

GLOUCESTER COUNTY COLLEGE
1400 Tanyard Road
Sewell, NJ 08080-9518

September 14, 2011

WORK SESSION MINUTES

Chair Gene J. Concordia called the Work Session of the Board of Trustees of Gloucester County College to order at 6:17 p.m. in the Library Board Room.

Members Present:

Mr. Gene J. Concordia, Chair
Mr. Douglas J. Wills, Esq., Treasurer
Ms. Yolette C. Ross, Vice Chair
Ms. Isabelita M. Abele, Secretary
Mr. Robert L. Bumpus
Dr. James Lavender
Mrs. Virginia N. Scott
Mr. Fred Keating, ex-officio

Members Absent:

Mr. Andrew A. DiNardo
Ms. Jean L. DuBois
Mr. William C. Packer III
Dr. George J. Scott

Advisors Present:

Mr. Chris Gibson, Esq.
Ms. Laura Sharkey
Mr. Mike Rossini

Cabinet Present:

Ms. Judy Atkinson
Mr. Nick Burzichelli
Ms. Patty Claghorn
Ms. Karen Durkin
Mr. Joseph Getsinger
Ms. Beth Hall
Mr. John Henzy
Ms. Almarie Jones
Ms. Danielle Morganti
Mr. Josh Piddington

Chair Gene J. Concordia called the meeting to order and roll call was taken. Chair Concordia acknowledged the Ms. Laura Sharkey who attending on behalf of the Faculty Board Representative, Dr. Geraldine Martin, and Mr. Mike Rossini, Student Government Representative. Mr. Concordia, on behalf of the Board, apologized to all present for the inconvenience of changing the meeting date one week for September 7th to September 14th. Having said this, Chair Concordia turned the meeting over to Mr. Fred Keating, Interim President, to present the *Interim President's Report*.

WORK SESSION MINUTES

September 14, 2011

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Mr. Keating gave a report on the following topic areas: (Report attached)

- Start of the Academic Year – All College Day and First Day opening
- Enrollment
- College Community Relations
- Rowan University Partnership
- Dates to Remember
- Board of Trustees College Community Recognition
 - Interim President Keating introduced GCC student, Ms. **Candice Elsesser** to the Board as a dedicated student and success story.
 - Provost John Henzy introduced two faculty members: **Dr. Christina Nase**, Assistant Professor, Chemistry; **Dr. Michael Morelli**, Assistant Professor, Mathematics.
 - Ms. Danielle Morganti, Executive Director, Human Resources introduced the GCC September Employee of the Month, Ms. **Lisa Paris**.
 - Ms. Danielle Morganti, Executive Director, Human Resources introduced the following new members of the GCC staff: **Paul Babcock**, Sergeant; **Kimberly Rice**, Team Coordinator, Level III; **Daniel Thornton**, Custodian; **Diane Macris**, Cultural & Heritage Commission Administrator; **Daniel Sharper**, Security Officer; **Michael Lemon Jr.**, Custodian; **John Paranzino**, Custodian; **Dr. Christina Nase**, Assistant Professor, Chemistry; **Dr. Michael Morelli**, Assistant Professor, Mathematics; **Erika Salminen**, Student Assistance Counselor.

After each introduction, photographs were taken by staff member, Nick Smargisso, Technician, Instructional Technology, as a memento of the occasion for the individuals being recognized.

Barbara Turner, Dean, STEM, provided an informational PowerPoint presentation on the STEM program and fielded questions and answers from the Board. Ms. Turner's delivery was succinct and thorough; questions were few. (report attached)

At 6:55 p.m., Mr. Concordia read a resolution to go into Closed Session. Ms. Ross made a motion, seconded by Ms. Abele, to approve the resolution. It was unanimously passed.

At 7:10 p.m., Mr. Wills made a motion to end both the Closed Session and the Work Session. Ms. Scott seconded the motion, and it was unanimously passed.

Respectfully submitted,



Isabelita M. Abele
Secretary



Gloucester County College

The Interim President's Report

September 14, 2011

Start of the Academic Year

All College Day and First Day Opening

We have had a successful start to our new academic year. Last week we celebrated our second annual *All College Day*. This event normally takes place outside on the plaza, however, the rain forced us to move it into the College Center. Despite the weather, about 600 students attended and were introduced to campus life and activities. It was a great way to get everyone energized.

Enrollment

I am pleased to report that as of this morning, Fall enrollment is currently at 100.30% of our headcount enrollment goal and 99.78% of our credit hour goal with 4039 full-time and 2722 part-time students registered for a total of 71,320 credit hours.

