



**BOARD OF TRUSTEES MEETING
1400 Tanyard Road, Sewell, New Jersey 08080**

**REGULAR SESSION MINUTES
June 14, 2016**

Chair Gene J. Concordia called the Regular Session of the Board of Trustees of Rowan College at Gloucester County to order at 6:30 p.m. in the faculty/staff lounge in the Eugene J. McCaffrey College Center building.

Chair Concordia read the Open Public Meetings Act Statement: "In compliance with the 'Open Public Meetings Act' of the State of New Jersey, adequate notice of this meeting of the Rowan College at Gloucester County Board of Trustees was provided by the forwarding of a notice on November 18, 2015, to the *South Jersey Times*, the *Courier Post*, the Gloucester County Freeholder Director and Education Liaison, the Gloucester County Administrator, and the College Community." Mrs. Karen Sitarski, Senior Executive Assistant to the President and Board of Trustees, then led the group in the Pledge of Allegiance.

Roll call followed by Karen Sitarski:

Members Present:

Mr. Gene Concordia
Mr. Len Daws (by phone)
Mr. Benjamin Griffith
Mrs. Ruby Love (by phone)
Ms. Yvette Ross (by phone)
Dr. George Scott (by phone)
Mr. Douglas Wills, Esq.
Dr. Frederick Keating, President, Ex-Officio

Members Absent:

Ms. Ave' Altersitz
Ms. Jean DuBois
Dr. James Lavender

Executive Cabinet Present:

Mr. Dominick Burzichelli

ACCEPTANCE OF MINUTES

Chair Concordia welcomed everyone and with no corrections to the minutes heard, Chair Concordia declared the April 12, 2016 Regular Session meeting minutes approved as presented.

FINANCE

On the recommendation of the President, Trustee Douglas Wills made a motion, seconded by Trustee Benjamin Griffith and unanimously passed, to approve an accounting and auditing contract to Bowman & Company LLP (Resolution attached).

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FACILITIES/PROPERTY

At the request of Trustee Douglas Wills, Mr. Dominick Burzichelli, Vice President and Chief Operating Officer, read the Crime Statistics reports for April and May (attached).

On the recommendation of the President, Trustee Wills made a motion, seconded by Trustee Griffith and unanimously passed, to award six contract awards, eight shared services agreements, one change order, one bid waiver, three purchasing agreements and two consultant agreements as listed:

1. Contract to Applied Video Technology for Classroom Technology Equipment
2. Contract to G.E. Healthcare for Radiology Ultrasound
3. Contract to Partner Engineering and Science, Inc., for LSRP/Remedial Investigation Services
4. Contract to J. Swanton Fuel Oil, Inc., for #2 Heating Oil
5. Contract to RDS Vending Services for Snack Machine Vending Services
6. Contract to Central Jersey Tractor for Lawn Mowing Tractor
7. Shared Services with the County of Gloucester for Locking Hardware and Locksmith Services from JC Magee Security Solution
8. Shared Services with the County of Gloucester for Elevator Maintenance from Ace Elevator LLC
9. Shared Services with the County of Gloucester for Waste Removal Services from Waste Management
10. Shared Services with the New Jersey Council of Community Colleges for Laboratory Supplies
11. Shared Services with the New Jersey Council of Community Colleges for Book Store Management
12. Shared Services with the Educational Information & Resource Center for Products and Services
13. Shared Services with the Educational Services Commission of New Jersey for Products and Services
14. Shared Services with Virtual Academic Library Environment for Library Database Services
15. Change Order with Aliano Brothers General Contractors Inc. for the Business and Corporate Center
16. Bid Waiver Exceptions to Requirement for Advertising for Products and Services
17. Purchasing Agreement for Products and Services from the Federal Supply Schedules of the General Services Administration
18. Purchasing Agreement for Products and Services from the New Jersey State Contract Vendors
19. Purchasing Agreement for Products and Services from the U.S. Communities Cooperative Purchasing Alliance Contracts
20. Consultant Agreement with Joyce Feder for Curriculum and Program Development for the Adult Center for Transition
21. Consultant Agreement with Daniel Bevilacqua for Policy, Financial and Compliance Services

(Resolutions attached)

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ACADEMIC SERVICES

On the recommendation of the President, Trustee Griffith made a motion, seconded by Trustee Wills and unanimously passed, to posthumously award the status of Professor Emeritus to Dr. Robert L. Powell, Jr. (Resolution attached)

On the recommendation of the President, Trustee Griffith made a motion, seconded by Trustee Wills and unanimously passed, to approve four resolutions granting approval to apply and upon award, approval to accept and sign for funding from:

1. New Jersey Department of Labor and Workforce Development for Adult Education and Literacy Program;
2. New Jersey Department of Labor and Workforce Development for Skill Enhancement for Able-Bodied Adults Without Dependents Program;
3. New Jersey Historical Commission General Operating Support Grant;
4. Carl D. Perkins Career and Technical Education Postsecondary Grant.

(Resolutions attached)

PERSONNEL

On the recommendation of the President, Trustee Yolette Ross made a motion, seconded by Trustee Wills and unanimously passed, to approve 11 appointments, 3 reassignments, 2 retirements, 7 part-time hires, 3 resignations, and 2 adjunct hires as listed on the attached.

POLICY

On the recommendation of the President, Trustee Griffith made a motion, seconded by Trustee Wills and unanimously passed, to approve the following Board policy:

1. Revise Policy 7037 "Unused Sick Leave Retirement Compensation"

DATES TO REMEMBER

Mrs. Sitarski reported the following dates of upcoming events:

July

- | | |
|----|---|
| 4 | Holiday – College closed |
| 13 | Police Academy Graduation, 3:00 pm, Physical Education Center |
| 26 | Board of Trustee Meeting, 6:30 p.m. |

PUBLIC PORTION

Chair Concordia opened the public portion of the meeting and no comments were offered.

ADJOURNMENT

At 6:35 p.m. Trustee Wills made a motion, seconded by Trustee Love and unanimously passed, to adjourn the meeting.

Respectfully submitted,



Karen Sitarski
Sr. Executive Assistant to the President and Board of Trustees
For Jean L. DuBois, Secretary



RESOLUTION OF THE ROWAN COLLEGE AT GLOUCESTER COUNTY BOARD OF TRUSTEES TO APPROVE CONTRACT TO BOWMAN & COMPANY LLP FOR ACCOUNTING AND AUDITING CONSULTING SERVICES.

WHEREAS, Rowan College at Gloucester County has a need to conduct an annual audit of the College's accounts and records; and

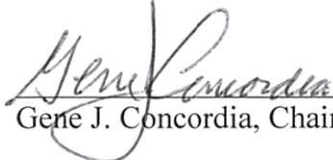
WHEREAS, under County College contract law 18A:64-25.5 "Exceptions to requirements for advertising," and; 18A:64-25.9 "purchase through state agency" the Board of Trustees has the authority to approve the procurement of certain goods and services in excess of \$34,100 (current bid threshold) through the waiver of public bidding ("bid waivers"); and

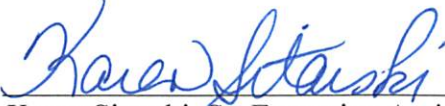
WHEREAS; the Chief Financial Officer of the College has certified that funds are available for this purchase; and

WHEREAS, there is a need for accounting and auditing consulting services; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby awarded a contract to Bowman & Company LLP in the amount of \$53,500 for FY16 (\$54,500 for FY17) for accounting and auditing consulting services for fiscal years 2016 and 2017.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 14, 2016.


