



BOARD OF TRUSTEES MEETING
1400 Tanyard Road, Sewell, New Jersey 08080

REGULAR SESSION MINUTES
September 9, 2014

Chair Gene J. Concordia called the Regular Session of the Board of Trustees of Rowan Collage at Gloucester County to order at 6:30 p.m. in the main dining room annex.

Members Present:

Mr. Gene Concordia
Mr. Len Daws
Ms. Jean DuBois
Dr. James Lavender
Mrs. Ruby Love
Ms. Peggy Nicolosi
Ms. Yvette Ross
Dr. George Scott
Mrs. Virginia Scott
Mr. Douglas Wills, Esq.
Dr. Frederick Keating, President, Ex-Officio

Members Absent:

Mr. Cody Miller

Executive Cabinet Present:

Ms. Judith Atkinson
Mr. Dominick Burzichelli
Dr. Linda Martin

Advisor Present:

Mr. Christopher Gibson, Esq.
Mr. Dylan Hughes
Ms. Jessica Jolly

Trustee Yvette Ross read the Open Public Meetings Act Statement then led the group in the Pledge of Allegiance. This was followed with roll call by Trustee Jean DuBois.

Chair Concordia welcomed everyone and acknowledged Ms. Jessica Jolly, Faculty Representative, Mr. Dylan Hughes, Student Government Association President, Mr. Lyman Barnes, Freeholder Education Liaison, and recently appointed Trustee Ms. Peggy Nicolosi. After Mr. Concordia's greetings, he asked to move forward with the recognition portion of the agenda.

RECOGNITION

President Keating explained that the location of Board of Trustee meetings has temporarily been moved to the annex while the library board room is being used for offices during campus construction. He then introduced Ron Case, Dean of Health, Physical Education and Recreation and Athletic Director.

Dean Case spoke of the many championships and other accomplishments of the athletes and the athletic programs during the past year. He then introduced Brian Rowan, Assistant

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September 9, 2014

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Athletic Director and Head Men's Tennis Coach. Mr. Rowan introduced student athletes from the men's tennis team and shared their academic and athletic accomplishments with the audience. Head Cross Country Coach and Track & Field Coach Ryan Hughes was then introduced. Mr. Hughes introduced student athletes from the Men's Track & Field team and the Women's Track & Field team and shared their academic and athletic accomplishments with the audience.

RECESS - At 6:56 p.m. a five minute recess was taken.

COMMUNICATIONS

None.

ACCEPTANCE OF MINUTES

Chair Concordia declared the July 29, 2014 Regular Session minutes and the August 20, 2014 Special Session minutes approved as presented.

REPORTS

1. President's Report

President Keating began with congratulations and credit to all for a successful college opening, which began with All College Day on September 2. It was a great day and a great program, and over 1,500 new students participated in this day of orientation.

He announced that the college has been getting positive press, including:

- *South Jersey Biz* magazine recognized Rowan College at Gloucester County as the "Best in Biz – Education";
- *Community College Week* ranked our Exercise Science program at 15 nationally and our Education program at 39 nationally in the annual "Top 100 Associate Degree and Certificate Producer" edition;
- *The South Jersey Times* ran an article on Business Studies Dean Patricia Claghorn's appointment to Executive Vice Chairperson of the American Red Cross South Jersey Chapter. She will be able to help the nonprofit hire RCGC interns;
- STEM Dean Dr. Brenden Rickards was acknowledged and recognized for recent articulation agreements and for the coverage they received.

Dr. Keating mentioned that all seven labor agreements have been settled. He stated that there will be labor peace for the next three years and that he is proud of the spirit of cooperation by all.

Dr. Keating introduced the President's Report worksheet (attached) and gave updates on items on the list. He remarked that enrollment to date is remarkable, and September 16 is census day. Also, the College is operating in a healthy environment and is fiscally sound.

2. Student Government Association Report

Ms. Judith Atkinson, Vice President of Student Services, stated that it was a fabulous opening with All College Day and there is a great buzz on campus. Mr. Dylan Hughes,

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SGA President, thanked all for a great opening. He said that he has heard a lot of opinions and has been getting a lot of interest from students regarding the Student Government Association.