College Community Relations

On Tuesday, September 20, I will host an open forum meeting with our faculty and staff. The community will be able to get to know me better, and I will present my thoughts for my term as Interim President. I will also introduce the "transition plan" which will focus on key concerns that are identified in the 2011-2014 Strategic Plan for improvement by the college community of faculty, staff and the Board of Trustees.

Rowan University Partnership

A memorandum of understanding between Gloucester County College and Rowan University to provide GCC students the opportunity of dual enrollment and automatic acceptance into Rowan University's School of Liberal Studies is expected to be signed on September 29. Dual enrollment students will begin their academic journey at GCC secure in the knowledge that upon graduation with an associate degree and 2.0 GPA or higher, they are automatically accepted at Rowan University. This new partnership will benefit students by increasing access to a university education with significant cost savings.

Dates to Remember:

September

- 5 College closed – Labor Day
- 6 *All College Day*, 11 – 3 p.m.
- 7 First day of fall semester classes
- 9 Art Gallery Reception, 6:30 – 8:30, Dr. Ross Beitzel Art Gallery
- 14 Board of Trustee meeting, 6:15 p.m., Library Board Room

October

5

Board of Trustee meeting, 6:15 p.m., Library Board Room

Recognition

- “Meet our Students” introduction of Candice Elsesser
- “Meet our Faculty” introduction by John Henzy, Provost and Vice President of Academic Services
- “Employee of the Month” introduction by Danielle Morganti, Executive Director, Human Resources
- “Meet our New Employees” introduction by Danielle Morganti, Executive Director, Human Resources
- “Program Presentation” on STEM by Dean Barbara Turner

GLOUCESTER COUNTY COLLEGE

**1400 Tanyard Road
Sewell, NJ 08080-9518**

September 14, 2011

REGULAR SESSION MINUTES

Chair Gene J. Concordia, who advised that proper notification of the meeting had been given in accordance with the Sunshine Law Requirements, called the Regular Session of the Board of Trustees of Gloucester County College to order at 7:12 p.m. in the Library Board Room.

Members Present:

Mr. Gene J. Concordia, Chair
Mr. Douglas J. Wills, Esq., Treasurer
Ms. Yolette C. Ross, Vice Chair
Ms. Isabelita M. Abele, Secretary
Mr. Robert L. Bumpus
Dr. James Lavender
Mrs. Virginia N. Scott
Mr. Fred Keating, ex-officio

Members Absent:

Mr. Andrew A. DiNardo
Ms. Jean L. DuBois
Mr. William C. Packer III
Dr. George J. Scott

Advisors Present:

Mr. Chris Gibson, Esq.
Ms. Laura Sharkey
Mr. Mike Rossini

Cabinet Present:

Ms. Judy Atkinson
Mr. Nick Burzichelli
Ms. Patty Claghorn
Ms. Karen Durkin
Mr. Joseph Getsinger
Ms. Beth Hall
Mr. John Henzy
Ms. Almarie Jones
Ms. Danielle Morganti
Mr. Josh Piddington

The Chair led the Pledge of Allegiance and roll call was taken.

ACCEPTANCE OF MINUTES

Chair Concordia declared the August 3, 2011, Work, Closed & Regular Session minutes were approved as presented.

REGULAR SESSION MINUTES

September 14, 2011

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FACILITIES/PROPERTY

Award RFP: Comcast Business Communications, LLC

On the recommendation of the Interim President, Mr. Wills made a motion, seconded by Mr. Bumpus unanimously passed awarding the RFP to Comcast Business Communications, LLC for annual cost of \$38,724.00.

Approve Resolution: Analysis of Telecommunications Services/Pro Computer Service

On the recommendation of the Interim President, Mr. Wills made a motion, seconded by Mrs. Scott unanimously approving a resolution for analysis of telecommunication services and authorizing the Interim President to execute all appropriate contracts, documents and agreements with Pro Computer Service.

Accept: Vehicle Donation to Police Academy

On the recommendation of the Interim President, Mr. Wills made a motion, seconded by Dr. Lavender passed accepting a donation of a 2004 Crown Victoria vehicle valued at \$4,975.00.

ACADEMIC & STUDENT AFFAIRS

Approval to Apply: grant through Gloucester County Cultural & Heritage Commission

On the recommendation of the Interim President, Mrs. Scott made a motion, seconded by Mr. Bumpus unanimously granting approval to apply for funds from the Special Arts Project Grant through the Gloucester County Cultural & Heritage Commission for the FY12 in the amount of \$4,425.00.