Gene J. Concordia, Chairperson

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees



**ROWAN COLLEGE at GLOUCESTER COUNTY
SAFETY AND SECURITY DEPARTMENT**



REPORT

TO: Joseph Getsinger, Executive Director of Safety and Security
FROM: Paul Babcock, Assistant Director
DATE: May 2, 2016
SUBJECT: **CRIME STATISTICS for the month of APRIL 2016**

In accordance with New Jersey Statute P.L. 2015, Chapter 220, S485, supplementing Chapter 3b of Title 18A, enacted January 19, 2016 the President of each public institution of higher education shall report to the governing board of the institution, at each of its regular meetings, all crimes, fires and other emergencies which occurred on campus during the previous reporting period. For the purpose of this report Rowan College at Gloucester County is following the Clery Act definitions for reporting crime statistics.

- | | |
|---|-------------|
| • Burglary | 0 Incidents |
| • Criminal Trespass | 0 Incidents |
| • Possession of Controlled Dangerous Substances | 0 Incidents |
| • Underage Alcohol Consumption | 0 Incidents |
| • Thefts | 0 Incidents |
| • Harassment | 0 Incidents |
| • Criminal Mischief | 0 Incidents |
| • Receiving Stolen Property | 0 Incidents |
| • False Public Alarms | 3 Incident |
| • Emergency Notifications | 0 Incidents |
| • Sexual Assault | 0 Incidents |
| • Hate Crimes | 0 Incidents |
| • Violence Against Women | 0 Incidents |
| • Timely Warnings | 0 Incidents |
| • Medical Incidents | 4 Incidents |

Training:	Red Cross Shelter set up	1
	Fire Drill	1
	AED/CPR Training	7 employees
	Stormwater Training	12 employees
	C.E.R.T. Training Classes	2
	Clery Training Class	1

**ROWAN COLLEGE at GLOUCESTER COUNTY
SAFETY AND SECURITY DEPARTMENT**



REPORT

TO: Joseph Getsinger, Executive Director of Safety and Security
FROM: Paul Babcock, Assistant Director
DATE: May 27, 2016
SUBJECT: **CRIME STATISTICS for the month of MAY 2016**

In accordance with New Jersey Statute P.L. 2015, Chapter 220, S485, supplementing Chapter 3b of Title 18A, enacted January 19, 2016 the President of each public institution of higher education shall report to the governing board of the institution, at each of its regular meetings, all crimes, fires and other emergencies which occurred on campus during the previous reporting period. For the purpose of this report Rowan College at Gloucester County is following the Clery Act definitions for reporting crime statistics.

- | | |
|---|-------------|
| • Burglary | 0 Incidents |
| • Criminal Trespass | 0 Incidents |
| • Possession of Controlled Dangerous Substances | 0 Incidents |
| • Underage Alcohol Consumption | 0 Incidents |
| • Thefts | 0 Incidents |
| • Harassment | 0 Incidents |
| • Criminal Mischief | 0 Incidents |
| • Receiving Stolen Property | 0 Incidents |
| • False Public Alarms | 4 Incidents |
| • Emergency Notifications | 0 Incidents |
| • Sexual Assault | 0 Incidents |
| • Hate Crimes | 0 Incidents |
| • Violence Against Women | 0 Incidents |
| • Timely Warnings | 0 Incidents |
| • Medical Incidents | 0 Incidents |
| • Motor Vehicle Accidents | 3 Incidents |

Training:	Evacuation Drill	1
	C.E.R.T. Training Class	1



**RESOLUTION TO APPROVE THE PURCHASE, DELIVERY AND
INSTALLATION OF CLASSROOM TECHNOLOGY EQUIPMENT THROUGH
A FAIR AND OPEN PROCESS**

WHEREAS, Rowan College at Gloucester County publicly solicited bids for the purchase, delivery and installation of classroom technology equipment; and

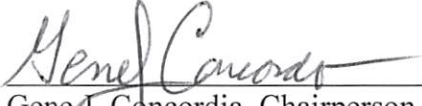
WHEREAS, The College has advertised for bids pursuant to the provisions of New Jersey Public Contracts Law and New Jersey Public Contracts Law for County colleges; and


WHEREAS, Four (6) sealed bids were received and publicly opened on May 24, 2016 in accordance with a fair and open process; and

WHEREAS, The Chief Financial Officer of the College has certified that the funds are available for this purchase; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs a contract with Applied Video Technology of Kimberton, P.A. as the lowest responsible bidder for the purchase and delivery of classroom technology equipment in the amount of \$52,808.20.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 14, 2016.


Gene J. Concordia, Chairperson

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees





**RESOLUTION TO APPROVE THE PURCHASE, DELIVERY AND
INSTALLATION OF A RADIOLOGY ULTRASOUND**

WHEREAS, Rowan College at Gloucester County solicited three (3) quotes for the purchase, delivery and installation of a radiology ultrasound; and

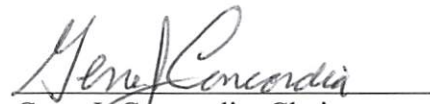
WHEREAS, The College has obtained competitive quotes pursuant to the provisions of New Jersey Public Contracts Law and New Jersey Public Contracts Law for County colleges; and


WHEREAS, GE Healthcare of Chicago, IL has provided the lowest competitive quote of \$27,499.99; and

WHEREAS, The Chief Financial Officer of the College has certified that the funds are available for this purchase; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs a contract with G.E. Healthcare of Chicago, I.L. as the lowest responsible bidder for the purchase, delivery and installation of a radiology ultrasound in the amount of \$27,499.99.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 14, 2016.


Gene J. Concordia, Chairperson

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees





RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTACT FOR LSRP/REMEDIAL INVESTIGATION SERVICES (Pursuant to N.J.S.A. 19:44A-20.4 – Non-Fair and Open Process)

WHEREAS, Rowan College at Gloucester County has a need to acquire professional services for LSRP/Remedial investigation services pursuant to the provisions of County Contract Law (18A:64A-25.5a) “exceptions to requirements for advertising, professional services, in excess of \$34,100 and as a non-fair and open contract for contracts exceeding \$17,500 as allowed by N.J.S.A. 19:44A-20.4; and

WHEREAS, The anticipated term of this contract is one year commencing on the date of the contract and may be extended as approved by the College; and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq* provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and

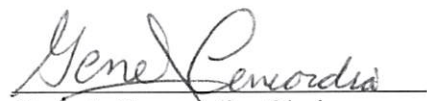
WHEREAS, the Vice President and Chief Operating Officer has determined that the total value of contracts awarded will exceed \$17,500; and

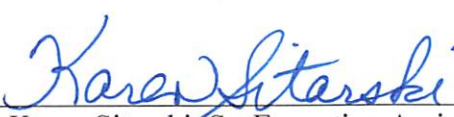
WHEREAS, Partner Engineering and Science Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that neither Partner Engineering and Science Inc. nor anyone with an interest in it has, during the one year period preceding the award of the contract made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4, *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit from making any reportable contributions through the term of the contract; and

WHEREAS, the Vice President and Chief Operating Officer certifies the funds are available; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Rowan College at Gloucester County on the 14th day of June, 2016 that the President or his designee are authorized to enter into contracts with Partner Engineering and Science, Inc. as described herein; and

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 14, 2016.


