



**BOARD OF TRUSTEES REORGANIZATION MEETING
1400 Tanyard Road, Sewell, New Jersey 08080**

**REORGANIZATION MEETING MINUTES
November 11, 2014**

Oath of Office

Prior to the start of the Reorganization Meeting, Mr. Christopher Gibson, Esq., swore in Ms. Jean L. DuBois and Ms. Yolette C. Ross to the Rowan College at Gloucester County Board of Trustees. Ms. DuBois and Ms. Ross were reappointed to the Board of Trustees by the Gloucester County Board of Chosen Freeholders at their meeting held November 5, 2014.

Chair Gene J. Concordia called the Reorganization Meeting of the Board of Trustees of Rowan Collage at Gloucester County to order at 6:30 p.m. in the main dining room annex.

Trustee Yolette Ross read the Open Public Meetings Act Statement: "In compliance with the 'Open Public Meetings Act' of the State of New Jersey, adequate notice of this meeting of the Rowan College at Gloucester County Board of Trustees was provided by the forwarding of a notice on October 23, 2014, to the *South Jersey Times*, the *Courier Post*, the Gloucester County Freeholder Director and Education Liaison, the Gloucester County Administrator, and the College Community."

This was followed with roll call by Trustee Jean DuBois.

Members Present:

Mr. Gene Concordia
Mr. Len Daws
Ms. Jean DuBois
Dr. James Lavender
Mrs. Ruby Love
Mr. Cody Miller
Ms. Yolette Ross
Dr. George Scott
Mrs. Virginia Scott
Mr. Douglas Wills, Esq.
Dr. Frederick Keating, President, Ex-Officio

Members Absent:

Ms. Peggy Nicolosi

Executive Cabinet Present:

Ms. Judith Atkinson
Mr. Dominick Burzichelli
Dr. Linda Martin

Advisors Present:

Mr. Christopher Gibson, Esq.
Ms. Jessica Jolly

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Officer Nominations

Chair

Mr. Gene Concordia appointed Dr. Frederick Keating as Acting Secretary and relinquished the Chair. Dr. Keating, as Acting Secretary, opened nominations for the position of Chair. Mr. Doug Wills nominated Mr. Gene Concordia, and was seconded by Dr. George Scott. Mr. Wills moved to close the nominations and Dr. James Lavender seconded the motion. The motion to appoint Mr. Concordia as Chair was passed with Mr. Concordia abstaining. Mr. Gene Concordia was appointed Chair.

Vice Chair

Chair Concordia opened the floor for nominations for the position of Vice Chair. Mrs. Virginia Scott nominated Ms. Yolette Ross, and was seconded by Mr. Cody Miller. Mr. Len Daws moved to close the nominations and Mr. Miller seconded the motion. The motion to appoint Ms. Ross as Vice Chair was unanimously passed. Ms. Yolette Ross was appointed Vice Chair.

Secretary

Chair Concordia opened the floor for nominations for the position of Secretary. Ms. Ruby Love nominated Ms. Jean DuBois, and was seconded by Ms. Ross. Mr. Miller moved to close the nominations and Dr. Lavender seconded the motion. The motion to appoint Ms. DuBois as Secretary was unanimously passed. Ms. Jean DuBois was appointed Secretary.

Treasurer

Chair Concordia opened the floor for nominations for the position of Treasurer. Dr. Lavender nominated Mr. Douglas Wills, and was seconded by Mr. Daws. Ms. Ross moved to close the nominations and Mr. Daws seconded the motion. The motion to appoint Mr. Wills as Treasurer was unanimously passed. Mr. Douglas Wills was appointed Treasurer.