3. Finance

Trustee Doug Wills asked Ms. Elizabeth Hall, Executive Director, Financial Services, to remark on the financial statements. She confirmed that the college is financially sound.

- a. **Statement: Month Ending June 30, 2014**
Information: The Monthly Operating Report of revenues and expenditures was presented to the Board (attached).
- b. **Statement: Month Ending July 31, 2014**
Information: The Monthly Operating Report of revenues and expenditures was presented to the Board (attached).

4. Facilities/Property

Trustee Jean DuBois asked Mr. Dominick Burzichelli, Vice President, Chief Operating Officer, to give a facilities/property report summary. Mr. Burzichelli gave an update on new construction and renovation projects. He recognized the Office of Technology for all of their work to ensure a smooth VOIP cutover and for their efforts keeping the computers, etc., working through power failures and other obstacles.

- a. **Bid Waiver: Supply and Delivery of #2 Heating Oil: J. Swanton Fuel**
On the recommendation of the President, Ms. DuBois made a motion, seconded by Ms. Ross and unanimously passed, to award a contract under the Uniform Shared Services and Consolidation Act, with the County of Gloucester as lead county cooperative purchasing agent, with J. Swanton Fuel of Atlantic Heights, New Jersey.
- b. **Purchasing Cooperative: Hunterdon County Educational Services**
On the recommendation of the President, Ms. DuBois made a motion, seconded by Mrs. Scott and unanimously passed, to enter into a cooperative pricing agreement pursuant to the provisions of N.J.S.A. 40A:11-11(5) with Hunterdon County Educational Services for the provision and performance of goods and services.
- c. **Bid Rejection: Storm Sewer Pipe Repair**
On the recommendation of the President, Ms. DuBois made a motion, seconded by Mr. Daws and unanimously passed, to reject all bids publicly solicited on July 22, 2014 for 308 feet of concrete storm sewer pipe repair. The bids were all over budget.

5. Academic and Student Services

At the request of Trustee James Lavender, Dr. Linda Martin, Vice President, Academic Services, gave a report summary. She also affirmed that the Strategic Plan is moving forward with operational plans, and remarked that all is good.

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- a. Approval to Apply and Upon Award, Approval to Accept and Sign: R.S.V.P. Senior Corps Wellness Education Focusing on Advocacy and Medicare Education Grant
On the recommendation of the President, Dr. Lavender made a motion, seconded by Ms. Ross and unanimously passed, to approve a resolution to apply and, upon award, approval to accept and sign for funding from the Gloucester County Division of Health and Senior Services for the R.S.V.P. Senior Corps Wellness Education focusing on Advocacy and Medicare Education grant for the period of January 1, 2015 to December 31, 2015 in the amount of \$4,300.

- b. Approval to Apply and Upon Award, Approval to Accept and Sign: New Jersey Historical Commission for the Gloucester County Cultural & Heritage Commission
On the recommendation of the President, Dr. Lavender made a motion, seconded by Ms. DuBois and unanimously passed, to approve a resolution to apply and, upon award, approval to accept and sign for funding from the New Jersey Historical Commission for the Gloucester County Cultural & Heritage Commission for the period of January 1, 2015 to June 30, 2015 in the amount of \$12,000.

6. Personnel

At the request of Trustee Yolette Ross, Danielle Morganti, Executive Director, Human Resources, provided a report summary of happenings in the Human Resources department.

- a. Personnel Actions: Education/General Fund Actions
On the recommendation of the President, Ms. Ross made a motion, seconded by Mrs. Scott and unanimously passed, to approve the Education/General Fund Actions as listed on the attached.

7. Policy

On the recommendation of the President, Mrs. Love made a motion, seconded by Ms. DuBois and unanimously passed, approving the following Board Policies:

- a. 7026 Grievances (formerly Employee Problem Solving) (Revised)
- b. 7052 Background Checks and Self-Disclosure of Criminal Convictions (Revised)
- c. 7066 Employee Attendance (Reaffirm)

OTHER

None.