Gene J. Concordia, Chairperson

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees





RESOLUTION OF THE ROWAN COLLEGE AT GLOUCESTER COUNTY BOARD OF TRUSTEES AUTHORIZING A CONTRACT WITH J SWANTON FUEL OIL, INC. FOR THE PROJECT KNOWN AS THE SUPPLY AND DELIVERY OF #2 HEATING OIL

WHEREAS, Rowan College at Gloucester County, in accordance with N.J.S.A.40-8A-1 *et seq.*, the New Jersey Uniform Shared Services and Consolidation Act, local governmental units are permitted to enter into agreements with other local governmental units; and

WHEREAS, Rowan College at Gloucester County has the need to enter into a contract for the supply and delivery of #2 Heating Oil; and

WHEREAS, the Chief Financial Officer for the College has certified that funds are available for this purchase; and


WHEREAS, the County of Gloucester acts as lead agency in the County Cooperative contract purchasing system. Under this system, the County solicits competitive bids for certain items to be purchased. Local contracting units within the County may purchase under the terms and conditions of selected contracts awarded by the county without the necessity of securing formal bids. This is a County Cooperative contract purchasing system as defined and regulated by N.J.A.C.5:34-7, The System Name is Gloucester County Cooperative Contract Purchasing System. The system Identifier is Bid Number PD-14-020. The Systems establishment was approved by the Director of the Division of Local Government Services.; and


WHEREAS, Rowan College at Gloucester County was a part of the proposal for the cooperative purchasing of the supply and delivery of #2 Heating Oil.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County on this the 14th day of June, 2016 that the Rowan College at Gloucester County shall enter into an Agreement, under the Uniform Shared Services and Consolidation Act, and the County of Gloucester as lead county cooperative purchasing agent, with J. Swanton Fuel Oil Inc. of New Jersey..

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 14, 2016.

Attested:


Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees


Gene J. Concordia, Chairman





**RESOLUTION AWARDING A CONTRACT FOR THE PROVISION OF SNACK
MACHINE VENDING SERVICES**

WHEREAS, Rowan College at Gloucester County publicly solicited proposals for vending services in accordance with the requirements of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, N.J.S.A. 40A:11-15 (10), provides for the provision of food services for any term not exceeding 3 years; and

WHEREAS, two (2) responses were received and opened on April 22, 2016; and

WHEREAS, there is a need for snack machine vending services within the Rowan College of Gloucester County complex for the benefit of students, employees and the public; and

WHEREAS, this contract will be awarded to RDS Vending of Norristown PA through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4, et seq."; and

WHEREAS, as stated in the Request for Proposal, this contract shall be on a one-year basis and if both parties agree, will automatically renew for two (2) successive (one) 1 year terms. In the event that either party is dissatisfied with this contract, a ninety (90) day written notice is required upon termination of the contract, and

WHEREAS, The Chief Financial Officer of the College has certified that the funds are available for this purchase; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs a contract with RDS Vending Services, 220 E. Washington Street, Norristown, P.A. 19401.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 14, 2016.

Attested:

A handwritten signature in blue ink, appearing to read "Karen Sitarski", written over a horizontal line.

Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees

A handwritten signature in blue ink, appearing to read "Gene J. Concordia", written over a horizontal line.
Gene J. Concordia, Chairperson



**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE
PURCHASE AND DELIVERY OF A JOHN DEERE LAWN MOWING
TRACTOR**

(Pursuant to N.J.S.A. 19:44A-20.4 – Non-Fair and Open Process)

WHEREAS, Rowan College at Gloucester County is in need of a John Deere Lawn Mowing Tractor; and

WHEREAS, County Contract Law (18A:64A-25.3) does not require public advertising if the purchases do not exceed \$34,100; and

WHEREAS, the College solicited three (3) quotes for the purchase and delivery of a John Deere Tractor; and

WHEREAS, the Vice President and Chief Operating Officer has determined that the total value of contract will exceed \$17,500; and


WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq* provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and


WHEREAS, Central Jersey Equipment has completed and submitted a Business Entity Disclosure Certification which certifies that neither Central Jersey Equipment, nor anyone with an interest in it has, during the one year period preceding the award of the contract made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4, *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit from making any reportable contributions through the term of the contract; and

WHEREAS, the Vice President and Chief Operating Officer certifies the funds are available; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Rowan College at Gloucester County on the 14th day of June, 2016 that the President or his designee are authorized to enter into contracts with Central Jersey Tractor of Elmer, New Jersey for the purchase and delivery of a John Deere Tractor in the amount of \$29,245.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 14, 2016.


Gene J. Concordia, Chairperson

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees





**RESOLUTION OF THE ROWAN COLLEGE AT GLOUCESTER COUNTY
BOARD OF TRUSTEES AUTHORIZING A SHARED SERVICES AGREEMENT
WITH THE COUNTY OF GLOUCESTER FOR LOCKING HARDWARE AND
LOCKSMITH SERVICES**

WHEREAS, Rowan College at Gloucester County, in accordance with N.J.S.A.40-8A-1 *et seq.*, the New Jersey Uniform Shared Services and Consolidation Act, local governmental units are permitted to enter into agreements with other local governmental units; and

WHEREAS, Rowan College at Gloucester County has the need to enter into a contract for locksmith services and locking hardware; and

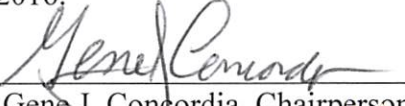
WHEREAS, the Chief Financial Officer for the College has certified that funds are available for this purchase; and

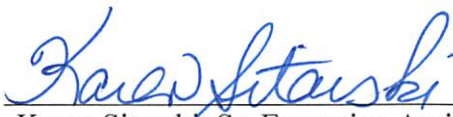
WHEREAS, the County of Gloucester acts as lead agency in the County Cooperative contract purchasing system. Under this system, the County solicits competitive bids for certain items to be purchased. Local contracting units within the County may purchase under the terms and conditions of selected contracts awarded by the county without the necessity of securing formal bids. This is a County Cooperative contract purchasing system as defined and regulated by N.J.A.C.5:34-7, The System Name is Gloucester County Cooperative Contract Purchasing System. The system Identifier is Bid Number PD-13-010. The Systems establishment was approved by the Director of the Division of Local Government Services.; and

WHEREAS, Rowan College at Gloucester County was a part of the proposal for the cooperative purchasing of locksmith services and locking hardware.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County on this the 14th day of June, 2016 that the Rowan College at Gloucester County shall enter into an Agreement, under the Uniform Shared Services and Consolidation Act, and the County of Gloucester as lead county cooperative purchasing agent, with JC Magee Security Solution, of New Jersey.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 14, 2016.