Approval to Accept: The NJ State Council on the Arts – Local Arts Program Grant Award

On the recommendation of the Interim President, Mrs. Scott made a motion, seconded by Mr. Bumpus unanimously approving a resolution to accept The NJ State Council on the Arts – Local Arts Program Grant Award for FY2012 in the amount of \$57,801.00.

Approval to Accept: General Operating Support from the NJ Historical Commission

On the recommendation of the Interim President, Mrs. Scott made a motion, seconded by Mr. Bumpus unanimously approving a resolution to accept General Operating Support from the NJ Historical Commission in the amount of \$8,326.00 for FY2012.

Approval to Amend Dates: CTE Partnership Grant Enhancing Teaching and Leadership in the Career Cluster of Health Science

On the recommendation of the Interim President, Mrs. Scott made a motion, seconded by Mr. Bumpus unanimously granting approval to amend dates to September 1, 2011 – August 31, 2012 and accept a conditional approval grant award for the CTEP grant program in the amount of \$315,000.00 from the NJ Department of Education.

REGULAR SESSION MINUTES

September 14, 2011

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FINANCE

Financial Statements

Information: The Comparative Statement of Revenue & Expenditures for the months ending June 30, 2011 and July 31, 2011 were presented to the Board. (attached)

Strategic Planning Implementation Proposal

On the recommendation of the Interim President, Mr. Wills made a motion, seconded by Ms. Ross unanimously approving a resolution to procure the consulting services of LDPlatt Strategies not to exceed \$10,200.00.

PERSONNEL

Education/General Fund Actions

On the recommendation of the Interim President, Ms. Ross made a motion, seconded by Ms. Abele and unanimously passed to approve the following: (see attached)

Four (4) Appointments

- Joanna Swank
- Raymond McCann
- Brittany Kouroupos
- Donna Jenkins

Three (3) Resignations

- Emmanuel Arinze
- Sheri Einhorn
- Mayumi Yanosov

Four (4) leaves of Absences

- Barun Danapat
- C. Joseph Nace
- Richard O'Neil
- Robert Powell

One (1) Part Time Hire

- Harry Glenz

Sixteen (16) Additions to the 2011-2012 Adjunct List

- See attached for listing

Exemption Report for NJ First Act

On the recommendation of the Interim President, Ms. Ross made a motion, seconded by Mr. Wills unanimously approving a resolution to compile the Exemption Report to be filed with the appropriate State Officials and authorizing the President to amend the report and file it with the State as appropriate.

REGULAR SESSION MINUTES

September 14, 2011

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OTHER

Art Donations

On the recommendation of the Interim President, Mr. Wills made a motion, seconded by Ms. Ross and unanimously approved, to accept the following art donations to be added to the Gloucester County College Permanent Art Collection for a value of \$4,000.00.

- One (1) watercolor, titled 'Facing Wall of Faces, by John Brock Lear, Jr.
Value \$4,000.00

Public Portion

In response to the Chair's request for any comments from the Public; there were none.

At 7:25 p.m., Dr. Lavender made a motion, seconded by Mr. Wills and unanimously passed, to end Regular Session and adjourn.

Respectfully submitted,



Isabelita M. Abele
Secretary



**RESOLUTION OF THE GLOUCESTER COUNTY COLLEGE
BOARD OF TRUSTEES
AWARDING CONTRACT TO COMCAST BUSINESS COMMUNICATIONS
TO PROVIDE INTERNET CONNECTIVITY**

WHEREAS, Gloucester County College has a need to acquire a contract for the services of an internet service provider; and

WHEREAS, the Chief Financial Officer of the College has certified that funds are available for this purchase; and

WHEREAS, the College has caused quotations to be solicited in accordance with a fair and open process; and

WHEREAS, quotations have been received and made a part hereof by reference; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Gloucester County College on the 14th day of September, 2011 that the College shall award contract to Comcast Business Communications, LLC of Philadelphia, PA in the amount of \$38,724.00 annually to provide internet connectivity for the College.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Gloucester County College held September 14, 2011.


Gene J. Concordia, Chairperson

Attested:


Isabelita M. Abele, Secretary





**RESOLUTION OF THE GLOUCESTER COUNTY COLLEGE
BOARD OF TRUSTEES AUTHORIZING AGREEMENT
FOR ANALYSIS OF TELECOMMUNICATION SERVICES**

WHEREAS, in accordance with N.J.S.A. 40-8A-1 *et seq.*, the New Jersey Uniform Shared Services and Consolidation Act, local governmental units are permitted to enter into agreements with other local governmental unit; and

WHEREAS, Gloucester County College has a need to enter into a contract for the analysis of telecommunication services; and


WHEREAS, the Chief Financial Officer of the College has certified that funds are available for this purchase; and