DATES TO REMEMBER

Mrs. Karen Sitarski, Senior Executive Assistant to the President and Board of Trustees, reported the following dates of upcoming events:

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September

30 Phi Theta Kappa Honor Society Fall Induction Ceremony, 6:30 pm, Gymnasium

October

14 Board of Trustee meeting, 6:30 pm, Cafeteria Annex

16 Fall Open House, 6 – 8 pm, College Center

29 Professional Development Day

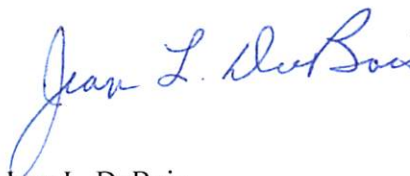
PUBLIC PORTION

Chair Concordia opened the public portion of the meeting for comment. Dr. Geraldine Martin welcomed and thanked the new Faculty Board Advisor, Ms. Jessica Jolly, and also thanked the Board for all they do.

ADJOURNMENT

At 7:50 p.m. Ms. Ross made a motion, seconded by Mr. Wills and unanimously passed, to adjourn the Regular Session.

Respectfully submitted,



Jean L. DuBois
Secretary

President's Report

1. Rowan College at Gloucester County
 - Rowan University relationships
2. Strategic Plan 2014–2019
 - Comprehensive master planning
3. Enrollment Management
 - Student success model
4. Middle States Reporting
 - Periodic Review Report (PRR) update
5. Capital Projects
 - Higher Education Bond
6. Budget Development
 - Financial reallocation
7. Academic Master Plan
 - Program refinement
8. High School Partnerships
 - Center for Career and College Readiness
9. University /College Partnerships
 - Expansion of articulation agreements
10. Student Community Service /Awareness
 - Strengthen college-community relationship
11. Public–Private Partnerships
 - Tanyard Road project
12. Accessibility, Diversity and Affordability
 - Student-centered culture

Rebranding and Marketing Campaign



GLOUCESTER COUNTY COLLEGE
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING JUN 30, 2014 - as of 8/20/14

	6/30/2014		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 13,885,422	14,221,877	\$ 336,455
Police Academy - Tuition	73,000	106,506	33,506
Fire Academy - Tuition	65,000	80,026	15,026
Continuing Education	1,831,160	2,067,900	236,740
Summer Camps	193,656	192,374	(1,282)
ECEC	90,000	79,797	(10,203)
Fees	8,355,718	8,182,175	(173,543)
Out of County	40,000	21,455	(18,545)
Government Appropriations			
State	4,898,301	5,026,681	128,380
Police Academy - State Funding	198,523	198,523	-
Fire Academy - State Funding	9,430	9,430	-
Continuing Ed - State Funding	107,168	107,168	-
County	7,654,944	7,654,944	-
			-
Other Revenues	35,779	48,837	13,058
Auxiliary Enterprises**	803,400	622,352	(181,048)
Reserve for FY13	-	-	-
Reserve for FY14	503,870		
Reserve for FY15	(355,330)		
Reserve for Capital Projects	(312,701)	-	312,701
Total Revenues	\$ 38,077,340	\$ 38,620,043	\$ 691,243
Current Operating Expenditures			
Instruction - Total	\$ 14,972,016	\$ 15,026,417	\$ (54,401)
Personnel - FT	6,392,603	6,323,010	69,593
Personnel - FT OT, OL, Misc	1,489,492	1,504,865	(15,373)
Benefits	3,755,763	3,868,640	(112,877)
Personnel - PT	3,013,403	3,029,237	(15,834)
Expenses	320,755	300,665	20,090

Continuing Education - Total	\$ 1,792,849	\$ 1,896,383	\$ (103,534)
Personnel - FT	305,484	227,655	77,829
Personnel - FT OT, OL, Misc	-	-	-
Benefits	216,213	187,963	28,250
Personnel - PT	322,100	299,852	22,248
Expenses	949,052	1,180,914	(231,862)