Gene J. Concordia, Chairperson

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees





**RESOLUTION OF THE ROWAN COLLEGE AT GLOUCESTER COUNTY
BOARD OF TRUSTEES AUTHORIZING AGREEMENT FOR
ELEVATOR MAINTENANCE SERVICE**

WHEREAS, Rowan College at Gloucester County, in accordance with N.J.S.A.40-8A-1 *et seq.*, the New Jersey Uniform Shared Services and Consolidation Act, local governmental units are permitted to enter into agreements with other local governmental units; and

WHEREAS, Rowan College at Gloucester County has the need to enter into a contract for elevator maintenance service; and

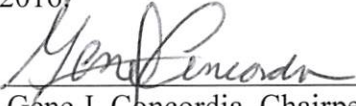
WHEREAS, the Chief Financial Officer for the College has certified that funds are available for this purchase; and


WHEREAS, the County of Gloucester acts as lead agency in the County Cooperative contract purchasing system. Under this system, the County solicits competitive bids for certain items to be purchased. Local contracting units within the County may purchase under the terms and conditions of selected contracts awarded by the county without the necessity of securing formal bids. This is a County Cooperative contract purchasing system as defined and regulated by N.J.A.C.5:34-7, The System Name is Gloucester County Cooperative Contract Purchasing System. The system Identifier is Bid Number PD-13-044. The Systems establishment was approved by the Director of the Division of Local Government Services.; and

WHEREAS, Rowan College at Gloucester County was a part of the proposal for the cooperative purchasing of elevator maintenance service.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County on this the 14th day of June, 2016 that the Rowan College at Gloucester County shall enter into an Agreement, under the Uniform Shared Services and Consolidation Act, and the County of Gloucester as lead county cooperative purchasing agent, with Ace Elevator LLC.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 14, 2016.


Gene J. Concordia, Chairperson

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees





**RESOLUTION OF THE ROWAN COLLEGE AT GLOUCESTER COUNTY
BOARD OF TRUSTEES AUTHORIZING AGREEMENT FOR
WASTE REMOVAL**

WHEREAS, Rowan College at Gloucester County, in accordance with N.J.S.A.40-8A-1 *et seq.*, the New Jersey Uniform Shared Services and Consolidation Act, local governmental units are permitted to enter into agreements with other local governmental units; and

WHEREAS, Rowan College at Gloucester County has the need to enter into a contract for the collection and disposal of solid waste; and


WHEREAS, the Chief Financial Officer for the College has certified that funds are available for this purchase; and

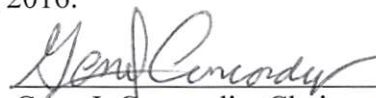
WHEREAS, the County of Gloucester acts as lead agency in the County Cooperative contract purchasing system. Under this system, the County solicits competitive bids for certain items to be purchased. Local contracting units within the County may purchase under the terms and conditions of selected contracts awarded by the county without the necessity of securing formal bids. This is a County Cooperative contract purchasing system as defined and regulated by N.J.A.C.5:34-7, The System Name is Gloucester County Cooperative Contract Purchasing System. The system Identifier is Bid Number PD-12-012. The Systems establishment was approved by the Director of the Division of Local Government Services.; and

WHEREAS, Rowan College at Gloucester County was a part of the proposal for the cooperative purchasing of the collection and disposal of solid waste removal.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County on this the 14th day of June, 2016 that the Rowan College at Gloucester County shall enter into an Agreement, under the Uniform Shared Services and Consolidation Act, and the County of Gloucester as lead county cooperative purchasing agent, with Waste Management of New Jersey..

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 14, 2016.

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees


Gene J. Concordia, Chairperson





**RESOLUTION TO APPROVE A CONSORTIA AGREEMENT BETWEEN
ROWAN COLLEGE AT GLOUCESTER COUNTY, AND THE NEW JERSEY
COUNCIL OF COMMUNITY COLLEGES (NJCC) FOR THE PURCHASE AND
RECEIPT OF LABORATORY SUPPLIES**

WHEREAS, Rowan College at Gloucester County agrees to enter into a Shared Services Agreement/Consortia with the NJCC to provide products and services to the ROWAN COLLEGE AT GLOUCESTER COUNTY per 40A:65-1 *et.seq.*, the Uniform Shared Services and Consolidation Act and 18A:6-95.1; and

WHEREAS, Rowan College at Gloucester County would like to participate in the NJCC Proposal for the purchase and receipt of Laboratory supplies; and

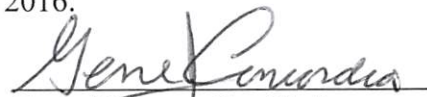
WHEREAS, Camden County College operating on behalf of the Council of Community Colleges, and acting as lead college on behalf of the NJCC has chosen various vendors through a fair and open process; and


WHEREAS, the period of the program will be from July 1, 2016 – June 30, 2017; and

WHEREAS, the Chief Financial Officer has Certified the availability of funds; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the approval of the resolution to accept and sign the Agreement between The New Jersey Council of Community Colleges and Rowan College at Gloucester County for the Period July 1, 2016 – June 30, 2017.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 14, 2016.


Gene J. Concordia, Chairperson

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees



Awarded Laboratory Vendors Bid 2016 – 2017

Bid FY16JPC-48

Bio-Raid Laboratories Inc.
Frey Scientific
Henry Schein Animal Health
J & H Berge, Inc.
Nasco
Sargent-Welch
Sirchie Acquisition Company
Thomas Scientific, Inc
Ward's Natural Science



RESOLUTION TO APPROVE A CONSORTIA AGREEMENT BETWEEN ROWAN COLLEGE AT GLOUCESTER COUNTY, AND THE NEW JERSEY COUNCIL OF COMMUNITY COLLEGES (NJCC) FOR A VENDOR TO MANAGE THE COLLEGE BOOK STORE

WHEREAS, Rowan College at Gloucester County agrees to enter into a Shared Services Agreement/Consortia with the NJCC to provide products and services to the ROWAN COLLEGE AT GLOUCESTER COUNTY per 40A:65-1 *et.seq.*, the Uniform Shared Services and Consolidation Act and 18A:6-95.1; and

WHEREAS, Rowan College at Gloucester County would like to participate in the NJCC Proposal for vendor to manage the Book Store; and

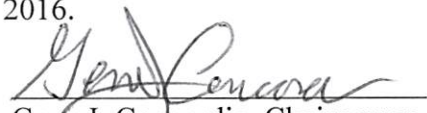
WHEREAS, Ocean County College operating on behalf of the Council of Community Colleges, and acting as lead college on behalf of the NJCC has chosen Barnes and Nobel Bookstore through a fair and open process; and


WHEREAS, the period of the program will be from July 1, 2016 – June 30, 2021; and

WHEREAS, the Chief Financial Officer has Certified the availability of funds; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the approval of the resolution to accept and sign the Agreement between The New Jersey Council of Community Colleges and Rowan College at Gloucester County for the Period July 1, 2016 – June 30, 2021.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 14, 2016.


Gene J. Concordia, Chairperson

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees





**RESOLUTION TO APPROVE A CONSORTIA AGREEMENT BETWEEN
ROWAN COLLEGE AT GLOUCESTER COUNTY, AND THE EDUCATIONAL
INFORMATION & RESOURCE CENTER (EIRC)**

WHEREAS, Rowan College at Gloucester County agrees to enter into a Shared Services Agreement/Consortia with the EIRC to provide products and services to the ROWAN COLLEGE AT GLOUCESTER COUNTY per 40A:65-1 *et.seq.*, the Uniform Shared Services and Consolidation Act and 18A:6-95.1 Educational Information and Resource Center; establishment; services provided; and

WHEREAS, all services and products included in the 2016-2017 EIRC catalog would be eligible and available for ROWAN COLLEGE AT GLOUCESTER COUNTY to participate; and

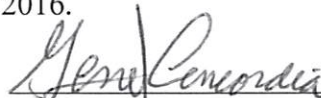
WHEREAS, the period of the program will be from July 1, 2016 – June 30, 2017; and


WHEREAS, Rowan College at Gloucester County hereby certifies that permission has been granted to accept and sign the agreement between the EIRC and the Rowan College at Gloucester County; and

WHEREAS, the Chief Financial Officer has Certified the availability of funds; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the approval of the resolution to accept and sign the Agreement between the Educational Information & Resource Center and Rowan College at Gloucester County for the Period July 1, 2016 – June 30, 2017.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 14, 2016.


