807	75,252
TOTAL EXPENSES.....	8,069,646	7,740,138
% of Expenses to total Budget.....	18.00%	17.11%
\$ Increase(Decrease) compared to previous year - Expenses.....	781,780	(329,508)
% Increase (Decrease) compared to previous year - Expenses.....	9.69%	-4.08%
TOTAL.....	44,823,584	45,231,823

**Rowan College of South Jersey
Gloucester Campus
FY21 Budget**

Revenue Summary

Source of Revenue	FY20 Revised	FY21 Initial
Governmental Allocation		
County of Gloucester.....	8,100,000	8,100,000
State of New Jersey.....	6,381,489	6,149,402
Sub-Total Governmental.....	14,481,489	14,249,402
Student Tuition		
Academic.....	16,722,348	17,198,636
Out-of-County (charge back).....	40,000	40,000
Police Academy.....	80,000	80,000
Fire Academy.....	52,000	52,000
Continuing Ed Catalog.....	600,000	600,000
ACT Center.....	200,000	200,000
Customized Training.....	450,000	450,000
Fees		
General Service Fee.....	6,579,048	6,579,069
Construction Fee.....	313,288	313,289
Program Fees.....	610,000	610,000
Material Fee.....	1,324,356	1,324,356
Lab Instruction Fee.....	1,639,846	1,639,846
Graduation Fees.....	73,000	73,000
Transcript Fee.....	64,000	64,000
Miscellaneous Fees.....	15,240	15,240
Late Registration/Payment Fee.....	23,000	23,000
Payment Plan Enrollment Fee.....	149,000	149,000
Sub-Total Tuition & Fees.....	28,935,126	29,411,436

**Rowan College of South Jersey
Gloucester Campus
FY21 Budget**

Source of Revenue	FY20 Revised	FY21 Initial
Auxiliary Enterprises (net)		
Food Service.....	0	0
Cell Tower Commissions.....	21,800	21,800
Vending.....	25,000	25,000
Book Store.....	400,000	400,000
Facilities Usage.....	10,000	10,000
Wilmington University	95,000	95,000
Library Fees & Fines.....	2,000	2,000
Entrance & Proficiency Tests.....	98,500	98,500
Other Revenue		
Miscellaneous Revenue.....	40,000	40,000
Interest Revenue.....	160,000	160,000
County Forgiveness of Debt		243,000
Shared Employees - Cumberland County Chargeback.	300,000	288,974
Sub-Total Auxiliary & Other.....	1,152,300	1,384,274
TOTAL REVENUE.....	44,568,915	45,045,112

**Rowan College of South Jersey
Gloucester Campus
FY21 Budget**

Analysis of Annual Revenue Changes

	FY20 Revised	FY 21 Initial
Approved Budget.....	44,822,829	44,568,915
State Aid		
Percentage Increase/(Decrease)...	9.97%	-3.64%
Increased/(Decreased) Revenue..	578,758	(232,087)
County Aid		
Percentage Increase/(Decrease)...	0.00%	0.00%
Increased/(Decrease) Revenue...	-	-
Tuition		
Enrollment Growth.....	-	-
Rate Increase %.....		0.03%
Rate Increase \$ per credit.....		3.00
Increased/(Decrease) Revenue...	(870,564)	476,288
Tuition - Out of County & Fire/Police	-	-
Tuition - Continuing Education	-	-
General Service Fee		
Enrollment Growth.....	-	-
Rate Increase \$ per credit.....	-	-
Increased/(Decrease) Revenue...	(250,194)	21
Other Student Fees.....	(11,914)	1
Other Revenue.....	300,000	231,974
Total Increases.....	(253,914)	476,197
Current Year Revenue Anticipated.....	44,568,915	45,045,112



RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE PROPOSED ROWAN COLLEGE OF SOUTH JERSEY – CUMBERLAND CAMPUS FISCAL YEAR 2021 BUDGET.

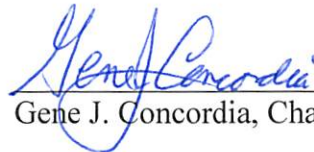
WHEREAS, Rowan College of South Jersey – Cumberland Campus has a need for a FY2021 operating budget; and

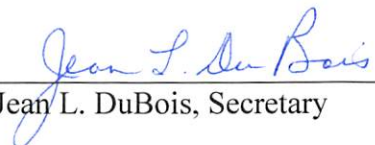
WHEREAS, the FY2021 operating budget calls for anticipated unrestricted revenue (including a reserve for capital projects and a drawdown from unrestricted fund balance) totaling \$23,911,032; and

WHEREAS, the budget includes pension and health benefit increases, continued funding of approved positions at contracted rates, as well as the continuation of current vendor contracts,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees on the 10th day of March, 2020 that the Rowan College of South Jersey – Cumberland Campus Fiscal Year 2021 operating budget has been acknowledged and accepted.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 10, 2020.


Gene J. Concordia, Chair

Attested: 
Jean L. DuBois, Secretary



ROWAN COLLEGE OF SOUTH JERSEY
CUMBERLAND CAMPUS
3322 COLLEGE DRIVE
VINELAND, NJ 08360

PROPOSED OPERATING BUDGET FOR SCHOOL YEAR
July 1, 2020 to June 30, 2021

	<u>Operating Appropriations for School Year 2020-2021</u>
<u>CURRENT OPERATING INCOME</u>	
County Appropriation for Current Operating Expenses	\$ 6,592,600
State Appropriation for Current Operating Expenses	3,259,603
Student Tuition and Fees Collected from Students	12,352,329
Other Income	1,381,500
Drawdown from Unrestricted Fund Balance	575,000
Reserve for Capital Projects	<u>(250,000)</u>
TOTAL OPERATING INCOME	<u>\$ 23,911,032</u>
<u>CURRENT OPERATING EXPENSES</u>	
Instruction	\$ 6,817,954
Public Service	256,777
Academic Support	1,262,764
Student Services	2,897,146
Institutional Support	4,512,803
Operation/Maintenance of Plant/Capital	2,998,540
Fringe Benefits	4,785,142
Debt Service	83,656
Auxiliary	<u>296,250</u>
TOTAL OPERATING EXPENSES	<u>\$ 23,911,032</u>

**Rowan College of South Jersey
Cumberland Campus
FY21 Budget**

Budget Totals

	FY20 Revised	FY 21
Anticipated Revenue.....	23,049,782	23,586,032
Budget Appropriations.....	(23,293,152)	(23,911,032)
Reserve Capital Proj. Reserve for FY19	(400,000) 150,000	(250,000)
Surplus Utilized.....	(493,370)	(575,000)
Surplus Used as a % of Budget.....		2.40%
\$ Increase from prior year, Revenue including reserve.....		386,250
% Increase from prior year, Revenue including reserve.....		1.68%

Operating Budget By Function

	FY20 Revised	FY 21
Instruction.....	6,599,452	6,817,954
Public Service.....	219,939	256,777
Academic Support.....	1,515,694	1,262,764
Student Services.....	2,790,334	2,897,146
Institutional Support.....	4,239,098	4,512,803
Facilities.....	3,006,107	2,998,540
Benefits.....	4,593,150	4,785,142
Debt Service.....	85,378	83,656
Auxiliary Services.....	244,000	296,250
TOTAL.....	23,293,152	23,911,032
\$ Increase(Decrease) compared to previous year.....		617,880
% Increase (Decrease) compared to previous year.....		2.65%

**Rowan College of South Jersey
Cumberland Campus
FY21 Budget**

Operating Budget - Salaries & Expenses

	FY20 Revised	FY 21
<u>Operating Salaries</u>		
Instruction.....	6,166,552	6,455,754
Public Service.....	201,789	213,997
Academic Support.....	1,292,894	1,110,314
Student Services.....	2,361,374	2,473,903
Institutional Support.....	2,195,376	2,139,678
Facilities.....	115,067	91,868
Benefits.....	4,593,150	4,785,142
Auxiliary.....	0	18,000
TOTAL SALARIES.....	16,926,202	17,288,656
% of Salaries to total Budget.....	72.67%	72.30%
\$ Increase(Decrease) compared to previous year - Salaries.....		362,454
% Increase (Decrease) compared to previous year - Salaries.....		2.14%
<u>Operating Expenses</u>		
Instruction.....	432,900	362,200
Public Service.....	18,150	42,780
Academic Support.....	222,800	152,450
Student Services.....	428,960	423,243
Institutional Support.....	2,043,722	2,373,125
Facilities.....	2,891,040	2,906,672
Debt.....	85,378	83,656
Auxiliary.....	244,000	278,250
TOTAL EXPENSES.....	6,366,950	6,622,376
% of Expenses to total Budget.....	27.33%	27.70%
\$ Increase(Decrease) compared to previous year - Expenses.....		255,426
% Increase (Decrease) compared to previous year - Expenses.....		4.01%
TOTAL.....	23,293,152	23,911,032

**Rowan College of South Jersey
Cumberland Campus
FY21 Budget**

Revenue Summary

Source of Revenue	FY20 Revised	FY21 Initial
Governmental Allocation		
County of Cumberland.....	6,592,600	6,592,600
State of New Jersey.....	3,300,000	3,259,603
Sub-Total Governmental.....	9,892,600	9,852,203
Student Tuition		
Academic.....	7,835,712	7,017,671
Out-of-County (charge back).....	125,000	200,000
Police Academy.....		0
Fire Academy.....		0
Continuing Ed Catalog.....	536,000	600,000
ACT Center.....	0	37,500
Customized Training.....	150,000	150,000
Fees		
General Service Fee.....	1,211,380	2,435,244
Construction Fee.....	605,690	115,964
Program Fees.....	501,000	507,000
Material Fee.....	114,000	142,500
Lab Instruction Fee.....	559,400	905,650
Graduation Fees.....	17,500	42,250
Transcript Fee.....	15,000	21,000
Miscellaneous Fees.....	16,500	14,550
Registration Fees.....	115,000	150,000
Late Registration/Payment Fee.....	13,000	13,000
Payment Plan Enrollment Fee.....		0
Sub-Total Tuition & Fees.....	11,815,182	12,352,329