Police Academy - Total	\$ 384,694	\$ 399,916	\$ (15,222)
Personnel - FT	223,591	223,591	(0)
Personnel - FT OT, OL, Misc	-	10,800	(10,800)
Benefits	86,939	94,195	(7,256)
Personnel - PT	28,000	29,962	(1,962)
Expenses	46,164	41,368	4,796
Fire Academy - Total	\$ 347,907	\$ 338,730	\$ 9,177
Personnel - FT	118,903	118,966	(63)
Personnel - FT OT, OL, Misc	3,000	7,188	(4,188)
Benefits	65,015	68,647	(3,632)
Personnel - PT	68,384	66,499	1,885
Expenses	92,605	77,430	15,175
Academic Support - Total	\$ 3,443,904	\$ 3,321,776	\$ 122,128
Personnel - FT	1,524,254	1,492,831	31,423
Personnel - FT OT, OL, Misc	98,470	79,212	19,258
Benefits	748,431	744,907	3,524
Personnel - PT	547,496	518,495	29,001
Expenses	525,253	486,332	38,921
Student Services - Total	\$ 5,466,216	\$ 5,317,246	\$ 148,970
Personnel - FT	2,874,500	2,796,171	78,329
Personnel - FT OT, OL, Misc	6,450	54,323	(47,873)
Benefits	1,177,834	1,174,758	3,076
Personnel - PT	535,476	446,395	89,081
Expenses	871,956	845,599	26,357
Institutional Support - Total	\$ 5,808,892	\$ 5,384,209	\$ 424,683
Personnel - FT	2,516,490	2,462,755	53,735
Personnel - FT OT, OL, Misc	6,344	5,988	356
Benefits	908,701	909,410	(709)
Personnel - PT	111,482	83,462	28,020
Expenses	2,265,875	1,922,595	343,280
Operating & Maintenance - Total	\$ 5,214,461	\$ 5,079,381	\$ 135,080
Personnel - FT	1,570,493	1,563,675	6,818
Personnel - FT OT, OL, Misc	89,603	114,874	(25,271)
Benefits	601,014	623,896	(22,882)
Personnel - PT	82,689	72,378	10,311
Expenses	2,870,662	2,704,559	166,103
Leasing Expenses	250,648	87,833	\$ 162,815
Retiree Benefits	395,753	333,411	\$ 62,342

Total Operating Expenditures	<u>\$ 38,077,340</u>	<u>\$ 37,185,302</u>	<u>\$ 892,038</u>
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** The Y-T-D for Auxiliary Enterprises for 6/30/2014 is detailed on page 2.

GLOUCESTER COUNTY COLLEGE
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING JULY 31, 2014

	7/31/2014		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 14,620,736	6,184,804	\$ (8,435,932)
Police Academy - Tuition	73,000	8,255	(64,745)
Fire Academy - Tuition	65,000	6,671	(58,329)
Continuing Education	1,816,160	278,387	(1,537,773)
Fees	8,929,225	3,361,439	(5,567,786)
Out of County	40,000	216	(39,784)
Government Appropriations			
State	4,761,370	418,912.92	(4,342,457)
Police Academy - State Funding	198,523	16,544	(181,979)
Fire Academy - State Funding	9,430	786	(8,644)
Continuing Ed - State Funding	107,168	8,931	(98,237)
County	7,654,944	1,913,736	(5,741,208)
			-
Other Revenues	35,779	9,275	(26,504)
Auxiliary Enterprises**	803,400		(803,400)
Reserve for FY15	355,330		
Surplus Utilized	250,000		
Reserve for Capital Projects	(310,078)	-	310,078
Total Revenues	\$ 39,409,987	\$ 12,207,956	\$ (26,596,701)
Current Operating Expenditures			
Instruction - Total	\$ 15,368,664	\$ 563,147	\$ 14,805,517
Personnel - FT	6,621,590	84,120	6,537,470
Personnel - FT OT, OL, Misc	1,523,292	119,345	1,403,948
Benefits	3,923,266	177,950	3,745,316
Personnel - PT	3,018,902	173,069	2,845,833
Expenses	281,614	8,664	272,950
Continuing Education - Total	\$ 1,999,833	\$ 79,708	\$ 1,920,125
Personnel - FT	354,208	24,983	329,225
Personnel - FT OT, OL, Misc	-	-	-
Benefits	260,482	18,108	242,374
Personnel - PT	387,000	13,334	373,666
Expenses	998,143	23,284	974,859