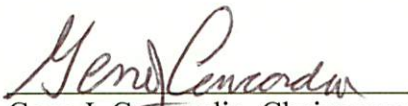
WHEREAS, the County of Gloucester acts as lead agency in a county cooperative contract purchasing system. Under this system, the County solicits competitive bids for certain items to be purchased. Local contracting units within the County may purchase under the terms and conditions of selected contracts awarded by the County without the necessity of securing formal bids. This is a county cooperative contract purchasing system as defined and regulated by N.J.A.C. 5:34-7. The system name is Gloucester County Cooperative Contract Purchasing System. The System Identifier is CK-01-GC. The system's establishment was approved by the Director of the Division of Local Government Services.

WHEREAS, Gloucester County College was a part of the proposal for the cooperative purchasing of the analysis of telecommunication services,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Gloucester County College on this 14th day of September, 2011 that Gloucester County College shall enter into an Agreement, under the Uniform Shared Services and Consolidation Act, and the County of Gloucester as lead county cooperative purchasing agent, with Pro Computer Service of Medford, New Jersey.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Gloucester County College held September 14, 2011.

Attested: 
Isabelita M. Abele, Secretary
Board of Trustees


Gene J. Concordia, Chairperson
Board of Trustees





BOARD RESOLUTION TO APPLY FOR A GRANT

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to apply for a grant entitled:

Special Arts Projects Grant

FY12

In the amount of \$4,425

This program is designed to provide financial support for the GCC Community Chorus Concerts to be held at Gloucester County College and within the local community, and is offered through the Gloucester County Cultural & Heritage Commission.

**The approval of the resolution to apply for funds for the
Special Arts Projects Grant**

**for FY 2012 in the amount of \$4,425 was authorized at the
Gloucester County College Board of Trustees meeting held on
September 14, 2011**



Gene J. Concordia
Chairman of the Board



Isabelita M. Abele
Secretary of the Board





BOARD RESOLUTION TO ACCEPT A GRANT

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to accept a grant entitled:

New Jersey State Council on the Arts Local Arts Program

FY 12

In the amount of \$57,801

This program is designed to assist in the support of 12-16 local non-profit organizations for General Operating and Program Support through re-granting. Additional funds will be used for the development of partnerships with schools, artists, social service groups, municipalities, and local business for collaborative activities such as programming and public art. Funding will provide partial administrative salary along with supporting technical assistance workshops for artists and organizations.

The approval of the resolution to accept award for the New Jersey State Council on the Arts Local Arts Program

For FY2012 in the amount \$57,801 was authorized at the

Gloucester County College Board of Trustees meeting held on

September 14, 2011

Handwritten signature of Isabelita M. Abele in blue ink.

**Isabelita M. Abele
Secretary of the Board**

Handwritten signature of Gene J. Concordia in blue ink.

**Gene J. Concordia
Chairman of the Board**





BOARD RESOLUTION TO ACCEPT A GRANT

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to accept a grant entitled:

**New Jersey Historical Commission
General Operating Support**

FY 12

In the amount of \$8,326

This program is designed to assist in the support of 4-6 local non-profit history organizations for Program Support through re-granting.

**The approval of the resolution to accept award for the
New Jersey Historical Commission General Operating Support
For FY2012 in the amount \$8,326 was authorized at the
Gloucester County College Board of Trustees meeting held on**

September 14, 2011

Handwritten signature of Isabelita M. Abele in blue ink.

**Isabelita M. Abele
Secretary of the Board**

Handwritten signature of Gene J. Concordia in blue ink.

**Gene J. Concordia
Chairman of the Board**





BOARD RESOLUTION

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to approve the following two actions pertaining to the grant:

**CAREER & TECHNICAL EDUCATION PARTNERHIPS GRANT:
Enhancing Teaching and Student Leadership in the Career Cluster of Health Science (CTEP Grant)**

CTEP GRANT - ACTION 1

Amend dates on the CTEP resolution approved at the July 6, 2011 Board of Trustees meeting.
The amended dates are September 1, 2011 through August 31, 2012 (Year 3 Funding).

CTEP GRANT – ACTION 2

Accept a grant award for the CTEP Grant in the amount of \$315,000
From the New Jersey Department of Education

The approval of the resolution to:

Amend dates on the CTEP resolution approved at the July 6, 2011 Board of Trustees meeting, and
Accept a conditional approval grant award for the *Career & Technical Education Partnership Grant:
Enhancing Teaching and Student Leadership in the Career Cluster of Health Science*

In the amount of \$315,000

was authorized and ADOPTED at a regular meeting of the
Board of Trustees of Gloucester County College held on

September 14, 2011

A handwritten signature in blue ink, reading "Isabelita M. Abele".