**Rowan College of South Jersey
Cumberland Campus
FY21 Budget**

Source of Revenue	FY20 Revised	FY21 Initial
Auxiliary Enterprises (net)		
Food Service.....	225,000	265,000
Cell Tower Commissions.....		0
Vending.....	15,000	15,000
Book Store.....	205,000	247,000
Clay College	80,000	80,000
Student Productions	15,000	20,000
Facilities Usage.....	120,000	85,000
University Center	350,000	305,000
Library Fees & Fines.....	2,000	2,000
Testing Fees.....	5,000	5,000
Other Revenue		
Miscellaneous Revenue.....	63,500	62,000
Prior Year Revenue.....		0
Foundation Support.....	148,500	148,500
Interest Revenue.....	63,000	72,000
Indirect Cost Revenue	50,000	75,000
Sub-Total Auxiliary & Other.....	1,342,000	1,381,500
TOTAL REVENUE.....	23,049,782	23,586,032

**Rowan College of South Jersey
Cumberland Campus
FY21 Budget**

Analysis of Annual Revenue Changes

	FY20 Revised	FY 21 Initial (1)
Approved Budget	23,426,782	23,049,782
State Aid		
Increased/(Decreased) Revenue	0	(40,397)
County Aid		
Increased/(Decrease) Revenue	0	0
Tuition		
Increased/(Decrease) Revenue	209,000	(743,041)
Tuition - Continuing Education	(360,000)	101,500
General Service Fee	40,000	1,223,864
Other Student Fees	(130,500)	(45,176)
Other Misc Revenue -		
Food Service	(45,000)	40,000
Bookstore	(70,000)	42,000
Luciano Center Rental	(30,000)	(35,000)
University Center	350,000	(45,000)
Student Productions	15,000	5,000
Clay College	30,000	0
Library Fines	2,000	0
Outside Testing	5,000	0
Other	(392,500)	32,500
Increased/(Decreased) Revenue..	(135,500)	39,500
Total Increases.....	(377,000)	536,250
Current Year Revenue Anticipated.....	23,049,782	23,586,032

(1) - Cumberland Campus's tuition and fee rates were adjusted in FY2021 to align with the Gloucester Campus. Cumberland's tuition rate went from \$122 per credit in FY20 to \$111 per credit in FY21. Likewise, mandatory fees went from \$30 per credit in FY20 to \$44 in FY21.



RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE PROPOSED FISCAL YEAR 2021 TUITION AND FEE SCHEDULE.

WHEREAS, Rowan College of South Jersey - Gloucester campus has a need to revise the tuition and fee schedule for the Fiscal Year 2021; and

WHEREAS, the Fiscal Year 2021 proposed tuition and fee schedule calls for a \$3 increase in tuition (\$108 to \$111 per credit hour) for Gloucester and Cumberland county residents and no increase in the general service fee (remaining at \$42.00 per credit hour); and

WHEREAS, the proposed changes will bring the total tuition and per credit fees to \$155.00 per credit hour resulting in an annual increase of \$72 for a full-time student; and


WHEREAS, the Fiscal Year 2021 proposed tuition and fee schedule calls for a \$75 per credit HSOP rate with no additional fees (currently a 65% discount on tuition and per credit fees only); and

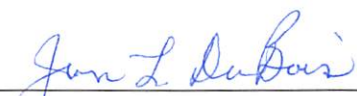
WHEREAS, the Fiscal Year 2021 proposed tuition and fee schedule calls for a \$50 per credit High School Dual Credit Option rate with no additional fees (currently \$125 per course); and

WHEREAS, other fees may apply as appropriate.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees on the 10th day of March 2020 that the Fiscal Year 2021 tuition and fees schedule had been approved.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College South Jersey held March 10th 2020.


Gene J. Concordia, Chairperson

Attested: 
Jean L. DuBois, Secretary



**ROWAN COLLEGE OF SOUTH JERSEY
GLOUCESTER CAMPUS
TUITION AND FEES SCHEDULE
(Effective September 2020)**

<u>A) TUITION:</u>	<u>PER CREDIT</u>
Gloucester and Cumberland County residents	\$111.00
Out-of-County residents	139.00 (1)
Out-of-State residents and International students	290.00
High School Option (HSOP)	75.00*
*cost per credit, no fees, no limit on the number of courses	
High School Dual Option	50.00**
**\$50.00 per credit with no fees for classes taken at HS, if taken at RCSJ pay HSOP rate	
Partnership Agreements	33% discount
Discount on tuition and per credit fees only	
Senior Citizens	100% discount
Discount on tuition only	
<u>B) REQUIRED FEES:</u>	<u>PER CREDIT</u>
General Service Fee	\$ 42.00 (2)
Capital Fee	2.00 (3)
<u>C) OTHER FEES:</u>	<u>PER OCCURRENCE</u>
Late Registration Fee (Full or Part-time)	20.00
Late Payment Fee	30.00
Graduation Fee	65.00
Payment Plan Fee	40.00
Transcripts – Standard Processing	5.00 per request
Transcripts – Expedited Processing	10.00 per request
Transcripts – Same Day Processing	25.00 per request
Replacement Diploma	35.00
Lexis-Nexis Annual Fee	cost pass-through (4) currently \$40 per year
CCMA – Phlebotomy	cost pass through currently \$180 per class
CCMA – EKG	cost pass through currently \$180 per class
CCMA – Medical Assistant	cost pass through currently \$220 per class
Nurse Entrance Test fee	cost pass-through + \$25 administration (4)
HESI Exam Fee NUR 220	cost pass-through + \$25 administration (4)
Other Standardized Tests	cost pass-through + \$30 administration (4)
Nursing, Allied Health	\$1,500 per semester
Automotive Technology (beginning 2nd academic term)	\$1,000 per semester
Physical Therapist Assistant	\$1,000 per semester
Stop &/or Reissue Check Fee	cost pass-through + \$30 administrative fee
Returned Check Fee	cost pass-through + \$30 administrative fee
Reissue NMT Badge	cost pass through currently \$10
ID card replacement fee (lost cards)	10.00 per card
Liability Insurance (N/AH students only)	cost pass-through (5)

**ROWAN COLLEGE OF SOUTH JERSEY
GLOUCESTER CAMPUS
TUITION AND FEES SCHEDULE
(Effective September 2020)**

(Continued)

D) COURSE FEES:

These course fees are in accordance with programs listed in the College Catalog.

<u>Fee Category</u>	<u>Courses Included</u>	
A	Materials Fee - Computer laboratory	25.00
B	Materials Fee - Art (some courses) Civil Engineering, Drafting Computer Graphic Arts	40.00
C	Materials Fee – Auto Tech, Science	75.00
F	First Day Digital Books (some courses)	cost pass-through (6) currently \$43.75-\$84 per course
G	Lab Fee – 1 Contact	111.00
H	Lab Fee – 2 Contacts	222.00
I	Lab Fee – 3 Contacts	333.00
J	Materials Fee – DMS 106, DMS 210 DMS 221	50.00
K	Curriculum Review Fee	425.00
O	On-line Technology Fee	75.00
Q	Quickbooks Certification Fee – BUS 207	150.00
R	PTA Assessment Fee	200.00
S	PTA Clinical Fee	100.00
T	PTA Practice Exam Fee	150.00
W	Materials Fee – BIO 212 (Wetlands Institute)	250.00
Y	Honors Research Lab Fee – BIO 230	200.00

**ROWAN COLLEGE OF SOUTH JERSEY
GLOUCESTER CAMPUS
TUITION AND FEES SCHEDULE
(Effective September 2020)**

(Continued)

REFUND SCHEDULE – APPROVED WITHDRAWALS ONLY

100% refund before semester begins
50% refund during partial refund period only (7)

PARKING FINES

- (1) Parking in a fire lane or no parking zone - \$10 fine
- (2) Parking in a loading/visitor space beyond time limit - \$10
- (3) Parking in a manner which creates a hazard - \$10
- (4) Parking in more than one parking space - \$10
- (5) Parking in a designated space without proper permit - \$25

OFFICE OF STUDENT AFFAIRS FINES

- (1) Alcohol Related Violations (Use or possession under prohibited circumstances)
 - a. First violation - \$50 fine
 - b. Second violation - \$100 fine
 - c. Third violation - \$150 fine

- (2) Illegal Drug Related Violations* (Use or possession of illegal drugs or drug paraphernalia)
 - a. First violation - \$100 fine
 - b. Second violation - \$200 fine

*For violations dealing with the manufacturing, sale, purchase or distribution of illegal drugs or controlled substances all first time violations may result in expulsion.

- (3) Other Violations (includes obstruction/disruption, failure to comply, and safety-related violations)
 - a. First violation - \$50 fine
 - b. Second violation - \$100 fine
 - c. Third violation - \$150 fine

PRINT MANAGEMENT FEES

(in excess of free copies allotted per semester)

Per Black Ink Page	\$0.07
Per Color Ink Page	\$0.22

**ROWAN COLLEGE OF SOUTH JERSEY
GLOUCESTER CAMPUS
TUITION AND FEES SCHEDULE
(Effective September 2020)**

(Continued)

LIBRARY FINES

Fines - \$.25 per day, per item overdue with a \$10.00 maximum per item
Replacement – Cost of the item plus \$5.00 processing fee per item.
Withdrawn item (item not being replaced) – Cost of the item (i.e. Amerifolio)

Notes

- (1) Out-of-county residents must apply for a Certificate of Residence (charge-back) from their home county as required by State statute 18A:64A-23 and 18A:64B-4.
- (2) The General Service Fee, allocated for both non-salary and salary expenditures, is collected and used for services which will assist and serve students such as library, academic support center, student affairs, athletics, student activities, etc.
- (3) The Capital Construction Fee is collected by the College for the purpose of addressing the asset renewal, maintenance, and restoration for student and academic facilities on campus.
- (4) Processing and administering of all standardized tests are charged for the actual cost to purchase the test (approximately \$30 to \$50 per test) plus a \$25 fee to administer the test, \$30 to administer outside testing.