Gene J. Concordia, Chairperson

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees





**RESOLUTION TO APPROVE A CONSORTIA AGREEMENT BETWEEN
ROWAN COLLEGE AT GLOUCESTER COUNTY, AND THE
EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY**

WHEREAS, Rowan College at Gloucester County agrees to enter into Shared Services Agreement/Consortia with The Educational Services Commission of New Jersey to provide products and services to the ROWAN COLLEGE AT GLOUCESTER COUNTY per 40A:65-1 *et seq.*, the Uniform Shared Services and Consolidation Act and 18A:6-95.1 Educational Information and Resource Center; establishment; services provided; and

WHEREAS, all services and products included in the 2016-2017 The Educational Services Commission of New Jersey's catalog would be eligible and available for ROWAN COLLEGE AT GLOUCESTER COUNTY to participate; and

WHEREAS, the period of the program will be from July 1, 2016 – June 30, 2017; and

WHEREAS, Rowan College at Gloucester County hereby certifies that permission has been granted to accept and sign the agreement between The Educational Services Commission of New Jersey and the Rowan College at Gloucester County; and

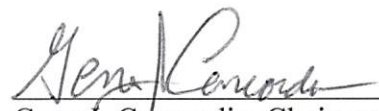
WHEREAS, the Chief Financial Officer has Certified the availability of funds; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the approval of the resolution to accept and sign the Agreement between the Educational Services Commission of New Jersey and Rowan College at Gloucester County for the Period July 1, 2016 – June 30, 2017.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 14, 2016.

Attested:


Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees


Gene J. Concordia, Chairperson





**RESOLUTION TO APPROVE A CONSORTIA AGREEMENT BETWEEN
ROWAN COLLEGE AT GLOUCESTER COUNTY, AND THE VIRTUAL
ACADEMIC LIBRARY ENVIRONMENT (VALE)**

WHEREAS, Rowan College at Gloucester County agrees to enter into a Shared Services Agreement/Consortia with the VALE consortium to provide Library Database Services to the ROWAN COLLEGE AT GLOUCESTER COUNTY per 40A:65-1 *et seq.*, the Uniform Shared Services and Consolidation Act and 18A:6-95.1 Educational Information and Resource Center; establishment; services provided; and

WHEREAS, all services and products available through VALE consortium would be eligible and available for ROWAN COLLEGE AT GLOUCESTER COUNTY to participate; and

WHEREAS, The New Jersey Institute of Technology is the current and acting lead purchasing agency for the VALE Consortium; and

WHEREAS, Rowan College at Gloucester County has been a member and wishes to continue its participation with the Virtual Academic Library Environment (VALE); and

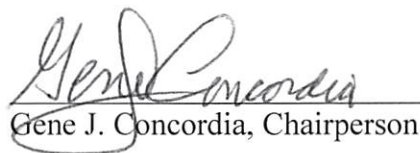
WHEREAS, the period of the program will be from July 1, 2016 – June 30, 2017; and


WHEREAS, Rowan College at Gloucester County hereby certifies that permission has been granted to accept and sign the agreement between the VALE consortium and the Rowan College at Gloucester County; and

WHEREAS, the Chief Financial Officer has Certified the availability of funds; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the approval of the resolution to accept and sign the Agreement between the Virtual Academic Library Environment and Rowan College at Gloucester County for the Period July 1, 2016 – June 30, 2017 at a cost of \$50,000.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 14, 2016.


Gene J. Concordia, Chairperson

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees





**RESOLUTION OF THE ROWAN COLLEGE AT GLOUCESTER COUNTY
BOARD OF TRUSTEES ACCEPTING CHANGE ORDER NUMBER ONE (1)
WITH ALIANO BROTHERS GENERAL CONTRACTORS INC. FOR THE
BUSINESS AND CORPORATE CENTER**

WHEREAS, Rowan College at Gloucester County was awarded a grant under the Building Our Future Bond Act for renovations and repurposing of the Allied Health Center to the Business and Corporate Center; and


WHEREAS, in accordance with New Jersey's Public Bidding and Contracting laws, the project was awarded to Aliano Brothers General Contractors Inc., in an amount not to exceed \$1,144,570; and


WHEREAS, at the completion of the project the cost to Rowan College at Gloucester County was calculated to be \$22,379.36 more than the contract award of \$1,144,570; and

WHEREAS, change order number one (1) issued by the College was for the construction of unforeseen conditions and other owner requested changes.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees on the 14th day of June, 2016 that the College will accept, in accordance with N.J.A.C. 5:34-4 and in favor of Aliano Brothers General Contractors Inc., Change Order No. 1 in the amount of \$22,379.36 thereby increasing the amount of the awarded contract from \$1,144,571 to \$1,166,949.36.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 14, 2016.


Gene J. Concordia, Chairperson

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees





**RESOLUTION OF THE ROWAN COLLEGE AT GLOUCESTER COUNTY
BOARD OF TRUSTEES PURSUANT TO N.J.S.A. 18A:64A-25.5 EXCEPTIONS
TO REQUIREMENT FOR ADVERTISING AND AUTHORIZING THE
PURCHASE OF CERTAIN GOODS AND SERVICES**

WHEREAS, Rowan College at Gloucester County has the need on a timely basis to purchase goods or services for the college; and

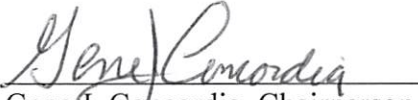
WHEREAS, Rowan College at Gloucester County, pursuant to 18A:64A-25.5, allows the Board of Trustees the authority to approve the purchase, contract or agreement in excess of \$34,100 (current bid threshold) which may be negotiated or awarded without public advertising for bids if the subject matter consist of the attached list of exceptions; and


WHEREAS, the Chief Financial Officer for the College has certified that funds are available for this purchase;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County on the 14th day of June 2016 authorizing the purchase of goods or services from the attached list without the need of advertising or accepting bids as allowed by N.J.S.A. 18A:64A-25.5 and subject to the availability of funds.

BE IT FURTHER RESOLVED that said resolution is being made in accordance with all applicable New Jersey Statutes.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 14, 2016.


Gene J. Concordia, Chairperson

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees



Estimated Annual Cost for FY 2016 – 2017

18A:64A-25.5 (8) – The supplying of any product or the rendering of any service by public utility which is subject to the jurisdiction of the Board of Public Utilities

Atlantic Electric \$400,000

South Jersey Gas Co. \$90,000

18A:64A-25.5 (19) the provision or performance of goods or services for the support or maintenance of proprietary computer hardware and software.