Professional Appointments

On the recommendation of the President, Ms. Ross made a motion, seconded by Mr. Daws, to approve Professional Appointments. Mr. Miller abstained and the motion to approve the following Professional Appointments was passed:

1. Solicitor - Archer & Greiner
2. Special Counsels:
 - a. General Labor and Employment Law Counsel – Brown & Connery
 - b. Construction Related Legal Services – Angelini, Viniar & Freedman
3. Architect of Record - Garrison Architect
4. Engineer of Record:
 - a. Civil Engineering Services – Federici & Akin, P.A.
 - b. Mechanical Electrical HVAC Engineering – Miller-Remick
5. Construction Management - GreyHawk

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Meeting Dates, Place and Times

On the recommendation of the President, Ms. Ross made a motion, seconded by Mrs. Scott and unanimously passed, to establish the dates, place and times of Board of Trustee meetings as follows:

1. Second Tuesday of the month except for the month of July when the meeting will be on the third Tuesday, with no meeting held in the months of May and August.
2. January, March, April, June, September, October and November meetings will take place in the Main Dining Room Annex in the Eugene J. McCaffrey College Center building; February, July and December meetings will take place in the Faculty Staff Lounge in the Eugene J. McCaffrey College Center building.
3. Session commences at 6:30 p.m.
4. Seminars/Committee meetings as scheduled.

Contracting Agents

On the recommendation of the Finance Committee, Ms. Ross made a motion, seconded by Mr. Daws and unanimously passed, to designate Dr. Frederick Keating, Mr. Dominick Burzichelli and Ms. Elizabeth Hall as Contracting Agents.

Affirmative Action, Equal Employment Opportunity, Title IX Officer and Americans with Disabilities Act/Section 504 of the Rehabilitation Act of 1973 Officer

On the recommendation of the President, Ms. Ross made a motion, seconded by Mr. Miller and unanimously passed, to approve the appointment of Mrs. Almarie Jones, Executive Director, Diversity and Equity, as the Affirmative Action/Equal Employment/Title IX Officer and Mr. Dennis Cook, Director I, Special Needs, as the ADA/Section 504 Officer.

Certifying Officer and Supervisor of Certifying Officer for the New Jersey Division of Pensions and Benefits

On the recommendation of the President, Ms. Ross made a motion, seconded by Dr. Lavender and unanimously passed, to approve naming Ms. Coryndi McFadden, Human Resources Benefits Manager, as the Certifying Officer and Mrs. Danielle Morganti, Executive Director, Human Resources, as the Supervisor of the Certifying Officer for the New Jersey Division of Pensions and Benefits.

Designation of Official Newspapers

On the recommendation of the President, Ms. Ross made a motion, seconded by Ms. Love and unanimously passed, to designate the *South Jersey Times* and the *Courier Post* as the official newspapers.

REORGANIZATION MEETING MINUTES

November 11, 2014

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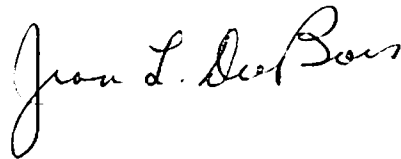
Other Business

Chair Concordia asked if there was any other business to come before the Board and none was brought forth.

Adjournment

At 6:40 p.m., Mr. Miller made a motion, seconded by Ms. Ross and unanimously passed, to adjourn the Reorganization Meeting.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jean L. DuBois". The signature is written in black ink and is positioned above the printed name and title.

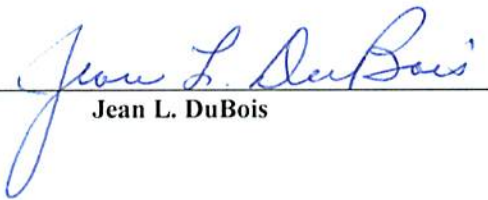
Jean L. DuBois
Secretary

Notes taken by K. Sitarski



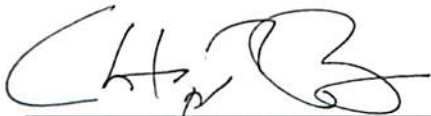
**Oath for Members of the
Rowan College at Gloucester County
Board of Trustees**

I, **Jean L. DuBois**, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Government established in the United States and in this State, and that I will faithfully, impartially and justly perform all of the duties of the office as a member of the Board of Trustees of Rowan College at Gloucester County to the best of my ability, so help me God.



Jean L. DuBois

*Sworn to and subscribed before me
this 11th day of November, 2014*



Christopher R. Gibson, Esquire

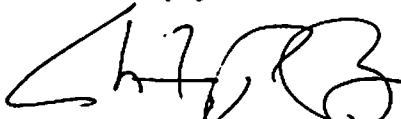


**Oath for Members of the
Rowan College at Gloucester County
Board of Trustees**

I, **Yolette C. Ross**, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Government established in the United States and in this State, and that I will faithfully, impartially and justly perform all of the duties of the office as a member of the Board of Trustees of Rowan College at Gloucester County to the best of my ability, so help me God.