Lexis-Nexis subscriptions are charged to the student at the actual cost of the subscription. This cost is currently \$40 per year. This subscription is optional for paralegal students who desire off-campus access to Lexis-Nexis.
- (5) Liability insurance is mandated for all Nursing and Allied Health students. The \$50 assessment is a current estimate. The actual fee will reflect the actual pass-through cost of insurance.
- (6) Digital books are offered in some courses and are provided by Barnes and Noble through the First Day program. These digital books are charged to the student at the actual Barnes and Noble cost to the College. The current cost of digital books being offered is \$43.75 - \$84.
- (7) Dates for the partial refund period can be found on the “Add/Drop and Audit Withdrawal Dates” schedule that is listed on the College’s website on the Registration page. These dates are semester specific.



RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE PROPOSED ROWAN COLLEGE OF SOUTH JERSEY – CUMBERLAND FISCAL YEAR 2021 TUITION AND FEE SCHEDULE.

WHEREAS, Rowan College of South Jersey - Cumberland campus has a need to revise the tuition and fee schedule for the Fiscal Year 2021; and

WHEREAS, the Fiscal Year 2021 proposed tuition and fee schedule calls for a \$3 increase in tuition (\$108 to \$111 per credit hour) for Cumberland and Gloucester county residents and no increase in the general service fee (remaining at \$42.00 per credit hour); and

WHEREAS, the proposed changes will bring the total tuition and per credit fees to \$155.00 per credit hour resulting in an annual increase of \$72 for a full-time student; and

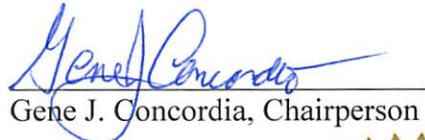
WHEREAS, the Fiscal Year 2021 proposed tuition and fee schedule calls for a \$75 per credit HSOP rate with no additional fees (currently \$85 per credit with no additional fees); and

WHEREAS, the Fiscal Year 2021 proposed tuition and fee schedule calls for a \$50 per credit High School Dual Credit Option rate with no additional fees (currently \$40 per credit); and

WHEREAS, other fees may apply as appropriate.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees on the 10th day of March 2020 that the Fiscal Year 2021 tuition and fees schedule had been approved.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College South Jersey held March 10th 2020.


Gene J. Concordia, Chairperson

Attested:


Jean L. DuBois, Secretary



**ROWAN COLLEGE OF SOUTH JERSEY
CUMBERLAND CAMPUS
TUITION AND FEES SCHEDULE
(Effective September 2020)**

<u>A) TUITION:</u>	<u>PER CREDIT</u>
Cumberland and Gloucester County residents	\$111.00
Out-of-County residents	139.00 (1)
Out-of-State residents and International students	290.00
High School Option (HSOP)	75.00*
*cost per credit, no fees, no limit on the number of courses	
High School Dual Option	50.00**
**\$50.00 per credit with no fees for classes taken at HS, if taken at RCSJ pay HSOP rate	
Partnership Agreements	33% discount
Discount on tuition and per credit fees only	
Senior Citizens	100% discount
Discount on tuition only	
<u>B) REQUIRED FEES:</u>	<u>PER CREDIT</u>
General Service Fee	\$ 42.00 (2)
Capital Fee	2.00 (3)
<u>C) OTHER FEES:</u>	<u>PER OCCURRENCE</u>
Registration Fee	20.00 per term
Late Registration Fee (Full or Part-time)	20.00
Late Payment Fee	30.00
Graduation Fee	65.00
Graduation Late Payment Fee	25.00
Transcripts – Standard Processing	5.00 per request
Transcripts – Expedited Processing	10.00 per request
Transcripts – Same Day Processing	25.00 per request
Replacement Diploma	35.00
Change of Course Fee	3.00
Lexis-Nexis Annual Fee	cost pass-through (4) currently \$40 per year
HESI Exam Fee	cost pass-through + \$25 administration (4)
Other Standardized Tests	cost pass-through + \$30 administration (4)
Nursing, Allied Health	\$1,500 per semester
Radiography	\$600 per semester
Stop &/or Reissue Check Fee	cost pass-through + \$30 administrative fee
Returned Check Fee	cost pass-through + \$30 administrative fee
ID card replacement fee (lost cards)	10.00 per card
Liability Insurance (N/AH students only)	cost pass-through (5)

**ROWAN COLLEGE OF SOUTH JERSEY
CUMBERLAND CAMPUS
TUITION AND FEES SCHEDULE
(Effective September 2020)**

(Continued)

D) COURSE FEES:

These course fees are in accordance with programs listed in the College Catalog.

<u>Fee Category</u>	<u>Courses Included</u>	
A	Materials Fee - Art Studio (per credit)	40.00
C	Materials Fee – Science	75.00
D	Applied Music	230.00
E	Foreign Language (per credit)	10.00
F	First Day Digital Books (some courses)	cost pass-through (6) currently \$43.75-\$84 per course
G	Lab Fee – 1 Contact	80.00
H	Lab Fee – 2 Contacts	160.00
I	Lab Fee – 3 Contacts	240.00
K	Curriculum Review Fee	425.00
O	On-line Technology Fee (per credit)	20.00
R	PTA Assessment Fee	200.00
S	PTA Clinical Fee	100.00
T	PTA Practice Exam Fee	150.00

**ROWAN COLLEGE OF SOUTH JERSEY
CUMBERLAND CAMPUS
TUITION AND FEES SCHEDULE
(Effective September 2020)**

(Continued)

REFUND SCHEDULE – APPROVED WITHDRAWALS ONLY

100% refund before semester begins
50% refund during partial refund period only

PRINT MANAGEMENT FEES

(in excess of free copies allotted per academic year)

Per Black Ink Page	\$0.05
Per Black Ink Page (duplex)	\$0.07

LIBRARY FINES

Late Fees:

- Books - \$.10 per day, per item overdue up to replacement cost
- CD-ROM - \$.25 per day, per item overdue up to replacement cost
- DVD/Videos - \$.25 per day, per item overdue up to replacement cost
- Reserve Material - \$2.00 per day

Replacement

- Current Price Available - Cost of the item plus \$5.45 processing fee.
- No In-Print Price
 - Books - \$55.00 plus \$5.45 processing fee
 - Video - \$30.00 plus \$5.45 processing fee

**ROWAN COLLEGE OF SOUTH JERSEY
CUMBERLAND CAMPUS
TUITION AND FEES SCHEDULE
(Effective September 2020)**

(Continued)

Notes

- (1) Out-of-county residents must apply for a Certificate of Residence (charge-back) from their home county as required by State statute 18A:64A-23 and 18A:64B-4.
- (2) The General Service Fee, allocated for both non-salary and salary expenditures, is collected and used for services which will assist and serve students such as library, academic support center, student affairs, athletics, student activities, etc.
- (3) The Capital Construction Fee is collected by the College for the purpose of addressing the asset renewal, maintenance, and restoration for student and academic facilities on campus.
- (4) Processing and administering of all standardized tests are charged for the actual cost to purchase the test (approximately \$30 to \$50 per test) plus a \$25 fee to administer the test, \$30 to administer outside testing.

Lexis-Nexis subscriptions are charged to the student at the actual cost of the subscription. This cost is currently \$40 per year. This subscription is optional for paralegal students who desire off-campus access to Lexis-Nexis.
- (5) Liability insurance is mandated for all Nursing and Allied Health students. The \$50 assessment is a current estimate. The actual fee will reflect the actual pass-through cost of insurance.
- (6) Digital books are offered in some courses and are provided by Barnes and Noble through the First Day program. These digital books are charged to the student at the actual Barnes and Noble cost to the College. The current cost of digital books being offered is \$43.75 - \$84.



RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE PROPOSED ROWAN COLLEGE OF SOUTH JERSEY – GLOUCESTER CAMPUS FISCAL YEAR 2021 CAPITAL BUDGET.

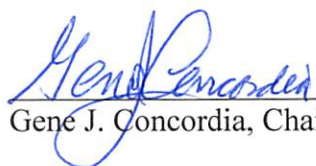
WHEREAS, Rowan College of South Jersey – Gloucester Campus has a need for a FY2021 capital budget; and

WHEREAS, the Chapter 12 funds are available thru the issuance of County debt and funded equally by the State and County; and

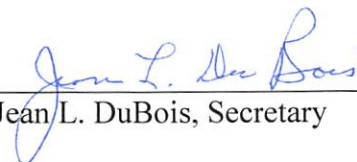
WHEREAS, Rowan College of South Jersey – Gloucester Campus will use the \$5,200,000 for various building and infrastructure renovations and repairs as described in the College’s Facilities Long Range Master Plan.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees on the 10th day of March, 2020 that the Rowan College of South Jersey – Gloucester Campus Fiscal Year 2021 capital budget has been acknowledged and accepted.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 10, 2020.