Police Academy - Total	399,740	25,802	373,938
Personnel - FT	\$ 228,064	\$ 15,533	\$ 212,531
Personnel - FT OT, OL, Misc	-	-	-
Benefits	91,125	7,780	83,345
Personnel - PT	31,236	930	30,306
Expenses	49,315	1,559	47,756
Fire Academy - Total	362,128	15,554	346,574
Personnel - FT	\$ 126,282	\$ 7,690	\$ 118,592
Personnel - FT OT, OL, Misc	-	435	(435)
Benefits	70,087	4,171	65,916
Personnel - PT	73,154	701	72,453
Expenses	92,605	2,558	90,047
Academic Support - Total	\$ 3,539,007	\$ 214,311	\$ 3,324,696
Personnel - FT	1,529,557	96,604	1,432,953
Personnel - FT OT, OL, Misc	113,700	3,050	110,650
Benefits	778,677	53,608	725,069
Personnel - PT	572,497	13,777	558,720
Expenses	544,576	47,272	497,304
Student Services - Total	\$ 5,568,309	\$ 309,566	\$ 5,258,743
Personnel - FT	3,008,874	188,606	2,820,268
Personnel - FT OT, OL, Misc	12,100	1,384	10,716
Benefits	1,198,290	92,168	1,106,122
Personnel - PT	388,803	5,033	383,770
Expenses	960,241	22,375	937,866
Institutional Support - Total	\$ 6,334,473	\$ 484,303	\$ 5,850,170
Personnel - FT	2,814,936	173,043	2,641,893
Personnel - FT OT, OL, Misc	10,000	42	9,958
Benefits	1,033,650	82,976	950,674
Personnel - PT	116,350	2,488	113,862
Expenses	2,359,537	225,753	2,133,784
Operating & Maintenance - Total	\$ 5,140,913	\$ 282,739	\$ 4,858,174
Personnel - FT	1,604,198	88,222	1,515,976
Personnel - FT OT, OL, Misc	85,014	2,812	82,202
Benefits	622,980	43,673	579,307
Personnel - PT	83,500	1,377	82,123
Expenses	2,745,220	146,655	2,598,565
Leasing Expenses	301,000	-	\$ 301,000
Retiree Benefits	395,920	333,411	\$ 62,509
Total Operating Expenditures	\$ 39,409,987	\$ 2,308,541	\$ 37,101,446

** The Y-T-D for Auxiliary Enterprises for 7/31/2014 is detailed on page 2.



RESOLUTION TO APPROVE A CONTRACT FOR THE SUPPLY AND DELIVERY OF #2 HEATING OIL

WHEREAS, in accordance with N.J.S.A. 40-8A-1 *et seq.*, the New Jersey Uniform Shared Services and Consolidation Act, local governmental units are permitted to enter into agreements with other local governmental unit; and

WHEREAS, Rowan College at Gloucester County has a need to enter into a contract for the supply and delivery of #2 heating oil; and

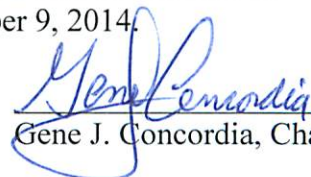
WHEREAS, the Chief Financial Officer of the College has certified that funds are available for this purchase; and

WHEREAS, the County of Gloucester acts as lead agency in a county cooperative contract purchasing system. Under this system, the County solicits competitive bids for certain items to be purchased. Local contracting units within the County may purchase under the terms and conditions of selected contracts awarded by the County without the necessity of securing formal bids. This is a county cooperative contract purchasing system as defined and regulated by N.J.A.C. 5:34-7. The System Name is Gloucester County Cooperative Contract Purchasing System. The System Identifier is CK-01-GC. The Systems' establishment was approved by the Director of the Division of Local Government Services.

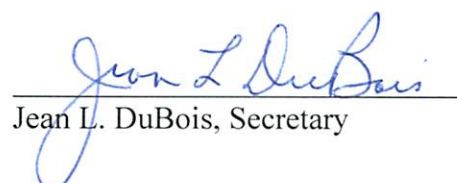
WHEREAS, Rowan College at Gloucester County was a part of the proposal for the cooperative purchasing of the supply and delivery of #2 heating oil,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs that the College shall enter into an agreement, under the Uniform Shared Services and Consolidation Act, with the County of Gloucester as lead county cooperative purchasing agent, with J. Swanton Fuel of Atlantic Heights, New Jersey.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held September 9, 2014.