Isabelita M. Abele,
Secretary of the Board



A handwritten signature in black ink, reading "Gene J. Concordia".

Gene J. Concordia
Chairman of the Board

GLOUCESTER COUNTY COLLEGE
COMPARATIVE STATEMENT OF REVENUE AND EXPENDITURES
FOR THE MONTH ENDING JUNE 30, 2011

	6/30/2011			6/30/2010				FY11 vs FY10	
	Budget Amount	Y-T-D	% of Budget	09/10 Budget	09/10* Actuals	Y-T-D	% of Budget	Change Between Years	% Change Between Years
Current Operating Revenues									
Educational and General									
Student Tuition	\$ 12,660,562	\$ 12,861,862	101.59%	\$ 11,815,823	\$ 12,059,054	\$ 12,059,055	102.06%	\$ 802,807	6.66%
Fees	6,276,062	6,290,101	100.22%	5,564,132	5,636,044	5,636,044	101.29%	654,057	11.60%
Out of County	40,000	34,325	85.81%	30,000	25,460	25,460	84.87%	8,865.00	34.82%
Government Appropriations									
State	5,026,491	5,026,491	100.00%	5,240,524	5,428,524	5,428,524	103.59%	(402,033)	-7.41%
County	7,654,944	7,654,944	100.00%	8,454,942	8,454,944	8,454,944	100.00%	(800,000)	-9.46%
Other Revenues	101,704	101,649	99.95%	201,059	146,788	146,788	73.01%	(45,139)	-30.75%
Auxiliary Enterprises**	721,147	637,382	88.38%	585,800	410,946	410,946	70.15%	226,436	55.10%
Total Operating Revenues	\$ 32,480,910	\$ 32,606,754	100.39%	\$ 31,892,280	\$ 32,161,760	\$ 32,161,761	100.84%	\$ 444,992	1.38%
Current Operating Expenditures									
Instruction	\$ 14,904,654	\$ 15,004,423	100.67%	\$ 13,483,910	\$ 14,239,114	\$ 14,239,114	105.60%	765,309	5.37%
Academic Support	3,175,308	3,155,134	99.36%	3,115,962	2,890,107	2,890,107	92.75%	265,027	9.17%
Student Services	4,406,536	4,274,745	97.01%	3,889,645	4,144,113	4,144,113	106.54%	130,632	3.15%
Institutional Support	5,118,050	5,035,746	98.39%	5,583,635	5,586,605	5,586,605	100.05%	(550,859)	-9.86%
Operating & Maintenance	5,154,517	4,701,716	91.22%	4,615,254	3,982,355	3,982,355	86.29%	719,361	18.06%
Leasing Expenses	88,550	42,015	47.45%	141,000	156,516	156,516	111.00%	(114,501)	-73.16%
Retiree Benefits	381,657	371,511	97.34%	314,512	320,790	320,790	102.00%	50,721	15.81%
Total Operating Expenditures	\$ 33,229,272	\$ 32,585,291	98.06%	\$ 31,143,918	\$ 31,319,600	\$ 31,319,600	100.56%	1,265,691	4.04%
Budget Subsidy	\$ (748,362)	\$ 21,463		\$ 748,362	\$ 842,160	\$ 842,161			
Fy10 Excess - reserve for FY11 budget									