Gene J. Concordia, Chair

Attested:


Jean L. DuBois, Secretary



**ROWAN COLLEGE OF SOUTH JERSEY
GLOUCESTER CAMPUS
1400 TANYARD ROAD
SEWELL, NJ 08080**

**PROPOSED CAPITAL BUDGET FOR SCHOOL YEAR
JULY 1, 2020 to JUNE 30, 2021**

	<u>Capital Appropriations for School Year 2020-2021</u>
<u>CAPITAL SOURCES</u>	
County Share of Capital Bonds	\$2,600,000
Anticipated State Reimbursement of Bond Principal	<u>2,600,000</u>
TOTAL CAPITAL SOURCES – COUNTY BOND ISSUE	<u>\$5,200,000</u>
<u>CAPITAL USES</u>	
Various building and infrastructure renovations and repairs	<u>\$5,200,000</u>
TOTAL CAPITAL USES	<u>\$5,200,000</u>



RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE PROPOSED ROWAN COLLEGE OF SOUTH JERSEY – CUMBERLAND CAMPUS FISCAL YEAR 2021 CAPITAL BUDGET.


WHEREAS, Rowan College of South Jersey – Cumberland Campus has a need for a FY2021 capital budget; and

WHEREAS, the Chapter 12 funds are available thru the issuance of County debt and funded equally by the State and County; and

WHEREAS, Rowan College of South Jersey will use the \$4,450,000 for various building and infrastructure renovations and repairs as described in the College's Facilities Long Range Master Plan.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees on the 10th day of March, 2020 that the Rowan College of South Jersey – Cumberland Campus Fiscal Year 2021 capital budget has been acknowledged and accepted.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 10, 2020.


Gene J. Concordia, Chair

Attested:


Jean L. DuBois, Secretary



**ROWAN COLLEGE OF SOUTH JERSEY
CUMBERLAND CAMPUS
3322 COLLEGE DRIVE
VINELAND, NJ 08360**

**PROPOSED CAPITAL BUDGET FOR SCHOOL YEAR
JULY 1, 2020 to JUNE 30, 2021**

	<u>Capital Appropriations for School Year 2020-2021</u>
<u>CAPITAL SOURCES</u>	
County Share of Capital Bonds	\$2,225,000
Anticipated State Reimbursement of Bond Principal	<u>2,225,000</u>
TOTAL CAPITAL SOURCES – COUNTY BOND ISSUE	<u>\$4,450,000</u>
<u>CAPITAL USES</u>	
Various building and infrastructure renovations and repairs	<u>\$4,450,000</u>
TOTAL CAPITAL USES	<u>\$4,450,000</u>

SAFETY AND SECURITY DEPARTMENT



REPORT

TO: Dominick Burzichelli, VP, COO
FROM: Paul J. Babcock, Acting Director
FROM: Andres Lopez, Director of Campus Safety and Security
DATE: January 31, 2020
SUBJECT: CRIME STATISTICS January 2020

In accordance with New Jersey Statute P.L. 2015, Chapter 220, S485, supplementing Chapter 3b of Title 18A, enacted January 19, 2016 the President of each public institution of higher education shall report to the governing board of the institution, at each of its regular meetings, all crimes, fires and other emergencies which occurred on campus during the previous reporting period. For the purpose of this report Rowan College at Gloucester County is following the Clery Act definitions for reporting crime statistics.

DESCRIPTION	GLOUCESTER	CUMBERLAND
Burglary	0 Incidents	0 incidents
Criminal Trespass	0 Incidents	0 incidents
Possession of Controlled Dangerous Substances	0 Incidents	0 incidents
Underage Alcohol Consumption	0 Incidents	0 incidents
Thefts	0 Incidents	0 incidents
Harassment	0 Incidents	0 incidents
Criminal Mischief	0 Incidents	0 incidents
Receiving Stolen Property	0 Incidents	0 incidents
False Public Alarms	3 Incidents	0 incidents
Emergency Notifications	0 Incidents	0 incidents
Assault	0 Incidents	0 incidents
Sexual Assault/Contact	0 Incidents	0 incidents
Hate Crimes	0 Incidents	0 incidents
Violence Against Women	0 Incidents	0 incidents
Timely Warnings	0 Incidents	0 incidents
Motor Vehicle Accidents/Incidents	1 Incidents	2 incidents
Fire	0 Incidents	0 incidents
Medical Assist/Incidents	1 Incidents	1 incidents



RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO PROVIDE COLLECTION AGENCY SERVICES

WHEREAS, Rowan College of South Jersey has a need to acquire professional Collection Agency Services; and

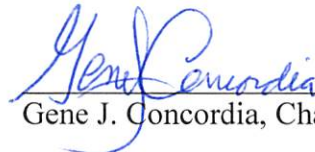
WHEREAS, in accordance with PL 2004, Chapter 19 and NJSA 19:44A-20.4 New Jersey Local Unit Pay-To-Play Laws for Fair and Open Contracts a Request for Proposals FY20 01 02 was prepared and duly advertised; and

WHEREAS, the College's administration has determined that Penn Credit Corp of Harrisburg Pennsylvania has met the criteria as specified; and

WHEREAS, the Chief Financial Officer of the college has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to enter into an agreement with the Penn Credit Corporation to provide professional Collection Agency Services for a period of April 1, 2020 through March 31, 2021 with an option to extend for an additional year beginning April 1, 2021 and ending March 31, 2022.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 10, 2020.


Gene J. Concordia, Chair

Attested: 
Jean L. DuBois, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO W.J. GROSS INC. FOR RENOVATIONS TO THE INSTRUCTIONAL CENTER, COLLEGE CENTER AND STUDENT SERVICES CENTER ON THE GLOUCESTER CAMPUS

WHEREAS, Rowan College of South Jersey has a need to acquire construction services for the renovation of the instructional center, college center and student services center; and

WHEREAS, the Rowan College of South Jersey has entered into a cooperative purchasing agreement with the Camden County Educational Services Commission with state cooperative number 66CCEPS; and


WHEREAS, the Camden County Educational Services Commission awarded contract to W.J. Gross Inc. based on RFP #FY19-01; and

WHEREAS, W.J. Gross Inc. has submitted proposals based on the CCESC cooperative agreement for the renovation of the instructional center, college center and the student services center for a total of \$100,190; and

WHEREAS, the Chief Financial Officer of the college has certified that the funds are available for this project.

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey-Gloucester to enter into an agreement with W.J. Gross Inc. for renovations in the instructional center, college services center and the student services center as per proposal for an amount not to exceed \$100,190.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 10, 2020.


Gene J. Concordia, Chair

Attested:


Jean L. DuBois, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO PROVIDE INTERPRETING SERVICES

WHEREAS, Rowan College of South Jersey has a need to acquire professional Interpreting Services; and

WHEREAS, pursuant to the provisions of NJSA 18A:64A-25.5, the Board of Trustees may by resolution contract for professional services without public advertising for bids; and

WHEREAS, interpreting services have been solicited following all appropriate legislation including PL 2004, Chapter 19 and NJSA 19:44A-20.4 New Jersey Local Unit Pay-To-Play Laws; and; and

WHEREAS, the College's administration has determined that Integrity Interpreting, LLC has met the criteria as specified; and

WHEREAS, the Chief Financial Officer of the college has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to enter into an agreement with Integrity Interpreting to provide professional Interpreting Services on an as needed basis.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 10, 2020.


Gene J. Concordia, Chair

Attested:


Jean L. DuBois, Secretary





RESOLUTION AWARDING A CONTRACT FOR THE RENTAL, DELIVERY AND INSTALLATION OF A COMMENCEMENT TENT, CHAIRS AND ASSOCIATED EQUIPMENT THROUGH A FAIR AND OPEN PROCESS

WHEREAS, the Rowan College of South Jersey, Cumberland Campus, publicly solicited bids for the rental, delivery and installation of a commencement tent, chairs and associated equipment via bid number FY20 01 001; and


WHEREAS, the College has advertised for bids pursuant to all appropriate legislation including PL 2004, Chapter 19, NJSA 19:44A-20.4 New Jersey Local Unit Pay-To-Play Laws and the County College Contracts Law; and

WHEREAS, one (1) sealed bid in the amount of \$25,211.79 was received and publicly opened on February 26, 2020 in accordance with a fair and open process; and

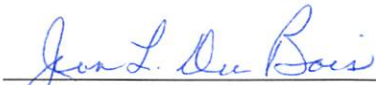
WHEREAS, the Chief Financial Officer of the College has certified that the funds are available for this project.

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey, Cumberland Campus to enter into an agreement with Schuibbeo Holdings Inc., DBA Event Central Rental & Sales, as the lowest responsible bidder to provide a commencement tent, chairs and associated equipment for \$25,211.79.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 10, 2020.


Gene J. Concordia, Chair

Attested:


Jean L. DuBois, Secretary



The following Education/General Fund Actions are presented for Board of Trustee approval.