Yolette C. Ross

*Sworn to and subscribed before me
this 11th day of November, 2014*


Christopher R. Gibson, Esquire



**RESOLUTION TO APPROVE CONTRACT FOR SOLICITOR/GENERAL
COUNSEL LEGAL SERVICES**

WHEREAS, Rowan College at Gloucester County has a need to acquire professional Legal Services; and,

WHEREAS, under N.J.S.A. 18A:64A-25.5 (15) of the County College Contracts Law, such professional services are exempt from bidding requirements; and

WHEREAS, the College has caused proposals to be solicited in accordance with a fair and open process; and

WHEREAS, proposals have been received and made a part hereof by reference; and

WHEREAS, the Board of Trustees has considered proposals,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs,

1. That the contract be awarded to Archer & Greiner, One Centennial Square, Haddonfield, NJ 08033 at the cost of \$220.00 per hour for services; and
2. The proper officers are hereby authorized and directed to enter into a contract accordingly.

ADOPTED at the reorganization meeting of the Board of Trustees of Rowan College at Gloucester County held November 11, 2014.


Gene J. Concordia, Chairperson

Attested:


Jean L. DuBois, Secretary





**RESOLUTION TO APPROVE CONTRACT FOR SPECIAL LABOR
RELATED LEGAL SERVICES**

WHEREAS, Rowan College at Gloucester County has a need to acquire professional Legal Services; and,

WHEREAS, under N.J.S.A. 18A:64A-25.5 (15) of the County College Contracts Law, such professional services are exempt from bidding requirements; and

WHEREAS, the College has caused proposals to be solicited in accordance with a fair and open process; and

WHEREAS, proposals have been received and made a part hereof by reference; and

WHEREAS, the Board of Trustees has considered proposals,


NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs,

1. That the contract be awarded to Brown & Connery LLP, 360 Haddon Avenue, P.O. Box 539, Westmont, NJ 08108 at the cost of \$210.00 per hour for services; and
2. The proper officers are hereby authorized and directed to enter into a contract accordingly.

ADOPTED at the reorganization meeting of the Board of Trustees of Rowan College at Gloucester County held November 11, 2014.


Gene J. Concordia, Chairperson

Attested:


Jean L. DuBois, Secretary





**RESOLUTION TO APPROVE CONTRACT FOR CONSTRUCTION
RELATED PROFESSIONAL LEGAL SERVICES**

WHEREAS, Rowan College at Gloucester County has a need to acquire professional Construction Legal Services; and,

WHEREAS, under N.J.S.A. 18A:64A-25.5 (15) of the County College Contracts Law, such professional services are exempt from bidding requirements; and

WHEREAS, the College has caused proposals to be solicited in accordance with a fair and open process; and


WHEREAS, proposals have been received and made a part hereof by reference; and

WHEREAS, the Board of Trustees has considered proposals,


NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs,

1. That the contract be awarded to Angelini, Viniar and Freedman, LLP, 70 Euclid Street, Woodbury, NJ 08096 at the cost of \$210 per hour; and
2. The proper officers are hereby authorized and directed to enter into a contract accordingly.

ADOPTED at the reorganization meeting of the Board of Trustees of Rowan College at Gloucester County held November 11, 2014.


Gene J. Concordia, Chairperson

Attested:


Jean L. DuBois, Secretary





RESOLUTION TO APPROVE CONTRACT FOR PROFESSIONAL ARCHITECTURAL SERVICES

WHEREAS, Rowan College at Gloucester County has a need to acquire professional Architectural Services; and

WHEREAS, under N.J.S.A. 18A:64A-25.5 (15) of the County College Contracts Law, such professional services are exempt from bidding requirements; and

WHEREAS, the College has caused proposals to be solicited in accordance with a fair and open process; and


WHEREAS, proposals have been received and made a part hereof by reference; and

WHEREAS, the Board of Trustees has considered proposals,

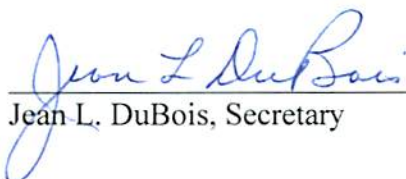
NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs,

1. That the contract be awarded to Garrison Architects, 130 Presidential Blvd., Bala Cynwyd, PA., at the amount indicated in the attached fee schedule; and
2. The proper officers are hereby authorized and directed to enter into a contract accordingly.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held November 11, 2014.