* 09/10 Actuals are finalized

** The Y-T-D for Auxiliary Enterprises for 06/30/2011 is detailed on page 2.

GLOUCESTER COUNTY COLLEGE
COMPARATIVE STATEMENT OF REVENUE AND EXPENDITURES
FOR THE MONTH ENDING JULY 31, 2011

	7/31/2011			7/31/2010				FY11 vs FY10	
	Budget Amount	Y-T-D	% of Budget	10/11 Budget	10/11 Actuals	Y-T-D	% of Budget	Change Between Years	% Change Between Years
Current Operating Revenues									
Educational and General									
Student Tuition	\$ 13,260,123	\$ 5,340,470	40.27%	\$ 12,660,562	\$ 12,861,862	\$ 5,358,500	42.32%	\$ (18,030)	-0.34%
Fees	6,821,033	2,663,173	39.04%	6,276,062	6,290,101	2,577,161	41.06%	86,012	3.34%
Out of County	40,000	-	0.00%	40,000	34,325	-	0.00%	-	#DIV/0!
Government Appropriations									
State	5,026,491	418,874	8.33%	5,026,491	5,026,491	420,041	8.36%	(1,167)	-0.28%
County	7,654,944	1,913,736	25.00%	7,654,944	7,654,944	1,913,736	25.00%	-	0.00%
Other Revenues	81,779	1,236	1.51%	101,704	101,649	31,093	30.57%	(29,857)	-96.02%
Auxiliary Enterprises**	944,069	307,938	32.62%	721,147	637,382	199,764	27.70%	108,174	54.15%
Total Operating Revenues	\$ 33,828,439	\$ 10,645,427	31.47%	\$ 32,480,910	\$ 32,606,754	\$ 10,500,295	32.33%	\$ 145,132	1.38%
Current Operating Expenditures									
Instruction	\$ 14,740,255	\$ 455,125	3.09%	\$ 14,904,654	\$ 15,511,581	\$ 418,787	2.81%	36,338	8.68%
Academic Support	3,199,403	171,533	5.36%	3,175,308	3,243,068	183,991	5.79%	(12,458)	-6.77%
Student Services	4,632,110	268,433	5.80%	4,406,536	4,644,430	255,112	5.79%	13,321	5.22%
Institutional Support	5,292,328	284,640	5.38%	5,118,050	5,138,188	438,695	8.57%	(154,055)	-35.12%
Operating & Maintenance	5,338,725	255,006	4.78%	5,154,517	4,774,077	160,880	3.12%	94,126	58.51%
Leasing Expenses	142,550	-	0.00%	88,550	42,015	2,920	3.30%	(2,920)	-100.00%
Retiree Benefits	406,753	29,751	7.31%	381,657	371,511	29,115	7.63%	636	2.19%
Total Operating Expenditures	\$ 33,752,124	\$ 1,464,487	4.34%	\$ 33,229,272	\$ 33,724,869	\$ 1,489,500	4.48%	(25,013)	-1.68%
Budget Subsidy	\$ 76,315	\$ 9,180,940		\$ (748,362)	\$ (1,118,115)	\$ 9,010,795			
Fy10 Excess - reserve for FY11 budget									

* 10/11 Actuals are not yet finalized

** The Y-T-D for Auxiliary Enterprises for 07/31/2011 is detailed on page 2.

Strategic Planning Implementation Proposal Gloucester County College

Date: August 17, 2011

Submitted to: Gloucester County College
1400 Tanyard Road
Sewell, New Jersey 08080

Submitted By: Lisa DiChiara-Platt
LDPlatt Strategies
26 Byron Drive
Mt. Laurel, New Jersey 08054

Scope of Work:

LDPlatt Strategies (The Consultant) will work with the senior cabinet at Gloucester County College to implement year one of GCC's 2011-2014 Strategic Plan. The Consultant will act as a facilitator and help guide the college as it develops appropriate activities and action steps designed to achieve established objectives and benchmarks. The process will include an implementation timeline, quarterly reporting, and briefings to the Board of Trustees.

Proposed Schedule:

The Consultant will facilitate a series of five (5) implementation sessions attended by the senior team responsible for implementation and reporting. The Consultant will also facilitate two briefings to the board of Trustees. In addition, the Consultant will be available for on campus meetings with the President and Executive Director of Institutional Research and Assessment as needed.

September 2011: Initial session – Cabinet will review strategic plan objectives, and identify accountable member, benchmarks, action steps and timelines.

October 2011: Second session - Cabinet will be prepared to identify action steps, information needed, and key participation.

January 2012: Third Session -Senior Cabinet will report on the status of action steps and accomplishments to date.

First briefing to the Board of Trustees

Activities TBD and completed by both parties prior to the visit

March 2012: Fourth Session -Senior Cabinet will report on the status of action steps and accomplishments to date.

Activities TBD and completed by both parties prior to the visit

June 2012: Fifth Session -Senior Cabinet will provide a Year One Strategic Plan Status Report and report on the status of action steps and accomplishments to date.

Second Briefing to the Board of Trustees; includes a written report of Year One results

Activities to be completed by both parties prior to the visit

Fee Schedule:

The proposed fee for this engagement includes consultant's fees at \$800 per day with an estimate of 12 days (\$9,600) plus expenses (\$600) to include attendance at the Middle States Annual Conference. The Consultant will invoice the college monthly based on actual time committed to the project. Total fees and expenses for this engagement are not to exceed \$10,200.

LDPlatt Strategies adheres to the highest appropriate technical standards in conducting its work, whether that work is quantitative or qualitative in nature, so as to increase the accuracy and credibility of the evaluative process and final product.