(1) One Full Time New Hire:

Title	Name	Rationale	Salary	Effective Date
Custodian	Stephanie McVeigh	Retirement	\$14.45 per hour	3/2/2020

(9) Nine Employee Transitions:

Title	Name	Rationale	Salary	Effective Date
Executive Director, Center College & Career Readiness	Megan Ruttler	Change in Scope	\$88,501.65 per year	1/1/2020
Coordinator Sports Management, Athletics	Kyle Lodge	Change in Scope	\$19.50 per hour	2/1/2020
Assistant Director, Safety & Security	Paul Babcock	Change of Scope	\$46,999.85 per year	2/1/2020
Assistant Director of Compliance, Athletics	George Hobbins	Title Change	\$45,000.00 per year	2/1/2020
Assistant Director of Operations, Athletics	Richard Cooper	Title Change	\$45,000.00 per year	2/1/2020
Executive Director, Clery Compliance	Joseph Getsinger	Title Change	\$98,377.09 per year - No salary change	12/28/2019
Assistant Director, Public Relations and Grant Research	Dianne Carbonetta	Title Change	\$45,000.00 per year	3/2/2020
Team Coordinator IV, Finance	Allison DeRusso	Change in Scope	\$18.31 per hour	3/2/2020
Instructor I, STEM	Karen Durkin	Reassignment	\$95,748.28 per year	9/1/2020

(8) Eight Part Time New Hires:

Title	Name	Rationale	Salary	Effective Date
Temporary, Part-Time Counseling Advisor	Angela Robson	New Appointment - Grant Funded	\$20.00 per hour	2/3/2020
Perkins Tutor	Mary Schmidt	New Appointment - Grant Funded	\$20.00 per hour	2/12/2020
Temporary, Part-Time Admissions Technician	Kimberly Reid	New Appointment	\$11.00 per hour	2/24/2020
Technician, Special Services	Carol Knob	New Appointment	\$12.00 per hour	1/18/2020
Case Manager/Outreach Assistant, Counsel & Wellness	Sierra Johnson	Resignation	\$12.00 per hour	2/10/2020
Act Instructor	Jasmine Dickerson	Resignation	\$25.00 per hour	2/10/2020
Act Instructor	Janet Habina	Resignation	\$25.00 per hour	2/10/2020
Student Records Aide	Elijah Brown	Resignation	\$12.00 per hour	2/24/2020

(3) Three Retirements:

Title	Name	Effective Date
Associate Professor, Education, BehavScience, Humanities	Birdena Brookins	7/1/2020
Assistant Professor, Business	Leo Chow	7/1/2020
Administrative Assistant, Admissions	Roxanne Somers	8/1/2020

(4) Four Resignations:

Title	Name	Rationale	Salary	Effective Date
Administrator, Academic Retention	Alycia Robertson	Resignation	\$43,583.00 per year	3/12/2020
Student Development Specialist, EOF	Jasmarie Arce	Resignation	\$26,362.11 per year	2/7/2020
Assistant Professor, Nursing & Health	Jocelyn Lewis	Resignation	\$53,502.90 per year	1/29/2020
Assistant Director, University Partnerships	Jannah Zubaidi	Resignation	\$45,000.00 per year	5/1/2020

(9) Nine Adjunct 2019-2020 New Hires:

Name	Division
Jennifer Quinn	Education, Behavioral Sciences, and Humanities
Diana DeVault	Education, Behavioral Sciences, and Humanities
Gerald Voltura	Education, Behavioral Sciences, and Humanities
Amanda Cocking	Nursing and Health Professions
Georgette Costello	Nursing and Health Professions
Kathryn Koellner	Nursing and Health Professions
Mary Schmidt	Nursing and Health Professions
Linda Canonica	Nursing and Health Professions
Richard Carney	Science, Technology, Engineering, Math

The following Education/General Fund Actions are presented for Board of Trustee approval.

(4) Four Full Time New Hires:

Title	Name	Rationale	Salary	Effective Date
Accounts Payable Specialist	James Morris	Replacement	\$17.86 per hour	3/2/2020
Bilingual Student Development Advisor	Helen Cardoso	Replacement	\$52,185.00 per year	2/3/2020
Administrative Assistant H S I STEM	Rachel Bolt	Reassignment	\$21.41 per hour	2/18/2020
Proctor Technician	Janet Cardoso	Reassignment	\$21.41 per hour	1/16/2020

(4) Four Employee Transitions:

Title	Name	Rationale	Salary	Effective Date
Director III, Comptroller	Gayle Gates	Reassignment	\$75,000.00 per year	1/15/2020
Director of Pensions and Benefits	Lauren Vilimas	Change in Scope	\$63,363.04 per year	2/1/2020
Administrative Instructor, Adult Center for Transition	Michael Lemon	Transfer	\$57,694.00 per year	7/1/2020
Assistant Director, Student Counseling & Wellness	John Wojtowicz	Reassignment	\$57,694.00 per year	3/16/2020

(4) Four Part-Time New Hires:

Title	Name	Rationale	Salary	Effective Date
Temporary, Part-Time CCOG Navigator	Yajaira Flores	Reassignment	\$15.00 per hour	3/2/2020
Part Time Advisor Nursing, Health Science, and Allied Health	Amy McLoone	Reassignment	\$20.00 per hour	2/3/2020
Part time Proctor Technician	Andrew Taylor	Reassignment	\$20.00 per hour	1/16/2020
One Stop Enrollment Services Representative	Rebekah Batten	Reassignment	\$18.96 per hour	3/2/2020

(4) Four On-Call Employee:

Title	Name	Rationale	Salary	Effective Date
ABE Instructor	Alison Hyland	Reassignment	\$25.00 per hour	2/4/2020
HiSet Proctor - PACE	Adrian Garrett	Reassignment	\$20.00 per hour	1/9/2020
HiSet Proctor - PACE	Danielle Bryant	Reassignment	\$20.00 per hour	1/9/2020
Part Time- Event Manager	Linda Rumick	Reassignment	\$14.50 per hour	2/6/2020

(2) Two Resignations:

Title	Name	Rationale	Salary	Effective Date
Men's Head Soccer Coach	Giuseppe Lamberti	Resignation	\$6,500.00 per year	1/21/2020
Student Development Advisor - Student Support Services	Randall Kates	Resignation	\$52,796.00 per year - Grant-Funded	2/28/2020

(10) Ten Adjunct 2019-2020 New Hires:

Name	Division
Sinem Polat	Education, Behavioral Sciences, and Humanities
Diane Gautier	Education, Behavioral Sciences, and Humanities
Arlene Castro	Education, Behavioral Sciences, and Humanities
Steven Furyk	Science, Technology, Engineering, Math
Mallie Henry	Science, Technology, Engineering, Math
Allison Lucci	Science, Technology, Engineering, Math
Cara Bennett	Science, Technology, Engineering, Math
Pamela Thompson	Science, Technology, Engineering, Math
Karen Vargas	Science, Technology, Engineering, Math
Michael Crowell	Science, Technology, Engineering, Math

• 145 Employee Reappointments for 2020 -2021 -

(2) Two Corrections to Employee Names Only - 12/10/19 Board Personnel:

Name	Title
Dina Jeffreys	Accountant I
Lynne Sanders	Adjunct

(2) Two Corrections to Employee Names Only - 1/14/20 Board Personnel:

Name	Title
Lindsay Rogers	Advisor, Retention & Completion
Megan Bellucci	Clay College Instructor

Sal..	First Name	Last Name	Position
Mr.	Nathanial	Alridge, J.D.	Director, Diversity & Equity, Title IX
Mr.	Joshua	Austin	Developmental Education Support Coordinator
Ms.	Heather	Bense	Director III - Student Counseling & Wellness Services
Ms.	Tiffany	Bonsall	Director II - College Registrar
Ms.	Deborah	Bradshaw-Bartley	Director II - Performing Arts
Ms.	Helen	Cardoso	Bilingual Student Development Advisor
Mr.	Robert	Champa	Senior Director II - Radiography
Ms.	Judith	Cirucci	Senior Instructional Designer
Ms.	Jaime	Connolly	Director III - CASS
Mr.	Jonathan	Dijamco	Athletic Director
Mr.	Kyle	Dodge	Web & New Media Coordinator
Ms.	Lynn	Eimer	Programmer and Application Developer
Mr.	Gabriel	Garcia	Bilingual Student Development Advisor
Mr.	Michael	Goonan	Director III - Workforce Education & Career Services
Ms.	Jacqueline	Greenwell-Sandro	Director II - Fine Arts
Ms.	Beatrice	Hughes	Director I - Conference & Events Center Operations
Mr.	Christopher	Lopez	Assistant Director, Athletics
Mr.	Douglas	Mauil	Institutional Research Analyst
Ms.	Patricia	Mooneyham	Assistant Director - Workforce
Dr.	Danielle	Nicastro	Assistant Director - Practical Nursing Program
Ms.	Melissa	Oliva	Developmental Education Support Coordinator
Ms.	Trinee	Parson	Student Development Advisor
Ms.	Nyambura	Phillips	Director III - Admissions & Recruitment
Mr.	Frank	Piccioni	Student Development Advisor
Mr.	William	Reyes	Enrollment Technical Specialist
Ms.	Reta	Rios	Director, Cooperative Education
Mr.	Samuel	Santos	Programmer and Application Developer
Ms.	Patti	Schmid	Head Librarian II
Mr.	Donald	Slomin	Director II - Network and Computer Systems
Ms.	Paula	Smaniotto	Nursing Laboratory Coordinator
Ms.	Amanda	Sorshek	Assistant Director, EOF
Mr.	David	Stump	Director I - Grant Development & Management
Ms.	Jennifer	Thomas	Assistant Director - Grant Development & Management
Mr.	Maurice	Thomas	Director III - Financial Aid
Ms.	Meredith	Vicente	Senior Director I - Disabilities Support Services
Ms.	Melissa	Wright	Assistant Director, Testing Services
Ms.	Marie	Bailey	Bursar - Technical Specialist
Ms.	Crystal	Durham	Administrative Assistant - CASS
Ms.	LaToya	Gibbons	Recruiter - Veterans & Transfer
Ms.	Andrea	Enders	Admissions Assistant
Ms.	Parth	Eubanks-Leach	Administrative Assistant - ECHS
Ms.	Patricia	Gilmore	ABE Supervisor - Workforce
Ms.	Regina	Glover	Financial Aid Assistant
Mr.	Timothy	Grussenmeyer	Recruiter - Enrollment Services
Ms.	Maria	Honorio	Athletic Trainer
Ms.	Debra	Iacovelli	Administrative Assistant - Athletics
Ms.	Nancy	James	Communications and Marketing Assistant
Mr.	Kevin	Kolva	Senior Conference Center Supervisor
Ms.	Traci	Mayo	Intake Specialist, Displace Homemakers Grant