Gene J. Concordia, Chairperson

Attested:


Jean L. DuBois, Secretary





**RESOLUTION FOR MEMBER PARTICIPATION
IN A COOPERATIVE PRICING SYSTEM**

WHEREAS, N.J.S.A. 40a:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on September 9, 2014 the governing body of the Rowan College at Gloucester County, County of Gloucester, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE, BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Rowan College at Gloucester County.

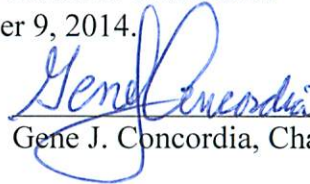
AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the President of the College is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

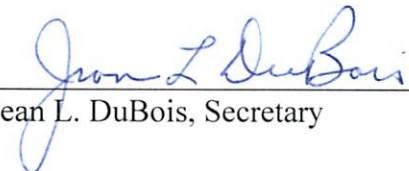
CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held September 9, 2014.


Gene J. Concordia, Chairperson

Attested:


Jean L. DuBois, Secretary





RESOLUTION TO REJECT ALL BIDS FOR STORM SEWER PIPE REPAIR


WHEREAS, Rowan College at Gloucester County has a need to repair 308 feet of concrete storm sewer pipe;

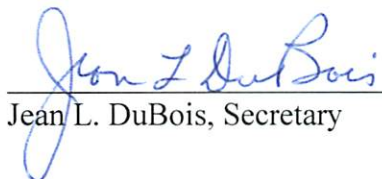
WHEREAS, the College has caused quotations to be solicited in accordance with a fair and open process;

WHEREAS, quotations have been received and have been determined to be over budget; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes the rejection of all quotations received.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held September 9, 2014.


Gene J. Concordia, Chairperson

Attested: 
Jean L. DuBois, Secretary



THE STATE OF NEW YORK

IN SENATE

JANUARY 1, 1900

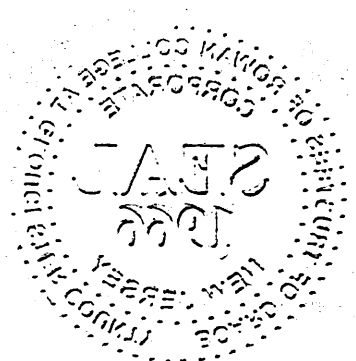
REPORT

OF THE

COMMISSIONERS OF THE LAND OFFICE

ALBANY

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BOARD RESOLUTION TO APPLY AND, UPON AWARD, ACCEPT FUNDING FROM THE GLOUCESTER COUNTY DIVISION OF HEALTH AND SENIOR SERVICES FOR THE R.S.V.P. SENIOR CORPS/COMMUNITY SERVICE CORPS WELLNESS EDUCATION FOCUSING ON ADVOCACY AND MEDICARE EDUCATION PROGRAM GRANT

WHEREAS, Rowan College at Gloucester County's Board of Trustees hereby certifies that permission has been granted to apply and upon award, accept funding for the R.S.V.P. Senior Corps Focusing on Wellness Education Advocacy and Medicare Education; and

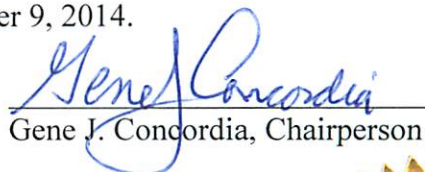
WHEREAS, the period of the program will be January 1, 2015 – December 31, 2015 in the amount of \$4,300; and


WHEREAS, this program is designed to provide Counselors to administer classes on Medicare advocacy and form assistance for low-income Gloucester County seniors; and

WHEREAS, this program will be facilitated to promote self-improvement, enhancement of the quality of life, and advocacy;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the approval of the resolution to apply and upon award, accept funding from the Gloucester County Division of Health and Senior Services for the R.S.V.P. Senior Corps "Wellness Education Program" grant in the amount of \$4,300, focusing on advocacy and Medicare education for the period of January 1, 2015 to December 31, 2015.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held September 9, 2014.