DVL Group Company
Proprietary maintenance of Network Operations Center Specialized
Cooling and power Systems \$50,000

ADT Technology
Proprietary maintenance and monitoring of ADT Technology systems \$90,000

Ellucian (Formally SunGard HE)
Banner ERP Technical Services \$400,000

Ellucian (SunGard HE)
Banner ERP Software \$600,000

NJCCC
Blackboard Learning Management System (LMS) \$65,000

Blackboard
Blackboard Analytics (Formally iStrategy) \$100,000

Blackboard
Blackboard Connect Mass Messaging Services \$40,000

Mythics
Oracle database licenses \$200,000

DLT Solutions \$60,000
Red Hat Enterprise Linux Server licenses (for Banner Enterprise System)

TouchNet
Payment gateway for registration \$60,000

Mercury-eg
Network Monitoring & Support Services \$20,000

Synergis
CADD Software/Licenses \$25,000

Evisions-Formfusion
Software for transcripts, invoices and PO's \$15,000

Evisions-Formfusion
Software for AP and Payroll checks \$15,000

TechSmith
eLearning software

\$25,000



**RESOLUTION OF THE ROWAN COLLEGE AT GLOUCESTER COUNTY
BOARD OF TRUSTEES AUTHORIZING CONTRACTS WITH CERTAIN
APPROVED FEDERAL SUPPLY SCHEDULES OF THE GENERAL SERVICES
ADMINISTRATION FOR CONTRACTING UNITS PURSUANT TO N.J.S.A.
18A:64A-25.9b**

WHEREAS, Rowan College at Gloucester County has the need on a timely basis to purchase goods or services utilizing the Federal Supply Schedules of the General Services Administration; and

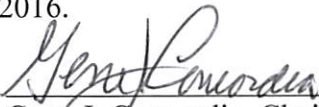
WHEREAS, Rowan College at Gloucester County, pursuant to 18A:64A-25.9b, may without advertising for bids, or having rejected all bids obtained pursuant to advertising, utilize the Federal Supply Schedules of the General Services Administration as permitted by the "Federal Acquisition Streamlining Act of 1994", Pub.L.103-335, and the Federal regulations adopted thereunder from other Federal Procurement programs; and


WHEREAS, the Chief Financial Officer for the College has certified that funds are available for this purchase;

WHEREAS, The Rowan College at Gloucester County intends to enter into contracts with the attached referenced Federal Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current Federal supply schedules; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County on the 14th day of June 2016 authorizing the purchase of goods or services from those approved Federal Supply Schedules of the General Services Administration on the attached list, pursuant to all conditions of the individual Federal Contracts.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 14, 2016.


Gene J. Concordia, Chairperson

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees



Purchases through Federal Schedules

Estimated annual cost for FY 2016-2017

HVAC Full Service Maintenance Program

HVAC Full Service Maintenance Program

Vendor: Trozour-Trane of King of Prussia, PA

Contract rate: TBD (estimated \$187,806 per year)

GSA Contract Number – Labor GS-06f-0079R

Equipment GS-07-0248K

Computer Products

Vendor: Computer Comforts

Contract Term: Nov. 5, 2011 to Nov. 4, 2016

Supply Estimate: TBD (estimated at \$500,000)

GSA Contract Number GS-28-0006M



**RESOLUTION TO AUTHORIZE CONTRACTS WITH CERTAIN
APPROVED STATE CONTRACT VENDORS FOR CONTRACTING UNITS
PURSUANT TO N.J.S.A. 18A:64A-25.9a**

WHEREAS, Rowan College at Gloucester County, pursuant to 18A:64A-25.9a, may by resolution and without advertising for bids, may purchase any materials, supplies, goods, services or equipment entered into under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

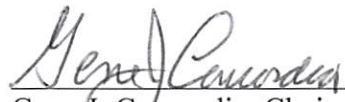
WHEREAS, Rowan College at Gloucester County has the need on a timely basis to purchase goods or services utilizing State contracts; and


WHEREAS, Rowan College at Gloucester County intends to enter into contracts with the attached referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts; and

WHEREAS, the Chief Financial Officer for the College has certified that funds are available for this purchase;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the Purchasing Officer to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State Contracts.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 14, 2016.


Gene J. Concordia, Chairperson

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees



Purchases through State agency

Estimated annual cost for FY 2016-2017

<u>Dell</u>	
Enterprise hardware, computers, services	\$450,000
<u>HP</u>	
Computer hardware, printers, services	\$450,000
<u>CDW Government</u>	
Computer products	\$300,000
<u>GovConnection</u>	
Computer products	\$300,000
<u>NJEDGE.Net</u>	
IT Services and purchasing	\$100,000
<u>ePlus</u>	
Cisco equipment, Network Services	\$550,000
<u>Journey Ed</u>	
Software	\$200,000
<u>Graybar</u>	
Non-stand enterprise Datacenter equipment	\$200,000
<u>Apple</u>	
Computer hardware, software, services	\$200,000
<u>Microsoft</u>	
Back-office (MS server) product support	\$100,000
<u>Aspire, Inc</u>	
Cisco equipment, network services	\$300,000
<u>NWN Corp.</u>	
Cisco equipment, network services	\$300,000
<u>Promedia Technology Services, Inc</u>	
Cisco equipment, network services	\$300,000
<u>Stellar Services, Inc</u>	
IT Consulting Services	\$200,000

<u>UNICON, Inc</u> IT Consulting Services	\$65,000
<u>Group Lacasse, LLC</u> Office Furniture	\$200,000
<u>Krueger International</u> Office Furniture	\$200,000
<u>Computer Comforts</u> Classroom & Office Furniture	\$200,000



**RESOLUTION TO AUTHORIZE CONTRACT BETWEEN U.S. COMMUNITIES
NATIONAL COOPERATIVE CONTRACTS AND ROWAN COLLEGE AT
GLOUCESTER COUNTY
UNITS PURSUANT TO N.J.S.A. 52:134-6.2**

WHEREAS, Rowan College at Gloucester County, pursuant to N.J.S.A. 52:134-6.2, may by resolution and without advertising for bids, may purchase any materials, supplies, goods, services or equipment entered into under a National Cooperative Purchasing Program; and


WHEREAS, Rowan College at Gloucester County has the need on a timely basis to purchase goods or services utilizing National cooperative contracts; and


WHEREAS, Rowan College at Gloucester County intends to enter into contracts with National Cooperative Contracts through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, the Chief Financial Officer for the College has certified that funds are available for this purchase; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the Purchasing Officer to purchase certain goods or services from those approved U.S. Communities Cooperative Purchasing Alliance Contracts, pursuant to all conditions of the individual State of New Jersey Contracts.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 14, 2016.

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees


Gene J. Concordia, Chairperson





RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR THE CURRICULUM AND PROGRAM DEVELOPMENT FOR THE ADULT CENTER FOR TRANSITION (Pursuant to N.J.S.A. 19:44A-20.4 – Non-Fair and Open Process)

WHEREAS, Rowan College at Gloucester County is in need to acquire professional services for curriculum and program development for the Adult Center for Transition pursuant to the provisions of County Contract Law (18A:64A-25.5a) “exceptions to requirements for advertising, professional services, in excess of \$34,100 and as a non-fair and open contract for contracts exceeding \$17,500 as allowed by N.J.S.A. 19:44A-20.4; and

WHEREAS, County Contract Law (18A:64A-25.5a) “exceptions to requirements for advertising, professional services, in excess of \$34,100 and as a non-fair and open contract for contracts exceeding \$17,500 as allowed by N.J.S.A. 19:44A-20.4; and

WHEREAS, The term of this contract is one year commencing on July 1, 2016 – June 30, 2017; and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq* provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and

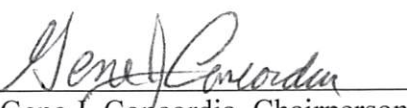
WHEREAS, the Vice President and Chief Operating Officer has determined that the total value of contracts awarded will exceed \$17,500; and

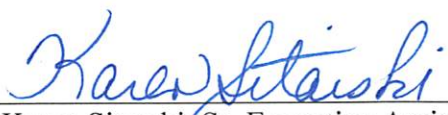
WHEREAS, Joyce Feder has completed and submitted a Business Entity Disclosure Certification which certifies that neither Joyce Feder nor anyone with an interest in it has, during the one year period preceding the award of the contract made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4, *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit from making any reportable contributions through the term of the contract; and

WHEREAS, the Vice President and Chief Operating Officer certifies the funds are available; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Rowan College at Gloucester County on the 14th day of June, 2016 that the President or his designee are authorized to enter into contracts with Joyce Feder that will exceed \$17,500.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 14, 2016.