Ms.	Brooke	Mendibles	Alumni/Events Specialist II
Ms.	Sheena	Plummer	Assistant to the Director of Foundations/Alumni
Ms.	Vanessa	Reynolds	Bursar Assistant
Ms.	Evelyn	Rodriquez	Supervisor - One Stop Enrollment Services
Ms.	Linda	Scully	Senior Administrative Assistant - Arts & Humanities
Ms.	Marilou	Weber	Disability Support Specialist II
Ms.	Joyce	Webster	Administrative Assistant - Nursing/Allied Health/Health Sciences
Ms.	Michele	Zakian	Administrative Assistant - Student Life and Student Services
Dr.	James	Piccone	Vice President, Chief Administrative Officer
Mr.	Ismail	Asadov	Executive Director - Auxiliary Services
Ms.	Tracy	Butcher	Accountant II
Mr.	Bernard	Castro	Executive Director - IT
Dr.	Deirdre	Conroy	Associate Dean - Nursing, Health Science & Allied Health
Ms.	Maryann	Dombroski	Assistant to the President/BOT Liasion
Ms.	Rosemarie	Fiscus	Director III - Human Resources
Ms.	Gayle	Gates	Director II - Finance & Budget
Dr.	Maud	Goodnight	Executive Director- University Center
Dr.	Terrence	Hardee	Executive Director - Workforce and Career Services
Ms.	Dina	Jeffreys	Accountant I
Ms.	Maria	LeBlanc	Director II - Foundations/Alumni
Dr.	Lynn	Lichtenberger	Dean - Education, Humanities and Behavioral Science
Ms.	Susan	Nardelli	Specialist Assistant to the President - Insitutional Advancement
Mr.	Edward	Myers	Controller, Purchasing Operations
Ms.	Sheree	Pace, J.D.	Director I - Assessment
Ms.	Kellie	Slade	Executive Director - Student Services
Ms.	Kimberly	Somers	Director I - Payroll
Ms.	Jennifer	Sweeney	Assistant to the Vice President
Ms.	Lauren	Vilimas	Director, Pension and Benefits
Dr.	William	Addison	Assistant Professor I
Ms.	Deborah	Brooks-Flathery	Associate Professor
Ms.	Jeffrey	Burke	Associate Professor
Ms.	Judith	Capuzzi	Associate Professor
Ms.	Richard	Curcio	Associate Professor
Ms.	Shelly	Dean	Associate Professor
Dr.	Adrian	DeWindt-King	Professor
Ms.	William	Dugan	Assistant Professor II
Dr.	Kathleen	Felice	Associate Professor
Ms.	Donald	Forcinito	Associate Professor
Ms.	Marilyn	Gardenhire	Associate Professor
Dr.	Valerie	Gouse	Assistant Professor II
Ms.	Carole	Grusemeyer	Associate Professor
Ms.	Charlotte	Grussenmeyer	Assistant Professor II
Ms.	Jan	Hanselman	Assistant Professor I
Ms.	Kelly	Hayden	Librarian
Ms.	Mary	Herlihy, Esq.	Professor
Mr.	Arthur	Horn	Counselor - EOF
Ms.	Karrol	Jordan	Assistant Professor I
Dr.	Charles	Kocher	Professor
Mr.	Charles	LaPalme	Associate Professor
Mr.	Michael	Laun	Administrative Instructor, Business Studies

Mr.	John	Lore	Assistant Professor I
Ms.	Kelly	Master	Assistant Professor II
Ms.	Natalee	McLeary	Assistant Professor II
Mr.	Michael	Mills	Assistant Professor I
Dr.	Earle	Myers	Assistant Professor II
Dr.	Majid	Noori	Professor
Ms.	Barbara	Peacock	Senior Radiology Clinical Coordinator
Dr.	Renee	Post	Assistant Professor I
Dr.	Mark	Randa	Assistant Professor I
Ms.	Sandra	Hartman-Reid	Associate Professor
Ms.	Linda	Slomin	Senior Counselor - EOF
Ms.	Michelle	Swerdlow	Assistant Professor II
Ms.	Mary	Thorstensen	Assistant Professor I
Dr.	Kimberly	Thow	Associate Professor
Mr.	John	Wojtowicz	EOF - Mental Health Counselor
Ms.	Melissa	Young	Assistant Professor II
Dr.	Mark	Zorzi	Assistant Professor II
Ms.	Jennifer	Aron	Library Services Assistant
Mr.	Carmen	Cattafi Jr.	Library Services Assistant
Ms.	Jenise	Rosa	Student Account Specialist
Mr.	David	Brecht	Technical Assistant - IT Support Specialist
Ms.	Zorida	Stolar	Senior Technical Assistant II - Financial Aid
Mr.	David	D'Ascoli	Technical Assistant - IT Support Specialist
Ms.	Karen	Henry	Technical Assistant III - Financial Aid
Ms.	Melanie	Martinez	Technical Assistant III - Financial Aid
Mr.	Brandon	Pugh	Technical Assistant II - Instructional Technical Support Specialist
Ms.	Barbara	Robinson	Technical Assistant III - Financial Aid
Mr.	Richard	Taylor	Learning Assistant III - Science Lab
Mr.	Cristofer	Cecola	Student Success Technology Coordinator
Ms.	Brittany	Cresci	Student Development Advisor - H S I STEM
Ms.	Iris	Torres	Student Development Advisor - Title V
Dr.	Cortney	Bolden	Administrative Instructor, Engineering
Ms.	Anthony	Haddad	Administrative Instructor, Cyber Security
Ms.	Veronica	Chainey	Projector Director - H S I STEM Career Pathways
Ms.	Ashley	Amoriello	Director I - Student Support Services
Ms.	Marissa	Wilson-Collins	Student Development Advisor - Student Support Services

Sal..	First Nam	Last Name	Position
Ms.	Rachel	Bolt	Administrative Assistant, HSI STEM
Ms.	Janet	Cardoso	Proctor Technician
Ms.	Tionne	King	Marketing Assistant
Ms.	Yajaira	Montero	Administrative Specialist - EOF
Mr.	James	Morris	Accounts Payable Specialist
Ms.	Darlene	Rooney	Finance Specialist
Ms.	Patricia	Wynn	HR Assistant
Ms	Ashley	DeLon	One Stop Enrollment Representative III
Ms.	Aida	Torres	One Stop Enrollment Representative III
Ms.	April	Gomez	Research Administrative Specialist - Title V



RESOLUTION OF ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES AS THE DESIGNATED AGENCY IN GLOUCESTER COUNTY TO AUTHORIZE AND DIRECT THE APPOINTMENT OF A GLOUCESTER COUNTY CULTURAL AND HERITAGE COMMISSION MEMBER TO THE POSITION OF CHAIR

WHEREAS, the Gloucester County Cultural & Heritage Commission, under the auspices of Rowan College of South Jersey as the designated agency in Gloucester County to receive the New Jersey State Council on the Arts Local Arts Program State/County Block Grant and the New Jersey Historic Commission Local History Development State/County Block Grant; and

WHEREAS, presently there is one chair vacancy on the commission; and


WHEREAS, the Gloucester County Cultural & Heritage Commission seeks approval by resolution from the Rowan College of South Jersey Board of Trustees to appointment Harry Schaeffer to the Gloucester County Cultural & Heritage Commission's Chair position commencing March 23, 2020 and ending March 31, 2022; and

WHEREAS, the appointee is capable and an appropriate candidate for service on the commission.


NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey, as the designated agency in Gloucester County, hereby authorizes and directs that the above candidate be appointed to the Gloucester County Cultural & Heritage Commission for a term commencing on March 23, 2020 and ending March 31, 2022.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held Tuesday, March 10, 2020.

Attested:



Jean L. DuBois, Secretary



Gene J. Concordia, Chair





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE AN ART DONATION "SPRING OCEAN" FROM KUMIKO MURASHIMA FOR THE RCSJ-GLOUCESTER ART COLLECTION

WHEREAS, the donation was reviewed by the Rowan College of South Jersey-Gloucester Art Collection Committee; and

WHEREAS, the donation was deemed appropriate for the Rowan College of South Jersey-Gloucester Art Collection.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the proposed donation to be incorporated into the Rowan College of South Jersey-Gloucester permanent art collection.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held Tuesday, March 10, 2020.


Gene J. Concordia, Chair

Attested:


Jean L. DuBois, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPLY AND UPON AWARD, ACCEPT FUNDING FROM THE NJ DEPARTMENT OF HUMAN SERVICES DIVISION ON AGING FOR THE R.S.V.P. SENIOR CORPS STATE HEALTH INSURANCE ASSISTANCE PROGRAM GRANT FOR GLOUCESTER COUNTY RESIDENTS

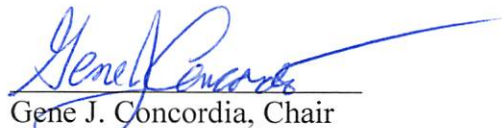
WHEREAS, Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted to apply and upon award, accept funding for the R.S.V.P. Senior Corps State Health Insurance Assistance Program Grant; and

WHEREAS, the period of the program will be April 1, 2020–March 31, 2021 in the amount of \$30,240; and

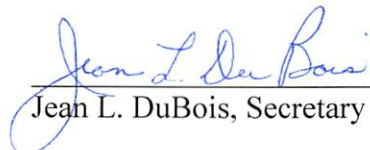
WHEREAS, this program is designed to provide funds for R.S.V.P. Senior Corps to provide the State Health Insurance Assistance Counseling Program to Gloucester County residents.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees hereby authorizes and directs Rowan College of South Jersey – Gloucester to apply and upon award, accept funding from the New Jersey Department of Human Services Division of Aging for the R.S.V.P. Senior Corps State Health Insurance Assistance Program Grant for the period of April 1, 2020-March 31, 2021 in the amount of \$30,240.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 10, 2020.