Gene J. Concordia, Chairperson

Attested:


Jean-L. DuBois, Secretary



**FORM OF PROPOSAL
ARCHITECTURAL SERVICES
FOR
GLOUCESTER COUNTY COLLEGE**

GLOUCESTER COUNTY COLLEGE:

HOURLY RATE FOR SERVICES

Gloucester County College shall pay for services performed by Garrison Architects at the request or with the authorization of Gloucester County College, at the following rates:

The hourly rate will be \$150.00 per hour for Principals Robert N. Garrison, RA, PP, Robert N. Garrison, Jr., and Brooks W. Garrison, RA. Senior Associate, Calvin W. Hou, RA, will be billed at the rate of \$125.00 per hour. Project Architects Jong Ho and Frank DeFranco will be billed at the rate of \$110.00 per hour. Project Directors Sherri Cross-Murphy, Eric J. Gehring, and Scott McLaughlin will be billed at the rate of \$95.00 per hour. Shawn Flaherty, Project Manager, will be billed at a rate of \$85.00 per hour. Computer Design time will be billed at the rate of \$65.00 per hour. Drafting will be billed at the rate of \$55.00 per hour and clerical at the rate of \$35.00 per hour.

REIMBURSABLE COSTS AND EXPENSES

The Base Fee and fees for additional services do not include the following reimbursable costs and expenses, which shall be reimbursed to Garrison Architects by Gloucester County College, in accordance with the agreement:

All postage, shipping charges, and other similar charges will be billed at 1.1 times the amounts billed to Garrison Architects. Reproduction of prints will be billed at \$ 1.90 per size 6 sheet, \$ 2.25 per size 9 sheet and mylar sepias at \$15.00 per sheet. Laminating of a foam core presentation board will be billed at the rate of \$50.00 per board. Color reproductions will be billed at the rate of .25¢ each for 8-1/2" x 11" and .50¢ each for 11" x 17".

Fees paid for securing approval of authorities having jurisdiction over the project.

Perspectives and renderings not described in the Scope of Services prepared by Gloucester County College's request.

Fees paid for consultants performing functions for Garrison Architects outside the Scope of Services in the Agreement when such services are requested by Gloucester County College will be billed at 1.25 times the amount of the Consultant's invoice.

Other costs and expenses similar to those set for the above incurred at Gloucester County College's written request.

Garrison Architects certifies that the fees included in our response will be in effect for the duration of this contract.

Signature _____

Company Name _____ Garrison Architects

Date _____ October 17, 2014



SCHEDULE OF FEES

1. Reports, surveys and studies - hourly fee, if incorporated into a construction project, the report fee will be credited to the design phase. See Standard Hourly Rate Schedule

2. Renovations/Alterations only (based on actual/estimated project cost whichever is greater):
 - a. Project up to \$100,000 - 12.0 %
 - b. Projects between \$100,000 - \$250,000 - 11.0 %
 - c. Projects between \$250,000 - \$400,000 - 10.5 %
 - d. Projects between \$400,000 - \$550,000 - 10 %
 - e. Projects between \$550,000 - \$700,000 - 9.5 %
 - f. Projects between \$700,000 - \$850,000 - 9.0 %
 - g. Projects between \$850,000 - \$1,000,000 - 8.5 %
 - h. Projects over \$1,000,000 - 8.0 %

3. Additions with renovations (based on the size of the addition):
 - a. Projects up to 5,000 sq. ft. - 10.0 %
 - b. Projects between 5,000 - 10,000 sq. ft. - 9.5 %
 - c. Projects between 10,000 - 20,000 sq. ft. - 9.0 %
 - d. Projects between 20,000 - 30,000 sq. ft. - 8.5 %
 - e. Projects over 30,000 sq. ft. - 8.0 %
 - f. Projects over 40,000 sq. ft. - 7.5 %

4. New Construction (based on size of the building):
 - a. Projects up to 50,000 sq. ft. - 8.0 %
 - b. Projects 50,000 - 125,000 sq. ft. - 7.5 %
 - c. Project over 125,000 sq. ft. - 7.25 %

5. Technology Information, Security, Telecommunication equipment - preparation of detailed plans and specifications, only as directed by the Board , at a flat fee of 10%

6. Development and Update of Five Year Maintenance and Capital Improvement Plan shall be billed hourly at the rate of \$85.00 per hour.