Gene J. Concordia, Chairperson

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees





**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
PROFESSIONAL SERVICES FOR A POLICY, FINANCIAL, AND
COMPLIANCE CONSULTANT
(Pursuant to N.J.S.A. 19:44A-20.4 – Non-Fair and Open Process)**

WHEREAS, Rowan College at Gloucester County is in need of a contract for professional services for a policy, financial and compliance consultant; and

WHEREAS, County Contract Law (18A:64A-25.5a) “exceptions to requirements for advertising, professional services, in excess of \$34,100 and as a non-fair and open contract for contracts exceeding \$17,500 as allowed by N.J.S.A. 19:44A-20.4; and

WHEREAS, The term of this contract is one year commencing on July 1, 2016 – June 30, 2017; and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq* provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and

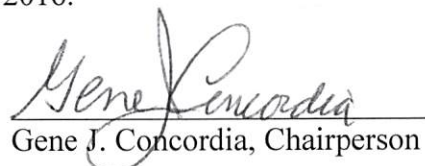
WHEREAS, the Vice President and Chief Operating Officer has determined that the total value of contracts awarded will exceed \$17,500; and


WHEREAS, Daniel Bevilacqua has completed and submitted a Business Entity Disclosure Certification which certifies that neither Daniel Bevilacqua nor anyone with an interest in it has, during the one year period preceding the award of the contract made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4, *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit from making any reportable contributions through the term of the contract; and

WHEREAS, the Vice President and Chief Operating Officer certifies the funds are available; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Rowan College at Gloucester County on the 14th day of June, 2016 that the President or his designee are authorized to enter into contracts with Daniel Bevilacqua that will exceed \$17,500.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 14, 2016.


Gene J. Concordia, Chairperson

Attested: 
Karen Sitariski, Sr. Executive Assistant
to the President and Board of Trustees





**RESOLUTION
TO POSTHUMOUSLY AWARD THE STATUS OF PROFESSOR EMERITUS
TO
DR. ROBERT L. POWELL, JR.**

WHEREAS, Dr. Powell began teaching in the Business Studies program at then Gloucester County College in the fall of 1969; and

WHEREAS, Dr. Powell served as Business Studies Division Chair from 1974 until 1978 and earned his Doctor of Education from Temple University in 1980; and

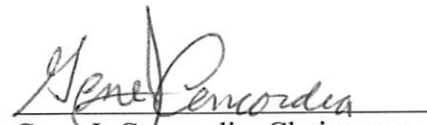
WHEREAS, Dr. Powell served as Commencement Grand Marshal from 1995 until 2011, making him the longest serving Grand Marshal at Gloucester County College; and


WHEREAS, Dr. Powell passed away in June 2015, three months prior to his planned retirement; and

WHEREAS, Dr. Powell will be remembered for his high standards of integrity and student achievement.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs that Dr. Robert L. Powell, Jr., be granted the status of Professor Emeritus.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 14, 2016.


Gene J. Concordia, Chairperson

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees






**RESOLUTION TO APPLY AND UPON AWARD ACCEPT FUNDING FROM
THE NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE
DEVELOPMENT FOR THE WORKFORCE INNOVATION AND
OPPORTUNITY ACT OF 2014, TITLE II, ADULT EDUCATION AND
LITERACY FOR THE PERIOD OF JULY 21, 2016 – JUNE 30, 2017, IN THE
AMOUNT OF \$306,140**


WHEREAS, Rowan College at Gloucester County's Board of Trustees hereby certifies that permission has been granted to apply and upon award, accept funding for the Workforce Innovation and Opportunity Act of 2014, Title II, Adult Education and Literacy for the period of July 1, 2016–June 30, 2017 in the amount of \$306,140; and

WHEREAS, this program is designed to provide training in Adult Basic Education (ABE), English as a Second Language (ESL), and High School Equivalency (HSE). The objective is to provide services to increase academic ability, language skills, and employability skills of adults. In addition, the program will provide College and Career Readiness services to adults in need. The program services must integrate English literacy and civics education in an educational program emphasizing contextualized instruction on the rights and responsibilities of citizenship, naturalization procedures, civic participation, and U.S. history and government.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the approval of the resolution to apply and upon award, accept funding from the New Jersey Department of Labor and Workforce Development for the Consolidated Adult Basic Skills (ABS) Integrated English Literacy and Civics Education Programs for the period of July 1, 2016-June 30, 2017 in the amount of \$306,140.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 14, 2016.


Gene J. Concordia, Chairperson

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees



**BOARD RESOLUTION TO APPLY
CONSOLIDATED ADULT BASIC SKILLS
and
INTEGRATED ENGLISH LITERACY AND CIVICS EDUCATION GRANT
PROGRAMS**

July 1, 2016 - June 30, 2017

Agency Name: Rowan College at Gloucester County Contract Number: ABS-FY2017-010

The Rowan College at Gloucester County Board* hereby certifies that permission has been granted to apply for the Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education discretionary grant program for the purposes described in the application, in the amount of, \$306,140, starting on July 1, 2016 and ending on June 30, 2017.

The filing of this application was authorized at the Board meeting held on, June 14, 2016. I certify that the information presented is correct.

Gene Concordia, Board Chair,
For Secretary of the Board (Lead Agency)*
6-14-16
Date

Please identify partners:

Partner Name				Total Amount	Number of Clients	
		Federal Employer ID#	Duns#		ABE/ESL	IELCE
Lead Agency	Rowan College at Gloucester County	22-6088440	069884633	290,700	213	70
Partner 1	Literacy New Jersey of Gloucester County	22-2638910	072335198	15,440	5	10
Partner 2						
Partner 3						
Partner 4						
Partner 5						
Partner 6						
Partner 7						
Partner 8						
Partner 9						
Partner 10						
Partner 11						
Partner 12						
Partner 13						
Totals				306,140	218	80

*For applicants that do not have a Board of Education, Board of Directors, or other similar governing body, the applicant should identify the body or individual who is legally authorized to approve the agency's application for grant funds.