Gene J. Concordia, Chair

Attested:


Jean L. DuBois, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO GRANT ACADEMIC SERVICES PERMISSION TO UPDATE THE NAME AND MISSION OF THE WORKFORCE DEVELOPMENT DIVISION TO THE CAREER AND TECHNICAL EDUCATION DIVISION

WHEREAS, Rowan College of South Jersey's Board of Trustees hereby certifies that Academic Services should design the college academic divisions to reflect the programmatic offerings of the divisions; and


WHEREAS, the divisional names are designed to facilitate clear communication and collaboration between faculty and staff within each divisional discipline on both campuses and with the general public; and

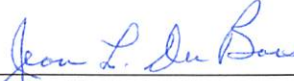
WHEREAS, this division will offer career driven, credit bearing programs in Career and Technical Education in addition to non-credit programming; and

WHEREAS, the divisional structure will be implemented beginning September 1, 2020; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees that the name of the Workforce Development Division will be updated to the Career and Technical Education Division, offering both credit bearing Career and Technical Education and non-credit programming, beginning September 1, 2020.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held on Tuesday, March 10, 2020.


Gene J. Concordia, Chair

Attested: 
Jean L. DuBois, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO GRANT ACADEMIC SERVICES PERMISSION TO UPDATE THE NAME OF THE COMMUNICATIONS, FINE AND PERFORMING ARTS DIVISION TO THE COMMUNICATION AND CREATIVE AND PERFORMING ARTS DIVISION

WHEREAS, Rowan College of South Jersey's Board of Trustees hereby certifies that Academic Services should design the college academic divisions to reflect the programmatic offerings of the divisions; and

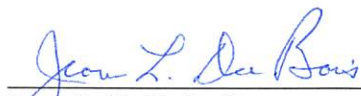
WHEREAS, the divisional names are designed to facilitate clear communication and collaboration between faculty and staff within each divisional discipline on both campuses and with the general public; and

WHEREAS, the divisional structure will be implemented beginning September 1, 2020; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees that the name of the Communications, Fine and Performing Arts Division will be updated to the Communication and Creative and Performing Arts Division beginning September 1, 2020.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held on Tuesday, March 10, 2020.


Gene J. Concordia, Chair

Attested: 
Jean L. DuBois, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE ACADEMIC SERVICES PERMISSION TO OFFER AN ASSOCIATE IN APPLIED SCIENCE DEGREE IN COMPUTER GRAPHIC ARTS: GAME INTERACTIVE DESIGN

WHEREAS, Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted to Academic Services to offer an Associate in Applied Science degree in Computer Graphic Arts: Game Interactive Design on the Cumberland Campus; and


WHEREAS, this program has been, and will continue to be offered efficiently on the Gloucester campus; and

WHEREAS, this program will be replicated and offered on the Cumberland Campus beginning September 1, 2020; and


WHEREAS, this program will provide two years of concentrated study in education for those who plan to pursue a baccalaureate degree in Computer Graphic Arts: Game Interactive Design; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees on the 10th day of March, 2020, the approval of the resolution for Academic Services to offer an Associate in Applied Science degree in Computer Graphic Arts: Game Interactive Design on the Cumberland Campus beginning September 1, 2020.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 10, 2020.


Gene J. Concordia, Chair

Attested:


Jean L. DuBois, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE ACADEMIC SERVICES PERMISSION TO OFFER AN ASSOCIATE IN APPLIED SCIENCE DEGREE IN COMPUTER GRAPHIC ARTS: PRINT DESIGN OPTION

WHEREAS, Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted to Academic Services to offer an Associate in Applied Science degree in Computer Graphic Arts: Print Design Option on the Cumberland Campus; and

WHEREAS, this program has been, and will continue to be offered efficiently on the Gloucester campus; and

WHEREAS, this program will be replicated and offered on the Cumberland Campus beginning September 1, 2020; and


WHEREAS, this program will provide two years of concentrated study in education for those who plan to pursue a baccalaureate degree in Computer Graphic Arts: Print Design Option; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees on the 10th day of March, 2020, the approval of the resolution for Academic Services to offer an Associate in Applied Science degree in Computer Graphic Arts: Print Design Option on the Cumberland Campus beginning September 1, 2020.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 10, 2020.


Gene J. Concordia, Chair

Attested:


Jean L. DuBois, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE ACADEMIC SERVICES PERMISSION TO OFFER AN ASSOCIATE IN SCIENCE DEGREE IN BUSINESS ADMINISTRATION

WHEREAS, Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted to Academic Services to offer an Associate in Science degree in Business Administration on the Cumberland Campus; and

WHEREAS, this program has been, and will continue to be offered efficiently on the Gloucester campus; and

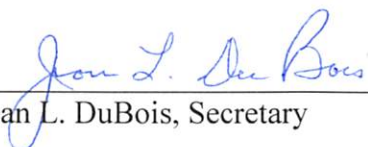
WHEREAS, this program will be replicated and offered on the Cumberland Campus beginning September 1, 2020; and

WHEREAS, this program will provide two years of concentrated study in education for those who plan to pursue a baccalaureate degree in Business Administration; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees on the 10th day of March, 2020, the approval of the resolution for Academic Services to offer an Associate in Science degree in Business Administration on the Cumberland Campus beginning September 1, 2020.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 10, 2020.


Gene J. Concordia, Chair

Attested: 
Jean L. DuBois, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE ACADEMIC SERVICES PERMISSION TO OFFER AN ASSOCIATE IN SCIENCE DEGREE IN CHEMISTRY

WHEREAS, Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted to Academic Services to offer an Associate in Science degree in Chemistry on the Cumberland Campus; and

WHEREAS, this program has been, and will continue to be offered efficiently on the Gloucester campus; and


WHEREAS, this program will be replicated and offered on the Cumberland Campus beginning September 1, 2020; and

WHEREAS, this program will provide two years of concentrated study in education for those who plan to pursue a baccalaureate degree in Chemistry; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees on the 10th day of March, 2020, the approval of the resolution for Academic Services to offer an Associate in Science degree in Chemistry on the Cumberland Campus beginning September 1, 2020.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 10, 2020.


Gene J. Concordia, Chair

Attested: 
Jean L. DuBois, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE ACADEMIC SERVICES PERMISSION TO OFFER AN ASSOCIATE IN SCIENCE DEGREE IN CHEMISTRY: PRE-PHARM.D. OPTION

WHEREAS, Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted to Academic Services to offer an Associate in Science degree in Chemistry: Pre-Pharm.D. Option on the Cumberland Campus; and

WHEREAS, this program has been, and will continue to be offered efficiently on the Gloucester campus; and


WHEREAS, this program will be replicated and offered on the Cumberland Campus beginning September 1, 2020; and

WHEREAS, this program will provide two years of concentrated study in education for those who plan to pursue a Doctor of Pharmacy (Pharm.D.) at a transfer professional institution; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees on the 10th day of March, 2020, the approval of the resolution for Academic Services to offer an Associate in Science Degree in Chemistry: Pre-Pharm.D. Option on the Cumberland Campus beginning September 1, 2020.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 10, 2020.


Gene J. Concordia, Chair

Attested: 
Jean L. DuBois, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE ACADEMIC SERVICES PERMISSION TO OFFER AN ASSOCIATE IN SCIENCE DEGREE IN ALCOHOL AND DRUG COUNSELING

WHEREAS, Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted to Academic Services to offer an Associate in Science degree in Alcohol and Drug Counseling on both the Cumberland and Gloucester Campuses; and

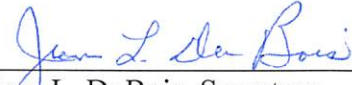
WHEREAS, this program will be offered on both the Cumberland and Gloucester Campuses beginning September 1, 2021; and

WHEREAS, this program will provide the practical and theoretical education necessary for professional success for students desiring to become a Licensed Clinical Alcohol and Drug Counselor or for students to successfully transfer to a four-year college in the Behavioral Sciences; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees on the 10th day of March, 2020, the approval of the resolution for Academic Services to offer an Associate in Science degree in Alcohol and Drug Counseling on both the Cumberland and Gloucester Campuses beginning September 1, 2021.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 10, 2020.


Gene J. Concordia, Chair

Attested: 
Jean L. DuBois, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE ACADEMIC SERVICES PERMISSION TO OFFER A CERTIFICATE IN ALCOHOL AND DRUG COUNSELING

WHEREAS, Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted to Academic Services to offer a Certificate Program in Alcohol and Drug Counseling on the Gloucester Campus; and


WHEREAS, this program has been, and will continue to be offered efficiently on the Cumberland campus; and

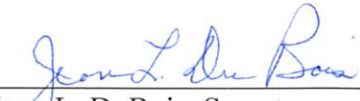
WHEREAS, this program will be replicated and offered on the Gloucester Campus beginning September 1, 2020; and

WHEREAS, this certificate will provide the practical and theoretical education necessary for professional success for students who currently possess a college degree desiring to become a Licensed Clinical Alcohol and Drug Counselor; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees on the 10th day of March, 2020, the approval of the resolution for Academic Services to offer a Certificate Program in Alcohol and Drug Counseling on the Gloucester Campus beginning September 1, 2020.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 10, 2020.