Gene J. Concordia, Chairperson

Attested: 
Jean L. DuBois, Secretary





RESOLUTION TO APPROVE the Gloucester County Cultural & Heritage Commission under the auspices of Rowan College at Gloucester County apply and upon award, approval to accept and sign for a FY15 Project Grant in the amount of \$12,000 from the New Jersey Historic Commission for the grant period of January 1 thru June 30, 2015.

WHEREAS, this funding request will partially support the development of an immersive, site specific theatrical performance and educational workshops at the Whitall House at Red Bank Battlefield in National Park for audiences in April 2015;

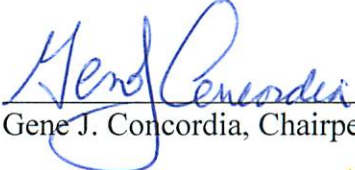
WHEREAS, playwright, Joseph Salvatore, Professor of Educational Theater at New York University, has created scripts and will direct the performances consisting of monologues and scenes set in multiple locations on the battlefield; and

WHEREAS, New Jersey actors will perform the play, and teaching artists will engage audiences in workshops that explore how contemporary issues relate to the site's history utilizing theater techniques tailored to the specific community being served. Communities will include students (various ages), senior citizens, and families; and

WHEREAS, this acceptance will authorize the Gloucester County Cultural & Heritage Commission to administer this grant to support the completion of Phase III of "*Animating the Whitall House at Red Bank Battlefield*"

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes the GC Cultural & Heritage Commission to apply for and upon award, approval to administer the grant award from the New Jersey Historical Commission.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held September 9, 2014.


Gene J. Concordia, Chairperson

Attested:


Jean L. DuBois, Secretary



ROWAN COLLEGE at GLOUCESTER COUNTY
 Deptford Township
 Sewell, NJ 08080
 BOARD MEETING
 PERSONNEL ACTIONS

DATE:09/09/2014

STATEMENT OF FACTS:

The following Education/General Fund Actions are presented for Board of Trustee approval.

Six (6) Appointments:

Title	Reason for Vacancy	Name	Salary	Effective Date
Instructor I, Physics	Resignation	Pierre Phou	\$42,500 per annum	9/1/2014
Instructor I, Math	Resignation	Jennifer Hoxworth	\$42,500 per annum	9/1/2014
Web Developer	New Position	TBD	\$40,000 per annum, prorated	TBD
Programmer Analyst	Resignation	TBD	\$70,000 per annum prorated	TBD
Student Recruiter	Resignation	TBD	\$28,000 per annum, prorated	TBD
Custodian	Resignation	TBD	\$14.00 per hour	TBD
Two (2) Reassignments:				
Title	Reason for Vacancy	Name	Salary	Effective Date
Administrator, Financial Aid	Resignation	Paul Roach	\$40,000 per annum, prorated	8/11/2014
Financial Aid Coordinator	Reassignment	Rene Youssef	\$28,500 per annum, prorated	8/11/2014

One (1) Resignation:

Position	Name	Effective Date
Administrator, Financial Aid	Eileen Mantici	8/11/2014

Seven (7) Part-Time Hires:

Title	Reason for Vacancy	Name	Salary	Effective Date
Clinical Coordinator, Nuclear Medicine Technology	Resignation	Rachel Zorfass	\$30.00 per hour	9/2/2014
Technician, Student Life	Resignation	Lisa Vasapollo	\$8.25 per hour	8/26/2014
Teaching Assistant, Tutoring Services	Resignation	Joseph Joyce	\$12.00 per hour	9/2/2014

Teaching Assistant, Tutoring Services	Resignation	Jaclyn O'Connor	\$10.00 per hour	9/3/2014
ABE Counselor, Continuing Education	Resignation	Evon Bobo	\$25.39 per hour	8/11/2014
Testing Proctor	Resignation	Stephanie Gies	\$10.00 per hour	9/2/2014
Assistant Coach, Women's Basketball	Resignation	Dana Wert	\$1400 per annum	41884

Six (6) Additions to the 2014-15 Adjunct List:

Name	Division
Regina Audio	Liberal Arts
Lauren Covaci	Liberal Arts
Melissa DiEnna	Liberal Arts
Karla Jusko	Liberal Arts
Mary Langley	Liberal Arts
Willa Mitchell	Liberal Arts

President's Recommendation:

Recommend approval of actions listed above.