**RESOLUTION TO APPROVE CONTRACT FOR PROFESSIONAL CIVIL
ENGINEERING CONSULTANT SERVICES**

WHEREAS, Rowan College at Gloucester County has a need to acquire professional Civil Engineering Consultant Services; and,

WHEREAS, under N.J.S.A. 18A:64A-25.5 (15) of the County College Contracts Law, such professional services are exempt from bidding requirements; and

WHEREAS, the College has caused proposals to be solicited in accordance with a fair and open process; and

WHEREAS, proposals have been received and made a part hereof by reference; and

WHEREAS, the Board of Trustees has considered proposals,

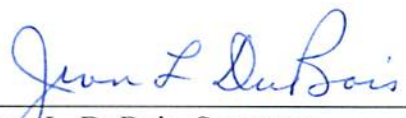
NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs,

1. That the contract be awarded to Federici & Akin, P. A. Consulting Engineers, 307 Greentree Road, Sewell, NJ 08080 at the amount indicated in the attached fee schedule; and
2. The proper officers are hereby authorized and directed to enter into a contract accordingly.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held November 11, 2014.


Gene J. Concordia, Chairperson

Attested:


Jean L. DuBois, Secretary





RESOLUTION TO APPROVE CONTRACT FOR PROFESSIONAL CONSULTING SERVICES RELATED TO MECHANICAL ELECTRICAL HVAC ENGINEERING SERVICES

WHEREAS, Rowan College at Gloucester County has a need to acquire professional Mechanical-Electrical HVAC Engineering Services; and,

WHEREAS, under N.J.S.A. 18A:64A-25.5 (15) of the County College Contracts Law, such professional services are exempt from bidding requirements; and

WHEREAS, the College has caused proposals to be solicited in accordance with a fair and open process; and

WHEREAS, proposals have been received and made a part hereof by reference; and

WHEREAS, the Board of Trustees has considered proposals,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs,

1. That the contract be awarded to Miller-Remick, 1010 Kings Highway South, Cherry Hill, NJ 08034 at the amount indicated in the attached fee schedule; and
2. The proper officers are hereby authorized and directed to enter into a contract accordingly.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held November 11, 2014.


Gene J. Concordia, Chairperson

Attested:


Jean L. DuBois, Secretary



Cost Proposal

Cost Proposal

Below are Miller-Remick's hourly billing rates:

MILLER – REMICK LLC 2015 SCHEDULE OF FEES

Schedule of Hourly Rates

<u>Classifications</u>	<u>S. T. Rates</u>
Principal /Officer	\$153.00
Project Manager	142.00
Project Engineer	121.00
Senior Engineer	121.00
Construction Coordinator	121.00
Engineer	121.00
Engineering Associate	121.00
Design Coordinator	103.00
Senior Designer	87.00
CAD Designer	69.00
Clerical/Secretarial	45.00

The fixed rates listed above include employee salaries, benefits, insurances, taxes, profit and overhead expenses.

Reimbursable Costs

M-R shall be reimbursed for all reproduction materials and plotting services related to the project.

Plotting/Copies	Billed at \$0.20/sf
Mileage	Billed per current Federal Rates
Parking	Cost plus 10%
Tolls	Cost plus 10%
Shipping	Cost plus 10%



CONSULTING SERVICES RELATED TO MECHANICAL-ELECTRICAL HVAC
GLOUCESTER COUNTY COLLEGE



RESOLUTION TO APPROVE CONTRACT FOR PROFESSIONAL SERVICES FOR CONSTRUCTION MANAGER CONSULTING SERVICES

WHEREAS, Rowan College at Gloucester County has a need to acquire professional Construction Manager Consulting Services for projects scheduled in 2015 on the Rowan College at Gloucester County campus; and