Gene J. Concordia, Chair

Attested: 
Jean L. DuBois, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE ACADEMIC SERVICES PERMISSION TO OFFER AN ASSOCIATE IN SCIENCE DEGREE IN HUMAN RESOURCE MANAGEMENT

WHEREAS, Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted to Academic Services to offer an Associate in Science degree in Human Resource Management on the Cumberland Campus; and


WHEREAS, this program has been, and will continue to be offered efficiently on the Gloucester campus; and

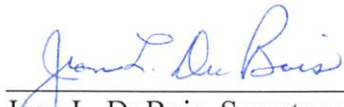
WHEREAS, this program will be replicated and offered on the Cumberland Campus beginning September 1, 2020; and

WHEREAS, this program will provide two years of concentrated study in education for those who plan to pursue a baccalaureate degree in Human Resources; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees on the 10th day of March, 2020, the approval of the resolution for Academic Services to offer an Associate in Science degree in Human Resource Management on the Cumberland Campus beginning September 1, 2020.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 10, 2020.


Gene J. Concordia, Chair

Attested: 
Jean L. DuBois, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO GRANT ACADEMIC SERVICES PERMISSION TO COLLABORATE WITH ROWAN UNIVERSITY AND APPLY, AND UPON AWARD, ACCEPT FUNDING FROM THE NATIONAL SCIENCE FOUNDATION'S TRAINING-BASED WORKFORCE DEVELOPMENT FOR ADVANCED CYBERINFRASTRUCTURE (CYBERTRAINING)

WHEREAS, the NJ Office of the Secretary of Higher Education requires the Board of Trustees approval for the Rowan College of South Jersey Administration to apply for these funds; and

WHEREAS, the NJ Office of the Secretary of Higher Education requires the Board of Trustees to grant permission to the Administration to apply for these funds for the Fiscal Year starting on July 1, 2020, and ending on June 30, 2022; and


WHEREAS, this collaborative grant program with Rowan University will enhance the educational opportunities in the Engineering Laboratory and Cybersecurity coursework at Rowan College of South Jersey.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees on the 10th day of March 2020, that permission is hereby granted to the Administration to collaborate with Rowan University and apply, and upon award, accept funding in the amount of \$12,698 over two years (2020-2022) from the National Science Foundation's Training-Based Workforce Development for Advanced Cyberinfrastructure (Cybertraining) in collaboration with Rowan University.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held on Tuesday, March 10, 2020.


Gene J. Concordia, Chair

Attested:


Jean L. DuBois, Secretary





BOARD RESOLUTION TO ACCEPT AND SIGN THE MEMORANDUM OF UNDERSTANDING PARTNERSHIP BETWEEN THE GLOUCESTER COUNTY WORKFORCE DEVELOPMENT BOARD, ONE-STOP CAREER CENTER AND ROWAN COLLEGE OF SOUTH JERSEY - GLOUCESTER

WHEREAS, Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted to accept and sign a partnership memorandum of understanding between the Gloucester County Workforce Development Board, One-Stop Career Center and Rowan College of South Jersey - Gloucester; and

WHEREAS, the period of the partnership memorandum of understanding will begin January 1, 2020 through December 31, 2023; and


WHEREAS, this partnership allows for the support of the effective integrated services within education, workforce, and economic development utilizing the One-Stop delivery system in a seamless, customer-focused delivery system to aid persons in the community with streamlined, cost-effective services.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at South Jersey hereby accepts and approves the signing of a memorandum of understanding between the Gloucester County Workforce Development Board, One Stop Career Center, and Rowan College of South Jersey – Gloucester beginning January 1, 2020 through December 31, 2023.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 10, 2020.


Gene J. Concordia, Chair

Attested:


Jean L. DuBois, Secretary






RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPLY AND UPON AWARD, ACCEPT FUNDING FROM THE CUMBERLAND COUNTY CULTURAL AND HERITAGE COMMISSION AND THE NEW JERSEY STATE COUNCIL ON THE ARTS

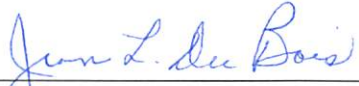
WHEREAS, The Cumberland County Cultural and Heritage Commission and New Jersey State Council on the Arts requires the Rowan College of South Jersey Board of Trustees approval for Rowan College of South Jersey-Cumberland to apply and upon award accept funding; and

WHEREAS, Rowan College of South Jersey-Cumberland will accept these funds beginning January 1, 2020 and ending December 31, 2020.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees, hereby authorizes Rowan College of South Jersey-Cumberland to apply and upon award, accept funding up to \$7,300 for the period January 1, 2020 through December 31, 2020.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held on Tuesday, March 10, 2020.


Gene J. Concordia, Chair

Attested: 
Jean L. DuBois, Secretary






**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY
BOARD OF TRUSTEES TO APPLY AND UPON AWARD, ACCEPT FUNDING
TO SUPPORT THE CERTIFIED NURSING ASSISTANT (CNA) FOR ROWAN
COLLEGE OF SOUTH JERSEY - CUMBERLAND**

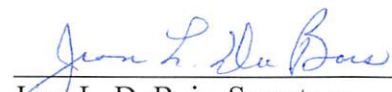
WHEREAS, Rowan College of South Jersey Board of Trustees hereby grants approval for Rowan College of South Jersey-Cumberland to apply for and upon award, accept funding from the New Jersey Department of Labor and Workforce Development through the Opportunity Partnership Training Grant to support the Certified Nursing Assistant (CNA) program ; and

WHEREAS, these funds will be received beginning on July 1, 2020 and ending on June 30, 2021.

NOW, THEREFORE, BE IT RESOLVED that the Rowan College South Jersey Board of Trustees, authorizes Rowan College South Jersey-Cumberland to apply and upon award, accept funding up to \$33,000 beginning on July 1, 2020 and ending on June 30, 2021.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held on Tuesday, March 10, 2020.


Gene J. Concordia, Chair

Attested: 
Jean L. DuBois, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY
BOARD OF TRUSTEES TO APPLY FOR AND UPON AWARD, ACCEPT
FUNDING FROM THE U.S. DEPARTMENT OF EDUCATION FOR THE TRIO
PROGRAM FOR ROWAN COLLEGE OF SOUTH JERSEY-CUMBERLAND**


WHEREAS, The U.S. Department of Education requires Rowan College of South Jersey Board of Trustees approval for Rowan College of South Jersey - Cumberland to apply and upon award, accept funding for TRIO Program Student Support Services; and

WHEREAS, The U.S. Department of Education will award funding beginning September 1, 2020 and ending August 31, 2025.

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes Rowan College of South Jersey-Cumberland to apply and upon award, accept \$1,689,137 for TRIO Program Student Support Services, beginning September 1, 2020 and ending August 31, 2025.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held on Tuesday, March 10, 2020.


Gene J. Concordia, Chair

Attested: 
Jean L. DuBois, Secretary






**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY
BOARD OF TRUSTEES TO APPLY FOR AND UPON AWARD, ACCEPT
FUNDING FROM THE NEW JERSEY COUNCIL FOR THE HUMANITIES
(NJCH) FOR ROWAN COLLEGE OF SOUTH JERSEY-CUMBERLAND**

WHEREAS, The New Jersey Council for the Humanities (NJCH) requires Board of Trustees approval for the Rowan College of South Jersey-Cumberland to apply for and upon award, accept funding to support the One Book, One College program; and


WHEREAS, The NJCH requires the Board of Trustees to grant permission to Rowan College of South Jersey-Cumberland to accept funding beginning July 20, 2020 and ending December 31, 2021.

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees, hereby authorizes and directs Rowan College of South Jersey-Cumberland to apply and upon award, accept funding up to \$20,000 from NJCH to support the One Book, One College program.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held on Tuesday, March 10, 2020.


Gene J. Concordia, Chair

Attested:


Jean L. DuBois, Secretary





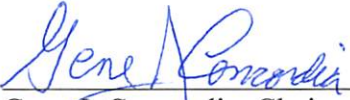
RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPLY AND UPON AWARD, ACCEPT FUNDING FROM THE U.S. DEPARTMENT OF EDUCATION, TITLE V HISPANIC-SERVING INSTITUTION GRANT PROGRAM

WHEREAS, the U.S. Department of Education requires Rowan College of South Jersey Board of Trustees approval for Rowan College of South Jersey-Cumberland to apply and upon award, accept funding for the Title V Hispanic-serving Institution Grant Program; and


WHEREAS, the U.S. Department of Education will disburse these funds beginning July 1, 2020, and ending June 30, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Rowan College of South Jersey Board of Trustees, hereby authorizes and directs Rowan College of South Jersey-Cumberland to apply and upon award, to accept funding up to \$3,000,000 for the U.S. Department of Education, Title V Hispanic-Serving Institutions Grant Program.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held on Tuesday, March 10, 2020.


Gene J. Concordia, Chair

Attested:


Jean L. DuBois, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT FOR ESTABLISHMENT OF A CUMBERLAND CAMPUS TESTING CENTER UNDER THE AUTHORITY OF EC-COUNCIL TO PROVIDE CREDENTIALING TESTS FOR THE CYBERSECURITY PROGRAM

WHEREAS, Rowan College of South Jersey - Cumberland needs and requires Board approval to become a testing center for EC-Council and to provide proctors for administering EC-Council credentialing tests on campus for the Cybersecurity Program; and

WHEREAS, the contract period will begin March 15, 2020 and will continue through to June 30, 2021; and

WHEREAS, the Cybersecurity program will refer candidates to the EC-Council Testing Center for the provision of credential testing services to be delivered and proctored on the Cumberland Campus and paid for with Perkins Grant funds.

NOW, THEREFORE, BE IT RESOLVED that Rowan College at South Jersey Board of Trustees authorizes Rowan College of South Jersey - Cumberland to enter into a no-cost contract with EC-Council to act as an EC-Council Testing Center and to provide proctors for credentialing tests for the Cybersecurity Program.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 10, 2020.


Gene J. Concordia, Chair

Attested: 
Jean L. DuBois, Secretary