RESOLUTION TO APPLY AND UPON AWARD ACCEPT FUNDING FROM THE NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT FOR THE SKILL ENHANCEMENT FOR ABLE-BODIED ADULTS WITHOUT DEPENDENTS PROGRAM FOR THE PERIOD OF JUNE 1, 2016 –DECEMBER 31, 2016, IN THE AMOUNT OF \$54,900

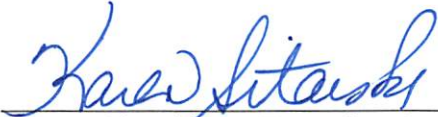
WHEREAS, Rowan College at Gloucester County’s Board of Trustees hereby certifies that permission has been granted to apply and upon award, accept funding for the Skill Enhancement for Able-Bodied Adults without Dependents (ABAWDs), for the period of June 1, 2016–December 31, 2016 in the amount of \$54,900; and

WHEREAS, this program is designed to provide comprehensive training in Adult Basic Education (ABE), English as a Second Language (ESL), and High School Equivalency (HSE). The objective is to provide services educational, occupational and to-work activities for up to and including 80 clients. In addition, the program will provide career readiness preparation and occupational skills training to adults in need.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the approval of the resolution to apply and upon award, accept funding from the New Jersey Department of Labor and Workforce Development for the Skill Enhancement for Able-Bodied Adults without Dependents (ABAWDs) Program for the period of June 1, 2016-December 31, 2016 in the amount of \$54,900.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 14, 2016.


Gene J. Concordia, Chairperson

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees





RESOLUTION TO APPLY FOR AND UPON AWARD, ACCEPT FUNDING FROM THE NEW JERSEY HISTORICAL COMMISSION GENERAL OPERATING SUPPORT GRANT IN THE AMOUNT OF \$25,000 ANNUALLY FOR A THREE-YEAR GRANT PERIOD CYCLE BEGINNING JANUARY 1, 2017, AND CONCLUDING DECEMBER 31, 2020.

WHEREAS, the Gloucester Cultural & Heritage Commission under Rowan College at Gloucester County will act as the designated agency to administer the New Jersey Historical Commission Re-grant Program in the amount of \$25,000 for the purpose of supporting non-profit history organizations and units of government for programs and projects related to the history of Gloucester County; and


WHEREAS, the grant shall be for the period beginning January 1, 2017 and concluding December 31, 2020 in the amount of \$25,000 annually; and


WHEREAS, the Board of Trustees of Rowan College at Gloucester County understands and agrees that any grant received as a result of the award will be subject to the grant conditions and other policies, regulations, and rules issued by the New Jersey Historical Commission for the administration of grant projects; and

WHEREAS, this acceptance will authorize the Gloucester County Cultural & Heritage Commission to administer this grant to support non-profit history organizations and units of government for the purpose of programs and projects related to Gloucester County history; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the execution of any and all documents for the New Jersey Historical Commission grant in the amount of \$25,000 annually for the period of January 1, 2017, and concluding December 31, 2020, as may be required.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 14, 2016.

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees


Gene J. Concordia, Chairperson





RESOLUTION TO GRANT ACADEMIC SERVICES PERMISSION TO APPLY AND UPON AWARD, ACCEPT FUNDING FOR THE, CARL D. PERKINS CAREER AND TECHNICAL EDUCATION POSTSECONDARY GRANT FROM THE NEW JERSEY DEPARTMENT OF EDUCATION IN THE AMOUNT OF \$234,400.


WHEREAS, Rowan College at Gloucester County's Board of Trustees hereby certifies that permission has been granted to Academic Services to apply, and upon award, accept funding from the New Jersey Department of Education, Carl D. Perkins Career and Technical Education Postsecondary Grant program; and

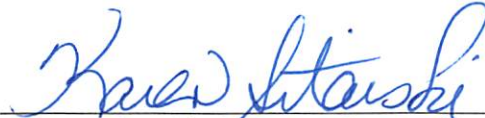
WHEREAS, the period of the program will be July 1, 2016, to June 30, 2017, in the amount of \$234,400; and

WHEREAS, funds will be utilized to develop more fully the academic and career and technical skills of postsecondary students enrolled in approved career and technical education programs; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the approval of the resolution for Academic Services to apply and upon award, accept funding from the New Jersey Department of Education, Carl D. Perkins Career and Technical Education Postsecondary grant for the period of July 1, 2016, to June 30, 2017 in the amount of \$234,400.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 14, 2016.


Gene J. Concordia, Chairperson

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees



PERSONNEL ACTIONS

DATE: 06/14/2016

The following Education/General Fund Actions are presented for Board of Trustee approval.

(11) Eleven Appointments:

Title	Reason for Vacancy	Name	Salary	Effective Date
Payroll Manager	Resignation	Lynn McCosker	\$40,000 per annum, prorated	5/16/2016
Associate Dean, Curriculum	Resignation	Danielle Zimecki-Fennimore	\$65,000 per annum, prorated	7/11/2016
Reference/Instructional Services Librarian	New Position	Jessica Hamilton	\$45,000 per annum, prorated	6/1/2016
Faculty, English-Rowan Choice	New Position	Andrea Vinci	\$42,500 per annum	9/1/2016
Career Counseling Advisor	New Position	TBD	\$40,000 per annum, prorated	TBD
Transfer Credit & Counseling Advisor	New Position	TBD	\$40,000 per annum	7/1/2016
Advisor, Center for College & Career Readiness	New Position	TBD	\$40,000 per annum	7/1/2016
Executive Director, Student Engagement	New Position	TBD	\$73,200 per annum	7/1/2016
Assistant Director, Advisement	New Position	TBD	\$43,000 per annum	7/1/2016
Coordinator, Sports Management	Part Time to Full Time	Kyle Lodge	\$29,141 per annum, prorated	7/18/2016
Security Officer	Part Time to Full Time	Gary Hartley	\$14.50 per hour	8/1/2016

(3) Three Reassignments:

Title	Reason for Reassignment	Name	Salary	Effective Date
Instructor I, STEM	Adjustment to align with salary band	Jennifer Hoxworth	\$46,933.76 per annum prorated	9/1/2016
Vice President/CIO	Change in Scope	Josh Piddington	\$121,434 per annum	7/1/2016
Social Media & Marketing Administrator	Change in Scope	Jen Yager	\$40,000 per annum	7/1/2016

(7) Seven Part-Time Hires:

Title	Reason for Vacancy	Name	Salary	Effective Date
ACT Job Coach	New Position	Ryan Tirrell	\$15.00 per hour	6/1/2016
ACT Job Coach	New Position	Alice Smith	\$15.00 per hour	5/9/2016
Certified Clinical Medical Assistant Program Coordinator	New Position	Letitia Dorrall	\$30.00 per hour	7/5/2016
Custodian	New Position	Jordan Jones	\$10.50 per hour	6/20/2016
Technician, Information Center	Resignation	Steven Sidoti	\$10.00 per hour	6/6/2016
Adult Basic Education Instructor	Resignation	Debra Ihunnah	\$25.00 per hour	6/20/2016
Security Officer	Resignation	Ioannis Dokouslis	\$10.50 per hour	6/20/2016

(2) Two Retirements:

Position	Name	Effective Date
Supervisor, Purchasing Services	Christina Denney	4/1/2017
Counseling Advisor	Thelma Hill	8/1/2016

(3) Three Resignations:

Position	Name	Effective Date
Coordinator, High School Outreach	Michael Rossini	5/13/2016
Custodian	Sharon Scott	6/1/2016
Grants Administrator	Ann Edmonds	4/29/2016

(2) Two Additions to the 2016-2017 Adjunct List:

Name	Division
Curtis Andrews	Liberal Arts
Peter M. Mosiondz	Liberal Arts