WHEREAS, under N.J.S.A. 18A:64A-25.5 (15) of the County College Contracts Law, such professional services are exempt from bidding requirements; and

WHEREAS, the College has caused proposals to be solicited in accordance with a fair and open process; and


WHEREAS, proposals have been received and made a part hereof by reference; and

WHEREAS, the Board of Trustees has considered proposals,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs,

1. That the contract be awarded to GREYHAWK, 224 Strawbridge Drive, Suite 100, Moorestown, NJ 08057, at the amount indicated in the attached fee schedule; and
2. The proper officers are hereby authorized and directed to enter into a contract accordingly.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held November 11, 2014.


Gene J. Concordia, Chairperson

Attested:


Jean L. DuBois, Secretary



SECTION 6 FEE

We have included an average hourly billing rate of \$125 / hour on the Vendor Information Form provided with the required forms.

Below is our standard rate schedule from which we derive our average hourly rate. Should specific expertise or personnel be requested, we would honor the rates noted below. Further, we typically negotiate a monthly fee during the construction phase to meet your project needs.

Due to our ongoing relationship with Rowan College of Gloucester County, we have held our 2014 rates for 2015.

2015 RATE SCHEDULE	2015
Project Management	
Principal	\$ 276.00
Project Executive	\$ 198.00
Senior Project Manager	\$ 166.00
Construction Manager	\$ 127.00
Construction Eng./Superintendent	\$ 105.00
Inspector/Field Manager	\$ 93.00
Managing Consultant (claims)	\$ 248.00
Senior Claims Consultant	\$ 198.00
Claims Consultant	\$ 166.00
LEED & Commissioning Manager	\$ 138.00
Commissioning Technician	\$ 105.00

It is customary for GREYHAWK to provide a lump sum fee based on each assignment. For construction management services we typically propose a monthly fee for our combined services that meets your budget and project needs.

We do not intend to submit reimbursable expenses. Our operating costs are included in the fee. Our managers come to the site with a cell phone, laptop computer, printer and automobile/travel included in our fee.



RESOLUTION TO APPROVE AFFIRMATIVE ACTION/TITLE IX OFFICER

WHEREAS, Rowan College at Gloucester County is a recipient of federal financial assistance; and


WHEREAS, Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 – 1688 states that no person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance; and

WHEREAS, Title VII prohibits employment discrimination based on race, color, religion, sex and national origin; and

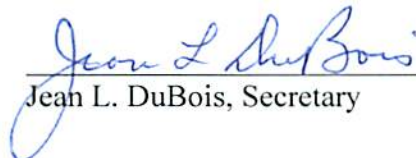
WHEREAS, in accordance with Board Policy 7005 the College shall annually appoint individuals who will be responsible for oversight of Affirmative Action (AA), Equal Employment Opportunity (EEO), Title IX and the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973.; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby appoints Almarie Jones, Executive Director, Equity and Diversity, as Affirmative Action/Title IX Officer and Dennis Cook, Director I, Special Services, as the ADA/Section 504 Officer.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held November 11, 2014.


Gene J. Concordia, Chairperson

Attested:


Jean L. DuBois, Secretary





RESOLUTION TO APPROVE CERTIFYING OFFICER AND SUPERVISOR OF CERTIFYING OFFICER

WHEREAS, Rowan College at Gloucester County is a participating member of the New Jersey Division of Pensions and Benefits; and

WHEREAS, the New Jersey Division of Pensions and Benefits (NJDPB) is duly constituted as the Administrator of Pensions and Benefits pursuant to N.J.S.A. 43:3C-15 et. seq.; and

WHEREAS, the NJDPB has adopted Chapter 52, P.L. 2011 effective June 19, 2011; and

WHEREAS, in accordance with said pension laws the NJDPB has requested participating members designate a Certifying Officer and a Supervisor of the Certifying Officer for all enrollments and/or transfers of employees into the State-administered retirement systems; and


NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs:


The following persons are designated as Certifying Officer and Supervisor of Certifying Officer:

1. Coryndi McFadden Certifying Officer
2. Danielle Morganti Supervisor of Certifying Officer

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held November 11, 2014.

Attested:


Jean L. DuBois, Secretary


Gene J. Concordia, Chairperson