26 Byron Drive, Mount Laurel, New Jersey 08054

856-802-9528

ldplatt@comcast.net



**RESOLUTION OF THE GLOUCESTER COUNTY COLLEGE
BOARD OF TRUSTEES
FOR PROCUREMENT OF
STRATEGIC PLANNING CONSULTING SERVICES**

WHEREAS, Gloucester County College has a need to acquire a proposal for strategic planning consulting services; and

WHEREAS, under 18A:64A-25.5(1), of the County College Contracts Law, such professional services are exempt from bidding requirements; and

WHEREAS, the Vice President of College Operations has determined that the value of the service will not exceed \$10,200.; and

WHEREAS, LDPlatt Strategies has submitted a proposal dated August 17, 2011 indicating they will provide services to act as facilitator and consultant for Gloucester County College not to exceed \$10,200.; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Gloucester County College on the 14th day of September, 2011 that the College shall procure services from LDPlatt Strategies, 26 Byron Drive, Mt. Laurel, NJ 08054, in the amount not to exceed \$10,200. to act as facilitator and provide strategic planning consulting services for the College.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Gloucester County College held September 14, 2011.


Gene J. Concordia, Chairperson

Attested:


Isabelita M. Abele, Secretary



GLOUCESTER COUNTY COLLEGE

Deptford Township
Sewell, NJ 08080

BOARD MEETING

DATE: 9/14/11

PERSONNEL ACTIONS

STATEMENT OF FACTS:

The following Education/General Fund Actions are presented for Board of Trustee approval.

BACKGROUND:

Four (4) Appointments:

Joanna Swank. Ms. Swank has a B.S. degree from the University of Wyoming. She has worked as an Executive Assistant to the VP of Sales for Country Home Bakers and has two years of experience in the Marketing field working as a Marketing Manager and a Project Estimator.

Reason: Vacancy from transferred employee

Title: Team Coordinator, Level III

Salary Band: H7 \$14.12 – 19.01 – 23.90

Salary: \$14.12 per hour

Start Date: 9/12/2011

Raymond McCann. Mr. McCann worked for the Cherry Hill Township Public Works Department as Truck Driver/Laborer for four years where his duties included mowing, debris cleanup, mulching, trash removal, asphalt repair, and snow removal.

Reason: Vacancy from terminated employee

Title: Grounds/Utility Person

Salary Band: H8 \$14.27 – 19.16 – 24.04

Salary: \$14.27 per hour

Start Date: 9/12/2011

Brittany Kouroupos. Ms. Kouroupos has a B.A. degree from Alvernia University and a M.S. degree from Drexel University. She has two years of experience in the Bristol Borough School District as a Coordinator of Special Education where her duties included providing information and guidance to students, collaborating with staff members to effectively compose new programs to fit the individual academic needs of students, and scheduling and leading small group training sessions.

Reason: Vacancy from promoted employee

Title: EOF Recruiter

Salary Band: S2 \$24,100 – 30,100 – 36,100

Salary: \$ 28,000 per annum, prorated

Start Date: 9/19/2011

Donna Jenkins, Ms. Jenkins has a B.S. degree from Fairleigh Dickinson University. She has over nineteen years of experience in the mortgage industry in various positions such as Information Systems Coordinator, Business Systems Analyst and Executive Assistant. She has worked part time for GCC in the Nursing/Allied Health Department for the past two years and has been an active contributor in writing the NJ Board of Nursing and NLNAC self-studies.

Reason: New position
Title: Administrator, Academic Support
Salary Band: S9 \$40,000 – 30,100 – 36,100
Salary: \$40,000 per annum, prorated
Start Date: 9/15/2011

Three (3) Resignations:

Emmanuel Arinze, Systems Coordinator, effective 9/5/2011
Sheri Einhorn, Director CTE Grant, effective 8/27/2011
Mayumi Yanosov, Research Analyst, effective 8/23/2011

Four (4) Leaves of Absences:

Barun Dandapat, Associate Professor, effective 9/1/2011
C. Joseph Nace, Dean, Business Studies, effective 8/4/2011
Richard O'Neil, Custodian/Utility Person, effective 7/26/2011
Robert Powell, Professor, effective 9/1/2011

One (1) Part Time Hire:

Harry Glenz, SHIP Coordinator, \$15.00 per hour

Sixteen (16) Additions to the 2011-12 Adjunct list:

Christy Beal, STEM
Melissa Castone, STEM
Kelly Cheeseman, Liberal Arts
Mary Chrapliwy, Liberal Arts
Denisse Davenport, Liberal Arts
Lisa Draper, Liberal Arts
Gina Everly, Liberal Arts
Madeline Fenner, STEM
Antoinette Gray, Liberal Arts
Timothy Hale, STEM
Natalie Kautz, STEM
Athan Marion, STEM
Kelly Ann McGrail, Liberal Arts
Allen Smith, STEM
Fred Tomlin, Business Studies
Theresa Warren, Nursing/Allied Health

INTERIM PRESIDENT'S RECOMMENDATION:

Recommend approval of actions listed above.



GLOUCESTER COUNTY COLLEGE
RESOLUTION - EXEMPTION REPORT
NEW JERSEY FIRST ACT

WHEREAS, P.L.2011 Chapter 70 (New Jersey First Act) was signed into law on May 19, 2011; and

WHEREAS, this law requires individuals to be residents of New Jersey in order to hold certain public employee positions in the State; and

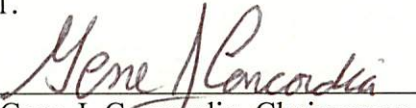
WHEREAS, full or part-time members of the faculty, the research staff and the administrative staff will be exempt from the residency provision of the law if their position titles are included in an exemption report filed by Gloucester County College with the State by November 1, 2011 and on January 1 annually thereafter; and

WHEREAS, inclusion of positions on the exemption report is based on the requirement of the position for special expertise or extraordinary qualifications in an academic, scientific, technical, professional, or medical field or in administration, which if not exempt from the residency requirement, would seriously impede the College's ability to compete successfully with higher education institutions in other states; and

NOW, THEREFORE, BE IT RESOLVED that the Exemption Report be compiled and filed with the appropriate State officials; and

BE IT FURTHER RESOLVED that the Board authorizes the President to amend the Report and file it with the State as appropriate.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Gloucester County College held September 14, 2011.


Gene J. Concordia, Chairperson

Attested:


Isabelita M. Abele, Secretary





GLOUCESTER COUNTY COLLEGE

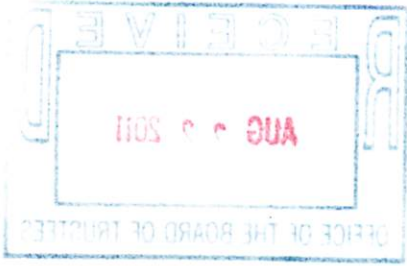
learning for real life 



August 11, 2011

Dear Mr. Wills,

As I am sure you and the other members of the Board are aware, former President William Apetz has passed away. His daughter, Mrs. Mary Sturge, and I have been friends for many years. In June, Mary asked me if there was anything I wanted from the estate. I suggested a watercolor by the late John Brock Lear, Jr. Recently, that wish was granted and she gave me the painting. She said I could have it and do with it as I pleased. As I own several Lears I decided that I will give the painting to our college in their name now. Actually, a plaque will read "donated to G.C.C. by Dr. Ed Apetz and Mrs. Mary Sturge, July 2011." The painting was originally purchased by President and Mrs. Apetz in 1975 for \$500.00 right here in our gallery. As Mr. Lear passed away in 2008 at age 98 I was well aware of his growing popularity over several decades. The Chestnut Hill Gallery in Philadelphia still represents him and the work left in his estate. After a long consultation with them it was determined that the work should be valued at \$4,000. I have also been in contact with the Stewart Gallery in Palm Springs, California. They agree on appraisal. John Lear was an active Philadelphia painter for over seventy years. A Philadelphia native, Lear was born in 1910 and passed away in 2008. His life as an artist was comprised of working as a free-lance illustrator, teaching, and creating paintings and drawings for exhibition. His works include drawings, watercolors and oils. He had many solo shows in and around Philadelphia as well as several in New Jersey, a couple in New



York City, and one in Wilmington, Delaware. His works are in the permanent collections of the Philadelphia Museum of Art, The Detroit Museum, The Reading Museum, The Gulf Coast Museum in Clearwater, Florida, and the Woodmere Museum as well as in the private collection of numerous collectors in the United States, Canada, and Mexico. Lear remarked about his work, 'My landscapes are largely Great Britain' records of what my eyes have seen and my mind remembered.' He classified his work into two categories: 'records' and 'creations' — " 'records' being images, mostly landscapes, which he believes can be found in nature and recorded by the camera, and 'creations' being figurative works following World War II that combine realistic yet disparate images in dream-like landscapes. He had teaching posts at the Philadelphia College of Art, Lehigh University, Rosemount College and the Hussian School of Art. Though he was not sent overseas during World War II, the surreal aspects of his art were influenced by "his horror at the destruction of life and the beauty of the world."

Sincerely,



Dr. Ross Beitzel
Professor Emeritus
Curator of the Permanent Collection
rbtraveler@comcast.net
8-856-227-2637

Gallery15.ltr

